

Changes made to the 2021 Faculty Handbook

DATE: January 21, 2021 Board Meeting

Committee on Adjunct Support

Membership: Four regular full-time faculty members elected at-large and ~~seven~~ **four** adjunct faculty elected at-large for staggered two-year terms. The chair will be elected from the membership of the adjunct faculty. Members should not serve more than three successive terms. A term equals two years. Adjunct faculty are individuals with teaching responsibilities who are not otherwise employed in a full time position at Arkansas Tech University. (pg. 1, Adjunct Guide)

Institutional Review Board (IRB)

Membership: Membership **of the IRB is** governed by U.S. Department of Health and Human Services regulation 45 CFR 46.107. **The IRB is a standing committee of ATU.** ~~minimum of five members with varying backgrounds to promote complete and adequate review of the research activities commonly conducted by the institution; membership should not be composed of entirely men or entirely women and should include diversity based on race, gender, and cultural backgrounds; inclusion of at least one member whose primary concerns are in the scientific areas and at least one member whose primary concerns are in nonscientific areas; inclusion of at least one member who is not otherwise affiliated with the institution and who is not part of the immediate family of a person who is affiliated with the institution. Seven members serving three year terms on a rotating basis. One member from each college and the supernumerary group~~

~~appointed by the respective Deans, and one or more members appointed by the Vice President for Academic Affairs as needed. The chair will be elected annually by the committee. Appointed members should not serve more than two successive terms. A term equals three years.~~

The ATU IRB will have representation from each of the academic colleges. Members will be appointed by the Dean of the Graduate College and Research (in consultation with the deans of the colleges) according to federal guidelines and the needs of the university. A good faith effort should be made in the selection of membership to reflect diversity of race, gender, cultural background, and research experience. The IRB Chair will be appointed by the Dean of the Graduate College and Research (in consultation with the deans of the colleges).

Function: ~~Review requests on research involving human subjects. Conduct periodic reviews of human subject policy and procedures. No committee member may participate in the initial or continuing review of any project in which the member has a conflicting interest, except to provide information requested by the IRB.~~ **In accordance with federal law and university policy the IRB is charged with overseeing compliance with federal regulations related to human subjects of research.**

Faculty Senate Constitution

ARTICLE III: OFFICERS – THEIR DUTIES AND MANNER OF ELECTION

Current wording:

Section 2: Manner of Election of Officers

~~At the first fall meeting in 1991, the chairperson, chairperson elect, and secretary will be elected. At the first fall meeting in subsequent years only a chairperson elect and a secretary will be elected, the chairperson~~

~~position being automatically filled by the chairperson elect. The chairperson elect will additionally serve as the vice chairperson.~~

Proposed wording:

At the regular annual election, voting faculty will be presented with a slate of names of all senators who have two full remaining years in their terms and agree to be on the slate. From this slate, the voting faculty at large will select the chairperson elect for the next year. The chairperson elect will additionally serve as vice chairperson. It is expected that all senators on the slate should be willing to serve as chairperson/chairperson elect, if chosen by their peers. If, however, a chosen individual becomes unable to fulfill his/her term as chair elect and/or chair, then the Senate will vote on how to choose a replacement, either through another faculty-wide election or an election among the senators.

Additionally, while it is important to present a competitive slate to the faculty at large, senators should understand that the chair position is a time-consuming and challenging job. In the unusual event that a senator believes that s/he cannot perform the job, s/he may ask to have his/her name removed from the slate before the faculty-wide election.

In the March Faculty Senate meeting, the Faculty Senate will produce a list of eligible, qualified and willing sitting senators as candidates to be included for popular election to Senate Chair. The election of the Senate Chair occurs in the regular annual election, typically held in April for the coming academic year beginning in August. The winning senator (chairperson elect) will then serve as Vice Chair of the Faculty Senate during the upcoming academic year and then take office as Chair of the Faculty Senate the following academic year, per existing procedure.

The secretary will be elected at the first fall meeting of each academic year.