**ARKANSAS TECH UNIVERSITY**

*Academic Affairs*
*Administration Room 200*
*1509 North Boulder Avenue*
*Russellville, Arkansas 72801*

*Office: 479-968-0319*
*Fax: 479-968-0644*
*www.atu.edu/academics*

Deans Meeting
Academic Affairs (Admin 200)
Monday, May 1 at 3:00pm

I.      Enrollment Targets
        ***Action: Deans submit current enrollment and target enrollment for programs within 3 – 5 years by May 19.***
        ***Action: Deans email Dr. Abdelrahman if they encounter issues with obtaining marketing material, redesigning department/program websites, etc.***

II.     Third Year Reviews
        ***Action: Deans ensure third year reviews are thorough, clearly labeled as a third year review, and the faculty member signs; Deans review faculty currently in 4th or 5th years to confirm a third year review was done.***
        ***Action: Dr. Abdelrahman and Associate VPAA will provide session/workshop to the Academic Heads Council on third year reviews.***

III.    Curriculum Process

IV.     White Papers (see page 2 for listing and links to proposals)
        Discussion:  Dr. Bowen approved the white papers for Criminal Justice, Curriculum Leadership, and Reading to move forward with formal proposals.
        ***Action:  Dr. Abdelrahman and Dr. Gunter will draft a policy for the tuition discount for doctoral programs.***

V.      Roundtable
        ***Action:  Deans send anything for May payroll (intersession, camps, etc.) to Pat and Jana as soon as possible.***

*Upcoming Deadlines and Events:*
*May 10 – Faculty Recognition ceremony/reception and President/VPAA address*
*May 11 – Faculty Professional Development*
*May 19 – Enrollment targets due from Deans (email jcrouch4@atu.edu)*
*July 1 – Department head administrative evaluations due (send to Andrea)*
*July 6-7 – Deans' Retreat at Lake Point Event Center*

White papers received by Academic Affairs as of 4/27/17:

Arts and Humanities:

B.A. in Criminal Justice

Education:

Ed.S. in Curriculum Leadership

Ed.D. in Higher Education Administration with a concentration in Student Affairs Leadership

Masters in Reading

Engineering and Applied Sciences:

M.S. in Electrical Engineering

M.S. in Mechanical Engineering

B.S. in Human Resources

Adding Human Resources option to Agri Business degree

A.A.S. in Electromechanical Engineering Technology

M.S. in Agriculture Business

M.S. in Information Technology

M.S. in Software Development

M.S. in Computer Science

Undergraduate Certificate in Emergency Management (Small Unmanned Aerial Systems)

Natural and Health Sciences:

B.S. in Nuclear Medicine Technology

Graduate Certificate in Medical Sciences (pending – not yet received by AA)