

2+2 Degree Plan

Associate of Applied Science – Office Technology Option - UAPTC

Bachelor of Arts Organizational Leadership – ATU

Pulaski Tech Courses (60 credit hours)

English/Speech Communication (9 hours)			ATU equivalent	Hours
ENGL	10103	English Composition I	ENGL 1013 Composition I	3
ENGL	10203	English Composition II	ENGL 1023 Composition II	3
SPCH	10003	Speech Communication	COMM 1003 Intro to Communication ¹	3

Math (3 hours)			ATU equivalent	Hours
MATH	11103	Mathematical Reasoning (or higher)	MATH 1003 College Mathematics ¹	3

History (3 hours)			ATU equivalent	Hours
HIST	21203	US History Since 1877 OR	HIST 1513 World History Since 1500	3
ECON	21003	Principles of Macroeconomics	ECON Principles of Macroeconomics	

Business Requirements (45 credit hours)			ATU equivalent	Hours
ACCT	20003	Principles of Accounting I	ACCT 2003 Accounting Principles I	3
ACCT	11483	Computer Applications for Accounting/QuickBooks	General Elective Credit	3
BUSI	13683	PowerPoint	General Elective Credit	3
BUSI	14083	Microcomputer Applications I	General Elective Credit	3
BUSI	11583	Keyboarding I OR	BUAD 1023 Keyboarding	3
BUSI	12583	Keyboarding II	General Elective Credit	
BUSI	15283	Office Management	General Elective Credit	3
BUSI	10103	Introduction to Business	BUAD 1111 Introduction to Business and General Elective Credit	1 2
BUSI	15033	Human Relations	General Elective Credit	3
BUSI	19083	Word Processing with Microsoft Word	General Elective Credit	3
BUSI	20103	Business Communications	General Elective Credit	3
BUSI	19183	Spreadsheet Applications with Microsoft Excel	General Elective Credit	3
BUSI	24483	Microsoft Office Specialist Certification Prep. Capstone	General Elective Credit	3
BUSI	25483	Business Organization and Management	General Elective Credit	3
BLAW	20003	Legal Environment of Business	BLAW 2033 Legal Environment of Business	3
BUSI	26883	Business Ethics	General Elective Credit	3

Arkansas Tech University Courses (62 credit hours)

		Science with Lab ¹	8
		History and Government <i>or</i> Social Science Course	3
		Fine Arts and Humanities ¹	6
		Social Science Course (unless taken at UAPTC)	3
TECH	1001	Orientation to the University ⁷	Waive
LEAD	1003	Introduction to Leadership <i>or</i>	3
LEAD	3003	Leading Teams	
OL	3133	Principles of Personnel Management	3
OL	3023	Professional Communications	3
OL	4043	Ethical Decision Making and Development ⁵ <i>or</i>	3
LEAD	2003	Ethics in Leadership	
OL	4443	Professional Leadership ⁵	3
OL	4543	Workplace Supervision ⁵	3
OL	4643	Organizational Culture ⁵	3
OL	4963	Organizational Leadership Capstone ³	3
		Organizational Leadership Electives ⁵	18

¹ See appropriate alternatives or substitutions in "[General Education Requirements](#)".

² At least 40 of the total hours required for graduation must be 3000 - 4000 level courses.

³ Must earn a 'C' or better.

⁴ 8 credit hours of Organizational Leadership electives are required from the following: [BAS 4253](#) Quality Control, [BAS 4353](#) Project Management, [BAS 4363](#) Project Risk Analysis and Mitigation, [BAS 4373](#) Leading Agile Projects, [BAS 4453](#) Root Cause Analysis, [BAS 4553](#) Occupational Safety, [LEAD 4003](#) Leadership Internship/Capstone Seminar, [LEAD 4103](#) Special Problems in Leadership, [OL 3233](#) Volunteer Leadership and Development, [OL 4053](#) Philanthropy and Fundraising, [OL 4143](#) Nonprofit Organizations, [OL 4243](#) Adult Learning in Organizations, [OL 4343](#) Community Development, [OL 4743](#) Organizational Change, [OL 4843](#) Training and Organizational Development, and/or [OL 4993](#) Special Problems in Organizational Leadership.

⁵ This program partners the Organizational Leadership undergraduate degree with the Master of Arts (MA) Organizational Leadership and Learning degree. A maximum of twelve (12) graduate level credit hours can be counted towards both the Bachelor of Arts degree in Organizational Leadership and the MA Organizational Leadership and Learning degree. Students can choose from any 5000-6000 level OL course offered in the MA Organizational Leadership and Learning degree, with the exception of [OL 6093](#) Organizational Development and Learning Capstone.

⁶ This program partners the Organizational Leadership undergraduate degree with the Master of Science (MS) Emergency Management and Homeland Security degree. Students in this accelerated program can substitute up to twelve (12) hours of emergency management courses from the following: nine (9) hours from the graduate core: [EMHS 6063](#) Principles of Emergency Management, [EMHS 6093](#) Principles of Homeland Security, and [EMHS 6103](#) Research Design and Methods, and three (3) electives from any approved EMHS course for up to 12 hours of 3000-4000 electives.

⁷ Waive TECH 1001 for UAPTC transfer students.