

**CARL ALBERT COLLEGE  
AND ARKANSAS TECH UNIVERISTY**

**MEMORANDUM OF AGREEMENT**

**I. STATEMENT OF PURPOSE**

This Memorandum of Agreement (hereinafter "Agreement") is made and entered into by and between CARL ALBERT COLLEGE and Arkansas Tech University (hereinafter the "University" or ATU), which have agreed to cooperate for the purpose of assisting licensed registered nurse graduates from Carl Albert College to complete a Bachelor of Science in Nursing (BSN) degree. It is the intent of the parties by entering into this Agreement to offer students a seamless, online degree option to increase the number of BSN credentialed registered nurses.

**II. POINTS OF AGREEMENT**

**OWNERSHIP:**

1. The University shall have total ownership of the RN to BSN Program (hereinafter "Program"). Administration, management, and operation of the Program shall be the responsibility of the University.
2. All NURN courses included in the Program Curriculum will be taught by faculty of the University. The University shall have the exclusive right to determine and make all financial, technical and professional policies related to the NURN courses. The University shall have full and complete ownership of all NURN courses and exclusive control over the administration, management and operation of those courses.

**APPLICATION AND ADMISSION:**

3. Students will apply to the Program through the University, which has exclusive responsibility for admission to the Program.

The University reserves the right to not select an applicant to the Program based upon a deficiency in one or more admission requirements. Although the University is committed to accepting qualified applicants and will strive to adjust appropriately if the number of qualified applicants increases due to this Agreement, each party understands and agrees that academic qualification does not guarantee a student's admission to the Program. In addition to meeting the required academic qualifications, a student's admission to the Program will be contingent on whether space is available in the program for students. Space availability will be solely determined by the department head of the Arkansas Tech University Nursing Program. The criteria for making the determination of adequate space availability will be sufficient faculty to teach the courses required for Program completion.

4. CARL ALBERT COLLEGE graduates will be considered qualified applicants if they meet the following criteria:
  - a) Applicant must be a licensed registered nurse.
  - b) Applicant must have completed a minimum of 52 hours of general education/nursing pre-requisites with a 2.75 minimum grade point average in those 52 hours.
  - c) Applicant must present a letter from employer documenting work experience if over 12 months since graduation.
  - d) Applicant must submit all application documentation as required by the University.

#### **GENERAL EDUCATION:**

5. Program applicants have the option of taking the required general education/nursing pre-requisite courses at any accredited college or university. The University is committed to honoring the articulation agreement which outlines the general education courses that will be accepted through CARL ALBERT COLLEGE (Addendum). The University shall have the exclusive right to determine the transferability of courses from colleges and universities other than CARL ALBERT COLLEGE.
6. The School and the University are committed to student-friendly articulation practices.
7. The University is committed to working with recent and future CARL ALBERT COLLEGE graduates that have completed general education requirements.

#### **THE PROGRAM:**

8. The University is committed to offering the Program in a web-based format with clinical experiences in the student's home community. The University expects minimum time from students on the University campus.
9. Students who are admitted to the University will be subject to and regulated by the terms and provisions of the Arkansas Tech University Code of Conduct, Arkansas Tech University Student Handbook, as well as the University's Nursing Department guidelines, handbooks and regulations.

### **III. INDEPENDENT CONTRACTOR**

The parties to this Agreement are independent contractors, and neither parties' employees shall have the authority to exercise any control over the professional judgment or methods used by the other party in the performance of the duties set forth in this Agreement.

### **IV. QUALITY ASSURANCE**

The two parties shall work together harmoniously and cooperatively to assure that standards are upheld and students receive the best educational experiences possible. Officials and faculty of CARL ALBERT COLLEGE or the University, upon reasonable request, will have the right to visit the University or CARL ALBERT COLLEGE at any time to review the curriculum and resources.

## **V. ACCREDITATION**

The University is accredited by The Higher Learning Commission and is a member of the North Central Association of Colleges and Schools. The University Department of Nursing is accredited by the Accrediting Commission for Education in Nursing (ACEN) formerly the National League for Nursing Accrediting Commission (NLNAC).

CARL ALBERT COLLEGE is accredited by The Higher Learning Commission and is a member of the North Central Association of Colleges and Schools. The Department of Nursing Education is accredited by the Accrediting Commission for Education in Nursing, (ACEN) and approved by the Oklahoma State Board of Nursing.

## **VI. ASSIGNMENT AND ENTIRE AGREEMENT**

This Agreement may not be assigned by any party hereto without the expressed written consent of all parties.

This Agreement contains the entire agreement of all parties hereto, and no other oral or written agreement shall be binding on the parties hereto. This Agreement may not be amended or otherwise modified, unless agreed to by all parties, in writing. This agreement supersedes all other agreements, contracts, understandings, representations, whether written or otherwise, between the parties relating to the subject matter hereof.

## **VII. TERM AND TERMINATION**

The initial term of this Agreement shall begin August 2015 and end May 2018. Thereafter, this Agreement will be automatically renewed for successive periods of one year each unless written notice is provided to all parties prior to each new cohort, fall class. In order to protect the interests of the University/and CARL ALBERT COLLEGE students, this Agreement may not be terminated prior to the end of a school year by any party. In the event of termination of the Program at the end of a school year, any particular class of students enrolled in the Program at the time of termination will be guaranteed the option to complete the Program and provisions will be made for the completion of the Program in the event that the Agreement is terminated during that particular class's program of study.

This Agreement may be terminated at the end of a school year upon occurrence of any of the following events:

- (1) By written mutual agreement of the parties hereto;
- (2) Destruction or damage to the University buildings or their contents by fire, explosion, terrorism, or natural disaster;
- (3) The occurrence of any other contingency or the happening of any other event or series of events or contingencies resulting in the University being deprived of sufficient funds to enable it to operate successfully.

**VIII. CHOICE OF LAW**

This agreement shall be governed by the laws of the State of Arkansas. All notices required to be sent hereunder shall be deemed sufficient if in writing and if personally delivered or if mailed by United States Mail, postage prepaid to:

Arkansas Tech University  
Department of Nursing  
402 West O Street  
Russellville, AR 72801

CARL ALBERT COLLEGE  
Department of Nursing Education  
1507 S. McKenna  
Poteau, OK 74953

**IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.**

**CARL ALBERT COLLEGE**

Signature: Garry Ivey Date: 11-08-2015

Garry Ivey  
President

**ARKANSAS TECH UNIVERSITY**

Signature: Robin E Bowen Date: 10-22-15

Robin Bowen  
President

## ADDENDUM

### General Education Requirements through Carl Albert State College

The University requires a minimum of 52 hours of general education to enter the Program. This table is designed to be an articulation guide for students who choose to enroll in general education requirements at Carl Albert College.

Area	Course	Cr Hrs	Carl Albert Course*	AR Tech Course*	Completed
(6) English	Engl 1113	3	ENGL 1113	ENGL 1013	Yes
	Engl 1213	3	ENGL 1213	ENGL 1023	Yes
(3) Math	College Algebra	3	MATH 1513	MATH 1113	
(19) Science	Chemistry	4	CHEM 1115	CHEM 1113 & CHEM 1111	
	A & P	8	ZOO 2114 & ZOO 2124	BIOL 2404 & BIOL 2414	Yes Yes
	Microbiology	4	BIOL 2155	BIOL 2054	Yes
	Applied Patho	3	AHS 2013	NUR/BIOL 3803 (Lower Division Credit)	
(3) Fine Arts	Int to Music or Int to Art or Int to Theater or Int to Film	3	MUS1113 ART1113 DRMA 1213 FILM 1113	MUS 2003 ART 2123 TH 2273 ENGL 2173	
(3) Humanities	Intro to Phil or a Literature Course	3	PHIL 1113 PHIL 2010 ENGL 2413 ENGL 2433 ENGL 2443 ENGL 2773 ENGL 2883 HUM 2113 HUM 2223 RLED 1123 RLED 2113	PHIL 2003 ENGL 2003 ENGL 2013	
(15) Social Sciences	Intro to Sociology	3	SOCI 1113	SOC 1003	Yes
	Psychology	3	PSYC 1113	PSY 2003	Yes
	Life-Span Psych	3	PSY 2123	PSY 3813 (Lower Division Credit)	
	US History	3	HIST 1483 HIST 1493 or POLS 1113	HIST 2003 or POLS 2013	Yes
	Soc Science or Speech Elective	3	Approved electives include world history, government, political science, or economics  SPCH 2323 or	Approved electives include world history, government, political  SPH 2003 or ECON 2003 or	Yes

			ECON 2113 or ECON 2213 or HIST 1483 or HIST 1493 or POLS 1113	ECON 2013 or HIST 2003 or HIST 2013 or POLS 2003 ANTH1213 ANTH 2003 GEOG 2013	
(4) Health Assessment	Health Assessment	3		NUR 3303	*

\* Please note that the majority of courses are offered online at ATU.

## Carl Albert GENERAL EDUCATION Core Requirements

### English Composition - 6 hours (Select Both)

ENGL 1113 Freshman Composition I  
ENGL 1213 Freshman Composition II

### U.S. History - 3 hours (Select One)

HIST 1483 American History 1492-1865  
HIST 1493 American History 1865-Present

### U.S. Government - 3 hours (Select One)

POS 1113 American Federal Government

### Biological Science - 4 hours (Select One)

BIO 1114 General Biology  
BOT 1114 General Botany  
ZOO 1114 General Zoology

### Physical Science - 4 hours (Select One)

GPS 1214 General Physical Science with Lab  
CHEM 1115 General Chemistry I  
PHYS 1114 General Physics I  
GEOL 1014 General Geology

### Orientation - 1 hour (Select One)

ORI 1111 Freshman Orientation

### Mathematics - 3 hours (Select One)

MATH1513 College Algebra  
MATH2213 Math Structures I

### Health, Physical Education and Recreation - 2 hours (Select One)

any HPER course, except activity courses

**Humanities - 6 hours (Select Two)**

HUM 2113	General Humanities I	ENGL 2883	Am Literature since Civil War
HUM 2223	General Humanities II	HIST 1113	Early West Civilization
ART 1113	Art Appreciation	HIST 1213	Modern West Civilization
DRMA 1213	Introduction to Theatre	MUS 1113	Music Appreciation
ENGL 2413	Introduction to Literature	PHIL 1113	Introduction to Philosophy
ENGL 2433	Masterpieces of World Lit. I	PHIL 2123	Ethics
ENGL 2443	Masterpieces of World Lit. II	RLED 1123	New Testament
ENGL 2773	Am Literature to Civil War	RLED 2113	World Religions