The Minutes of

UNIVERSITY ASSESSMENT COMMITTEE

OF

ARKANSAS TECH UNIVERSITY

The Assessment Committee met Tuesday, September 17, 2013 at 2:00pm in Rothwell 456. The following were present:

Dr. Monica Varner (Chair)   Dr. Stephen Jones   Dr. Patricia Buford

Mr. Wyatt Watson   Ms. Amy Pennington   Ms. Marilyn Johnson

Dr. Jan Jenkins   Dr. Susan Underwood   Dr. Annette Holeyfield

Dr. Robin Lasey   Dr. William Hoefler   Ms. Antonette Stuckey

Mr. Clay Wyllie, Undergraduate President of Student Government Association

Ms. Audra Porter

Guests Present:

Dr. Joseph Swain, General Education Committee

Absent:

Mr. Bruce Sikes   Dr. Lucas Maxwell   Dr. David Roach

Dr. Mary Gunter   Dr. Ivan Still

Call to Order	Dr. Varner called the meeting to order and introduced members, new members and guest.
Approval of	
Minutes:	August 28, 2013 minutes approved by the UAC.

Old Business: Update of service learning and assessment grant: Different funding was used for faculty to attend conference. A service learning manual will be provided for faculty who want to include service learning as a course-embedded activity.

New Business: Presentation of "Principles for Effective Assessment of Student Achievement;" new assessment guidelines accepted by higher education associations and regional accrediting commissions.

Strategic

Plan: The assessment strategic planning rubric was provided for discussion. The plan is designed to create a cohesive assessment strategy for university assessment units and their role in the assessment process. The item was tabled for further discussion and review. It was recommended assessment training be provided for the UAC.

Tracking

System: Assessment tracking systems were discussed. The committee was provided an example of an academic assessment tracking system for academic degree plans. Academic degrees complete their student learning reports in TracDat. Tracking systems were discussed for General Education courses and courses embedded assessment. It was explained by the Director of Institutional Research that Banner CPGs can be used for degrees and general education courses.

UAC

Subcommittees: Assessment sub-committees were discussed to address the following areas: 1) Peer review teams; 2) Peer review schedule and assessment calendar; 3) Peer review assessment rubric; 4) Evaluating assessment grants and standards; and 5) Assessment training. The items were tabled for further discussion.

Organizational

Chart: A peer review assessment diagram was handed out to show the UAC's role in academic program assessment peer review of student learning plans.

Other Business Materials handed out:

Examples of Direct and Indirect Measures- to aid in assessing program assessment plans.

General Education Enrollment tracking system: The General Education tracking system identifies the top 15 General Education courses by enrollment, if the top 15 courses peer reviewed general education outcomes and student learning, 71% of students being served by general education courses would be assessed.

Adjournment   The meeting adjourned at 3:00 p.m.