

Academic Affairs

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Deans' Council Agenda
Tuesday, November 6 at 1:00pm
Rothwell 456

I. Budget Priorities

Dr. Bridgmon asked the council for any additional discussion before moving forward. Pat and Mr. Etzel made the Council aware that the \$1 Library Fee increase last year brought in around \$241,000 but the Library only received about 40 cents of each dollar. Public Safety had a similar situation. The question was posed then are course fees done this way; no. Dedicated course fees go to their respective areas.

It was noted that promotion amounts need to be a priority for Academics and Wyatt is currently working on the calculations.

Priority: Cyber Security faculty member; Associate Registrar position; salary adjustment for IT; GA for Green and Gold Pantry.

II. Supervised Travel

Dr. Woods and Gabby Haulmark met with Thomas Pennington. The suggestion was to provide Thomas with a list of scenarios that would result in release of liability of the university. Requiring a faculty member to supervise a student on all trips is not feasible. Students participating in study abroad programs are gone for weeks at a time; how can we require a faculty member to attend? In instances of day trips for classwork, yes a faculty member could be present. Majority of the Deans indicated they have created their own student travel forms, some modeled from the Student Affairs travel form. It would be a good idea to have a set standard of rules, that if broken by the student, would release the University from liability. Dr. Jenkins shared she would go over a list of rules with students she would take on Spring Break

Upcoming Deadlines and Events

November 7 and 12: Graduate College Dean Candidate Open Forum; 7th-1 pm RPL 300A, 12th- 2:45 pm RPL 300A

November 22-23: Thanksgiving Holiday

November 26: Budget Advisory Committee, Rothwell 456, 2 pm

November 27: President's Communication Committee, Doc Bryan 242, 3:30 pm

trips. The students signed the form indicating they were made aware and would abide by them.

The conversation expanded to responsibility of students participating in internships; travel to and from internships

Action: Please send your scenarios to Dr. Woods who will compile a list and submit to Thomas at a later date. Dr. Jenkins will share her list of rules with Dr. Woods.

III. Roundtable

a. Curriculum Proposals and Registrar

When creating and submitting curriculum proposals, please make sure they are complete and accurate. The Registrar's Office does not have time to recreate each proposal.

b. Dr. Jenkins

Special Honors courses can be offered for students. A course number will need to be created.

c. Wyatt

There is a new channel to show reports that are viewed on a regular basis. Under the Faculty Tab, the grade distribution report can be found. If there are other reports you review often, you can make a request through IR to have a channel added.

d. Dr. Toms – Salary Comparison Group update

The group is looking at any organization that collects salary data. Please let Dr. Toms know if any of your accrediting bodies report salary data.