



Deans' Council Agenda
Academic Affairs
Monday, July 17 at 3:00pm
Rothwell 208

Academic Affairs

Administration Room 200
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- I. Urgent space needs
Discussion: Hiring without space/office for new faculty (EAS hiring 2 engineers with no office, already some sharing, MATH using desk by copier in office). Master planners not convinced converting Rothwell classrooms into faculty offices is best idea. Master planners say Brown and Rothwell are least used buildings on campus.
Action: Dr. Woods will look for options to accommodate 2-3 faculty. His original recommendation was based on 5 faculty.

- II. Stackability (certificates/credentials along the way)
Action: Consider tracks for BAS, with a specific technical skill attached.
Discussion: Different standards for BAS degree with gen ed and faculty credentials. What other Associate degrees can we offer like we did the AGS and AAS this summer for 2014-15 cohort? Question of why we still do minors, why not certificates (including a General Education certificate)?
Action: Tammy will look at parameters for advanced certificates and which minors could be converted to advanced certificates for discussion at the next meeting.

- III. Joint discussions between Deans' Council and Academic Council (big ideas)
Action: Invite Deans to an Academic Council meeting (mini retreat).

Action: Deans talk to DHs about shifting classes to Rothwell and Brown. Jana to ask Alison to compare usage this fall to last fall.

- IV. Tables outside Academic Advising Center
Discussion: Tables outside AAC were taken down. ROTC is fine to go back up. OK to add a table that all colleges can share to promote their programs.

- V. Online withdrawal system (Tammy)
Discussion: Tammy gave demo to Ozark admins, and Ozark is now on board with the online process. Group was looking at spring implementation; Dr. Abdelrahman wants a push for fall implementation. OIS looking to consult with staff member who was heading this project (has since left).

Upcoming Deadlines and Events:

July 21 – Adjunct listing from departments due to sbailey19@atu.edu
August 6 – Adjunct dinner at Lake Point
Early August – Progress on website updates to be reported to EC
August 14-15 – New Faculty Orientation
August 16 – General Faculty Meeting

- VI. Curriculum review (Tammy)
Discussion: Tammy is returning majority of curriculum that was submitted. Tammy and Dr. Austin have offered training, without takers. Dr. Abdelrahman told the Deans to do thorough review, because if they sign off, they now own it. President shouldn't be catching mistakes, and Tammy should be final review, not both first and final review. Deans suggested changing internal format to ADHE's format, with anything additional needed internal attached as addenda.
Action: Tammy will revise checklist for departments, add place for Dean to sign off on checklist as part of their review.
- VII. Update on Faculty Handbook/P&T changes
Discussion: Dr. Abdelrahman will meet with Faculty Senate subcommittee on Thursday, July 20, and invited feedback on the P&T draft before then.
- VIII. Strategic plan progress
Reminder: Dr. Austin's deadline to report initiatives/progress is July 31
Action: Colleges define measureable goals for initiatives – what does success look like?
- IX. [General Education report](#) (Dr. Austin)
Delayed to next Deans' Council