

I. Opening

- Call to order: 10:00 AM by Amanda Gardner

Committee Members	Area	Roll
Brent Drake	Advancement	Present
Marcus “Drew” Dickey	Facilities Mgmt	Present
Amanda Gardner (chair)	OAIE	Present
Brandie Gibbs	One-Stop	Present
Aubrey Holt	Student Success	Absent
Andy Stadler	OIS	Present
Open	Ozark	

II. November meeting minutes

- Brandie – motion to accept
- Andy – second
- all accepted; minutes approved

III. Topics

- Annual Assessment update
 - Amanda provided stats on 2022-2023 projects.

	Academic Affairs	Administration & Finance	President’s Office	Advancement	Student Affairs	Ozark	Total
Not Started	5	7	2	1	4	6	25
In Progress	6	2	0	0	19	1	28
Internal Review	0	0	0	0	0	0	0
Complete	0	0	0	0	0	0	0
Total projects	11	9	2	1	23	7	53
	55%	22%	0%	0%	83%	14%	53%

- Meeting with Administration and Finance VP direct reports upcoming to offer training and assistance with annual assessment planning.
- CAS Class update
 - Fall 2022 - 12 projects
 - 8 In Progress - No completers but several getting close
 - 3 never started and have not rescheduled
 - 2 rescheduled for Spring 2023

- 2 change in directors. 1 group still working; 1 starting over in Summer 2023
- Spring 2023 (January 30 – June 2) - 18-week session - 2 projects
- Summer 2023 (May 8 – July 28) - new 12-week session – 3 projects
- Potential assessment training topics this year – for the committee and/or for university staff
 - Improving response rates on surveys
 - How to run focus groups
 - Tying non-academic student learning outcomes to university general education outcomes
 - How to write non-academic student learning outcomes

IV. Next meeting: February 15, 2023

V. Meeting adjourned: 10:15 am