

SAM: Wyatt – Will ask Jana to distribute electronically. Bottom half of the handout is from Deans retreat but the column has not been defined. Wyatt added Contact Office and Location of Report which gives the exact location of where the report is housed.

Dr. Abdelrahman would like to see one sheet that compares all departments and all colleges, like a comparative model. He would like to have this before the faculty leave before the summer and then add things to this list as they come available. Wyatt can put a subset report together and have it available fairly quickly. Most important would be program level. Robertson and Woods agree. Dr. Robertson indicated this could be used for performance funding. Wyatt can add programs by course prefix. Post in OneTech on Faculty tab so everyone can have access. Minimum number otherwise listed as *data is too small.

Program Review Process: Dr. Austin – Distributed a handout for a program review process for non-accredited programs. The first page indicated requirements for every five years and the second page is requirements for every year. Schedule can allow for all programs to be accredited by spring of 2019. Once all programs are accredited, assessment can start to generate data so changes can be made before the HLC visit in 2020. Wyatt indicated Institutional Research data can assist with this process and this data has been included in reports to ADHE. Currently, there are 46 programs, not including the Ozark campus, that are not accredited. Dr. Abdelrahman would like a parallel process between Russellville and Ozark. Dr. Austin and Mr. Murders are currently working on a parallel process. Dr. Austin indicates the whole process aligns with the Strategic Plan. She will be discussing the process with all department heads next week.

Advisor Relationship in Banner: Main thing: primary advisor = advising center and flipped once student moves out of the center. Tammy asked the questions: who does the student go to for registration and make a connection within the department? FAC1= faculty mentor, B2E mentor; not related to registration. MAJ1= registration, academic advisor. Script will remove the advisor once the student leaves the advising center. Automation would need to be developed in OIS. Could work in the majority. Dr. Abdelrahman: what is needed now? Would like to have this for the next cohort coming in the fall. Departments could work over the summer to assign new students. Dr. Woods suggested training the faculty to make sure they understand the difference. Dr. Abdelrahman wants the faculty to know about the change before they leave for summer. Dr. Giroir asked how this would effect B2E? The B2E mentor would be the same as the faculty mentor within the department. Dr. Abdelrahman indicated these mentors would be a network of mentors to support the student without confusing the student. This would not be an institutional mandate but if the department wanted to do it, this is how they would. Dr. Woods brought up the fact that some departments are overloaded as is and if we load another 30 students on a faculty member, how does that work? Each department needs to find what works best for them; a bigger department might need mentor as a group instead of assigning students to individual faculty. Dr. Abdelrahman brought up peer mentors and how they are successful. Dr. Woods suggested mentors could expand to outside sources; i.e. rehabilitation science students could be paired with a professional in the field as a mentor. Dr. Norton: the students who come in are the ones who self-select to seek this out tend to be more successful. Would like to see the data on this. Dr. Woods talked to Dr. Jason Warnick who wants to write a grant for advising, the studying of results of different processes. The grant would cover basic training and master advisor techniques. The focus would be on retention and expand of advising to cover financial needs,

mental health, etc. Dr. Giroir indicated having more than one mentor could be confusing for the student. Dr. Woods suggested having a mass meeting for all students in a specific department, have faculty there, discuss the department and expectations, then have another meeting within the semester. This would not interfere with B2E. Dr. Bean suggested asking the faculty to volunteer versus forcing them to participate. Dr. Giror would like to work with each department for guidance and the best fit. Dr. Abdelrahman stated the consensus is to allow the departments to choose the best method for their specific needs. Tammy Weaver mentioned PRH and Agri are already doing the group mentoring. Dr. Abdelrahman is leaving this up to departments to make the decision.

SARA and C-RAC: Dr. Norton – HLC said recommends C-RAC guidelines, but institutions are not required to follow them, however, if you are a SARA institution, SARA does require institutions to follow C-RAC guidelines. Dr. Norton would like face to face courses to mirror online courses and stated they should not be different. We have to report every state where we have students. Dr. Abdelrahman mentioned some faculty have asked why we are reviewing their online courses and the explanation is mainly reviewing format to meet certain guidelines. Dr. Norton mentioned this review also meets ADA guidelines.

Space Needs: Dr. Robertson is thinking about people or programs that could move. Does one department move help the whole group? Dr. Barlow said the deans talked about space and the Space Committee has not helped. Dr. Robertson asked for clarification of what it means to move to Brown? Does this mean classrooms or departments or just the offices? Dr. Abdelrahman stated Brown and Rothwell are underutilized for classroom space. Dr. Robertson wants to take unused classes and convert them to office space and use classrooms around the new offices for that department. Dr. Barlow stated the deans have ideas but they need parameters for this change or move. The parameters are up in the air and Dr. Abdelrahman welcomes all suggestions. Dr. Woods suggested the second or third floors of Rothwell could be turned into office space on one end of the building. Dr. Abdelrahman asked for a single list of space ideas or changes from the deans. ADAstra will eliminate the ownership of classes which will allow for better utilization. Ken Wester suggested the deans make a decision because the space committee has been helpful thus far. The decision should be made Academics regarding space in academic buildings. Dr. Robertson suggested Math goes to Brown and Computer and Information Systems and Engineering can have Corley.

Adjourned 4:58 pm