

Academic Affairs

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Deans' Meeting Agenda
Tuesday, February 19 at 1:00pm
Academic Affairs

I. LULAC - Ms. Hinkle, VP for Administration and Finance
Suzanne McCall, Controller

Ms. Hinkle and Ms. McCall spoke to the Deans regarding the proper handling and use of funds especially RSO funds. The Deans were asked to pass along to their faculty to ask them to adhere to all policies and procedures put in place regarding RSO funds. It was suggested that training be provided to all RSO advisors.

II. Adjunct Teaching Assignments

The Adjunct Support Committee submitted a list of important items to Dr. Bridgmon. Those items included: Increase in pay, being paid earlier, option to participate in benefits, and a plan to develop adjunct predictability. Discussion focused around funding, who ultimately has the authority to set adjunct pay, pay based on degree earned, and what other benefits could be offered to adjuncts.

III. Student Success

The State Trio Program will be on campus this weekend with approximately 384 students, at the time of the meeting, planning to be in attendance. Dr. Bowen and Rep. Breann Davis plan to be in attendance to speak.

A potential disconnect between Degree maps and the catalog was reviewed by Dr. Hanna Norton, Marika Lederman, and Scott Tomlin from the Advising

Upcoming Deadlines and Events:

February 21: Budget Advisory CANCELLED

February 26: VPAA candidate on campus

February 27: President's Communication Committee, West Dining Room, 3:30 pm

February 28: Faculty/Staff Appreciation Night, Tucker Coliseum, 5:30 pm

March 1: Deadline to complete Title IX online training

Center. The Advising Center builds Degree Maps from the developmental catalog so they are up to date.

***Action:** The deans will work with their department heads to alleviate the discrepancies between the degree maps and the catalog.*

IV. National Park MOU

National Park Community College has reached out to ATU regarding some 2 + 2 agreements. Dr. Robertson suggested we point those interested in forming 2 + 2 agreements to ACTS and offer advising on which courses to take. It was stressed 2 + 2 agreements promote relationships between other institutions in the state.

V. Leadership Tech and AA

The Deans and Direct Reports were asked to give a brief description of their area and provide a challenge they have faced or are currently facing as a leader.

VI. Roundtable

Dr. Cezeaux shared that Agri, Engineering and possibly PRH LLC's do not plan to participate in the future. The advisors for the groups felt decisions were being made without their knowledge and minimal discussion was had regarding the move to one single residence hall that would hold all the LLC's.

Dr. Robertson recommended moving forward with Tammy's proposed schedule for advising. This has been communicated to Tammy.

Dr. Bridgmon sent the deans the stackability poster by email. He asked them to please review and provide feedback.

Mid-term evaluations: For new hires that receive credit toward promotion and tenure, reviews will default to the 4th year. For faculty who are hired tenure track after being on a one-year appointment, they will remain on the true third year review.

Summer courses may be in higher demand this year for May Intersession and Summer I due to the scholarship earn back program. Gen Ed courses will be

of particular interest and courses can be added as needed.