

## **Arkansas Tech University and the City of Russellville Educational Partnership Agreement**

Arkansas Tech University and the City of Russellville, Arkansas, have partnered to encourage the City of Russellville employees to further their education by making greater use of Tech's academic programs.

### **The Program**

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- ◆ Arkansas Tech University has agreed to allow a maximum of five (5) City of Russellville employees the opportunity to enroll in up to two (2) undergraduate courses per term, for a maximum of two (2) terms per academic year with a waiver of the base tuition rate. These credit hours are for undergraduate hours only. "Term" as used in this paragraph is defined to mean fall semester, spring semester, or summer.
- ◆ To qualify, an employee must be working full-time, employed in a permanent position for the City of Russellville, and must have approval from the respective City of Russellville Department Head/Supervisor and the Mayor. The course must meet at a time other than regular duty hours unless previously approved by the City of Russellville Department Head/Supervisor and the Mayor. Further, the employee must not have been, during the term of this agreement, found responsible for any violation of the Student Code of Conduct.
- ◆ The employee will be responsible for payment of all fees assessed by Arkansas Tech University. This includes, but is not limited to, lab fees, per credit hour fees, parking fees, etc.
- ◆ The maximum undergraduate course discount per person is equivalent to six (6) semester credit hours tuition per term.
- ◆ When the amount available under this tuition waiver agreement is added to any other federal grant, or a scholarship provided with Arkansas Tech institutional funds, the total shall not exceed the total of tuition and fees charged for the semester. It is not intended that a cash refund be generated to the student due to an Arkansas Tech University scholarship.
- ◆ Appropriate forms for receiving this benefit may be obtained from the Mayor's Office and are to be completed and approved during the registration process and then submitted to the Arkansas Tech University Registrar's Office.
- ◆ The applicant must apply and be accepted for admission by Arkansas Tech University.
- ◆ The applicant must meet the institutional scholarship FAFSA requirements of Arkansas Tech University.

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### Financial Settlement

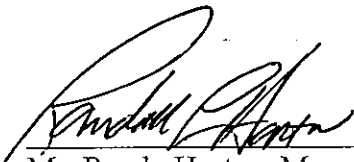
1. As a condition for eligibility in this program, the student will provide the Arkansas Tech University Registrar's Office with the approved City of Russellville Application for Educational Partnership at least one week prior to the beginning of the particular term.
2. The student will make financial settlement with the Student Accounts Office for remaining charges on their Arkansas Tech University student account by the first day of class for the respective term. Failure to comply with this provision may result in the student being dropped from his or her classes for non-payment.

This agreement shall be in effect for a period of twelve (12) months beginning July 1, 2017, and ending June 30, 2018, and can be renewed annually after June 30, 2018, on a twelve (12) month fiscal year basis (July 1 through June 30) in writing by mutual consent of both parties.



Dr. Robin E. Bowen, President  
Arkansas Tech University

8.11.17  
Date



Mr. Randy Horton, Mayor  
Russellville, Arkansas

8-18-2017  
Date