

Increased Flexibility Plan for University Honors Students

Jan Jenkins

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Sent Items

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Cc: Jan Jenkins <ejenkins@atu.edu>; Julie Mikles-Schluterman <jmiklesschluterman@atu.edu>;

Importance: High

Dear Dean, Department Head, or Program Head,

Starting with the Spring 2018 semester, the University Honors Program will introduce contract options for students whose major requirements preclude their being able to complete all courses in the University Honors 21-hour sequence within the normal timeframe. The contract option cannot be used to replace either Honr 1003 (Freshman Honors Seminar) or Honr 4093 (Senior Honors Project), and it does not change or modify General Ed requirements for the student's major. No University Honors student will be able to replace more than 6 hours of required Honors courses with contract courses.

For example: a University Honors junior still needs one of the required Honors humanities courses--either Phil 2043.H01 or Engl 2023.H01, but the course time conflicts with one required for the student's major, such as Hist 4153, History of Arkansas. In this case, the student and her major-field advisor can submit a request to allow the student to take History 4153 with an Honors contract, adding 20 hours of work to the course, and enabling the student to earn Honors credit for the required course in her major.

For information on the procedure and forms required, please contact me at ejenkins@atu.edu or 479-968-0456.

Jan Jenkins

**Dr. Jan Jenkins
Professor of History**


**ARKANSAS TECH
UNIVERSITY**
**OFFICE OF THE REGISTRAR
Brown Hall, Suite 307**
**SPECIAL PROBLEMS, INDEPENDENT STUDY,
RESEARCH**

Name Enrolled Under (Last, First, Middle, Other)

Student ID Number

T

Date

Phone Number

 Registration Term: ☒ Spring ☐ Summer ☐ Fall 20 18

Course Dates (complete only if different from regular full-term dates) ____/____/____ to ____/____/____

The student must be in good academic standing to be eligible to enroll in Special Problems, Independent Study, or Research courses. The student must bring this completed form, with all signatures required below, to the Registrar's Office for processing; registration in this course may only be completed during regular periods of registration.

The Course Prefix and Number, Instructor's name and T-number, and instructional method must be provided by department offering the course. To use this form, the course must already exist in the catalog as an Independent Study, Special Problem, Directed Research, Thesis Research, or Undergraduate Research course.

Prefix	Number	Instructional Method†	Instructor	Instructor T-number	Section	CRN
NUR	4993	FACE	Smith	T12345678	*H01	*XXXXX

†FACE, WEB, MT49, MT99, INDV

*Section number and CRN will be assigned by the Registrar's Office.

FACE (100% classroom instruction), **WEB** (100% online instruction), **MT49** (mixed technology with 1-49% online instruction), **MT99** (mixed technology with 50-99% online instruction), **INDV** (non-web classes that do not meet on ATU campus with individualized instruction)

Enter the course title as it should appear on the student's transcript (**25 character maximum**, including spaces and punctuation):

H | o | n | o | r | s | | N | u | r | s | i | n | g | | T | h | e | o | r | y | | | |

Explain the student's need for taking a course of this nature: Nursing theory course developed to meet Honors requirement on time-intensive upper-division Nursing schedule

Describe the objective/purpose of this problem/research/study: Introduction of middle-range Nursing theory and application to practice.

Outline the procedures/method for investigating this topic: Student must complete 20 hours of additional coursework to complete this Honors contract.

Student Signature

Date

Instructor Signature (Graduate courses ONLY)

Date

Dean or Department Head Signature

Date

 Graduate Dean Signature ~~Graduate Dean ONLY~~

Date

Univ. Honors Director

Overload Approval by Dean (if necessary)

Max Hours

Date



REQUEST FOR COURSE EQUIVALENCY OR SUBSTITUTION

Student ID Number T	Catalog Year
Name Enrolled Under (Last, First, Middle, Other)	
Major	

An **EQUIVALENCY** is a course you are requesting to be used as the same course required.

A **SUBSTITUTION** is a course you are requesting to use in place of the course that is required.

A **WAIVER** is a course you are requesting the student not to complete.

Transfer Institution	Course Subject	Course Number	Grade	Semester Taken	ATU Course Subject	ATU Course Number	Course Equivalent	Course Substitution
							<input type="radio"/>	<input type="radio"/>
							<input type="radio"/>	<input type="radio"/>
							<input type="radio"/>	<input type="radio"/>
							<input type="radio"/>	<input type="radio"/>
							<input type="radio"/>	<input type="radio"/>
							<input type="radio"/>	<input type="radio"/>
							<input type="radio"/>	<input type="radio"/>
							<input type="radio"/>	<input type="radio"/>
							<input type="radio"/>	<input type="radio"/>

Please substitute following **ARKANSAS TECH UNIVERSITY** course(s):

SUBSTITUTE THESE ATU COURSES:

Course Prefix	Course Number	Semester Taken
NURS	4993.H01	Spring 2018

FOR THESE ATU COURSES:

Course Prefix	Course Number
ENGL	2023 (Hours Intro to World Lit)

Please waive the following course requirement(s):

Course Prefix	Course Number	Comments

Student: _____
 Advisor: _____
 Department Head: _____
 Dean of College: _____
 Registrar's Representative: _____

Date: _____
 Date: _____
 Date: _____
 Date: _____
 Date: _____