

Arkansas Tech University
Assessment Committee Minutes
March 30, 2010
Mary Anne Salmon SGA Senate Chamber

The Assessment Committee met in the Mary Anne Salmon SGA Senate Chamber on Tuesday, March 30, 2010, at 2:00 pm. Members present were Dr. Jerry Forbes, Dr. Mary Gunter, Dr. Jan Jenkins, Dr. Robin Lasey, Dr. Brenda Montgomery, Ms. Tammy Rhodes, Dr. Carey Roberts, Ms. Annette Stuckey, Ms. Carol Trusty, Dr. Susan Underwood, and Mr. Wyatt Watson. Members absent were Dr. Daniel Bullock, Dr. Willie Hoefler, Dr. Annette Holeyfield, Mr. Ron Hutain, Dr. Dave Roach, Mr. Bruce Sikes, Ms. Karen Riddell, Dr. Jeff Robertson, and Dr. David Underwood. Student representatives Ms. Savanna Knight and Ms. Danielle Jolie were also present.

Call To Order	Dr. Carey Roberts called the meeting to order at 2:00 pm.
Approval of the Minutes	Dr. Susan Underwood motioned to approve the minutes. Annette Stuckey seconded, and the motion was passed unanimously.
Old Business	AAACL Conference Dr. Roberts and Wyatt Watson reported that the AAACL conference was beneficial to all that were able to attend.
New Business	English Criterion Project Over the past three years, the Assessment Committee has been funding the English department's Criterion Project. They have used the results from this project to change courses. This is the last year for their funding. The committee will need to decide to fund the project again. Budget The committee discussed the Assessment Budget. Two grant applications from the Fisheries and Wildlife and Business departments were funded without meeting. The committee decided that the grant application process will stay the same until after the HLC visitation next spring. The committee was reminded that the Assessment account is a roll-over account. This academic year, the committee has probably spent approximately \$22,000 to \$23,000 and there is still about \$18,000 in our account.

Portfolio Workshop Grant Request

Dr. Glen Bishop submitted a grant proposal requesting \$450.00 to help fund a workshop luncheon in Williamson Dining Hall. This luncheon will focus on using assessment to improve and enhance faculty portfolios. Dr. Jenkins moved to approve the grant proposal. Dr. Robin Lasey seconded the motion, the motion passed unanimously. The committee discussed the possibility of having a similar luncheon in the fall for Peer Review committees.

ClassClimate

Wyatt Watson informed the committee about course evaluation software called ClassClimate that integrates both online and paper evaluations in Banner and Blackboard. The software builds course evaluation surveys and imports classes into the software; the software then identifies whether the student is online or in the classroom. The software then will e-mail students until they complete the survey or it is closed. An instructor can define university-, college-, or department-specific questions. It also allows instructors to add questions to every section or to a specific section. After all the questions are set up, the software builds a pdf file that contains a barcode for each page. This software will aid in making course evaluations easily obtainable. It can have questions built in other than course level assessment; general education questions, student services questions, and academic support questions. The software could help capture feedback from more students on and off campus.

The negative is that this is another software and database; however, it does maintain all of its own history. It may also take a few years to get all the functionality in place. When in place, the evaluation process will be faster. The decision to use this software will be Academic Affairs' choice.

Annette Stuckey motioned to recommend the software to Academic Affairs. Dr. Lasey seconded, the motion was passed unanimously.

General Education Database

Mr. Wyatt Watson presented a new database he developed in order to track general education assessment.

Right now there are as many as five questions that faculty can ask any time throughout the semester. Anyone with faculty advisory credentials can enter the data into Banner as "pass" or "fail" for these questions. These questions can be taken from quizzes or exams; for example College Algebra can ask questions based on formulas, Biology can ask questions about scientific methods. This data

	<p>collection could easily access hundreds of scores for students. For each question Dr. Roberts, Dr. Tarver, and Wyatt mapped out which general education goal. For the purpose of being able to run the database, Mr. Watson showed that from the data collected already, he defined 70% as the rate for success. The General Education Committee will be asked to review and decide on what would be considered successful.</p> <p>The report allows faculty to see whether students are meeting thresholds. It looks at results per student, not per score; by gender, ethnicity, high school, on or off campus, in or out of state, Russellville or Ozark campus, program of study, department or college the student is associated with at the time. The report will show whether students who are not meeting thresholds are grouped together. HLC encourages openness with reports, after this takes off it would be publicized more. Currently, data is being entered and will allow people to see what this database is capable of. This would be an incredible assessment tool that can be used campus-wide.</p>
Adjournment	<p>Dr. Robin Lasey moved to adjourn. The motion was passed unanimously. Meeting adjourned at 3:05 pm.</p>