

**Academic Affairs**

Administration Room 200  
1509 North Boulder Avenue  
Russellville, Arkansas 72801

**Academic Affairs Leadership Council  
February 18, 2020  
RTH 456  
4:00 – 5:00 pm**

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[www.atu.edu/academics](http://www.atu.edu/academics)

Dean's Only Agenda**Leadership Tech – Friday, February 21 @ noon**

Academic Affairs is scheduled to present to Leadership Tech Cohort 4 on Friday, February 21, 2020 at noon. Lunch will be provided from 12:00 – 12:30 and then each Dean will take a few minutes to talk to the group. Each Dean will sit with a different group. The interaction should be positive and energetic. What is it we want others across campus to know about Academic Affairs? Dr. Johnson will bring the organizational chart to distribute. A suggestion was made to talk about different leadership challenges each Dean has experienced. There needs to be some interaction with the group. The Deans suggested asking the group to participate in a pre-quiz to assess their knowledge about Academic Affairs; the importance of academics needs to be stressed and how it is central to the University; share a leadership style that has helped in your position and why you think it is important; provide real life examples of using problem solving for different situations. Dr. Johnson will share the Presidents vision from an academic standpoint. There will be a question and answer session at the end.

**Faculty Handbook (non-tenure track Asst./Assoc.) – Dr. Robertson**

With changes that occurred to the 2018-2019 handbook, some faculty were left undefined. These faculty were not covered in the old handbook and are still not covered in the current handbook. Dr. Robertson, with approval, would like to bring this to the attention of Faculty Senate for them to discuss and review. Dr. Robertson will attend the next Faculty Senate meeting.

**Intellectual Property Policy**

Handout. Please review and provide feedback by the next Deans meeting.

**White Paper Format Revisions**

Dr. Johnson requested feedback. The expansion of requirements should provide enough information to make an advised decision about the proposed program. The Economic Workforce Analysis should be completed once the application is approved. Justification/Need; move to second page and add the preferred format. Move signatures to front page. Current Courses and New Proposed Courses

should include the titles of the courses. Special Requirement: Notification to Dean of courses that cross college.

It was also suggested there be a five page limit. There should be an approved or denied section and space to provide justification if a proposal is denied.