

**Academic Affairs**

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**Academic Affairs Leadership Council****December 17, 2019****RTH 456****2:00 – 4:00 pm****2:00 – 2:20 pm****Online Research Commons – Mr. Etzel**

*Mr. Etzel did a brief presentation of the Online Research Commons that is available via a link on the Library's homepage. Faculty and student research and digitalized Agricola's are located in the Research Commons. Searches can be tracked, and the locations of the individual initiating the search, is available. Faculty information is organized by college. Student theses and dissertations are organized by year however; rights to republish the student theses are still being finalized. These are also searchable via Google. The Library is currently seeking CVs from the faculty and permission to post dissertations from students who graduated prior to 2016.*

**2:20 – 2:35 pm****New Faculty Orientation/Academy & Arkansas Governor's School Update – Dr. Lasey**

*CETL would like to request the support of the Deans and Department Heads to encourage new faculty to attend the New Faculty Orientation and New Faculty Academy. New Faculty Orientation was revamped last year and was extended into a weeklong orientation to establish a culture and create a cohort of new faculty. Last year, this revamped orientation was voluntary due to timing but overall it was successful. Beginning Monday, August 3, please encourage new faculty to attend the Orientation activities and on August 10 – 11, HR will address the group. The New Faculty Academy meets every Monday 3:00 – 5:00 pm. There has been sporadic attendance so please encourage the new faculty to attend and be mindful of their schedules and note that some faculty receive a course release to attend and the academy does last the entire year. Going forward, the Academy will meet every other Monday. Dr. Lasey asked that the Deans and Department*

*Heads to provide feedback about needs and expectations. Wednesday, January 8 is Professional Development Day in Witherspoon. There will be HLC sessions in the morning and Dr. Irene Mulvey will be speaking about shared governance at 1:30 pm in Witherspoon Auditorium. Thursday, May 7, 2020 CETL will host Tech Talks. A call for proposals will be sent once faculty return in the spring. Wednesday, August 12 is fall Professional Development day and CETL is looking for a speaker about Advising to address the faculty. Dr. Johnson adds that we will also need to have some HLC sessions to prepare for the November visit.*

*Arkansas Governor's School will be July 5, 2020 – August 1, 2020. Faculty nominations and applications are currently being accepted from students and the deadline is Tuesday, January 21, 2020. Currently, 872 student have been nominated and almost 491 students have started the application. Last year, there were 433 applications and 400 students were accepted to the program. Last year, 94 schools made nominations and this year 110 have made nominations thus far. January 1, 2020 is the deadline for faculty applications.*

2:35 – 2:40 pm

Just Communities & an Inclusive Workplace – Dr. Johnson

*Dr. Johnson shared with the group that ATU and The Winthrop Rockefeller Foundation are collaborating with Just Communities. Just Communities will come to the ATU campus in the spring and to address how to be a more inclusive workplace.*

2:40 – 3:00 pm

educause.edu – Mr. Wester

*Mr. Wester provided a handout but will also forward to the group. EduCause is a Higher Education consortium in which ATU participates. It provides data on students and technology, and faculty and technology, research and data and other useful information to see how we compare to others. Everyone in AALC is eligible to access the EduCause information and data and every faculty member can be a member of EduCause. Reports can help lead to appropriate technology and having the right technology in the right classroom for the right professor.*

3:00 – 3:15 pm

Curriculum Process for 2021-2022 – Mrs. Weaver

*Mrs. Weaver proved a handout of the Curriculum Timeline and noted it is on the Curriculum Committee website. The catalog is continuously proofed along the way during this process. Dr. Austin suggested departments begin working with the Office of*

*Assessment before the July 1 deadline to minimize rewrites.*

***Action: Mrs. Chronister will send out White Paper process to the Deans and include Dr. Johnson on this email.***

3:15 – 3:25 pm

Web vs. eTech Course: Proposed Path Forward – Dr. Aulgur

*Dr. Aulgur provided a handout. The Online Learning Advisory Board and Department Head Council reviewed the proposal in September, with support to eliminate eTech listing for all, non-eTech, online courses. Meaning, an online course does not mean it is an eTech course. Overrides will revert to the department rather than the College of eTech. Course quality will remain the same; eTech staff will review the shells to ensure online courses meet minimum required standards. Weiwei Ji is certified through QM and can deliver on campus training which is scheduled for January 29 and 30. Dr. Johnson is not signing off on NC-SARA until all courses can be vetted. Adopting a standard, training for faculty who teach online courses. eTech certification courses are available and typically 1 ½ to 2 hour sessions for 6 weeks. Dr. Aulgur will work with a Dean, a Department Head and Dr. Austin to create a standard and the Deans can provide feedback. We are a member of QM and faculty can use the standard rubric to evaluate their own courses. CETL willing to provide training. It was noted that accessibility within online courses is an issue.*

***Action: Dr. Aulgur will lead a committee to develop a process and suggest implementation by mid-February. Dr. Aulgur will send out a list of courses that have DEV shells available.***

3:25 – 3:40 pm

Announcements & Future Agenda Items

*Minimum faculty qualifications will need to be submitted on all who teach a course, including staff. These approvals will be added into Weave.*

*Mrs. Weaver announced that Winter Intersession began Monday, December 16; Wednesday, December 18 was the last day to drop with 80%; Monday, December 30 is the last day to drop with W. If students need to drop while campus is closed, this can be completed through OneTech and automated emails sent out. Winter Intersession ends on Friday, January 3 and grades are due on Monday, January 6.*

*Mrs. Lederman advised the group that January 6 is the first day for Tech Advise registration but for concurrent students only. Pre-requisite checks are being completed this week. The Advising Center is running the scholarship list to schedule individual*

*student meetings in January to review their schedules and options they have if they need to take summer courses.*

*Dr. Johnson announced the selection of Mr. Mike Bogue as the Director of the APEX Center as of February 3, 2020.*

*This is Dr. Powell's last AALC meeting. Dr. Johnson expressed appreciation for his help and leading the College of Arts and Humanities. January 14, 2020 will be Dr. Powell's last day. Dr. Jeff Cass will be joining ATU as the new Dean for the College of Arts & Humanities as of January 7, 2020.*

3:40 – 4:00 pm

Recap / Next Steps

Sweets and treats!

Adjournment!