

**PROPERTY MANAGEMENT
RECEIPT of DONATED EQUIPMENT**

Send Completed Form to:
Accounts Payable 404 N El Paso Ave
Russellville, Ar

Date_____

Department_____

Account Number_____

The following item(s) was donated to Arkansas Tech University.

1. _____

2. _____

3. _____

Donor_____

Special Features_____

Maintenance or Setup Required_____

Physical Location of Equipment_____

Property Received By_____

* For inventory purposes, the Office of Finance and Administration, Arkansas Tech University will establish fair market value.