

**EXAMINATION WEEK**  
**RUSSELLVILLE CAMPUS**  
**Fall 2023**

The purpose of the fall 2023 examination schedule is to aid faculty and students by providing adequate time for administration and completion of examinations administered for full-term courses.

Students who have more than three examinations on any one day should **first** request relief from the professor(s) involved. In rare circumstances when the matter remains unresolved the student should contact the Dean of the College in which the course is offered no later than November 29, 2023 to request a change in the date and/or time of an exam due to the scheduling conflict. The rescheduled exam must be taken no later than the end of the examination period for the fall 2023 semester.

Final examinations for all condensed and graduate-level courses will be announced by the instructor. For more information regarding condensed courses, see the Registrar's website at: [http://www.atu.edu/registrar/condensed\\_courses.php](http://www.atu.edu/registrar/condensed_courses.php).

NOTE 1: In compliance with Board of Trustee policy all full and part-time faculty are to give end-of-course examinations in accordance with the schedule that follows. Exams for laboratory, internship, Saturday, and other special courses approved by the College Dean may be given during the last week of classes. Deviations from this schedule must be approved by the College Dean as per the Faculty Handbook.

NOTE 2: Courses occurring at non-standard times will utilize the closest standard exam time. For example, if a course begins at 8:15am on Monday, it would begin at the corresponding 8:00am time slot. Students are strongly encouraged to consult their instructor to confirm exam times and/or alternate arrangements where courses do not conform to standard times.

NOTE 3: This schedule is for sections offered on the Russellville campus. For sections offered on the Ozark campus, please visit: <https://www.atu.edu/academics/examschedule.php>

## Fall 2023 EXAM SCHEDULE

<b>Face-to-Face, Mixed Technology (M01, M02, etc.), and Video Conference (VC1, VC2, etc.) Courses</b>		
<b>Final Exam Date</b>	<b>Class Meeting Time</b>	<b>Final Exam Time</b>
Wednesday, December 6 Reading Day	No daytime final exams	
	All Monday night classes	<b>7:00pm – 9:00pm</b>
Thursday, December 7	7:00am MWF	<b>6:00am – 7:50am</b>
	8:00am & 8:30am MWF	<b>8:00am – 10:00am</b>
	10:00am & 10:30am MWF	<b>10:30am – 12:30pm</b>
	12:00pm & 12:30pm MWF	<b>1:00pm – 3:00pm</b>
	2:00pm & 2:30pm TR	<b>3:30pm – 5:30pm</b>
	All Tuesday night classes	<b>7:00pm – 9:00pm</b>
Friday, December 8	8:00am & 8:30am TR	<b>8:00am – 10:00am</b>
	11:00am & 11:30am TR	<b>10:30am – 12:30pm</b>
	1:00pm & 1:30pm MWF	<b>1:00pm – 3:00pm</b>
	ALL MATH 0903 SECTIONS	<b>3:30pm – 5:30pm</b>
	All Wednesday night classes	<b>7:00pm – 9:00pm</b>
Monday, December 11	9:00am & 9:30am MWF	<b>8:00am – 10:00am</b>
	11:00am & 11:30am MWF	<b>10:30am – 12:30pm</b>
	1:00pm & 1:30pm TR	<b>1:00pm – 3:00pm</b>
	3:00pm, 3:30pm, & 4:00pm MWF	<b>3:30pm – 5:30pm</b>
	All Thursday night classes	<b>7:00pm – 9:00pm</b>
Tuesday, December 12	9:00am & 9:30am TR	<b>8:00am – 10:00am</b>
	10:00am, 12:00pm, & 12:30pm TR	<b>10:30am – 12:30pm</b>
	2:00pm & 2:30pm MWF	<b>1:00pm – 3:00pm</b>
	3:00pm, 3:30pm, & 4:00pmTR	<b>3:30pm – 5:30pm</b>
<b>Online (TC1, TC2, etc.) Courses*</b>		
<b>Final Exam Date</b>	<b>Course number</b>	
Thursday, December 7	4000 Level Classes (due by 9:00pm)	
Friday, December 8	1000 & 3000 Level Classes (due by 9:00pm)	
Monday, December 10	2000 Level Classes (due by 9:00pm)	

\* Faculty may have more flexible, liberal timeframes to make an exam available for online course exams provided the exam is not due earlier than the designated exam day. Faculty are encouraged to design an exam that would not easily lend itself easily to academic dishonesty (i.e., essay questions, portfolios, case analysis).

*Example 1:* Faculty member A may open the exam for a 1000 level course at 8:00am on Tuesday and close the exam on Wednesday at 6:00pm.

*Example 2:* Faculty member B may decide to open the exam for a 4000 level course on Tuesday at 1:00pm and close the exam on Tuesday at 9:00pm.