

Academic Affairs

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Deans' Meeting Agenda
Tuesday, July 24 at 1:00pm
Academic Affairs

- I. Dr. Gunter
Dr. Bridgmon asked the group to be thinking about how to recognize students who receive minors.
- II. Annual Goals for Academic Affairs division and Strategic Plan
Will be added to the next agenda.
- III. Budget & Resource Allocation
 - a. College Work Study
Action: A meeting has been set for Thursday, August 9 at 1:30 pm in Academic Affairs for the Deans to discuss this matter further with Sandy Cheffer, Budget Director, Lou Ann Reeves, Budget Office, and Tracey Hale, Financial Aid.
 - b. Annual Position Review
Human Resources is willing to review positions every year during the spring budget cycle. If a position needs to be reviewed, the supervisor needs to notify HR to start the process.
 - c. Operating Funds
Dr. Bridgmon recognizes the colleges took large cuts from the previous fiscal year. He is working with Ms. Hinkle to reinstate those cuts back to the colleges over time.
 - d. Process on aligning resources with Strategic Plan and critical needs
Dr. Bridgmon would like to give the Deans more ownership in making decisions on what is the best direction for the colleges.

Upcoming Deadlines and Events:

July 31: President's Communication Committee Meeting, RPL 300 3:30 pm
August 7: Adjunct Dinner, West Dining Room 6 pm
August 11: Commencement, 10 am
August 13-14: New Faculty Orientation, RTH 138
August 15: General Faculty Meeting, Doc Bryan Auditorium 8 am
August 19: Convocation, 2:30 and 4 pm
August 22: Classes Begin

IV. Online Future

This discussion will continue on through the fall and a recommendation will be made to the President on the future of online courses; where are we currently and where do we want to be. Dr. Bridgmon mentioned utilizing an outside firm for Online Program Management.

Action: Dr. Aulgur will send out login information for the EAB which has access to data.

V. Commencement Ceremony (Dr. Bridgmon)

Dr. Bridgmon will propose to the President that the role of the Deans be increased.

a. Graduate Ceremony (Dr. Robertson)

It was expressed through the Graduate Council some faculty on the council would like to request that graduate faculty be given preference to attend the Graduate Commencement. Instead, any such request will be filtered through the Deans office.

VI. Roundtable

a. Avatar Demo

Action: Dr. Bean will work with Dr. Callaway and the company to arrange a demo for the Deans.

b. Fall Enrollment

There is a projected decline in first time, full-time freshmen enrollment for the fall semester.

Action: Monitor adjunct and overload use; and watch enrollment in multi-section courses that may be combined.

c. Internal Funding

Will be added to the next agenda.

d. B2E and Convocation (Dr. Jason Warnick)

Freshman Convocation will be on Sunday, August 19th with ceremonies at 2:30 pm for Engineering and Applied Sciences and Natural and Health Sciences and 4 pm for Arts and Humanities, Business, Education, eTech, and Deciding in Tucker Coliseum. This is not a requirement for faculty and the Deans chose to attend their respective ceremonies. Dr. Warnick discussed the updated format for the B2E program. The update will give faculty and departments more interaction with their incoming students and more freedom to assign mentors with appropriate mentees. Students will be in their respective colleges on Tuesday, August 21st.

e. Staff Handbook

An update was provided focusing on the most controversial policy, the attendance policy. A combination of the current policy, option four, and an added definition of

unexcused absences accompanied the final draft to be presented to Dr. Bowen, EC, and the Board of Trustees for approval.

Dr. Bridgmon encouraged the Deans to participate in Active Shooter Training taking place this fall and to prepare their areas for emergency situations.

College of Business and Dr. Christine Austin will host an Assessment Workshop August 6-7 with Dr. Karen Tarnoff in Rothwell 311 beginning at 8:30 am. August 6 will be beneficial to all in attendance and August 7 will be geared toward Business.