

**Dean's Council
September 1, 2020
Academic Affairs
3:30 – 5:00pm**

3:30 – 3:40

ACPG feedback

Several minor comments were received and the 48-hour turnaround document should be published tomorrow.

COVID Taskforce

The Arkansas Department of Health (ADH) is giving bi-weekly reports which includes universities. Questions were raised if the reports matched what the university was publishing. The positivity rate for Pope County is 13%. ADH is reporting the rate by county. Surrounding counties are relatively low. There are 51 individuals in quarantine or isolation. Most are off campus. There are currently 37 spaces available for on campus isolation and quarantine.

Active cases are reported on the COVID website and there is a plan to provide a link to the bi-weekly report from ADH. The lab ATU is using for testing received a grant so insurance will not be required for testing but an appointment is still needed. So far, 40 individuals have been tested at the Health and Wellness Center. It was reported that a large off-campus party happened last weekend and was hosted by a marine recruiter that included high school and college students. Nicolle Jarvis reported Baz Tech is an issue because students are using it as a study space and students are not wearing masks.

Dr. Cezeaux indicated the CDC recommended random testing for those on campus. Since grant funds are available, there should be no roadblocks for testing on campus. There has been no discussion about random testing; all tests will be administered via self-reporting or through contact tracing. Those who wish to get tested may need to delay 4-5 days to avoid any false negatives. The spread that is happening is off campus.

3:40 – 3:50

HLC Review Draft Assurance Argument Reminder

Please read and give your thoughts, particularly on Criterion 4 and 5.

Strategic Plan – Extension of Plan?

Dr. Bowen asked for feedback from the Deans and Faculty Senate on an extension for the current strategic plan through next year. Considering HLC will be on campus in November, a new plan would not be developed in a timely manner. Dr. Schoephoerster suggested a new strategic plan should be part of the restructuring or re-envisioning process. Dr. Jones suggested, from a business perspective, the strategic plan should be delayed so it will coincide with the re-envisioning plan. Dr. Schoephoerster suggested the base budget be established prior to the re-envisioning or restructure. Dr. Cezeaux stated the current plan does not account for any restructuring. Feedback will be sought from Faculty Senate as well and Dr. Johnson will share the feedback with the President.

3:50 – 4:00

Syllabi Repository / Inactive Faculty in Blackboard

Dr. Aulgur sent out an email regarding the syllabi repository and a list of classes that are still outstanding.

OIS will run a report after Labor Day to see which faculty have not been active in Blackboard since August 28. The report will be shared with the Deans and Department Heads who will need to reach out to faculty to request how they are engaging with their classes.

Supporting Faculty/Staff When Go Virtual

Dr. Bowen asked for feedback regarding resources for faculty and staff if the campus returns to a virtual environment. Dr. Johnson will ask Faculty Senate too. Dr. Schoephoerster commented that childcare will be an issue and parents having to teach/provide oversight for school age children. Dr. Cezeaux suggested flex hours to address.

Program Course Rotation

Please identify if course rotations are available for your programs and begin to work with faculty to put these in place. Students not being able to get the classes they need which leads to course substitutions or delaying graduation because they miss a class in the rotation. Some programs have rotations listed and some do not. There is currently an 8-semester commitment but the issues arise when students get off schedule or they are not advised appropriately. Degree maps are also posted. Dr. Cezeaux stated per ABET requirements, a course map is required stating when courses are offered. Dr. Jones suggested that the semester a course is offered be found at the end of every course. Dr. Schoephoerster stated this is a graduate issue also because a required course has not been offered since a student has been in the program. In order for faculty advisors to

advise properly, they need the course rotation list. Once a student has their registration code, students can add and drop on their own so good advising is key. Dr. Cezeaux suggested Banner notes need to be required when someone interacts with a student so there is a record on file.

4:00 – 4:10

Program Evaluation System / Program Performance Metrics
Other Data

The Deans understood what they were supposed to review. Dr. Aulgur needed clarification the scoring rubric and rating metrics. The percentage makes sense but the numbers scale did not. Dr. Schoephoerster said the intention was to use Gray & Associates data and data provided by Dr. Robertson, to review programs and use the tools in *Prioritizing Academic Programs and Services*.

4:10 – 4:20

College Highlight Reel

4:20 – 4:25

Announcements, Future Agenda Items

Review of faculty releases and overloads.

4:25

Adjournment

4:30

Book Discussion

Prioritizing Academic Programs and Services – Discussion Chapters 7-9

1. What was your biggest takeaway from the reading?
2. What stuck out to you as important and relevant for ATU?
3. What could we implement immediately? (long-term?)