

# CALL FOR APPLICATIONS FOR SUMMER 2016 PROPOSAL DEVELOPMENT SUPPORT

Arkansas Tech University is a comprehensive university committed to supporting the institutional teaching mission through creativity and innovations. The Office of VP for Academic Affairs is pleased to announce availability of funds for summer support for faculty to develop proposals with the potential to secure **external funding** for student success initiatives, high-impact learning experiences, professional development and community engagement opportunities, or scholarly and creative activities.

We seek applications that will target securing external resources from federal, state or private funding sources. Selection will be based on the recommendations of a review committee subject to the eligibility and the criteria listed below. Requests for summer support should identify clearly the funding entity to which the external funding proposal will be submitted and the timeframe for said submission.

## **FUNDING LIMITATION**

Faculty summer support to develop one proposal is limited to \$3000. A maximum of 10 applications to develop proposals may be approved.

## **ELIGIBILITY:**

- (1) Tenured and tenure-track faculty at Arkansas Tech University are eligible to apply. Note: Faculty who are non-tenure track are eligible to apply if the proposed funding source allows applications from non-tenure track faculty.
- (2) Proposed projects should be original and within the scope of the targeted program with the applicant as the PI of the proposed project.
- (3) Only one application for summer funding is allowed for each faculty member.
- (4) Multiple Co-PI support could be allowed with approval of the AVP for Academic Affairs and subject to targeted program guidelines (note: multiple Co-PIs would share the \$3000 stipend).

## **AWARD CRITERIA:**

All awards will be based on the potential for securing external funding and developing a sustainable research program; results of prior support through internal funding initiatives will also be considered.

## **APPLICATION FORMAT:**

- (1) The application should include the faculty name.
- (2) Full Department and College name.
- (3) External program(s) targeted for funding
- (4) Description of the proposed project (500 words).
- (5) Preliminary work (500 words).
- (6) A departmental letter of recommendation.

## **APPLICATION SUBMISSION DATE:**

**Requests for summer support must be received by 5:00 p.m. on Friday, April 22, 2016.**

**Proposals must be submitted electronically as an e-mail attachment in MS Word** addressed to Dr. David Underwood at [dunderwood@atu.edu](mailto:dunderwood@atu.edu) . If you have any questions regarding this Call for Proposals, or need assistance with the application itself, please call Dr. Underwood at 890-5104.

**Awardees will be notified via email by Wednesday, May 4, 2016.**

## **TERMS AND CONDITIONS OF SUMMER AWARDS (FINAL DRAFT SUBMISSION DATE):**

- All university policies and procedures for payroll apply.
- Awardees will be invited to attend a one-day proposal development workshop arranged in early June.
- A complete draft (includes draft narrative and a draft budget) of a proposal for external funding, prepared according to the guidelines of the identified funding agency and program, in word format, should be submitted to: Dr. David Underwood at [dunderwood@atu.edu](mailto:dunderwood@atu.edu) , before Friday, August 5, 2016, at 5:00 p.m. A committee will review the draft for acceptability. **This will be a condition for payment of the summer support.**