



Academic Affairs

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**Academic Affairs Leadership Council
Deans Follow Up
January 21, 2020
RTH 456
4:00 – 5:00 pm**

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Mrs. Tammy Weaver and Ms. Brandi Tripp addressed the Deans and provided a handout with registration problems for students pending graduation. Please work with your department heads as quickly as possible to address these problems. A list of students not enrolled is available to the Deans, if they would like. As a reminder, degree audits are due one year prior to a student graduating but some faculty are turning them in as late as the semester the student plans to graduate.

The 11th class day is January 28th but attendance accounting does not turn off until 11:59 pm on January 28th. Once the faculty member completes attendance report, students are dropped for non-attendance three days later. The attendance module is determined by faculty member and it can be in the form of but not limited to, an assignment, completing the module, physical attendance in class, etc.

The Registrar's Office will host two training sessions to assist with schedule of course entry. Trainings will be held toward end of January and beginning of February. The schedule will post March 2.

Curriculum Committee deadlines include July 1 for new programs. All new programs need to be submitted to the VPAA by April 1 and passed on to Dr. Bowen by April 15. Certificates go through the same curriculum process.

Volunteers are needed for May graduation.

Blackboard Ally – Dr. Aulgur

This program will assist with being compliant with ADA standards for online classes. This program will be a huge help. Will host training for faculty. Contingent on multi-year funding. Thomas Pennington has committed funds for this effort.

Online Course Quality committee established. This list is approved and Dr. Aulgur will schedule the first meeting.

Please make sure your department heads are working on adjunct observations.

*The Graduate Council approved an accelerated graduate program. **Action: Andrea forward Dr. Robertson's email to the Deans to prepare for the next Deans meeting.***

*Skype interviews for the College of Business Dean candidates will be held January 30 and 31. **Action: Andrea please confirm with Jennifer that Dr. Bowen will Skype the finalist.***

Please block your calendars February 12, 14, 17, 18, 20. These dates are being held for the on campus interviews for the College of Business Dean candidates.