



**Academic Affairs**

Administration Room 200  
1509 North Boulder Avenue  
Russellville, Arkansas 72801

Office: 479-968-0319  
Fax: 479-968-0644  
[www.atu.edu/academics](http://www.atu.edu/academics)

Deans' Meeting Agenda  
Tuesday, October 23 at 1:00pm  
Academic Affairs

- I. Jayne Jones  
*The annual scholarship dinner will be Friday, April 12, 2019 with the reception starting at 6 pm and dinner beginning at 7 pm. Mrs. Jones asked the deans to be thinking of students to have exhibits at the reception. In the previous years there have been one per college and two from Ozark. Suggestions for student exhibits should be emailed to Jayne Jones, [jjones@atu.edu](mailto:jjones@atu.edu), and the committee will make the selection. Once students and projects are identified, Clay Wyllia will make contact with the students to make sure they have the set up they need and any other materials.*
- II. Student Success – Dr. Julie Mikles-Schluterman  
*Dr. Mikles-Schluterman gave an update about the Center for Community Outreach and Denali Water project. Denali Water executive Andy McNeil, poses a problem within the company and students enrolled in the course are tasked with providing a solution to the problem. This year's problem was communication. Students most recently toured the facility and interviewed staff in New York over fall break. Students are on campus on Tuesdays and at the Denali office on Thursdays. Students will pitch the final research to Denali toward the end of the semester.*
- III. Guillermo Hernandez  
*Attachment distributed to group is attached. The process for residency will be for tenure-track positions only. There is a six year time frame that this request needs to be completed. Once the international faculty member is hired, it is recommended to start the process after two years around their mid-review. Karen has all the records for our international faculty and their statuses and has sent the list to the deans.*
- IV. Faculty Credentials & HLC  
*It is important to make sure out faculty are certified to teach the courses they are teaching based on HLC standards. If there is a question of if a faculty member is*

Upcoming Deadlines and Events:

October 30: President's Communication Committee, West Dining Room 3:30 pm

October 31: Halloween Party, West Dining Room 2 pm – 3:30 pm

November 1: EC and Direct Reports Retreat, Ozark. Bus leaving at 8 am from Tucker Coliseum parking lot.

*qualified, they should have tested experience, a degree in a related field, consider the faculty members expertise and accomplishments.*

V. Final Exam Schedule/Conflicts

*The spring 2019 final exam schedule is posted. Any conflicts the deans are aware of are being handled as they see fit.*

VI. Roundtable

a. Student Travel with Tech representatives

*Discussion surrounded the fact that students are adults and the logistics of monitoring them constantly would not be doable. When students sign the waiver to travel, this should remove the responsibility from ATU. Assigning a Tech representative to student groups traveling on official university business will be discussed further.*