

**Dean's Council
August 18, 2020
Academic Affairs
3:15 – 4:30pm**

3:15 – 3:30 Laury Fiorello

Fee questions were shared with Ms. Fiorello from Dr. Cezeaux. Ms. Fiorello stated the fees are calculated based on the 4-year average of revenue fees but this year additional funds were needed to meet the actual 4-year average. Fees from the previous fiscal year are reflected in the current budget. The amount reflected in the budget is not necessarily a reduction but rather an amount that is still to be collected. As fee revenue increased, a base increase was added. Dr. Cass is concerned about the danger of overspending. Pat stressed the importance of the budget being reflected as accurately as possible for fees because this played into budget cuts. Dr. Johnson asked Ms. Fiorello if she would be able to attend another meeting at a later date and Ms. Fiorello will be able to attend. Dr. Schoephoerster asked for a copy of the budget book on pdf. Ms. Fiorello stated a pdf version is available on the Budget Office website and she will send a link out to the Deans and the spreadsheet she shared during the meeting. Dr. Cezeaux will share the Agri data she compiled with Ms. Fiorello.

3:30 – 3:50 First Day of Classes

The Deans were able to walk around and observe on the first day of class. Dr. Jones reminded two students to put their masks on. Dr. Robertson stated classrooms are the least of our worries. Dr. Bean stated one of the SAA course will need to be relocated from Young Ballroom. Dr. Cass made adjustments to a few classrooms that were misrepresented in AdAstra. Dr. Robertson stated the most recent AdAstra numbers sent to the Registrar were correct and updated within a day. If there are others, please send those changes to Dr. Aulgur and he will get them corrected in AdAstra. There were a handful of classrooms, such as RPL, where some counts were judgement calls.

Dr. Aulgur visited the cafeteria and spaces where students can gather and indicated proper mask wearing was an issue. Dr. Schoephorseter shared the cafeteria, Baz Tech, and Doc's Place are following the Department of Health restaurant guidelines rather than ATU guidelines. Dr. Robertson shared that field experiences and labs will be limited unless absolutely necessary to the curriculum, and motor pool called to inquire about their van reservation. Dr. Jackson stated they would not be making reservations. FAMA was surprised

that they were not reserving vans because the rest of the campus are making their reservations.

Dr. Schoephoester stated universities are required to carry additional liability insurance for athletics so sanctioned/competitive sports will not happen this semester. However, intramurals will not have additional requirements. Dr. Johnson shared from EC that only outdoor intramurals will be allowed. Masks and distancing required. Impromptu pickup games at the basketball and volleyball courts are not able to be monitored so signs will be put up to ask to wear masks and for observers to social distance. Dr. Schoephoester suggested taking down nets.

COVID Taskforce Updates (tabled until 4:30pm update)

ACPG (wrap-up)

- 48-hour transition/24-hour transition/WebEx How-To
- Blackboard TT2OL Completers
 - Original completion count was 120 from as far back as five years. 50 new completions. Faculty are at about 50% completion rate.
- Training Session Participants
 - 155 total participants in BlackBoard training
 - 166 attended the first session, 104 attended the second session, about 100 attended WebEx and Kaltura
- Helpful Hints: Seating Chart/Exit Plans
 - Action pending

Communication – Department Heads / Faculty

- Online classes (any course without an assigned meeting date/time) cannot arbitrarily schedule a class and demand/insist students attend
- Parameters Faculty Take Course Virtual
- Process Health & Wellness Notification of Positive Cases – Faculty & Room Offline
 - Notification will need to go to Andrea and Dr. Schoephoester.

There was discussion for alternative revenue streams.

Book club discussion was postponed until next meeting.