



ARKANSAS  
TECH  
UNIVERSITY

## High School Concurrent Student Enrollment Memorandum of Understanding 2017-2018

Dear Student and Parents:

To participate in the Concurrent Enrollment Program (CEP) at Arkansas Tech University, please review the regulations, and have your parent/guardian and school official sign and date this form. For additional details about the program, you may review the Concurrent Student Handbook at <http://www.atu.edu/admissions/concurrent.php>. You may also contact us with questions at 800-582-6953.

- I understand I must submit my complete concurrent application and meet admission requirements by the date established by my school district and ATU. If I do not, I may not be eligible to participate.
- I understand that I must comply with the Arkansas Tech University Code of Conduct or I may be dismissed from the program permanently. Students who do not comply with their high schools code of conduct may also be dismissed from the program permanently. Dismissal from the program may result in a failing grade.
- I understand that, if I choose to enroll in courses, I will earn college credits that will become part of my permanent academic record.
- Concurrent high schools students are not eligible to enroll in developmental courses in reading, mathematics and English.
- I understand that the GPA I earn in my college courses may impact my high school GPA, and may also impact my future college admission and federal aid.
- I understand that enrolling in college courses will incur tuition and fees.
- I understand that with the CEP courses taught through my high school, I must meet the deadlines set forth by my school district to be eligible for tuition and fees assistance.
- I understand that if my school district is paying for my tuition and fees and I incur other course related expenses or fines, I am responsible for the remaining balance.
- I understand that for courses taken directly on the university campus, I will be responsible for paying half-tuition and fees.
- I understand that I will receive electronic bills and can access my bill via ATU OneTech.
- I agree to check my ATU OneTech and Blackboard account regularly.
- I understand that a copy of my acceptance letter and course schedule will be sent to the mailing address listed on my application.
- I have been provided an academic calendar with important semester dates and deadlines. The calendar may be viewed online at <http://www.atu.edu/academics/catalog/calendar.html>.
- I understand that after taking CEP classes, if I have a break in enrollment terms (fall/spring), I must complete the application process for the CEP before I will be able to enroll again.
- I understand that I may enroll in a maximum of 15 hours of concurrent courses per semester. Maximum semester hours include all college credit courses offered through ATU to include both the Russellville and Ozark campuses.

**Please sign in pen.**

\_\_\_\_\_  
Student's Legal Name (print)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian's Name (print)

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
High School Official's Name (print)

\_\_\_\_\_  
High School Official's Signature

\_\_\_\_\_  
School/District