

**Academic Affairs**

Administration Room 200  
1509 North Boulder Avenue  
Russellville, Arkansas 72801

Office: 479-968-0319

Fax: 479-968-0644

[www.atu.edu/academics](http://www.atu.edu/academics)

**Academic Affairs Leadership Council – Deans****April 23, 2020****Virtual Meeting****4:00 – 5:00 pm**

Discussion of Review of 5 Pre-Proposals will be discussed on May 5<sup>th</sup>.

Dean's Internal site – <https://www.atu.edu/academics/protected/deans.php>

**PPM Review – Dr. Robertson**

Review attached documents for 4/27/2020 meeting and access the IR document to provide feedback.

Dr. Robertson will provide directions to access information (VPN login required).

**Promotion & Tenure Workshop – 5/11/2020 – afternoon**

*Dr. Aulgur suggested Academic Affairs notify the faculty of the date of the workshop and those who will find it relevant will attend.*

*Dr. Johnson asked for volunteers to help plan the P&T Workshop Dr. Cass and Dr. Schoephoerster volunteered. Dr. Johnson will contact Dr. Dykema who is the chair of the UPTC to ask him to help with planning and to present. Dr. Bean suggested Dr. Gina Kraft be involved as she was complimented by Dr. Bowen on her recent portfolio. We need to deliver a clear message about what is required and expected of faculty seeking promotion and/or tenure. We will also provide an opportunity to respond to any questions afterwards. The Planning Committee will meet to prepare an agenda and will bring back to the Deans for review.*

*It was suggested Dr. Austin provide her Adobe workshop after the P&T session. Perhaps, the session could also be recorded and posted later.*

**Required Face-to-Face Courses – Dr. Jeff Robertson**

*Summer II only, critical lab components could happen upon approval by the Director of Health Services at ATU. Dr. Johnson suggested that Dr. Robertson have a meeting with faculty teaching courses with a lab component and the ATU Director of Health Services to discuss the necessary arrangements for the lab to practice social distancing, wearing masks and gloves and not sharing instruments. It was noted the meeting should occur sooner rather than later*

*because if we need to cancel classes with a lab because we are not able to meet the requirements to ensure safety for everyone then we may need to cancel classes. It was also mentioned that because students may not be able to reside on campus this summer that could result in students not wanting to commute to campus.*

*Dr. Cezeaux inquired who will provide the PPE? Dr. Johnson stated masks and gloves have been ordered but noted it is not going to be enough.*

*Dr. Schoephoerster will serve as the Academic Affairs representative on the committee to transition back to campus. These are great questions for him to take to his first committee meeting.*

Spring 2020 Final Update – Webinar Format – 5/11/2020 – Time TBD

*Discussion about the Friday afternoon time May 11 – June 30.*

Fall 2020 Scenarios

[https://insidehighered.com/digital-learning/blogs/learning-innovation/15-fall-scenarios?utm\\_content=bufferab937&utm\\_medium=social&utm\\_source=twitter&utm\\_campaign=IHEbuffer](https://insidehighered.com/digital-learning/blogs/learning-innovation/15-fall-scenarios?utm_content=bufferab937&utm_medium=social&utm_source=twitter&utm_campaign=IHEbuffer)

*If we do not return physically to campus in August, enrollment is predicted to be down significantly. As long as the campus is operational, there is opportunity to meet or come close to enrollment goals. International enrollment is anticipated to be down at least 50%. It was noted that international students who leave the U.S. may not be able to get back into the country in the fall.*

*If there are face-to-face classes in the fall, we may need to look at reducing class sizes and given space restrictions we may have to move classes or put them at times where class room space is available. Dr. Robertson already mentioned to his faculty to consider a hybrid course. Dr. Bean is having a meeting tomorrow to discuss some contingency plans for interns. Dr. Johnson noted we are going to need to plan for three scenarios: 1) we start the fall with face-to-face classes knowing we may have to transition to virtual instruction in late October; 2) we start the fall with virtual instruction and remain virtual through the fall semester; 3) we start the fall with virtual instruction and return to face-to-face classes later in the semester. A lot depends on the infection rate and physical distancing practiced this summer. Dr. Johnson mentioned the link she provided regarding the 15 possible scenarios that institutions across the country are considering.*

*Budgets due to Pat by Tuesday, April 28. If you have base budget changes, please send those to Pat separately.*