



Academic Affairs

Administration Room 200
1509 North Boulder Avenue
Russellville, Arkansas 72801

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www.atu.edu/academics

Deans Meeting
Academic Affairs (Admin 200)
Monday, April 10 at 3:00pm

- I. Enrollment Targets
 - a. [Applications by Program](#)
Action: Deans will bring enrollment targets to May 1 Deans meeting (invite Shauna).
- II. Success Gap for Online Students
 - a. [Grade Report from IR](#)
Actions: Dr. Underwood will share report with Academic Advising Center as an FYI. Dr. Norton will share "best practices" for online students with the Deans. Dr. Norton will research other factors within the online success gap (8 week versus 15 week, adjunct versus full-time faculty, etc).
- III. AP Credit Scores
 - a. [Survey and Policies](#)
Action: Deans will visit with Department Heads about AP credit, and bring recommendation for survey response to April 17 Deans meeting.
- IV. Internship/Practicum Student Reporting
 - a. [Summer 2016 to Spring 2017 listing](#)
Action: Deans will send report to Brandon Wright (bwright@atu.edu) by May 1.
- V. Presence at Events from Academics

Discussion: At important campus events (ie guest speakers, etc), academic administrators need to make an effort to attend or have the second in command attend.

Action: Academic Affairs will work with Alison Ahlert to have a monthly list of upcoming campus events sent to Deans. Deans should be sure to have important events sent to Alison to be put on the university calendar.
- VI. Student Complaint about Faculty

Discussion: Student complaint about multiple faculty cancelling classes, and not providing quality content during class time.

Action: Discuss further at April 17 Deans meeting - what should be done when such a complaint is valid?



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VII. Roundtable

Discussion: Summer enrollment should be closely monitored; courses must meet the minimum enrollment (10 undergrad; 5 graduate) and should be cost effective.

Action: Budget cut details due from Deans to Pat by Thursday, April 13.

Action: Deans will discuss the program review/continuous improvement with Dr. Austin at the April 24 Deans' Council.

Upcoming Deadlines and Events:

April 15 – Annual faculty evaluations and third year reviews due, including department head teaching evaluations (send to Andrea)

April 21 – AHECB meeting on ATU campus

April 28 – Updated faculty vitas due to Academic Affairs (request flash drive from Andrea)

May 10 – Faculty Recognition ceremony/reception and President/VPAA address

May 11 – Faculty Professional Development

July 1 – Department head administrative evaluations due (send to Andrea)

July 6-7 – Deans' Retreat at Lake Point Event Center

