

Academic Affairs Leadership Council**April 23, 2020****Virtual Meeting****2:00 – 4:00 pm**

2:00 – 2:10

Good and Welfare

- Dr. Cass shared the Windgate Foundation gave \$600,000 to the Art Department primarily for student scholarships. There is a possible donor match in the works.
- Dr. Clair applauded the Wellness Committee as they came together and put resources in the Blackboard shell for faculty and staff during this difficult time.

2:10 – 2:20

HLC Criterion 3 Update – Dr. Erin Clair

- 3.B.1 General Education Committee is now doing a sampling assessment within A&H in junction with a master assessment. Gen Ed Committee conducted surveys with gen ed students and expect to discuss the data at their next meeting.
- Officially removed physical wellness from gen ed requirements.
- New Gen Ed course proposal form to help the committee to understand where proposed courses would fit into the current curriculum.
- Gen Ed completed their program review in spring 2020 per ADHE Requirements which entailed an external reviewer.
- 3.C.2. Having adequate faculty. 2008 – 2018, 29% increase for faculty, 80% increase for adjuncts, 29% increase for administrators.

2:20 – 2:25

TECHAdvise – Marika Lederman

- To date, 535 new students have been registered for the fall semester. Sessions were moved online and students complete a self-paced Blackboard module. Student receive an email from the advisor with their schedule along with residence life and student affairs information. The student has to log into OneTech to confirm their schedule by answering three questions similar to what is done with the attendance module. She reported 72.5% students confirm their schedule within 24 hours. Only 53 spots are open for the remaining session and

once those are full, the Advising Center will move to individual phone sessions.

- Dr. Johnson asked Marika if the online Blackboard sessions are something that we could do going forward. Marika said yes and this could really help students who are out-of-state or not within easy commuting distance. In addition, the Advising Center could also host a virtual day as a standard TECHAdvise session.

2:25 – 2:40

ReUp Update – Dr. Jeff Aulgur

- ReUp is a partnership engaged by Enrollment Management. Starting on March 12, ReUp will contact former ATU students – Ozark and Russellville campuses - who stopped out to try to get them to finish an ATU degree. The Professional Studies Advising team will serve as the first point of contact for students. Based on the degree and the number of hours completed, an advisor in Professional Studies will direct students to the appropriate office and staff and follow-up to ensure the ATU referral point-of-contact has been in touch with the student. Turnaround time is one business day.
- Dr. Cass inquired about the funding model for ReUp. Dr. Aulgur noted funded is provided using a percentage of the student's tuition once enrolled. Marika talked about the transfer students and stated ATU is part of a pilot program through ReUp to recruit transfer students who prefer to complete their degree at ATU rather than their original university. Dr. Johnson stated she will share concerns expressed about admissions competing with ReUp with Dr. Bedsole. Tammy asked that Tanda Morris be included on the communication so she can flag the student in Banner without actually activating them.

2:40 – 2:45

Campus Wide Announcements

- All announcements/surveys that individuals request be sent via email to the entire campus need to be approved by Dr. Johnson.

2:45 – 3:00

Academic Coaching – Mike Bogue

- He reviewed the highlights of a proposal for a pilot academic coaching initiative linked to Every Student Counts (ESC). This proposal would require all incoming freshman to receive academic coaching. Academic coaching is structured academic guidance in which coaches will meet with the student, monitor the student, and help turn their academic goals into an action plan. The pilot group would be conditionally admitted students with a composite ACT 17. This initiative would be more direct and structured than B2E. Coaches would be volunteers from the faculty and/or staff. A proposal for virtual or in person

coaching was provided with the goal to begin fall 2020 and train volunteers in June or July.

- Dr. Aulgur suggested in the future we consider expanding this to other student populations like transfer students from community colleges or adult learners who have been out of school for a number of years. B2E had a large number of volunteers so this should not be a challenge. Dr. Cass suggested at his previous institution that a stipend helped draw volunteers. It was noted that a small stipend for B2E volunteers was suggested but was not supported by the University at that time.

3:00 – 3:25

Supplemental Supervisor Questions

- The questions were distributed at Executive Council (EC) but these have not been given to HR. Pat checked with the interim director, Dr. Linda Birkner, and she has not received them but was not opposed to incorporating the expanded questions into the current evaluation process.
- Mr. Etzel commented that any revision to the current form is welcome. Mr. Wester stated the current platform was created by OIS but we can also explore additional use of the CornerStone platform but at the time it was cost prohibitive.

3:25 – 3:40

Budget / End-of-Year Purchases – Pat Chronister / Dr. Barbara Johnson

- Be sure to look at the Purchasing memo posted on OneTech.
- Pat emailed budget information for cuts asking each of you to look at areas where you can cut. Please do not focus on the percentages rather focus on the numbers. Mr. Etzel asked what level of detail should be included. Pat stated to cut x amount of money and then provide a justification of what you would use the money for, if you were able to receive the money back. Salary can be included for open positions, if you wish to give that position up.

3:40 – 3:45

Fall 2020 Scenarios

https://insidehighered.com/digital-learning/blogs/learning-innovation/15-fall-scenarios?utm_content=bufferab937&utm_medium=social&utm_source=twitter&utm_campaign=IHEbuffer

3:45 – 4:00

Spring 2020 Final Update – May 11, 2020 – Time TBD

- Dr. Johnson asked for the perspective of staff for the end of semester update. Dr. Austin stated her survey data would be helpful and she will share this information with Dr. Johnson

when she has it. Marika shared her staff are worried about employment and where the university is financially. Dr. Cass echoed that faculty are concerned about continued employment too.

- Dr. Johnson noted EC is looking at open positions to see if all positions needed and which can be reallocated and how we can better utilize people in our respective units. If we cannot get to the 10% or 15% cut, the President advised to not look at individual salaries but to indicate the amount of cuts to salary that would be needed.
- Committee B of BAC is looking at university wide cuts for bug chunks of money. Ken suggested we change our wording from cut to using reduction.

Unit Updates

4:00 – 4:05

Announcements / Questions / Comments / Suggestions / Information Sharing

- Shout out to Dr. Aulgur and his team for providing an outline for a self-guided student module in 15 minutes. The module can be used for online or on-campus students and will be touted as a resource that students can use to help them be successful at Tech whether online or on-campus. It was noted this resource could also be used with participants in Arkansas Governor's School. Dr. Bowen will tout the complimentary, self-paced module in her video to prospective students.
- Wyatt Watson reminded everyone they can access trend information via OneTech by clicking on the Analytics tab.
 - Deans can also run a report of students who are not graduating and currently enrolled and not registered for the fall. Deans could select the Enrollment Registration folder and then click on Drop Out student listing. *W. Watson provided specific instructions for deans on 4/24/2020.
- Dr. Johnson asked Deans to speak with department heads and have them speak with faculty about getting current students registered before they break for the summer. She noted that some students have indicated they have not been able to get in touch with their faculty advisor for fall registration. She emphasized the importance of students returning in the fall.
- Mr. Wester reported the AMA chat went well and had approximately 26 participants. He noted the session was recorded and will be posted later. *Available now.
- Dr. Jenkins reported the Green and Gold Cupboard is still open. Appointments on Monday and Friday afternoons. Email appointments at ggc@atu.edu. She also reported the GGC

received a \$500 credit from the Arkansas Food Bank and she shared that Dr. Jamie Stacy traveled to Little Rock to get \$500 worth of items. The GGC is still taking food and monetary donations. In addition, Alisha Williams found a \$1,000 grant to support to GGC.

- Dr. Cezeaux announced that Williamson reconstruction will begin on Monday.