## Pre-Proposal (White Paper) Request Application for a New Program

(Append 5-page maximum narrative to this form)

Department/Program:					
Contact Person:					
Proposed Credential/Program	Title:				
Program Location:	digit):				
Degree Level: Certificate	Associate	Baccalaureate	Master	Doctorate	
Program Modality: O	nline Fa	ice-to-Face	Blended/Hy	brid	
Stackable with ATU-Ozark: Proposed Effectiv			ective Date: _		
Related ATU Programs Curre	ently Offered (i	if applicable):			
Program Name		CIP	Degr	Degree Level	
<u> </u>					
Other Institutions in the State	and Region O	ffering Similar Pro	ogram:		
Program Name Institu		<u>n</u>	Degr	ee Level	

Review Process Recommendation*					
	Printed Name	Signature	Date		
Department Head:					
Recommend	Not Recon	nmended (	(please provide a brief rationale)		
Dean: Recommend	Not Recon	nmended (p	blease provide a brief rationale)		
VPAA: Recommend	Not Recon	nmended (	please provide a brief rationale)		
President: Recommend	Not Recon	nmended			

\*A recommendation at the department head or dean level is considered as full support of the preproposal. If a pre-proposal is not recommended at the department head or dean's level it should not be sent forward to the VPAA.

**Note:** Recommendation for a pre-proposal (white paper) should not be considered as a tacit approval of a program proposal. A pre-proposal is preliminary approval to move forward with completing a full program proposal. Program approval is not final until by all requisite approval bodies.

# *Provide a maximum 5-page narrative for the proposed program and attach relevant documentation.*

#### General description of the program

• Brief summary of program, sponsoring department, and rationale for development

Justification/Need for Program (Attach Relevant Documentation):

- State, Regional and National Data Relative to Demand for Program
- Projected Program Enrollment for 3-5 Years. Based on Internal & External Prospective Students Who Indicate a Commitment (not interest) in Enrolling (consider attrition)
- Impact on Existing Internal and External Programs interdisciplinarity and/or support (Russellville & Ozark)

#### Curriculum Outline

- List Program Learning Outcomes. Should be between 3-5, unless more required by external accreditor (list external accrediting body, if applicable)
- List Major/Required Courses and Credit Hours (denote new courses with an asterisk)
- List All Support Courses Required from Other Departments/Programs

#### Resources

- Anticipated New Program Costs/Expenses (i.e., faculty (FT, PT, Adjunct)/GAs/staff/lab assistant, supplies, library resources, equipment, space renovations) for 3-5 Years and
- How Program Will Support Itself
- Other

### Faculty

- Impact on Workload for Current Faculty
- Other