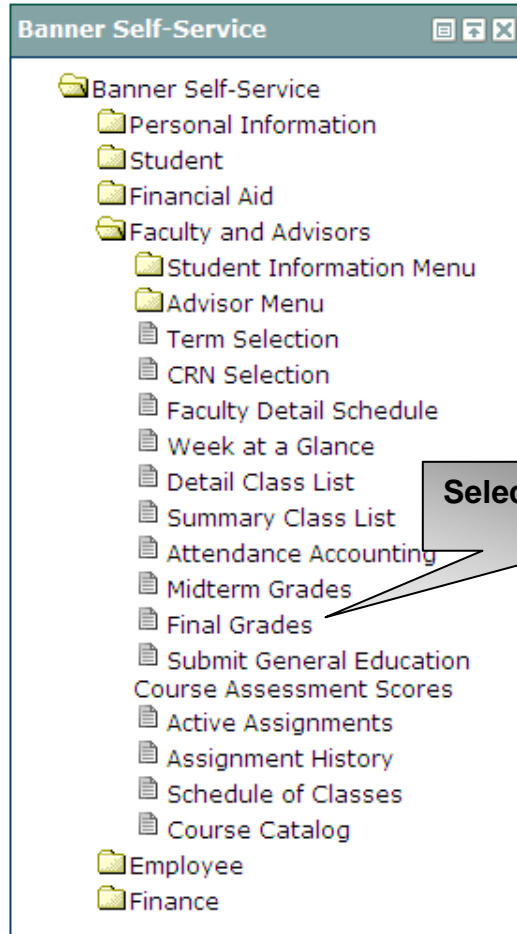


# Final Grading in Self-Service

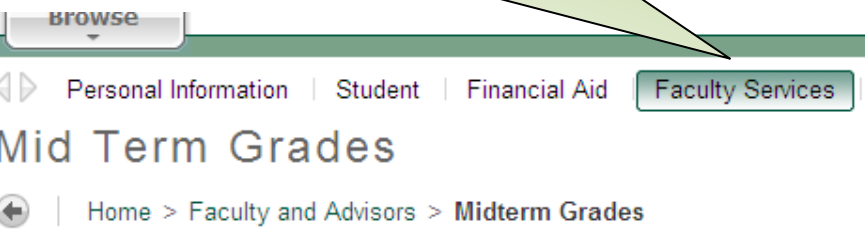


Banner Self-Service

- Banner Self-Service
  - Personal Information
  - Student
  - Financial Aid
  - Faculty and Advisors
    - Student Information Menu
    - Advisor Menu
    - Term Selection
    - CRN Selection
    - Faculty Detail Schedule
    - Week at a Glance
    - Detail Class List
    - Summary Class List
    - Attendance Accounting
    - Midterm Grades
    - Final Grades
    - Submit General Education
    - Course Assessment Scores
    - Active Assignments
    - Assignment History
    - Schedule of Classes
    - Course Catalog
  - Employee
  - Finance

Select Final Grades

**NOTE:** At any time while in Self-Service, click the "Faculty Services" tab at the top to return to the main faculty menu.

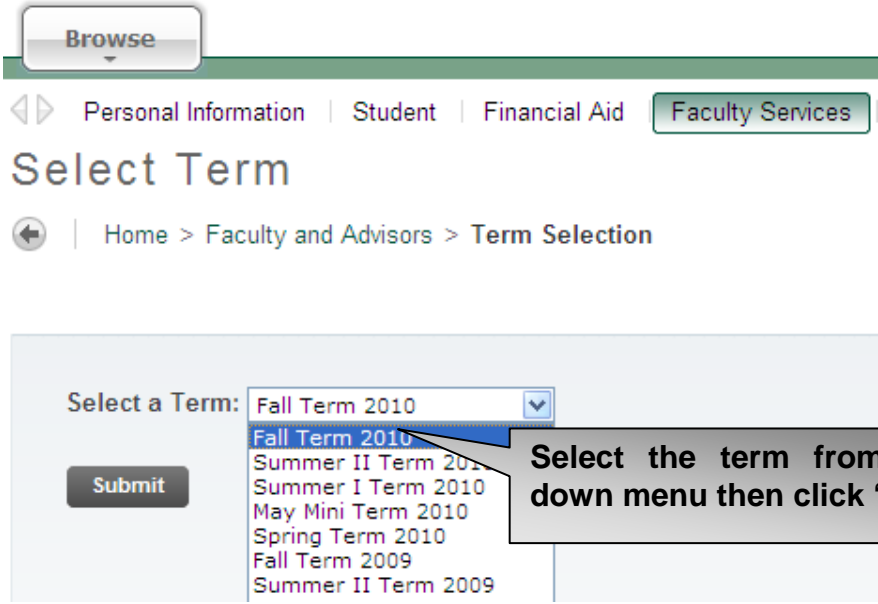


Browse

Personal Information | Student | Financial Aid | **Faculty Services**

## Mid Term Grades

Home > Faculty and Advisors > Midterm Grades



Browse

Personal Information | Student | Financial Aid | **Faculty Services**

## Select Term

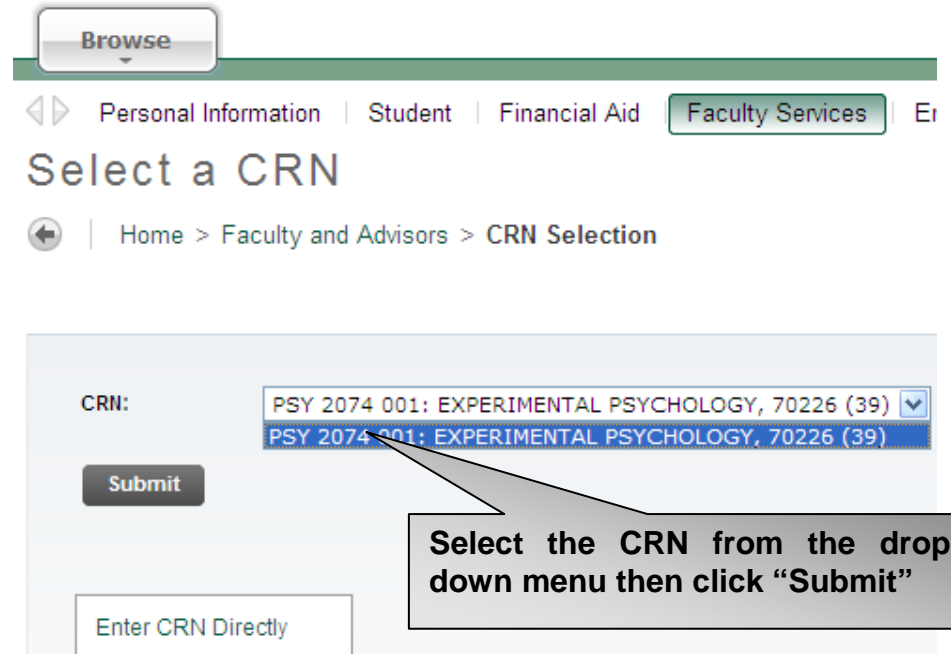
Home > Faculty and Advisors > Term Selection

Select a Term:

- Fall Term 2010
- Fall Term 2010
- Summer II Term 2010
- Summer I Term 2010
- May Mini Term 2010
- Spring Term 2010
- Fall Term 2009
- Summer II Term 2009

Submit

Select the term from the drop-down menu then click "Submit"



Browse

Personal Information | Student | Financial Aid | **Faculty Services** | Er

## Select a CRN

Home > Faculty and Advisors > CRN Selection

CRN:

- PSY 2074 001: EXPERIMENTAL PSYCHOLOGY, 70226 (39)
- PSY 2074 001: EXPERIMENTAL PSYCHOLOGY, 70226 (39)

Submit

Enter CRN Directly

Select the CRN from the drop-down menu then click "Submit"

# Final Grades

Home > Faculty and Advisors > Final Grades

T00009564 Christine L. Dalina  
Fall Term 2010  
May 28, 2010 09:21 am

Enter final grades only; please do not enter last attendance date and hours. ATU does not use these fields at this time and they should be left blank. If Confidential appears next to a student's name, the personal information is to be kept confidential.

## Course Information

[SURVEY OF AMERICAN HISTORY - HIST 1903 001](#)

CRN: 70729

Students Registered: 57

**NOTE: Large classes have more than one page; Submit grades for page 1 (Record Set 1-55), then click on the second Record Set to enter grades for Page 2. \*\*\* Submit each Record Set (page) separately!**

Please submit the grades often. There is a 119 minute time limit starting at 02:28 pm on Jun 25, 2010 for this page.

Record Sets: [1 - 55](#) [56 - 57](#)

**NOTE: If you assign the grade of "F" you must enter the Last Attend Date; do not enter this date for other grades assigned. If a student NEVER attended your course, skip the Last Attend Date and enter a "0" in the Attend Hours.**

## Final Grades

Record Number	Student Name	ID	Credits	Registration Status	Grade	Rolled	Last Attend Date MM/DD/YYYY	Attend Hours 0-999.99	Registration Number
1	Acher, Patricia D.	T00078817	4.000	Web Registered Apr 05, 2010	None	N			6
39	Wiggs, Jessica M.	T00059165	4.000	Web Registered Apr 07, 2010	None	N			

Use the drop-down boxes to select the grade for each student.

Click "Submit" to complete.

**NOTE: You will have the ability to award Incompletes ("I"); you must follow the policy outlined in the Faculty Handbook.**

Submit Reset

Please submit the grades often. There is a 119 minute time limit starting at 09:21 am on May 28, 2010 for this page.

Click "CRN Selection" to enter grades for another course.