

**PROPERTY MANAGEMENT
RECEIPT of DONATED EQUIPMENT**

Send Completed Form to:
Property Management Office
204 Bryan

Date _____

Department _____

Account Number _____

The following item(s) was donated to Arkansas Tech University.

1. _____

2. _____

3. _____

Donor _____

Special Features _____

Maintenance or Setup Required _____

Physical Location of Equipment _____

Property Received By _____

* For inventory purposes, the Office of Finance and Administration, Arkansas Tech University will establish fair market value.