



**Medical Laboratory Science Program
Academic Affiliation Agreement**

This affiliation agreement is entered into by and between Southeast Missouri Hospital College of Nursing and Health Sciences (hereinafter referred to as SECNHS) and Arkansas Tech University (hereinafter referred to as UNIVERSITY).

WHEREAS the UNIVERSITY wishes to cooperate with the SECNHS Medical/Clinical Laboratory Science (MLS) Program for the purpose of providing an organizational plan which will provide students an opportunity to complete their clinical education in the MLS program at SECNHS and receive academic credit for this coursework; and

WHEREAS, SECNHS is in the business of providing programs of health education, including an MLS Program and has agreed to affiliate and cooperate with the University in granting a baccalaureate degree.

NOW THEREFORE IT IS AGREED THAT the following shall be terms of this Agreement.

I. SECNHS Medical Laboratory Science Program Responsibilities

SECNHS Medical Laboratory Science Program agrees to:

- A. Meet and maintain all the standards for operation of the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) accredited program in medical/clinical laboratory science as defined by the Standards of Accredited Educational Programs for Medical Laboratory Scientist.
- B. Consider application for admission of a maximum of eight qualified students per academic year. To be considered for admission each applicant must:
 1. Meet all admission requirements listed in the NAACLS Standards.
 2. Meet all academic, nonacademic and technical requirements (including but not limited to criminal background check, physical examination and drug screen) of the SECNHS Program.
 3. Meet all other eligibility requirements of the SECNHS Program as defined in current Program publications.
 4. Meet all academic requirements for the major as defined by the University.
 5. Complete all degree requirements as defined by the University on completion of the clinical education.
 6. Meet all deadline dates as specified on the application form.
- C. Provide faculty that meet the requirements of the Standards. Faculty will be responsible for the supervision of the didactic and clinical phases of the MLS

program. Faculty shall retain full control of and responsibility for student education, including the selection and supervision of training experiences.

- D. Assume supervisory responsibility for students participating in the Program; however, such responsibility shall be limited to those activities taken within the scope of this Agreement.
- E. Provide professional liability insurance covering acts of students performed in the course of participating in activities of the Program.
- F. Be responsible for establishing a policy for student health care and safety. Students shall be oriented to SECNHS policies and procedures concerning safety and prevention of infection arising out of blood borne pathogens and tuberculosis. Students are not afforded protection under the SECNHS health insurance programs. In the event a student is injured, SECNHS agrees to make medical services available for access by students under the same terms and conditions as the same are made available to the general public. Students shall be responsible for the payment of any and all medical services rendered.
- G. Notify the UNIVERSITY if the MLS Program loses its accreditation or is put on probation. Students enrolled in the Program may complete the Program without jeopardy and will be allowed to graduate.
- H. Establish written criteria for passing, failing and expulsion and progress in the Program. Rules and regulations governing acceptable conduct must be clearly defined and published. Appropriate procedures must be established to comply with federal due process requirements and appeal procedures must be followed as published in the Program's policy manual. The Program must notify the UNIVERSITY if a student is not passing or fails to complete the program.
- I. Provide the UNIVERSITY with a list of courses for the clinical education with recommended credit assignment for each separate segment.
- J. Provide the Medical/Clinical Laboratory Science Advisor of the UNIVERSITY with information on SECNHS admission requirements.
- K. Publish and distribute copies of the Student Handbook describing pass/fail criteria, grading system, other evaluation procedures, student health policies, grievance procedure and appeal mechanisms.
- L. Provide the University Registrar and/or Medical/Clinical Laboratory Science Advisor, the final grade for each area of study completed by the student, upon the completion of the clinical year.
- M. Upon successful completion of the Program, SECNHS will grant students a Certificate of completion evidencing successful completion of all Program requirements.

II. University Responsibilities

The UNIVERSITY agrees to:

- I. Grant academic credit for satisfactory completion of the SECNHS MLS Program. A specific number of semester hours shall be assigned to each area of study with the total number of at least 30 semester hours assigned.

2. Grant the baccalaureate degree to students successfully completing the MLS didactic and clinical education coursework, not to be contingent on passing any type of comprehensive, certification, or licensure exam.
3. Set forth in the UNIVERSITY catalog the course of studies pursued by the student in the UNIVERSITY Medical/Clinical Laboratory Science curriculum and supply the SENCHS Program with a copy of the catalog.
4. Designate one or more individuals to select and supervise its students, coordinate scheduling and provide orientation for the MLS Program, and to serve as the UNIVERSITY's representative(s) for oversight of the Program.
5. Extend Adjunct Faculty status to the Program Director of the SECNHS Medical/Clinical Laboratory Science Program. It is understood that this appointment carries with it no salary, stipend or other remuneration as a result of this affiliation agreement.
6. Maintain its regional accreditation during the term of this Agreement
7. Maintain records on students enrolled in the MLS Program for official use in determining qualifications for conferral of the baccalaureate degree. UNIVERSITY will set forth a mechanism for registration of their degree-seeking Medical/Clinical Laboratory Science student.
8. Classify students who are working toward the University degree while enrolled in the MLS Program coursework as students of the University.
9. Grant to SECNHS students who are working toward the University degree all the rights, privileges, and responsibilities of other UNIVERSITY students, to include: a) Access to student health insurance, and b) Access to student health care, and c) Access to student financial aid.

III. General Terms and Joint Responsibilities:

1. Students from the UNIVERSITY who have already completed the requirements for and have been awarded a bachelor's degree and who meet MLS Program admission requirements shall be considered for admission into the SECNHS Program.
2. Any changes in the MLS curriculum by SECNHS or the UNIVERSITY must be communicated to the responsible UNIVERSITY MLS advisor and SECNHS program officials before they are effected. Any changes made must conform to the UNIVERSITY requirements for a baccalaureate degree.
3. SECNHS shall be free to accept students based upon published admission criteria and will not discriminate against any applicant because of age, race, color, creed, religion, sex, national origin, handicap or military veteran/service.
4. The UNIVERSITY'S representatives may visit and observe its students at any time during the activities contemplated in this Agreement.
5. SECNHS Program admission fees will be published in a current clinical program brochure/website. Additional fees may be charged by the UNIVERSITY.
6. The UNIVERSITY agrees to inform students of the SENCHS Program's current tuition fee and permit this fee, in lieu of UNIVERSITY tuition, to be paid directly to the SECHNS Program or arrange for the tuition to be paid to the SECNHS Program through the UNIVERSITY. In either case, payment will follow the SECNHS Program's stated tuition policy. SECNHS reserves the right to require full settlement

of student accounts as a condition precedent to a student's enrollment or right to receive a transcript.

7. SECNHS Program reserves the right to require a student to terminate the Program if, in the sole discretions of the SECNHS Program administrators, retaining the student in the Program is not in the best interest of the SECNHS Program.
8. Meetings between appropriate faculty members of the UNIVERSITY and the SECNHS Program shall be held at least annually to discuss current curriculum changes and other matters of mutual concern.
9. The UNIVERSITY makes no agreement to provide any specific number of students to the SECNHS Program, nor does SECNHS agree to accept any specific number of students from the UNIVERSITY.
10. The Effective period for this Agreement shall be for one year following the date of execution of this Agreement and shall be automatically renewed for one year periods until either party shall give the other six months written notice of intent to cancel as of any date following the end of the first annual period or until program completion of the current class of students whichever is longer. Either party may request review of this agreement each successive January after initial implementation to insure compliance on both parts.

SOUTHEAST MISSOURI HOSPITAL
COLLEGE OF NURSING AND HEALTH SCIENCES

BY:  Date: 2/13/2020
College President

Arkansas Tech University

BY:  Date: Feb 12, 2020
University Representative