

Academic Affairs

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**Dean's Council
October 1, 2019
Academic Affairs
2:00 – 4:00 pm**

Open House – Saturday, October 5, 1 – 4 pm in Tucker Coliseum

Dr. Johnson reminded the Deans to send in the faculty names who will be attending to Admission for Open House on Saturday.

Stackability

Continued efforts. From High Schools through finishing degrees. Be able to connect with different pathways related to each school. College Algebra is offered on the Ozark campus that will assist with transferring. Dr. Cezeaux suggested we ask them to offer something above College Algebra. Dr. Myers said they can offer this course online at their tuition rate. Proctor software, ProctorU, would help. Mr. Sikes is opposed to proctoring based on access issues rural students may face. Calculus needed. Math/Stackability meeting, Dr. Cezeaux will org this meeting, Robertson, Cezeaux, Myers, Jacobs, Aulgur.

MOUS

Continued efforts.

Hall of Distinction

Friday October 4, if available please attend. 5:30 pm is a reception and dinner begins at 6 pm.

TechAdvise Update

Dr. Johnson and Dr. Robertson attended the update meeting. Good sharing among divisions that was positive. Two Saturdays, April 25 and May 16, were added to the proposed dates, however, May 16 may change because of local high school graduations. Two college meetings per college on Saturdays and six general sessions. Additional updates to come. Planning to use Blackboard and arrange for pre-advising. Before students can get their excuse for school,

they must complete a survey. Some sessions will be in the morning and others will be in the afternoon.

Strategic Plan and Retention Plan

Dr. Johnson has a meeting with Dr. Norton to discuss the Persistence and Completion Academy. Please continue working with the Every Student Counts Plan.

Space Requests

Dr. Johnson is on the Space Utilization Committee and asked the Deans if they have any special requests or space concerns. Lab space is always an issue. Sarah Burnett (STEM) will stay at Lake Point and move to the main building with other CLL staff, but will move to the Innovation Hub when it is finished. AmeriCorp VISTA members office space, faculty office space, 4th Street property needs to be vacated. Looking at where to relocate Theatre production items and stage equipment. Band Associate will relocate to 404 El Paso. All will depend on the move of Admin and Finance from Brown to Hughes. Young Building will be coming down May – June for the new Rec Center. **Action: Dr. Cezeaux to relay information to Sarah Burnett to contact Dr. Williams to get access to the building.**

Arkansas Tech Museum and International Women's Month – Dr. Powell

Dr. Powell is working with Dr. James Peck, Director of the Museum, to plan the future of the Museum. The Director is preparing a 5-year plan of what the Museum should and could be doing; SPU is looking for grants and other potential funding sources; and an Advisory Board was created. The Museum also serves as a lab for art history students. The Museum will be evaluating the display cases across campus and would like students create displays as a campus outreach. Students, faculty, and Dr. Peck would consult with Deans if they want something displayed.

The ATU museum houses the primary collection of works by Lilian Eichenberger Mickel, the first female professional photographer in the state of Arkansas who is a native of Clarksville. March is International Women's Month and the museum would like to display her works for the month university wide. In the future, the museum would like to have revolving displays. Dr. Powell proposed Tech take on a more significant role in the celebration of the role of women in the colleges and highlight influential women from all disciplines. The Deans support the idea **Action: Dr. Johnson will present to EC for approval.**

Instructions for Program Directors – Dr. Robertson

New automated application process, handouts provided. **Action: Dr. Robertson will confirm degrees in Banner.**

Dr. Johnson and Pat had a meeting with Dr. Bedsole regarding CAS, Computer Application Service. CAS is fully funded by fees they charge the students for use. Before moving forward, this needs to go to the Technology Committee to make sure our current software and CAS will work together. CAS will be used as a marketing and recruiting tool. A point of concern is the increase of fees for the students. **Action: Dr. Robertson will follow up with Dr. Bedsole on this.**

Campaign Consultant – Arthur Criscillis, November 21 at 9 am in Academic Affairs.

Search Updates

All search advertisements will need to include the following language in the preferred qualifications section: evidence of or potential for fostering an inclusive environment for diverse populations. **Action: Pat will talk with Carla in HR to include this on all faculty searches.**

All advertisements need to run a minimum of six weeks. HR will post ads to Higher Ed Jobs and The Chronicle, in addition to our website. If you wish to post ads in discipline specific publications, you will be responsible for that cost. As practice, please make sure to have someone from a diverse background on each committee and be mindful to include ethnically diverse and be gender balanced. Keep all records and submit scoring sheets to HR when the position has closed. **Action: Pat will check with Carla for clarification on the makeup of search committees based on position.**

Good of the Order/Announcements

EC Strategic Planning Retreat is November 13th at the Holiday Inn, 300 East Harrell Drive. Dr. Robertson will be out but Dr. Burriss will go in his place.

VP for Advancement is a failed search. Committee is trying to decide how to move forward at this point.

Fee changes are due to Academic Affairs October 15. Discussion circled around a standard form that would be submitted with curriculum proposals. **Action: Pat will use a modified version of the form from the Registrar's Office to include department head and dean signature on fee form.**

Action: Dr. Johnson will send out an article for the group to read. "The Right Mix of Academic Programs" was sent to the group on Tuesday.

Dr. Aulgur asked the Deans to pass on to their faculty regarding the Tegrety change over to Kaltura. Everything will be migrated to Kaltura but if there are outdated materials, then Dr. Aulgur would like to request permission to delete videos before change over. This will only impact courses from 2011-2012 that were listed on the handout at the meeting.

Agenda Items for AALC

College Work-Study – no control at the Deans level. Others can request money without the Deans permission.

eTech Centralization

Not discussed.

Faculty Positions

Special meeting to discuss faculty positions. **Action: This meeting is scheduled for Thursday, October 10th at 8:30 am in Academic Affairs.**