

1. IRB representatives from each college are appointed by the respective Dean. It is critical the appointees engage in the review process on a regular basis, or the workload becomes unbalanced for the members who are engaged.
2. The second concern is the level of quality control, in general, of IRB submissions by supervising faculty of both undergraduate and graduate students. An unnecessary number of student applications are returned for either major errors, omissions, or multiple challenges.
3. Recommendation: Automated Submission System
4. Recommendation: IRB chair course release