

**Arkansas Tech University - Ozark  
Curriculum Committee Meeting  
07-25-11**

Minutes

The Curriculum Committee met in the conference room of Student Services Monday, July 25, 2011 at 3:00 p.m. The following members were present: Cathy Fultz, Stan Hatcher, Charles Lee, Janet Mickens, Bobby Sewell, and Bruce Sikes. Tekla Barr was absent. Mr. Sikes officiated in Ms. Barr's absence.

APPROVAL OF  
MINUTES

Mr. Sikes called the meeting to order at 3:00 p.m. and asked that the minutes be approved as distributed. Motion by Cathy Fultz, second by Janet Mickens to approve the minutes. Motion carried.

CURRICULAR  
ITEMS

Mr. Sikes asked for action to approve Certificates of Proficiency to be offered primarily on the Arkansas Tech Career Center campus pending Board of Trustees and Arkansas Department of Higher Education approval. The following certificates of proficiency and addition of classes are requested by the respective programs:

**Air Conditioning and Refrigeration**

Offer a Certificate of Proficiency in Facilities Maintenance upon approval from the Arkansas Tech University Board of Trustees and the Arkansas Department of Higher Education effective Fall 2011.

Create and require the following courses for the Certificate of Proficiency in Facilities Maintenance:

- FAC 2102 Electrical Applications
- FAC 2104 Construction Fundamentals
- FAC 2303 Construction Lab I
- FAC 2313 Construction Lab II

Motion by Bobby Sewell to approve the Certificate of Proficiency in Facilities Maintenance. Second by Stan Hatcher. Motion carried.

**Allied Health**

Offer a Certificate of Proficiency in Allied Health upon approval from the Arkansas Tech University Board of Trustees and the Arkansas Department of Higher Education effective Fall 2011. No new courses will need to be developed.

Motion by Janet Mickens to approve the Certificate of Proficiency in Allied Health. Second by Cathy Fultz. Motion carried.

### **Applied Laboratory Technology**

Offer a Certificate of Proficiency in Culinary Arts upon approval from the Arkansas Tech University Board of Trustees and the Arkansas Department of Higher Education effective Fall 2011.

Create and require the following courses for the Certificate of Proficiency in Culinary Arts:

- CA 1013 ProStart I
- CA 1023 ProStart II
- CA 1113 Introduction to Culinary Arts
- CA 1213 Culinary Arts I
- CA 1223 Culinary Arts II

Motion by Cathy Fultz to approve the Certificate of Proficiency in Culinary Arts. Second by Charles Lee. Motion carried.

### **Automotive Service Technology**

Offer a Certificate of Proficiency in Automotive Service Technology upon approval from the Arkansas Tech University Board of Trustees and the Arkansas Department of Higher Education effective Fall 2011. No new courses will need to be developed.

Motion by Stan Hatcher to approve the Certificate of Proficiency in Automotive Service. Second by Charles Lee. Motion carried.

### **Computer Information Systems**

Offer a Certificate of Proficiency in Computer Information Systems upon approval from the Arkansas Tech University Board of Trustees and the Arkansas Department of Higher Education effective Fall 2011. No new courses will need to be developed.

Motion by Bobby Sewell to approve the Certificate of Proficiency in Computer Information Systems. Second by Stan Hatcher. Motion carried.

### **Industrial Control Systems**

Offer a Certificate of Proficiency in Drafting and Design upon approval from the Arkansas Tech University Board of Trustees and the Arkansas Department of Higher Education effective Fall 2011.

Create and require the following courses for the Certificate of Proficiency in Drafting and Design:

- ICS 1403 Drafting and Design

- ICS 1413 Architectural/CADD I
- ICS 1423 Architectural/CADD II
- ICS 1433 Engineering/CADD I
- ICS 1443 Engineering/CADD II

Motion by Charles Lee to approve the Certificate of Proficiency in Industrial Control Systems. Second by Stan Hatcher. Motion carried.

### **Law Enforcement**

Offer a Certificate of Proficiency in Law Enforcement upon approval from the Arkansas Tech University Board of Trustees and the Arkansas Department of Higher Education effective Fall 2011. No new courses will need to be developed.

Motion by Bobby Sewell to approve the Certificate of Proficiency in Law Enforcement. Second by Stan Hatcher. Motion carried.

### **Viticulture**

Offer a Certificate of Proficiency in Viticulture upon approval from the Arkansas Tech University Board of Trustees and the Arkansas Department of Higher Education effective Fall 2011. No new courses will need to be developed.

Motion by Cathy Fultz to approve the Certificate of Proficiency in Viticulture. Second by Janet Mickens. Motion carried.

### **OTHER BUSINESS**

There was no other business.

**ADJOURNMENT** Motion by Stan Hatcher, second by Cathy Fultz to adjourn the meeting. Motion carried. The meeting was adjourned at 3:40 p.m.