

## Recommendations from Subcommittee Review Teaching Assistants (TA)

Dr. Mary Gunter, Chair  
Dr. Sandy Smith  
Dr. Tom Nupp  
Dr. Gina Kraft  
Dr. Lynn Walsh

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| <b>GPA:</b>                                     | To be eligible for a TA assignment a graduate student must have a GPA of 3.0 by their 2nd semester of enrollment as a graduate student.   |
| <b>Degree Requirements:</b>                     | A TA must be a graduate student in good standing within the department they are assigned as a TA.   |
| <b>Orientation:</b>                             | Must participate in the General Orientation required of all GA's by the Graduate College. An additional orientation by the department may be required. A TA training video similar to the adjunct training video might be considered. |
| <b>Training:</b>                                | Training must be developed and provided by the department. General requirements and responsibilities should be outlined along with an hour to work ratio for TA assignment. I.e.: 1-hour lab = 10 hours; 3-hour course = 18 hours.    |
| <b>Classes:</b>                                 | Classes should not be taught by TA's above the 2000 level. Labs may be taught by TA's above the 2000 level with departmental approval.  |
| <b>Evaluation:</b>                              | TA's should receive a teaching evaluation through the universities evaluation system.   |
| <b>Professor/<br/>Instructor of<br/>Record:</b> | Responsible for general supervision of the TA, oversight of course/lab, and final grade.  |
| <b>Remuneration:</b>                            | Consideration should be given to a stipend differential for a TA as compared to a GA.   |