

2016-17 Catalog  
Cosmetic Changes Round 1

College of Arts and Humanities

Department of Behavioral Sciences

1. Change the course number for **ANTH 3243: Seminar in Anthropology**, to ANTH 4983, and modify the Curriculum in Cultural and Geospatial Studies as follows: change ANTH 3243: Seminar in Anthropology, to ANTH 4983, in the spring of the senior year and in footnote 4;
2. Modify the course description for **PSY 3003: Abnormal Psychology**, FROM: Emphasis will be placed upon the etiology, symptoms, and treatment of the neuroses, psychoses, and personality disorders; TO: This course focuses on the theories and representative research about the presentation, etiology, and treatment of mental disorders;
3. Modify the prerequisites for **PSY(CJ) 3033: The Criminal Mind**, FROM: Prerequisite: PSY 2003: General Psychology, and CJ(SOC) 2003: Introduction to Criminal Justice, or CJ(SOC) 2043: Crime and Delinquency; TO: Prerequisites: PSY 2003: General Psychology;
4. Modify the prerequisites for **PSY(SOC) 4043: Social Psychology**, FROM: Prerequisite: 9 hours of Sociology or permission; TO: Prerequisites: Upper division standing or permission;
5. Change the title for **RS 3083: Supported Employment and Special Populations**, to Supported Employment Concepts and Strategies;
6. Change the title for **RS 3093: Rehabilitation Programming and the Elderly**, to Rehabilitation Strategies for Senior Citizens;
7. Change the title for **RS 3133: Multicultural Issues in Human Services**, to Diversity and Inclusion in Human Service Settings;
8. Change the title for **RS 4143: Rehabilitation of the Developmentally Disabled**, to Developmental Disabilities;
9. Modify the course description for **SOC 2023: Sociology of the Ozark-Ouachita Region**, as follows: delete the statement: Offered: Once per year;
10. Modify the Curriculum in Psychology as follows: add PSY 3153: Theories of Personality, to the choices to satisfy the Topical Core requirement;
11. Modify the Curriculum in Psychology as follows: a) remove 15 hours of Second Field of Study in the matrix and replace with 15 hours of Elective; b) change footnote 2 to state "A minor or second degree must be completed"; c) add footnote 2 & 3 to all Electives in the matrix; and d) change wording in introductory paragraph under number three of Other to state: "Minor or Second Degree"; and
12. Modify the Curriculum in Sociology as follows: a) remove 18 hours of Elective-Minor in the matrix and replace with 18 hours of Elective; b) change the current footnote 2 to footnote 3; c) add footnote 2 to state "A minor or second degree must be completed"; d). add footnote 2 & 3 to all Electives in the matrix; and e) change wording in introductory paragraph under number two to state: "complete a minor or second degree".

#### Department of Communication and Journalism

1. Change the title for **JOUR 2143: News Writing1221**, to Media Writing;
2. Change the title for **JOUR 3133: Publications Management**, to Media Management and Diversity;
3. Change the title for **JOUR 4114: News Editing**, to Copy Editing; change the course number to 3714; and make the title change in the Journalism Introduction section of the catalog to reflect in the Print Option and in the footnote of the Curriculum in Journalism with Print Option; and
4. Change the course prefix for all speech courses FROM: **SPH – Speech**; TO: **COMM – Communication**.

#### Department of English and World Languages

1. Modify the Curriculum in Foreign Language with Concentration in Spanish for Teacher Licensure as follows: a) delete SEED 4909: Teaching in the Secondary School, and b) add SEED 4809: Teaching in the Elementary and Secondary School.

#### Department of History and Political Science

1. Modify the Curriculum in History as follows: a) delete 3 hours of lower division elective; b) add HIST 2203: Introduction to Public History; c) delete 3 hours of upper division history elective; d) add 3 hours of upper division public history elective from one of the following courses: HIST 3223: Local and Oral History, HIST 3243: Archive and Manuscript Management, HIST 3283: Historical Editing, HIST 4293: Historic Preservation, or HIST 4403: Interpretation/Education through Museum Methods, and list as footnote 5; and e) change footnote 5 to footnote 6;
2. Modify the Curriculum in Political Science as follows: a) delete HIST 1513: World History since 1500; and b) add take one course from the following: HIST 1503: World History to 1500, HIST 1513: World History since 1500, or GEOG 2013: Regional Geography of the World; and
3. Modify the Minor in Pre-Law as follows: change the requirement 3 hours from HIST 3023: The Era of the American Revolution, or HIST 4183: American Legal History; and 3 hours from HIST 4183: American Legal History, CJ 4023: Law and the Legal System, MGMT 3123: Business Ethics, or PHIL 3023: Ethics; TO: 6 hours from HIST 3023: The Era of the American Revolution, HIST 4183: American Legal History, HIST 4183: American Legal History, CJ 4023: Law and the Legal System, MGMT 3123: Business Ethics, or PHIL 3023: Ethics.

#### College of Business

##### Department of Accounting and Economics

1. Add the following course description for **ACCT 2000: Accounting Principles I Lab**: Application of concepts presented in the ACCT 2003: Accounting Principles I, lectures using alternative activities to demonstrate how to apply accounting concepts;
2. (a) Modify the prerequisites for **ACCT 2003: Accounting Principles I**, FROM: Prerequisites: A grade of C or higher in BUAD 2003: Business Information Systems, and MATH 2223: Quantitative Business Analysis, or MATH 2243: Calculus for Business and Economics; TO: Prerequisites: A

grade of C or higher in BUAD 2003: Business Information Systems, or COMS 2003: Microcomputer Applications, and a grade of C or higher in MATH 2223: Quantitative Business Analysis, or MATH 2243: Calculus for Business and Economics; and (b) Modify the course description FROM: Fundamental process of accounting, books of original entry, preparation of working papers, adjusting entries, and financial statements for sole proprietorships; TO: A study of fundamental processes of accounting for day to day business transactions. Includes recording business events in journal entry form and preparing adjusting entries, trial balances, financial statements, and closing entries. Introduces the basic internal control system a business must employ. Concludes with the measurement and reporting of all assets and liabilities;

3. Modify the course description for **ACCT 2013: Accounting Principles II**, FROM: Accounting processes applied to corporations and partnerships. Manufacturing cost, income tax, managerial reports, cash flow, and statement analysis; TO: Addresses accounting processes applied to corporations, cash flow statements, and financial statement analysis. Manufacturing cost, managerial reports, and incremental analysis are also introduced;
4. Modify the prerequisites for **ACCT 3003: Intermediate Accounting I**, FROM: Prerequisites: ACCT 2013: Accounting Principles II; junior standing in College of Business. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: ACCT 2013: Accounting Principles II, with a grade of C or higher;
5. Modify the prerequisites for **ACCT 3013: Intermediate Accounting II**, FROM: Prerequisites: ACCT 3003: Intermediate Accounting I. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: ACCT 3003: Intermediate Accounting I;
6. (a) Remove the note: Offered: Spring, for **ACCT 3023: Accounting Information Systems**, and (b) Modify the prerequisites FROM: Prerequisites: MGMT 2013: Management Productivity Tools, or BDA 2003: Business Problem Solving, and ACCT 3003: Intermediate Accounting I. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: ACCT 3003: Intermediate Accounting I, BDA 2003: Business Problem Solving, BUAD 2053: Business Statistics, BLAW 2033: Legal Environment of Business, ECON 2003: Principles of Economics I, and ECON 2013: Principles of Economics II;
7. Modify the prerequisites for **ACCT 3043: Federal Taxes I**, FROM: Prerequisites: ACCT 2013: Accounting Principles II. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisite: ACCT 2013: Accounting Principles II, with a grade of C or higher, BDA 2003: Business Problem Solving, BUAD 2053: Business Statistics, BLAW 2033: Legal Environment of Business, ECON 2003: Principles of Economics I, and ECON 2013: Principles of Economics II;
8. Modify the prerequisites for **ACCT 3053: Federal Taxes II**, FROM: Prerequisites, ACCT 3043: Federal Taxes I. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: ACCT 3043: Federal Taxes I;
9. a) Modify the prerequisites for **ACCT 3063: Managerial Accounting**, FROM: Prerequisites: ACCT 2013: Accounting Principles II. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: ACCT 2013: Accounting Principles II, BDA 2003: Business Problem Solving, BUAD 2053: Business Statistics, and ECON 2013: Principles of Economics II; and b) Modify the course description FROM: A study of accounting principles, concepts and procedures as an aid to management for internal use in

planning, controlling and decision making. Financial statements, cost accounting, cost behavior, budgets, capital expenditures, pricing decisions, and other selected topics will be covered; TO: A study of accounting principles, concepts and procedures as an aid to management for internal use in planning, controlling and decision making;

10. Modify the prerequisites for **ACCT 4003: Advanced Accounting I, ACCT 4013: Advanced Accounting II, and ACCT 4093: Governmental Accounting**, FROM: Prerequisites: ACCT 3013: Intermediate Accounting II. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: ACCT 3013: Intermediate Accounting II;
11. a) Remove the note: Offered: Spring, for **ACCT 4023: Cost Accounting**, and b) Modify the prerequisites FROM: Prerequisites: Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: ACCT 2013: Accounting Principles II, with a grade of C or better, and BUAD 2053: Business Statistics;
12. a) Remove the note: Offered: Fall, for **ACCT 4033: Auditing**, and b) Modify the prerequisites FROM: Prerequisites: ACCT 3013: Intermediate Accounting I. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: ACCT 3013: Intermediate Accounting I, ACCT 3023: Accounting Information Systems, and BUAD 2053: Business Statistics;
13. Modify the prerequisites for **ACCT 4071, 4072, 4073: Seminar in Accounting**, FROM: Prerequisites: Permission of the Department. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: Must have a minimum GPA of 2.5 on 75 or more earned hours and permission of the instructor;
14. Modify the prerequisites for **ACCT 4083, 4086: Internship in Accounting**, FROM: Prerequisites: Permission of the Accounting Department Head and senior standing. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: Permission of the Accounting Department internship coordinator, a minimum GPA of 2.75 on 85 or more earned hours, and completion of ACCT 3013: Intermediate Accounting II;
15. Modify the prerequisites for **ACCT 4103: Special Topics in Accounting**, FROM: Prerequisites: Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: ACCT 3013: Intermediate Accounting II, and permission of instructor;
16. a) Add the Prerequisite: Admissions to the MSBA program, for **ACCT 6003: Principles of Business Accounting**; and b) Modify the course description FROM: A survey of basic accounting techniques for graduate students who have not previously had an accounting course. The course addresses the fundamental mechanics of accounting, including the preparation and analysis of corporate financial statements. It also addresses operational accounting issues such as product costing, cost-volume-profit analysis, operational and capital budgeting, and performance evaluations; TO: A survey of basic accounting techniques for graduate students. The course addresses the fundamental mechanics of accounting, including the preparation and analysis of corporate financial statements. It also addresses operational accounting issues such as product costing, cost-volume-profit analysis, operational and capital budgeting, and performance evaluations;

17. Modify the prerequisites for **ECON 3003: Money and Banking, ECON 3013: Economics of Labor Relations, ECON 4033: Current Economic Problems, ECON 4073: World Economic Systems, and ECON 4093: International Economics and Finance**, FROM: Prerequisites: Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and BUAD 2053: Business Statistics. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;
18. Modify the prerequisites for **ECON 3073: Intermediate Microeconomic Theory**, FROM: Prerequisites: ECON 2003: Principles of Economics I, and ECON 2013: Principles of Economics II, MATH 2243: Calculus for Business and Economics, or MATH 2914: Calculus I, and junior standing. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and BUAD 2053: Business Statistics. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;
19. Modify the prerequisites for **ECON 3093: Econometrics**, FROM: Prerequisites: BUAD 2053: Business Statistics, PSY 2053: Statistics for the Behavioral Sciences, or MATH 2163: Introduction to Statistical Methods, or consent of instructor. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and BUAD 2053: Business Statistics, PSY 2053: Statistics for the Behavioral Sciences, or MATH 2163: Introduction to Statistical Methods. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;
20. Modify the prerequisites for **ECON 4003: Readings in Economic Theory**, FROM: Prerequisites: Senior standing, background of courses needed for problem undertaken and permission of the department head. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, and BUAD 2053: Business Statistics. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;
21. Add the Prerequisite: Admissions to the MSBA program, for **ECON 6003: Survey of Economics**;
22. Remove the Prerequisite: Sophomore standing, for **FIN 2013: Personal Finance**;
23. a) Remove the Note: May not be taken for credit after successful completion of ECON 3043: Investments I, for **FIN 3043: Investments I**; b) Delete the Prerequisites: Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; c) Add the Co-requisite: FIN 3063: Business Finance; and d) Modify the course descriptions FROM: This course provides the fundamental concepts of the investment area including markets, stocks and bonds, investment environments, economic, industry and security analysis, and portfolio concepts; TO: This course provides the fundamental concepts of the investment area including markets, stocks, bonds, investment environments, economic, industry and security analysis;
24. a) Remove the Note: May not be taken for credit after successful completion of ECON 3063: Business Finance, for **FIN 3063: Business Finance**; b) Modify the prerequisites FROM: Prerequisites: BUAD 2053: Business Statistics. Additional prerequisites for 3000 and 4000 level

courses are listed in the College of Business section of this catalog; TO: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BUAD 2053: Business Statistics, BDA 2003: Business Problem Solving, and BLAW 2033: Legal Environment of Business. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours;

25. a) Remove the Note: May not be taken for credit after successful completion of ECON 4023: Public Finance, for **FIN 4023: Investments II**; b) Modify the prerequisites FROM: Prerequisites: FIN 3043: Investments I, (ECON 3043: Investments I). Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: FIN 3043: Investments I. Additionally, must have a minimum GPA of 2.0; and c) Modify the course description FROM: This course provides further work with investment concepts involving derivative securities, specialized investment products, international investing, real estate, insurance products, construction of a portfolio, and work with computerized investment software; TO: This course provides further work with investment concepts involving mutual funds, derivative securities, specialized investment products, international investing, real estate, and portfolio concepts;
26. a) Remove the Note: May not be taken for credit after successful completion of ECON 4043: Principles of Risk and Insurance, for **FIN 4043: Principles of Risk and Insurance**; and b) Modify the prerequisites FROM: Prerequisites: FIN 3063: Business Finance, (ECON 3063: Business Finance). Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: FIN 3063: Business Finance. Additionally, must have a minimum GPA of 2.0;
27. Modify the prerequisites for **FIN 4053: Internship I in Economics/Finance**, FROM: Prerequisites: Permission of the Instructor, Department Head and Dean; Junior Standing; minimum 2.5 overall GPA. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: Permission of the Instructor and Department Head; Junior Standing; minimum 2.5 overall GPA;
28. Modify the prerequisite for **FIN 4103: Special Topics in Finance**, FROM: Prerequisites: Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: FIN 3063: Business Finance. Additionally, must have a minimum GPA of 2.0; and
29. Add the Prerequisite: ACCT 6003: Principles of Business Accounting, and ECON 6003: Survey of Economics, for **FIN 6003: Financial Decision Making**.

#### Department of Management and Marketing

1. a) Remove the Note: May not be taken for credit after successful completion of BUAD 2002: Keyboarding II, for **BUAD 1023: Keyboarding**; and b) Modify the course description FROM: Instruction and supervised practice in basic keyboarding skills with emphasis on alphabetic and numeric keyboard, ten-key pad, and basic applications transferable to computer terminal keyboards. The purpose of the course is to prepare Business Education majors for teaching secondary education students how to use computer and typewriter keyboards. The course is required by Business Education majors, but may be taken by other majors as well; TO: Instruction and supervised practice in basic keyboarding skills with emphasis on alphabetic and numeric keyboard, ten-key pad, and basic applications transferable to computer terminal

keyboards. The purpose of the course is to prepare Business Education majors for teaching secondary education students how to use computer keyboards. The course is required by Business Education majors, but may be taken by other majors as well;

2. Modify the prerequisites for **BUAD 2053: Business Statistics**, FROM: Prerequisites: COMS 2003: Microcomputer Applications, BUAD 2003: Business Information Systems, or MGMT 2013: Management Productivity Tools, and MATH 2223: Quantitative Business Analysis, or any higher level math course; TO: Prerequisites: COMS 2003: Microcomputer Applications, or BUAD 2003: Business Information Systems, and MATH 2223: Quantitative Business Analysis, or any higher level math course;
3. a) Modify the prerequisites for **BUAD 3023: Business Communications**, FROM: Prerequisites: 6 hours of English Composition and BUAD 2003: Business Information Systems. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: 6 hours of English Composition, BDA 2003: Business Information Systems, ACCT 2003: Accounting Principles I, ECON 2003: Principles of Economics I, and SPH 2003: Public Speaking, or SPH 2173: Business and Professional Speaking; and b) Modify the course description FROM: Course includes principles of effective business communication using technology to generate documents including letters, memos, and reports; international, ethical, legal, and interpersonal topics are integrated throughout the course; TO: Course includes principles of effective business communication using technology to generate and present documents including letters, memos, and reports; international, ethical, legal, and interpersonal topics are integrated throughout the course;
4. Modify the prerequisites for **BDA 2003: Business Problem Solving**, FROM: Prerequisites: BUAD 2003: Business Information Systems, with a 'C' or better or COMS 2003: Microcomputer Applications, with a 'C' or better or permission of instructor; TO: BUAD 2003: Business Information Systems, with a 'C' or better or COMS 2003: Microcomputer Applications, with a 'C' or better or Microsoft certification in both Access and Excel or permission of instructor;
5. Modify the prerequisites for **BDA 2013: Business Spreadsheet Modeling**, FROM: Prerequisites: BUAD 2003: Business Information Systems, BDA 2003: Business Problem Solving, MATH 2223: Quantitative Business Analysis; TO: Prerequisites: BDA 2003: Business Problem Solving, and MATH 2223: Quantitative Business Analysis, or permission of instructor;
6. Modify the prerequisites for **BDA 3003: Data Analytics Apps Development**, FROM: Prerequisites: BDA 2013: Business Spreadsheet Modeling, and BDA 2053 (course doesn't exit) or permission of instructor; TO: Prerequisites: BDA 2013: Business Spreadsheet Modeling, and BUAD 2053: Business Statistics, with a C or better or permission of instructor;
7. Modify the prerequisites for **BDA 3033: Data Modeling and Management**, FROM: Prerequisite: BDA 2003: Business Problem Solving, or permission of the instructor; TO Prerequisites: BDA 2013: Business Spreadsheet Modeling, with a C or better or permission of the instructor;
8. Modify the prerequisites for **BDA 3053: Business Data Analysis**, FROM: Prerequisites: COMS 2003: Microcomputer Applications, or BUAD 2003: Business Information Systems, and BDA 2003: Business Problem Solving, and BUAD 2053: Business Statistics, with a "C" or better; TO: Prerequisites: BDA 2003: Business Problem Solving, and BUAD 2053: Business Statistics, with a "C" or better;
9. Modify the prerequisites for **BDA 4003: Business Intelligence**, FROM Prerequisites: BDA 3003: Data Analytics Apps Development, BDA 3033: Data Modeling and Management, with a 'C' or

better, BDA 3053: Business Data Analysis, with a 'C' or better or permission of instructor; TO: Prerequisites: BDA 3003: Data Analytics Apps Development, BDA 3033: Data Modeling and Management, and BDA 3053: Business Data Analysis, with a 'C' or better and 90 earned hours or permission of instructor;

10. Modify the prerequisites for **BDA 4031, 4032, 4033: Internship**, FROM: Prerequisites: Cumulative GPA greater than 2.50, junior standing, and approval of the instructor, department head, and dean; TO: Prerequisites: Permission of the Instructor, Associate Dean, and Dean; at least 54 earned hours with a minimum 2.5 overall GPA;
11. a) Allow variable credit for **BDA 4073: Special Topics**, (add BDA 4071 and BDA 4072) and b) Modify the prerequisites FROM: Prerequisites: Cumulative GPA greater than 2.0, Junior Standing, BDA 2013: Business Spreadsheet Modeling, and BDA 3053: Business Data Analysis, or approval of Instructor; TO: Prerequisites: Permission of the Instructor, Associate Dean, and Dean; at least 54 earned hours with a minimum 2.5 overall GPA;
12. Modify the course description for **BLAW 2033: Legal Environment of Business**, FROM: A survey of the basic framework of the American and international legal systems, including civil procedure, constitutional law, administrative regulation, and topics in business law, with particular emphasis on the ethical, sociocultural and political influences affecting such environments; TO: A survey of the U.S. legal system, the ethical and public policy issues relevant to business, and the principles of law commonly affecting business, including Constitutional law, contract law, tort law, employment law, white-collar crime, and laws pertaining to corporations and other business organizations;
13. Add the Prerequisite: Admission to the MSBA program, to **BLAW 6003: Survey of Business Law and Ethics**;
14. Modify the prerequisites for **MGMT 3003: Management and Organizational Behavior**, FROM: Prerequisites: Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2003: Principles of Economics I, ECON 2013: Principles of Economics II, BDA 2003: Business Problem Solving, BLAW 2033: Legal Environment of Business, and at least 54 earned hours with a minimum GPA of 2.0, or permission of the instructor;
15. Modify the prerequisites for **MGMT 3103: Operations Management**, FROM: Prerequisites: MGMT 2013: Management Productivity Tools, BUAD 2053: Business Statistics, and MGMT 3003: Management and Organizational Behavior. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MGMT 3003: Management and Organizational Behavior, and at least 54 earned hours with a minimum GPA of 2.0;
16. Modify the prerequisites for **MGMT 3113: Managerial Process Analysis**, FROM: Prerequisites: Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MGMT 3003: Management and Organizational Behavior, BUAD 2053: Business Statistics, and at least 54 earned hours with a minimum GPA of 2.0 or permission of the instructor;
17. Modify the prerequisites for **MGMT 3123: Business Ethics**, FROM: Prerequisites: Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: ACCT 2013: Accounting Principles II, ECON 2013: Principles of Economics II, BLAW 2033: Legal Environment of Business, and at least 54 earned hours;



18. Modify the prerequisites for **MGMT 4013: Management Information Systems**, FROM: Prerequisites: BUAD 2003: Business Information Systems, BUAD 2053: Business Statistics, MGMT 2013: Management Productivity Tools, or BDA 2003: Business Problem Solving, MGMT 3003: Management and Organizational Behavior, and MKT 3043: Principles of Marketing. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MGMT 3003: Management and Organizational Behavior, MGMT 3103: Operations Management, MKT 3043: Principles of Marketing, and at least 90 earned hours;
19. Modify the prerequisites for **MGMT 4023: Personnel/Human Resource Management**, FROM: Prerequisites: MGMT 3003: Management and Organizational Behavior. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MGMT 3003: Management and Organizational Behavior, and at least 54 earned hours;
20. Modify the prerequisites for **MGMT 4033: Internship I in Management**, FROM: Prerequisites: Permission of the Instructor, Department Head and Dean; Junior Standing; minimum 2.5 overall GPA. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: Permission of the instructor, Associate Dean, and Dean and at least 60 earned hours with a minimum 2.5 overall GPA;
21. Modify the prerequisites for **MGMT 4043: Internship II in Management**, FROM: Prerequisites: Internship I, permission of the Instructor, Department Head and Dean; Junior Standing; minimum 2.5 overall GPA. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MGMT 4033: Internship I, and permission of the instructor, Associate Dean, and Dean and at least 60 earned hours with a minimum 2.5 overall GPA;
22. Modify the prerequisites for **MGMT 4053: Small Business Management**, FROM: Prerequisites: MGMT 3003: Management and Organizational Behavior, MKT 3043: Principles of Marketing, and senior standing. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MGMT 3003: Management and Organizational Behavior, MKT 3043: Principles of Marketing, and ACCT 3063: Managerial Accounting, and at least 90 earned hours;
23. Modify the prerequisites for **MGMT 4063: Entrepreneurial Development**, FROM: Prerequisites: Approval from instructor. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MGMT 4053: Small Business Management, and approval from instructor;
24. Modify the prerequisites for **MGMT 4073: Special Topics in Management**, FROM: Prerequisite: MGMT 3003: Management and Organizational Behavior. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MGMT 3003: Management and Organizational Behavior, and 54 earned hours or permission of the instructor;
25. Modify the prerequisites for **MGMT 4083: Business Policy**, FROM: Prerequisites: Senior standing and completion of all junior-level College of Business core courses except for FIN 3063: Business Finance. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: BUAD 3023: Business Communications, ECON 3003: Money and Banking, MGMT 3003: Management and Organizational Behavior, MGMT

- 3103: Operations Management, MKT 3043: Principles of Marketing, and ACCT 4023: Cost Accounting, or ACCT 3063: Managerial Accounting;
26. Modify the prerequisites for **MGMT 4093: Human Behavior in Organizations**, FROM: Prerequisites: MGMT 3003: Management and Organizational Behavior. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MGMT 3003: Management and Organizational Behavior, and 54 earned hours or permission of the instructor;
  27. Modify the prerequisites for **MGMT 4113: Managerial Issues in Electronic Commerce**, FROM: Prerequisites: MGMT 3003: Management and Organizational Behavior, and MKT 3043: Principles of Marketing. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MGMT 3003: Management and Organizational Behavior, MKT 3043: Principles of Marketing, ACCT 3063: Managerial Accounting, and FIN 3063: Business Finance, or permission of the instructor, or permission of the instructor;
  28. Modify the prerequisites for **MGMT 4203: Project Management**, FROM: Prerequisites: BUAD 2053: Business Statistics, MGMT 3003: Management and Organizational Behavior, MGMT 4013: Management Information Systems, MKT 3043: Principles of Marketing, or instructor approval. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MGMT 3003: Management and Organizational Behavior, MGMT 3103: Operations Management, and 90 earned hours or permission of the instructor;
  29. Modify the prerequisites for **MGMT 4213: Business Leadership**, FROM: Prerequisites: MGMT 3003: Management and Organizational Behavior, MKT 3043: Principles of Marketing, or instructor approval. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MGMT 3003: Management and Organizational Behavior, and at least 54 earned hours;
  30. Modify the prerequisites for **MGMT 4223: Leadership: Ideas and Images in Art, Film, History, and Literature**, FROM: Prerequisites: Junior standing or instructor permission. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MGMT 3003: Management and Organizational Behavior, and at least 54 earned hours or permission of the instructor;
  31. Modify the prerequisites for **MGMT 5203: Project Management**, FROM: Prerequisites: Graduate standing in the School of Engineering, COMS 1003: Introduction to Computer Based Systems, or BUAD 2003: Business Information Systems, or higher level microcomputer applications course, or instructor approval; TO: Prerequisites: Graduate standing, BUAD 2053: Business Statistics, or higher-level math course, BUAD 2003: Business Information Systems, or COMS 2003: Microcomputer Applications, or higher level microcomputer applications course, or permission of the instructor;
  32. Add the Prerequisite: Admission to the MSBA program, to **MGMT 6083: Business Policy**;
  33. Modify the prerequisites for **MKT 3043: Principles of Marketing**, FROM: Prerequisites: Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: ECON 2013: Principles of Economics II;
  34. Modify the prerequisites for **MKT 3163: Consumer Behavior**, FROM: Prerequisites: MKT 3043: Principles of Marketing. Additional prerequisites for 3000 and 4000 level courses are listed in

the College of Business section of this catalog; TO: Prerequisites: MKT 3043: Principles of Marketing;

35. Modify the prerequisites for **MKT 4033: Internship in Marketing I**, FROM: Prerequisites: Permission of the Instructor, Department Head and Dean; Junior Standing; minimum 2.5 overall GPA. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MKT 3043: Principles of Marketing, and permission of instructor;
36. Modify the prerequisites for **MKT 4053: Sport and Event Marketing**, **MKT 4063: Advertising**, and **MKT 4093: International Marketing**, FROM: Prerequisites: MKT 3043: Principles of Marketing, or instructor approval. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MKT 3043: Principles of Marketing;
37. a) Modify the prerequisites for **MKT 4103: Special Topics in Marketing**, FROM: Prerequisites: MKT 3043: Principles of Marketing, or instructor approval. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MKT 3043: Principles of Marketing; and b) Modify the course description FROM: In-depth exploration of selected marketing topics. The primary topic will vary from offering to offering, thus, the course may be taken more than once; TO: In-depth exploration of selected marketing topics. The primary topic will vary from offering to offering, thus, the course may be taken more than once;
38. Modify the prerequisites for **MKT 4143: Marketing Management**, FROM Prerequisites: MKT 3043: Principles of Marketing, MGMT 3003: Management and Organizational Behavior, and senior standing. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: MKT 3043: Principles of Marketing, MGMT 3003: Management and Organizational Behavior, and at least 90 earned hours;
39. Modify the prerequisites for **MKT 4153: Research Methods**, FROM: Prerequisites: BUAD 2053: Business Statistics, and MKT 3043: Principles of Marketing. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; TO: Prerequisites: BUAD 2053: Business Statistics, and MKT 3043: Principles of Marketing;
40. Add the Prerequisite: Admission to the MSBA program, to **MKT 6003: Marketing Strategy and Research**; and
41. Modify the Curriculum in Business Education as follows: a) delete SEED 4909: Teaching in the Secondary School; and require SEED 4809: Teaching in the Elementary and Secondary School.

#### College of Education

#### Department of College Student Personnel

1. Change the title for **CSP 6033: Theory and Practice in College Student Personnel**, to Student Development Theory;
2. Change the title for **CSP 6063: Special Topics: Student Personnel Capstone Seminar**, to CSP Capstone Seminar; and
3. Change the title for **CSP 6073: Counseling with College Students**, to Counseling Theories and Helping Skills, and modify the course description FROM: An exploration of ways adults construct

meaning, including intellectual, moral, and personality development. Gender and culture will be highlighted as they affect learning and development; TO: Emphasizes major counseling theories, techniques, and basic helping skills that are commonly referenced in student affairs work.

#### Department of Curriculum and Instruction

1. Cross-list the following Educational Foundation (EDFD) courses with Master of Arts in Teaching (MAT) courses:
  - a. EDFD 6003: Educational Research
  - b. EDFD 6043: Current Issues in Human Learning
  - c. EDFD 6053: The At-Risk Child in the School Environment
  - d. EDFD 6403: Social and Historical Factors in Education
  - e. EDFD 6503: Classroom and Behavioral Management
2. Match the title and course description for the following:
  - a. Change the title for **EDFD 6043: Current Issues in Human Learning**, to Principles and Theories of Learning; and modify the course description FROM: A detailed study of some current issues in human learning which reflects the concerns of classroom teachers as they apply psychology to teaching. Course is designed to serve both elementary and secondary teachers; TO: This course introduces teacher candidates to educational psychology as a research oriented discipline and a science of practical application;
  - b. Change the title for **EDFD 6403: Social and Historical Factors in Education**, to Social, Historical, and Legal Factors in Education; and modify the course description FROM: The study of education and various social groups, including the effects of various societies and educational systems; TO: This course examines the study of education and various social groups, including the effects of various societies and educational systems. It also examines the legal factors that must be considered in the educational process;
  - c. Change the title for **EDFD 6503: Classroom and Behavioral Management**, to Classroom Behavioral Management; and modify the course description FROM: A seminar to examine research for sources and types of models available for managing the classroom. Development of classroom management skills and systems by applying human development, learning, teaching, and communication principles. This class will review the research and professional literature on classroom management; TO: A seminar to examine research for sources and types of models available for managing the classroom. Development of classroom management skills and systems by applying human development, learning, teaching, and communication principles. This class will review the research and professional literature on classroom management. It includes a practicum involving field experiences in the public school.
3. Change the title for **EDMD 6133: Production of Instructional Materials**, to Production of Digital Instructional Materials;
4. Change the title for **EDMD 6303: Survey of Instructional Media**, to Survey of Instructional Technology;
5. Change the title for **LBMD 6003: Selection of Instructional Materials**, to Collection Development and Management;

6. Change the title for **LBMD 6403: Literature for Children and Adolescents**, to Literature for Children and Young Adults;
7. Change the title for **SEED 2002: Introduction to Secondary Education**, to Education as a Profession; and modify the course description FROM: This course is designed to help secondary teacher candidates understand the field of education systemically and to understand the professional roles and ethical responsibilities required of the professional secondary educator. The course consists of classroom instruction and a guided field component; TO: This course is designed to help teacher candidates understand the field of education systemically and to understand the professional roles and ethical responsibilities required of the professional educators. The course consists of classroom instruction and a guided field component;
8. Change the title for **SEED 3552: Adolescent Development**, to Child and Adolescent Development;
9. Change the title for **SEED 4052: Adolescent Exceptionalities**, to Educating Diverse and Exceptional Learners; and modify the course description FROM: A study of the major areas of diversity including the mentally retarded, learning disabled, gifted, emotionally disturbed, children from economically disadvantaged homes, and their special needs in a school program; TO: A study of the major areas of diversity including gifted, emotionally disturbed, children from economically disadvantaged homes and other considerations that place students at risk for academic failure, and their special needs in a school program;
10. Change the title for **SPED 5013: Assessment and Design (birth-4th grade)**, to Assessment of Children with Exceptional Learning Needs; and modify the course description FROM: A study of the theory, materials, methods and instructional techniques applicable to special needs analysis. Also offers a brief examination of experiences during the early childhood education years - birth through fourth grade. This course examines challenged literacy development encompassing writing, reading, and oral language development of young children in the home and school environment; TO: A study of assessment as it pertains to individuals with exceptional learning needs. An overview of the legal and ethical issues involved in assessment. The course provides an examination of the uses of formal and informal assessment to identify the supports and adaptations needed by individuals with exceptional learning needs in order to participate in the general curriculum;
11. Change the title for **SPED 5023: Planning Instruction for Children with Exceptionalities**, to Planning Instruction for Children with Exceptional Learning Needs, Grades K-6; and modify the course description FROM: This is a study of current theories and procedures utilized in the development of programs for children with special needs. Focus is on disciplines, strategies, and materials involved with special needs instruction planning and execution; TO: This course is a hands-on course in planning for the instruction of children, particularly children in grades K-6, with disabilities. Actual policies and paperwork mandated by the Arkansas Department of Education will be used in teaching how to develop an individualized plan for a special needs child. The focus is on disciplines, strategies, and materials involved with special needs collaboration, planning, and implementation;
12. Change the title for **SPED 5033: Working with Families of Children with Exceptionalities**, to Working with Families of Children with Exceptional Learning Needs; and modify the course description FROM: This course is a brief examination of the impact of children with special needs on the roles within the family. Study will also briefly examine impact of specialized educational programs and their role in aiding and assisting families; TO: This course is a brief examination of the impact of children and adolescents with special needs on the roles within the

family. Study will also briefly examine the impact of specialized educational programs and their role in aiding and assisting families;

13. Change the title for **SPED 5053: Planning Instruction for Children with Exceptionalities, 4<sup>th</sup> – 12<sup>th</sup> Grades**, to: Planning Instruction for Children with Exceptionalities, 7<sup>th</sup> – 12<sup>th</sup> Grades; and modify the course description FROM: This course is a hands-on course in planning for the instruction of children, specifically children in the middle and secondary grades, with disabilities. Actual policies and paperwork mandated by the Arkansas Department of Education will be used in teaching how to develop an individualized plan for a special needs child. The focus is on disciplines, strategies, and materials involved with special needs collaboration, planning, and implementation; TO: This course is a hands-on course in planning for the instruction of children with exceptionalities in the Middle and Secondary schools. Actual policies and paperwork mandated by the Arkansas Department of Education will be used in teaching how to develop an individualized plan for a special needs child. The focus is on disciplines, strategies, and materials involved with special needs collaboration, planning, and implementation; and
14. Change the title for **SPED 5063: Supervised Practicum: Grades 4<sup>th</sup> - 12<sup>th</sup>**, to Supervised Practicum, Grades K – 12; and modify the course description FROM: This class is a supervised participation in an appropriate school, or institution dealing with children with exceptionalities, grades 4-12; and providing a practical, hands-on application of teaching methods and ideas; TO: This class is a supervised participation in an appropriate school, or institution working with children with exceptional learning needs in an Elementary, Middle Level and Secondary setting. This course will provide a practical-hands-on application of teaching methods and ideas.

#### Department of Health and Physical Education

1. Add the Note: A grade of C or better is required for Health and Physical Education majors to **PE 2861: Rhythmic Aerobic Activities**; and
2. Add the Note: A grade of C or better is required for Health and Physical Education majors to **WS 1002: Physical Wellness and Fitness**.

#### College of Engineering and Applied Sciences

##### Department of Computer and Information Science

1. Modify the course description for **COMS 3503: Visual Programming**, FROM: This course covers the design and development of event-driven programs using an object-oriented visual programming languages such as Visual Basic, Visual C#, or Visual C++; TO: This course covers the design and development of event-driven programs using an object-oriented visual programming language such as Visual Basic, Visual C#, or Visual C++;
2. Modify the prerequisites for **COMS 4043: Systems Analysis and Design II**, FROM: Prerequisites: COMS 4033 and either COMS 4133: Application Program Development, COMS 4163: Personal Software Engineering, or COMS 4313: Server Administration; TO: Prerequisites: COMS 4033: Systems Analysis and Design I;
3. Modify the prerequisites for **COMS 4133: Application Program Development**, FROM: Prerequisites: COMS 2213: Data Structures, and COMS 2853: Business Application Programming using COBOL; To: Prerequisites: COMS 2213: Data Structures;

4. Modify the prerequisites for **COMS 4313: Server Administration**, FROM: Prerequisites: COMS 2333: Web Publishing II, and COMS 2733: Introduction to Computer Forensics and Security; TO: Prerequisites: COMS 2703: Computer Networks and Architecture, and COMS 2713: Survey of Operating Systems
5. Modify the Curriculum in Information Systems as follows: (a) remove the 3000-4000 level designation on the one hour upper level elective from the Junior Spring Semester; and (b) move COMS 3243: Data Mining, from the Junior Fall Semester to the Junior Spring Semester and move MGMT 3003: Management and Organizational Behavior, from the Junior Spring Semester to the Junior Fall Semester.

#### Department of Electrical Engineering

1. Add a \$40 laboratory fee to **ELEG 2111: Electric Circuits Laboratory**;
2. Add a \$40 laboratory fee to **ELEG 2130: Digital Logic Design Lab**; and
3. Increase the \$15 laboratory fee for **ELEG 4122: Electrical Systems Lab**, to a \$40 laboratory fee.

#### Department of Emergency Management

1. Modify the prerequisites for **EAM 2033: Citizen/Family/Community Disaster Preparedness Education**, FROM: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of instructor; TO: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of department head;
2. Modify the prerequisites for **EAM 3033: The Social Dimension of Disaster**, FROM: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of instructor; TO: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of department head;
3. Modify the prerequisites for **EAM 3143: The Economics of Disaster**, FROM: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of instructor; TO: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of department head;
4. Modify the prerequisites for **EAM 3206: Externship**, FROM: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of instructor; TO: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of department head;
5. Modify the prerequisites for **EAM 4053: Community Management of Hazardous Materials**, FROM: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of instructor; TO: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of department head;
6. Modify the prerequisites for **EAM 4991, 4992, 4993: Special Problems and Topics**, FROM: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of

Emergency Management, or consent of instructor; TO: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of department head;

7. Modify the Minor in Emergency Management as follows: change the requirement of twelve (12) hours of upper division EAM Core classes to twelve (12) hours of upper division EAM courses.

#### Department of Mechanical Engineering

1. ~~Modify the course description for **MCEG 1012: Introduction to Mechanical Engineering**, as FROM: An introductory course to acquaint students with the technical and ethical aspects of engineering, the analytic approach to problem solving, measurements and calculations, TO: An introductory course to acquaint students with the technical and ethical aspects of engineering, the engineering approach to problem solving, measurements and calculations. Two hours lecture/lab.~~

#### College of Natural and Health Sciences

##### Department of Biological Sciences

1. Delete **BIOL 2144: Honors Zoology**, from the course descriptions;
2. Add ENVS Environmental Science course subject to **BIOL (PHSC) 1004: Principles of Environmental Science**;
3. Add ENVS Environmental Science course subject to **BIOL 3043: Conservation**;
4. Add ENVS Environmental Science course subject to **BIOL (CHEM) (GEOL) 3111: Environmental Seminar**;
5. Modify the prerequisites for **BIOL 3043: Conservation**, FROM: Prerequisite: BIOL/CHEM/GEOL 2111: Environmental Seminar; TO: Prerequisite: BIOL (PHSC) 1004: Principles of Environmental Science, or permission of instructor;
6. Modify the prerequisites for **BIOL 3074: Human Physiology**, FROM: Prerequisites: C grade or better in BIOL 2014: Human Anatomy, CHEM 1113: A Survey of Chemistry, and CHEM 1111: Survey of Chemistry Laboratory, or CHEM 2124: General Chemistry I; TO Prerequisites: BIOL 1114: Principles of Biology, BIOL 2014: Human Anatomy, and two semesters of chemistry; and
7. Modify the prerequisites for **BIOL 4064: Evolutionary Biology**, FROM: Prerequisites: BIOL 3034: Genetics, or permission of instructor; TO: Prerequisites: BIOL 1114: Principles of Biology, BIOL 2124: Principles of Zoology, and BIOL 2134: Principles of Botany, or permission of instructor.

##### Department of Physical Sciences

1. Add BIOL Biology course subject to **CHEM 3353: Fundamentals of Toxicology**; and
2. Add a \$100 exam fee to **GEOL 4001: Seminar**.



## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**ANTH**

Course Number: (e.g., 1003)

**3243**

Official Catalog Title:

Seminar in Anthropology

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

We wish to change the number for the course from ANTH 3243 to ANTH 4983 so that it is symmetrical with GEOG 4983 Seminar in Geography in the new Cultural and Geospatial Studies BA program in which one or the other course is required. *Update footnote 4.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

Arkansas Tech University

Cosmetic Course Change

Assessment Form

ANTH 3243

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable.**
- b. Explain the rationale for the cosmetic course change. **We wish to change the number for the course from ANTH 3243 to ANTH 4983 so that it is symmetrical with GEOG 4983 Seminar in Geography in the new Cultural and Geospatial Studies BA program in which one or the other course is required.**

Curriculum Matrix for Catalog  
Curriculum in Cultural and Geospatial Studies

Freshman Fall Semester	Freshman Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Sophomore Fall Semester	Sophomore Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Junior Fall Semester	Junior Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Senior Fall Semester	Senior Spring Semester
Add/Change:	Add/Change: ANTH 3243 to ANTH 4983
Delete:	Delete:
Total Hours:	Total Hours:
Total Program Hours _____ 120 _____	

# DEGREE AUDIT CHECK LIST

## (BA-CGS) Cultural and Geospatial Studies

2015-16 16-17

<b>Date</b>		
<b>Grade Point</b>	<b>Graduation Date</b>	
<b>General Education Requirements</b>		<b>Hrs</b>
<b>ENGL #</b>	1013/1043 & 1023/1053	6
<b>MATH #</b>		3
<b>SCIENCE</b>		4
<b>SCIENCE</b>		4
<b>US HIST/GOVT</b>		3
<b>SOC SCI</b>		0
<b>FINE ART/HUM</b>		3
<b>FINE ART/HUM</b>		3
<b>SPH</b>		0
<b>TECH 1001 ♦</b>		1
<b>TOTAL GEN ED HOURS</b>		<b>27</b>
<b>Electives</b>		
<b>TOTAL ELECTIVE HOURS (19 UD)</b>		<b>45</b>

<b>Student's Name</b>		
<b>T#</b>		
<b>Major Requirements</b>		<b>Hrs</b>
<b>ANTH</b>	1213** 2003** 2833	
<b>ANTH</b>	(6 UD)	
<b>GEOG</b>	2013** 2833	
<b>GEOG</b>	(6 UD)	
<b>ANTH/</b> <b>GEOG</b>	6 (3 UD) <i>4983</i> (ANTH 3403 & <del>3243</del> ) or (GEOG 3403 & 4983)	
<b>HIST</b>	2203	42
<b>FOR</b> <b>LANG</b>	(2 SEM, 1 LANG)	6
<b>TOTAL MAJOR HOURS</b>		<b>48</b>
<b>TOTAL HOURS</b>		

**Final Check:**      Min. hours required 120  
 40 hours upper level        thru         
                              # of "D" hours        thru         
 Max activity hours 4       

Earned Hrs         
 minus P/C HRS         
 to be completed         
**TOTAL**       

\*\* Satisfying Gen Ed  
 ♦ Satisfying Institutional Requirement  
 # C or better must be earned for Gen Ed

# DEGREE AUDIT CHECK LIST

## (BA-CGS) Cultural and Geospatial Studies

2016-17

Date		
Grade Point	Graduation Date	
General Education Requirements		Hrs
ENGL #	1013/1043 & 1023/1053	6
MATH #		3
SCIENCE		4
SCIENCE		4
US HIST/GOVT		3
SOC SCI		0
FINE ART/HUM		3
FINE ART/HUM		3
SPH		0
TECH 1001 ♦		1
<b>TOTAL GEN ED HOURS</b>		<b>27</b>
Electives		
<b>TOTAL ELECTIVE HOURS (19 UD)</b>		<b>45</b>

Student's Name		
T#		
Major Requirements		Hrs
ANTH	1213** 2003** 2833	
ANTH	(6 UD)	
GEOG	2013** 2833	
GEOG	(6 UD)	
ANTH/ GEOG	6 (3 UD)	
	(ANTH 3403 & 4983) or (GEOG 3403 & 4983)	
HIST	2203	42
FOR LANG	(2 SEM, 1 LANG)	6
<b>TOTAL MAJOR HOURS</b>		<b>48</b>
<b>TOTAL HOURS</b>		

**Final Check:**

Min. hours required 120  
 40 hours upper level \_\_\_\_\_ thru \_\_\_\_\_  
 # of "D" hours \_\_\_\_\_ thru \_\_\_\_\_  
 Max activity hours 4 \_\_\_\_\_

Earned Hrs \_\_\_\_\_  
 minus P/C HRS \_\_\_\_\_  
 to be completed \_\_\_\_\_  
**TOTAL** \_\_\_\_\_

\*\* Satisfying Gen Ed

♦ Satisfying Institutional Requirement

# C or better must be earned for Gen Ed

## Department of History and Political Science

Baccalaureate degrees in history, political science, and international studies offer excellent preparation for careers in government and education, further study in graduate school or law school, and careers in the private sector of the economy. The baccalaureate degree in public history prepares students for careers in historic preservation as well as museum and archive management. The baccalaureate degree in cultural and geospatial studies prepares students for careers in community development and cultural resources management. Students interested in becoming teachers may also elect to work toward social studies secondary teaching licensure. In addition, the department offers minors in geography, history, military science, philosophy, political science, religious studies, strategic studies and pre-law.

Students must complete 120 hours for graduation with a degree in history, political science, international studies, public history, cultural and geospatial studies, or social studies education.

Dr. Peter Dykema, Head  
Witherspoon Hall, Room 255  
(479) 968-0265  
pdykema@atu.edu

**Professors:**  
DeBlack, Dykema, Jenkins,  
Mitchell, Moses, Tarver, Woods  
**Associate Professors:**  
Gleason, Link, Rogers, Swain  
**Assistant Professors:**  
Hagge, Housenick, McArthur,  
Neel, Pearson, Toner

For the curriculum in Social Studies for teacher licensure, see Curriculum in Secondary Education.

### Cultural and Geospatial Studies

The degree program in cultural and geospatial studies draws from courses in anthropology and geography, providing students with skills necessary for careers in a wide-range of fields related to community development. These include regional and community planning, economic development, cultural resources management, heritage preservation, ethnographic studies, and geographic information science.

The cultural and geospatial studies degree requires thirty-three semester hours in major curriculum requirements beyond the required General Education curriculum. To satisfy General Education requirements, majors are required to take **ANTH 1213 Introduction to Anthropology**, **ANTH 2003 Cultural Anthropology**, and **GEOG 2013 World Regional Geography**. The thirty-three semester hours required for the degree includes: **GEOG 2833 Introduction to Geographic Information Systems**, **ANTH 2833 Cultural Resources Management**, and **HIST 2203 Introduction to Public History**. Those students completing the anthropology track will take an additional course emphasizing qualitative research methods (**ANTH 3403 Ethnographic Methods**) and an upper-level anthropology seminar (**ANTH 3243 Seminar in Anthropology**). Those students completing the geography track will take an additional methods course in geographic information science (**GEOG 3403 GIS II - Planning Applications**) and a senior level geography seminar (**GEOG 4983 Geography Seminar**). Of the remaining eighteen hours of required anthropology/geography credit, six must come from anthropology and six from geography. Twenty-one of the required thirty-three semester hours must be on the 3000-4000 level. Majors in this program are also required to take six hours of beginning foreign language courses or obtain the appropriate waiver for high school language study.

### Curriculum in Cultural and Geospatial Studies

The matrix below is a sample plan for all coursework required for this program

		Freshman	
Fall		Spring	
<b>ENGL 1013 Composition I</b> <sup>1</sup>	3	<b>ENGL 1023 Composition II</b> <sup>1</sup>	3
<b>Mathematics</b> <sup>1</sup>	3	Science with Lab <sup>1</sup>	4
<b>U.S. History/Government</b> <sup>1</sup>	3	<b>GEOG 2013 Regional Geography of the World</b>	3
<b>TECH 1001 Orientation to the University</b>	1	Elective <sup>2</sup>	6
<b>ANTH 1213 Introduction to Anthropology</b>	3		
Elective <sup>2</sup>	2		
<b>Total Hours</b>	<b>15</b>	<b>Total Hours</b>	<b>16</b>
		Sophomore	
Fall		Spring	
Beginning Language I <sup>3</sup>	3	Beginning Language II <sup>3</sup>	3
<b>Fine Arts &amp; Humanities</b> <sup>1</sup>	3	Science with Lab <sup>1</sup>	4

<u>HIST 2203 Introduction to Public History</u>	3	<u>GEOG 2833 Introduction to Geographic Information Systems</u>	3
<u>PHIL 2003 Introduction to Philosophy</u> <sup>1</sup>	3	Elective <sup>2</sup>	6
<u>ANTH 2003 Cultural Anthropology</u>	3		
<b>Total Hours</b>	<b>15</b>	<b>Total Hours</b>	<b>16</b>

**Junior**

<b>Fall</b>		<b>Spring</b>	
<u>ANTH 2833 Cultural Resource Management</u>	3	ANTH Elective (3000-4000 level)	3
<u>ANTH 3403 Ethnographic Methods</u> <sup>4</sup> or <u>GEOG 3403 GIS II - Planning Applications</u> <sup>4</sup>	3	GEOG Elective (3000-4000 level)	3
ANTH/GEOG Elective	3	Elective <sup>2</sup>	9
Elective <sup>2</sup>	6		
<b>Total Hours</b>	<b>15</b>	<b>Total Hours</b>	<b>15</b>

**Senior**

<b>Fall</b>		<b>Spring</b> <i>4963</i>	
ANTH Elective (3000-4000 level)	3	<u>ANTH <del>3243</del> Seminar in Anthropology</u> <sup>4</sup> or <u>GEOG 4983 Geography Seminar</u> <sup>4</sup>	3
GEOG Elective (3000-4000 level)	3	ANTH/GEOG Elective (3000-4000 level)	3
Elective <sup>2</sup>	9	Elective <sup>2</sup>	7
<b>Total Hours</b>	<b>15</b>	<b>Total Hours</b>	<b>13</b>

<sup>1</sup>See appropriate alternatives or substitutions in "General Education Requirements"

<sup>2</sup>At least 40 of the total hours required for graduation must be 3000 - 4000 level courses.

<sup>3</sup>Students may waive three hours of language requirement for every one year of language study in high school with grades of "C" or better.

<sup>4</sup>ANTH 3403 Ethnographic Methods and ANTH ~~3243~~ Seminar in Anthropology or GEOG 3403 GIS II - Planning Applications and GEOG 4983 Geography Seminar.

**History**

In the General Education requirements, history majors are required to take the two-course sequence in world history, HIST 1503 World History to 1500 and HIST 1513 World History since 1500; and the two-course sequence in American history, HIST 2003 United States History to 1877 and HIST 2013 United States History since 1877. Additional courses required for the history degree include, POLS 2003 American Government and ECON 2003 Principles of Economics I, GEOG 2013 Regional Geography of the World, ANTH 2003 Cultural Anthropology or SOC 1003 Introductory Sociology, HIST 2513 Sources and Methods in History, HIST 4153 History of Arkansas, and HIST 4963 Senior Seminar. Fifteen additional semester hours must be 3000-4000 level history courses with at least six hours in U.S. History and six hours in world/European history. History majors are also required to take six hours of beginning foreign language courses or obtain the appropriate waiver for high school language study.

**Curriculum in History**

The matrix below is a sample plan for all coursework required for this program

**Freshman**

<b>Fall</b>		<b>Spring</b>	
<u>ENGL 1013 Composition I</u> <sup>1,T</sup>	3	<u>ENGL 1023 Composition II</u> <sup>1,T</sup>	3
Science with Lab <sup>1,T</sup>	4	Science with Lab <sup>1,T</sup>	4
<u>Mathematics</u> <sup>1,T</sup>	3	<u>Fine Arts &amp; Humanities</u> <sup>1,T</sup>	3
<u>TECH 1001 Orientation of the University</u>	1	<u>POLS 2003 American Government</u>	3
<u>HIST 1503 World History to 1500</u> <sup>T</sup>	3	<u>HIST 1513 World History since 1500</u> <sup>T</sup>	3
<b>Total Hours</b>	<b>14</b>	<b>Total Hours</b>	<b>16</b>

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**Psychology**

Course Number: (e.g., 1003)

**PSY 3003**

Official Catalog Title:

Abnormal Psychology

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change course description to:

This course focuses on the theories and representative research about the presentation, etiology, and treatment of mental disorders.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

attached

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

n/a



Arkansas Tech University

Cosmetic Course Change

Assessment Form

Psy 3003

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable
- b. Explain the rationale for the cosmetic course change. This is the more modern way to describe abnormal psychology. The current description is from the wording of at least 30 years ago.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**Psychology/Criminal Justice**

Course Number: (e.g., 1003)

**PSY/CJ 3033**

Official Catalog Title:

**The Criminal Mind**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change Prerequisite to PSY 2003 (delete the other prerequisites) for PSY/CJ 3033 (crosslisted)

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

attached

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

n/a

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PSY (CJ) 3033

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable
- b. Explain the rationale for the cosmetic course change. Prereq should only be PSY 2003; students are prepared for course with that background.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**Psychology**

Course Number: (e.g., 1003)

**PSY 4043**

Official Catalog Title:

Social Psychology

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change Prerequisite to Upper Division Standing or permission

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

attached

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

n/a

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PSY 4043

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable
- b. Explain the rationale for the cosmetic course change. The prereq's should match the cross listed SOC 4043.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)  
RS

Course Number: (e.g., 1003)  
3083

Official Catalog Title:

Supported Employment and Special Populations

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change title to Supported Employment Concepts and Strategies

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

Arkansas Tech University

Cosmetic Course Change

Assessment Form

RS 3083

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.  
This is not applicable.
- b. Explain the rationale for the cosmetic course change.  
The course RS 3083, Supported Employment and Special Populations, is an antiquated title and needs to be updated to Supported Employment Concepts and Strategies.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)  
RS

Course Number: (e.g., 1003)  
3093

Official Catalog Title:

Rehabilitation Programming and the Elderly

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change title to Rehabilitation Strategies for Senior Citizens

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).



Arkansas Tech University

Cosmetic Course Change

Assessment Form

RS 3093

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.  
This is not applicable.
- b. Explain the rationale for the cosmetic course change.  
The course RS 3093, Rehabilitation Programming and the Elderly, is an antiquated title and needs to be updated to Rehabilitation Strategies for Senior Citizens.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)  
RS

Course Number: (e.g., 1003)  
3133

Official Catalog Title:

Multicultural Issues in Human Services

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change title to Diversity and Inclusion in Human Service Settings

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

RS 3133

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.  
This is not applicable.
- b. Explain the rationale for the cosmetic course change.  
The course RS 3133, Multicultural Issues in Human Services, is an antiquated title and needs to be updated to Diversity and Inclusion in Human Service Settings.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)  
RS

Course Number: (e.g., 1003)

**4143**

Official Catalog Title:

Rehabilitation of the Developmentally Disabled

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change title to Developmental Disabilities

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

RS 4143

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.  
This is not applicable.
- b. Explain the rationale for the cosmetic course change.  
The course RS 4143, Rehabilitation of the Developmentally Disabled, is an antiquated title and needs to be updated Developmental Disabilities.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**Sociology**

Course Number: (e.g., 1003)

**SOC 2023**

Official Catalog Title:

Sociology of the Ozark-Ouachita Region

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

DELETE "Offered: Once per year" from the description

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

attached

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

n/a

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

*SOC 2023*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable
- b. Explain the rationale for the cosmetic course change. We do not offer this course once per year at the current time, and that is not a common part of course descriptions.

**Arkansas Tech University**  
**DEPARTMENTAL SUPPORT FORM**

This form must be completed for every department affected by the course change.

Department Affected: <i>Behavioral Sciences</i>	This department <input checked="" type="checkbox"/> supports the change. <input type="checkbox"/> does not support
Comments:	

Department Head Signature: *[Handwritten Signature]*

Date: *June 24, 2015*



**Arkansas Tech University  
DEPARTMENTAL SUPPORT FORM**

This form must be completed for every department affected by the course change.

Department Affected: <i>History + Political Science</i>	This department <input checked="" type="checkbox"/> supports the change. <input type="checkbox"/> does not support
Comments:	

Department Head Signature: *Peter Dylam*

Date: *5-7-15*

## REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title:

BA in Psychology

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

Add to Topical Core Choices: PSY 3153 Theories of Personality

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

attached

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

n/a

In the attached matrix, include requested changes in the matrix and include course number and title.

n/a

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*BA in Psychology*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable
- b. Explain the rationale for the cosmetic course change. PSY 3153 was accidentally left off the original topical core list. It is commonly written on audits as a substitute.

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JUN 19 2015

Registrar's Office

**REQUEST FOR COSMETIC PROGRAM CHANGE**

Program Title:

BA-Psychology

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

- 1) Remove 15 hours of Second Field of Study in the matrix and replace with 15 hours of Elective. 2) Change footnote 2 to state "A minor, an associate's degree or a second degree must be completed." 3) Add footnote 2 & 3 to all Electives in the matrix. 4) Change wording in introductory paragraph under number three of Other to state: "Minor, Associate's or Second Degree"

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

In the attached matrix, include requested changes in the matrix and include course number and title.

David Ward 6/14/15  
M 6-19-15

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NOV 19 2015

Registrar's Office

Curriculum Matrix for Catalog	
Curriculum in _____ (enter title for program changing )	
Freshman Fall Semester Add/Change: Delete: Total Hours:	Freshman Spring Semester Add/Change: Delete: Total Hours:
Sophomore Fall Semester Add/Change: Delete: Total Hours:	Sophomore Spring Semester Add/Change: 9 hrs Electives with footnote 2 &3 Delete: 3 hrs Second Field of Study Total Hours:
Junior Fall Semester Add/Change: 6 hrs Electives with footnote 2 &3 Delete: 3 hrs Second Field of Study Total Hours:	Junior Spring Semester Add/Change: 9 hrs Electives with footnote 2 &3 Delete: 6 hrs Second Field of Study Total Hours:
Senior Fall Semester Add/Change: 9 hrs Electives with footnote 2 &3 Delete: 3 hrs Second Field of Study Total Hours:	Senior Spring Semester Add/Change: Delete: Total Hours:
Total Program Hours _____	

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Registrar's Office

Arkansas Tech University  
Proposal for Change in Program  
Assessment Form  
Curriculum in Psychology

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
The change requested is for clerical purposes. A minor, an associate's degree, or a second degree has been required to fulfill the Second Field of Study. This change will identify the courses used for the electronic degree audit system.
a. How does the program change fit with the university mission? N/A
b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A
c. How will the program change impact learning for students enrolled in this program? N/A
d. What will students demonstrate, represent, or produce to provide evidence of their learning once they complete the program? N/A
e. Provide an example or examples of student learning assessment evidence which supports the changes in the program. N/A
f. How does this course fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. N/A
g. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.) N/A

*Don Ward 6/18/15*

*[Signature]*

6-19-15

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Registrar's Office

**REQUEST FOR COSMETIC PROGRAM CHANGE**

Program Title:

BA-Sociology

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

- 1) Remove 18 hours of Elective-Minor in the matrix and replace with 18 hours of Elective. 2) Change the current footnote 2 to footnote 3. 3) Add footnote 2 to state "A minor, an associate's degree or a second degree must be completed." 3). Add footnote 2 & 3 to all Electives in the matrix. 4) Change wording in introductory paragraph under number two to state: "complete a minor, an associate's degree or a second degree"

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

In the attached matrix, include requested changes in the matrix and include course number and title.

David Ward 6/18/15



6-19-15

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Registrar's Office

Curriculum Matrix for Catalog	
Curriculum in _____ (enter title for program changing )	
Freshman Fall Semester Add/Change: Delete: Total Hours:	Freshman Spring Semester Add/Change: Delete: Total Hours:
Sophomore Fall Semester Add/Change: Delete: Total Hours:	Sophomore Spring Semester Add/Change: Delete: Total Hours:
Junior Fall Semester Add/Change: 9 hrs Electives with footnote 2 &3 Delete: 6 hrs Elective-Minor Total Hours:	Junior Spring Semester Add/Change: 9 hrs Electives with footnote 2 &3 Delete: 3 hrs Elective-Minor Total Hours:
Senior Fall Semester Add/Change: 12 hrs Electives with footnote 2 &3 Delete: 6 hrs Elective-Minor Total Hours:	Senior Spring Semester Add/Change: 12 hrs Electives with footnote 2 &3 Delete: 3 hrs Elective-Minor Total Hours:
Total Program Hours _____	



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JUN 19 2015

Proposal for Change in Program

Registrar's Office

Assessment Form

Curriculum in Sociology

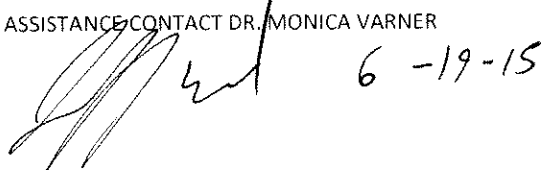
**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
The change requested is for clerical purposes. A minor, an associate's degree, or a second degree has been required to fulfill the Second Field of Study. This change will identify the courses used for the electronic degree audit system.
a. How does the program change fit with the university mission? N/A
b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A
c. How will the program change impact learning for students enrolled in this program? N/A
d. What will students demonstrate, represent, or produce to provide evidence of their learning once they complete the program? N/A
e. Provide an example or examples of student learning assessment evidence which supports the changes in the program. N/A
f. How does this course fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. N/A
g. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.) N/A

 6/19/15

FOR ASSISTANCE CONTACT DR. MONICA VARNER

 6-19-15

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JUN 08 2015

08 2015

**REQUEST FOR COSMETIC COURSE CHANGES**

Registrar's Office

Registrar's Office

Course Subject: (e.g., ACCT ENGL)

Course Number: (e.g., 1003)

**JOUR**

**2143**

Official Catalog Title:

**NEWS WRITING**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Rename the course **Media Writing**.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

N/A

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JUN 08 2015

Registrar's Office

Arkansas Tech University

Cosmetic Course Change

Assessment Form

JOUR 2143

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A
- b. Explain the rationale for the cosmetic course change. New course title is more relevant to text being used.

JUN 08 2015

Registrar's Office

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)

**JOUR**

Course Number: (e.g., 1003)

**3133**

Official Catalog Title:

**PUBLICATION MANAGEMENT**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Rename the course **Media Management and Diversity**.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

N/A

Arkansas Tech University

Cosmetic Course Change

Assessment Form

JOUR 3133

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A

b. Explain the rationale for the cosmetic course change. New course title is more relevant to text being used.

JUN 08 2015

Registrar's Office

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)

**JOUR**

Course Number: (e.g., 1003)

**4114**

Official Catalog Title:

**NEWS EDITING**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Rename the course **Copy Editing**. Also, Change the course # from 4114 to 3714.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

N/A

Arkansas Tech University

Registrar's Office

Cosmetic Course Change

Assessment Form

JOUR 4114

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A
- b. Explain the rationale for the cosmetic course change. New course title is more relevant to text being used.

JUN 17 2015

## REQUEST FOR COSMETIC COURSE CHANGES

Registrar's Office

Course Subject: (e.g., ACCT ENGL)

**See attachments**

Course Number: (e.g., 1003)

**See attachments**

Official Catalog Title:

See attachments

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

**SEE ATTACHMENTS**

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**N/A**



Arkansas Tech University

Registrar's Office

Cosmetic Course Change

Assessment Form

SPH Subject to Comm

<b>Our Mission</b>
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

- |   |
|---|
| Provide an answer for each question. Your answers are to be typed single spaced.  |
|   |
| a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. <b>N/A</b> |
| b. Explain the rationale for the cosmetic course change. <b>Update discipline designation.</b>  |

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JUN 17 2015

Registrar's Office

# MEMORANDUM

Date: June 16, 2015

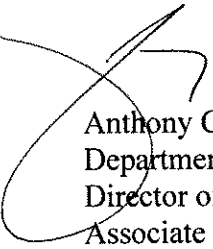
TO: Tammy Weaver, Registrar

FROM: Anthony Caton, Department Head – Communication and Journalism

SUBJECT: CHANGE OF SPH COURSE PREFIX TO COMM

Please see attachment containing courses that are requested to have their prefixes cosmetically changed from “SPH” to “COMM” for fall 2016. If you have any questions or concerns, please let me know.

Thank you very much.



Anthony Caton  
Department Head – Communication and Journalism  
Director of Broadcasting  
Associate Professor of Journalism  
Arkansas Tech University  
124 Energy Center  
1815 Coliseum Drive  
Russellville, AR. 72801-2222  
479.964.0889

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PLEASE CHANGE THE FOLLOWING SPH COURSE PREFIXES TO COMM:

SPH 1003

SPH 1111

SPH 1121

SPH 2003

SPH 2013

SPH 2023

SPH 2111

SPH 2121

SPH 2173

SPH 3003

SPH 3013

SPH 3023

SPH 3033

SPH 3043

SPH 3063

SPH 3073

SPH 3083

SPH 3111

SPH 3121

SPH 3123

SPH 3123

SPH 3223

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Registrar's Office

SPH 4003

SPH 4053

SPH 4063

SPH 4073

SPH 4111

SPH 4121

SPH 4123

SPH 4153

SPH 4173

SPH 4701

SPH 4951

SPH 4952

SPH 4953

SPH 4954

SPH 4991

SPH 4992

SPH 4993

SPH 4994

SPH 5003

SPH 5053

SPH 5063

SPH 6893

## REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title:

Curriculum in Foreign Language with Concentration in Spanish for Teacher Licensure

Outline change in program:

Modify the Curriculum in Foreign Language with Concentration in Spanish for Teacher Licensure, as follows: a) delete SEED 4909: Teaching in the Secondary School, and b) add SEED 4809: Teaching in the Elementary and Secondary School.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

In the attached matrix, include requested changes in the matrix and include course number and title.

Curriculum Matrix for Catalog  
Curriculum in Foreign Language with Concentration in Spanish for Teacher Licensure

<p>Freshman Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Freshman Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Sophomore Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Sophomore Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Junior Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Junior Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Senior Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Senior Spring Semester</p> <p>Add: SEED 4809: Teaching in the Elementary and Secondary School</p> <p>Delete: SEED 4909 Teaching in the Secondary School</p> <p>Total Hours:</p>
<p style="text-align: center;">Total Program Hours _____ 120 _____</p>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**Curriculum in Foreign Language with Concentration in Spanish for Teach Licensure**

**Our Mission**


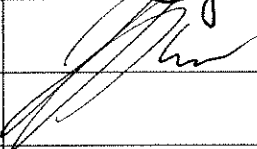
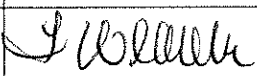
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. This change to require SPAE majors to take SEED 4809 Teaching in the Elementary and Secondary School instead of SEED 4909 Teaching in the Secondary School is a response to a mandate from the Arkansas Department of Education. We were notified by ADE on July 21, 2015 that our Letter of Notification describing this change was approved.
- b. Explain the rationale for the cosmetic course change. We are responding to the ADE mandate that Spanish Education majors be prepared to teach K-12.

**Arkansas Tech University**  
**PROPOSAL FOR CHANGE IN PROGRAM**

TO:	Curriculum Committee
FROM (Initiating Department):	History and Political Science
DATE SUBMITTED:	6/29/2015

Title	Signature	Date
Department Head Peter Dykema		6-29-15
Dean		6-30-15
Teacher Education Council (if applicable)		
Graduate Council (if applicable)		
Registrar		7/20/15
Vice President for Academic Affairs		

Program Title: B.A. History	Requested changes will be effective Summer I for next catalog year
Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)	
<p>1A. Delete 3 hours LD elective</p> <p>1B. Add HIST 2203 Introduction to Public History</p> <p>2A. Delete 3 hours UD History elective</p> <p>2B. Add 3 hours UD public history elective: one of following courses HIST 3223, 3243, 3283, 4293, 4403 (list as footnote 5)</p> <p>2c. change footnote 5 to footnote 6</p>	
What impact will the change have on staffing, on other programs and space allocation? None. All courses are already offered and can accommodate additional students	
Attach the Change in Program Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	



If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

Change will not affect other departments.

In the attached matrix, include requested changes in the matrix and include course number and title.

Curriculum Matrix for Catalog Curriculum in ___ B.A. History _____ (enter title for program changing )	
<p>Freshman Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Freshman Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Sophomore Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Sophomore Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Junior Fall Semester</p> <p>Add/Change: HIST 2203 Introduction to Public History</p> <p>Delete: 3 hours elective, thus changing "Elective" from 6 to 3 hours</p> <p>Total Hours:</p>	<p>Junior Spring Semester</p> <p>Add/Change: Simply add footnote to "HIST elective (3000-4000 level)." Footnote shall state "HIST class must be in the sub-field of Public History." This added footnote will maintain consistency with the other footnotes on the matrix that explain the sub-field requirements for HIST Electives (3000-4000 level).</p> <p>Delete:</p> <p>Total Hours:</p>

Senior Fall Semester	Senior Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:

**Arkansas Tech University**  
**Proposal for Change in Program**  
**Assessment Form**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. How does the program change fit with the university mission? The proposed program changes require History majors to take two courses in the sub-field of public history. The changes will deepen the scholastic development of students majoring in history and will strengthen their exposure to professional opportunities and professional ethics in the field of history. The proposed changes will provide a stronger educational foundation for life-long learning.
- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable.
- c. How will the program change impact learning for students enrolled in this program? The proposed changes will replace 3 hours of elective credit and 3 hours of UL history elective credit with 6 hours of history credit in the sub-field of public history. History majors will be expected to achieve a basic competency in the content knowledge of public history by completing an introductory course (HIST 2203) and one other upper-level course from a list of public-history courses. The courses will expand students' understanding of history by improving their knowledge of how historical knowledge is applied, preserved, and expressed in the public domain.
- d. What will students demonstrate, represent, or produce to provide evidence of their learning once they complete the program? All students majoring in history complete the capstone course HIST 4963 Senior Seminar. Students in this course complete a research paper which is graded but is also assessed by means of a departmental "research and writing assessment worksheet." Students in HIST 4963 also take a content exam and a senior exit survey. These three measures will provide evidence of student learning. 1) The addition of the public history courses will strengthen students' methodological skills. This will be measured by the research and writing assessment (see attached History B.A. Assessment Plan, Objective 2 and Assessment Measures – Objective 2). 2) The addition of the public history courses will strengthen students' content knowledge of public history. This will be measured by the content exam which will be expanded to include questions about public history drawn from our current public history content exam for the B.A. in Public History (a separate but

<p>cognate degree offered by ATU) (see attached History B.A. Assessment Plan, Objective 1 and Assessment Measures – Objective 1). 3) The addition of the public history courses will strengthen students' application skills. This will be measured by the senior exit survey (see attached B.A. Assessment Plan, Objective 8 and Assessment Measures – Objective 8).</p>
<p>e. Provide an example or examples of student learning assessment evidence which supports the changes in the program. We do not have learning assessment evidence to support this change. This change is driven by a departmental commitment to more strongly support our public history offerings and a belief that our students would benefit from a curriculum that more intentionally introduces them to public history.</p>
<p>f. How does this course fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. None of the following Arkansas universities have a similar public-history requirement for history majors: UAF, ASU, UALR, UCA. Thus our program at ATU will be distinctive. We are already distinctive in that we are the only university of the five noted here (ATU, ASU, UAF, UALR, UCA) that offers an undergraduate degree in public history. This current proposal seeks to take advantage of our public-history offerings to benefit our history majors. We believe this benefit will manifest itself in a more broadly applicable content knowledge and in more professional opportunities.</p>
<p>g. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)</p>

## History B.A. – Assessment Plan

### Objective 1, Content:

The student will experience an immersion in historical reasoning and knowledge of the past that includes an understanding of the development of human society and culture, as well as the interrelationships between causation and change.

### Assessment Measures – Objective 1:

- Content Exam – History, to be administered in HIST 4963
    - Exam results will show a combined average of 60% or better.
  - Senior Seminar Survey – 90% of senior majors will agree or strongly agree that the degree has provided an understanding of the past that includes a thorough immersion into American, European, and non-Western history.
- 

### Objective 2, Skills – Methodology:

Students completing the history BA program should demonstrate the ability to gather, analyze, evaluate, and integrate relevant information.

### Assessment Measures – Objective 2:

- Research & Writing Assessment Worksheet completed by professors in HIST 4963.
    - 90% of majors will demonstrate a satisfactory ability to gather, analyze, and present data or information as evidence in support or refutation of a thesis or hypothesis.
- 

### Objective 3, Skills – Analysis:

Students completing the history BA program should demonstrate the ability to draw informed and reasoned (or logical) conclusions about the subject matter.

### Assessment Measures – Objective 3:

- Research & Writing Assessment Worksheet completed by professors in HIST 4963.
    - 90% of majors will demonstrate a satisfactory ability to present reasoned and coherent conclusions based on the evidence.
  - Senior Seminar Survey
    - Based on the Senior Seminar Survey: A) 90% of senior majors will be satisfied with their overall training in problem-solving from the major; and B) 90% of senior seminar majors will agree or strongly agree that the degree program has increased their ability to think critically about the past as well as their own lives.
-

Objective 4, Skills – Communication:

Students completing the history BA program should demonstrate the ability to present their research findings in a coherent and convincing manner.

Assessment Measures – Objective 4:

- Research & Writing Assessment Worksheet completed by professors in HIST 4963.
  - 90% of majors will demonstrate a satisfactory ability to present those conclusions in an organized, coherent and convincing manner by obtaining a 5 out of 5 on the rubric worksheet.
- Senior Seminar Survey
  - Based on the Senior Seminar Survey: A) 90% of senior majors were satisfied or very satisfied with their overall instruction in written communication from the major; and B) 90% of senior majors will be satisfied or very satisfied with their overall instruction in oral communications from the major.

.....

Objective 5, Skills – Thesis:

Students completing the history BA program should demonstrate the ability to state a thesis or hypothesis, defend and test it.

Assessment Measures – Objective 5:

- Research & Writing Assessment Worksheet completed by professors in HIST 4963.
  - 90% of majors will demonstrate a satisfactory ability to state, test, and defend a thesis or hypothesis.
- Senior Seminar Survey
  - Based on Senior Seminar Survey: 90% of the students will be satisfied or very satisfied with their ability to identify and develop a thesis.

.....

Objective 6, Skills – Research:

Students completing the history BA program should demonstrate the ability to gather, organize, and synthesize appropriate information to draw reasonable conclusions.

Assessment Measures – Objective 6:

- Senior Seminar Survey
    - Based on the Senior Seminar Survey: 90% of senior majors will be satisfied or very satisfied with their overall instruction in research methods.
- .....

Objective 7, Skills – Citation:

Students completing the history BA program should demonstrate the ability to acknowledge and cite sources for information in an acceptable format.

Assessment Measures – Objective 7:

- Research & Writing Assessment Worksheet completed by professors in HIST 4963.
  - 90% of majors will demonstrate a satisfactory ability to acknowledge and cite sources for information in an appropriate format.
- Senior Seminar Survey
  - Based on Senior Seminar Survey: 90% of senior majors will be satisfied with their overall instruction in citation methods.

.....

Objective 8, Application:

Students completing the history BA program will test, apply and develop the skills and techniques of the discipline either in or outside the classroom.

Assessment Measures – Objective 8:

- Senior Seminar Survey
  - 90% of senior majors will agree or strongly agree that the program has prepared them for the ability to apply what they learned and to uphold professional standards for careers in public service, law, education, the social sciences, graduate study, and the private sector.

.....

Objective 9, Attitudinal:

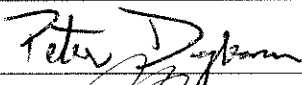
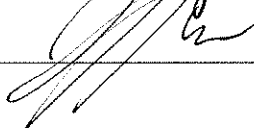

Students in the history BA program will develop a habit of life-long learning as an informed, active and engaged citizen.

Assessment Measures – Objective 9:

- Senior Seminar Survey
    - 90% of senior majors will agree or strongly agree that the degree program has given them a solid foundation in liberal learning that fosters and informed, responsible, and free citizenry as well as habits of life-long learning.
- .....

**Arkansas Tech University**  
**PROPOSAL FOR CHANGE IN PROGRAM**

TO:	Curriculum Committee
FROM (Initiating Department):	History and Political Science
DATE SUBMITTED:	6/29/2015

Title	Signature	Date
Department Head Peter Dykema		6-29-2015
Dean		6-30-15
Teacher Education Council (if applicable)		
Graduate Council (if applicable)		
Registrar		7/20/15
Vice President for Academic Affairs		

Program Title: B. A. Political Science	Requested changes will be effective Summer I for next catalog year
<p>Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)</p> <p>--Delete requirement for HIST 1513  --Add requirement for one of the following: HIST 1503, HIST 1513, or GEOG 2013</p> <p>The three courses are:  HIST 1503 – World History to 1500  HIST 1513 – World History since 1500  GEOG 2013 – Regional Geography of the World</p>	
<p>What impact will the change have on staffing, on other programs and space allocation?</p> <p>No impact. The courses added are all currently taught by HPS departmental faculty and the sections offered can accommodate the students affected by the change.</p>	
<p>Attach the Change in Program Assessment Form. The form is located on the Assessment &amp; Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a></p>	



If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

No other departments will be affected by this change.

In the attached matrix, include requested changes in the matrix and include course number and title.

Curriculum Matrix for Catalog Curriculum in ___ B.A. Political Science _____ (enter title for program changing )	
<p>Freshman Fall Semester</p> <p>Add/Change:</p> <p>Change "HIST 1513 World History since 1500"</p> <p>to</p> <p>"HIST 1503 World History to 1500, HIST 1513 World History since 1500, or GEOG 2013 Regional Geography of the World"</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Freshman Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Sophomore Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Sophomore Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Junior Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p>	<p>Junior Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p>

Total Hours:	Total Hours:
Senior Fall Semester	Senior Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:

**Arkansas Tech University**  
**Proposal for Change in Program**  
**Assessment Form**

<b>Our Mission</b>
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
a. How does the program change fit with the university mission? Currently, the B.A. in Political Science requires students to take HIST 1513. The proposed change will require students to take HIST 1503, HIST 1513, or GEOG 2013. With the change, the degree in political science will continue to nurture scholastic development and will continue to provide a solid educational foundation for life-long learning.
b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable.
c. How will the program change impact learning for students enrolled in this program? The reason for the change is based on scheduling more than on learning. Students wishing to major in political science often have already taken HIST 1503 or GEOG 2013 and advisors have often substituted these courses for the current HIST 1513 requirement. Thus the program change better aligns the requirements with the reality. Having said that, the change will not have an adverse impact on learning. Students will still be introduced to global issues and international topics (the original intent of the requirement for HIST 1513).
d. What will students demonstrate, represent, or produce to provide evidence of their learning once they complete the program? Students majoring in Political Science take a content exam as part of their capstone Senior Seminar course. This content exam covers global topics and issues in international affairs. The results of the content exam will provide evidence of student learning in these topics. See attached Political Science B.A. – Assessment Plan, under “Overall Content” and “Content” goals.
e. Provide an example or examples of student learning assessment evidence which supports the changes in the program. Our proposed changes are based on scheduling evidence rather than learning assessment evidence. However, we will continue to collect learning evidence and, thus, we will be able to measure the effectiveness of the proposed change. See previous question.
f. How does this course fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. Henderson State

does require its political-science majors to take both semesters of world history as well as a course in non-western culture. For most universities in the state, the courses addressed in this proposal are treated under Gen Ed requirements. Political science majors regularly are encouraged to take Gen Ed courses that address global topics and international issues.

- g. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.)

Political Science B.A. – Assessment Plan

Arkansas Tech University

(updated 2014)

Overall Content:

Students completing a degree in Political Science will understand core concepts in Government and Politics, International Relations, and Political Theory.

Assessment Measure: Political Science ETS Major Field Test OR Political Science In-House Content Exam, to be administered in POLS 4963.

Criterion for Success: Exam results will show a combined average of 60% or better. (MFT - Mean score of 120 or better.)



Content - U.S. Gov. & Politics:

Students completing a degree in Political Science will understand core concepts in U.S. Government and Politics.

Assessment Measure: ETS Major Field Test in Political Science, to be administered in POLS 4963.

Criterion for Success: Exam results on the Government & Politics subsection will show a combined average of 60% or better. (MFT - Mean score of 60 or better.)



Content - Comparative Government:

Students completing a degree in Political Science will understand core concepts in Comparative Government.

Assessment Measure: ETS Major Field Test in Political Science, to be administered in POLS 4963.

Criterion for Success: Exam results on Comparative Government subsection will show a combined average of 60% or better. (MFT - Mean score of 60 or better.)



Content - International Relations:

Students completing a degree in Political Science will understand core concepts in International Relations.

Assessment Measure: ETS Major Field Test in Political Science, to be administered in POLS 4963.

Criterion for Success: Exam results on the International Relations subsection will show a combined average of 60% or better. (MFT - Mean score of 60 or better.)

.....

Content - Political Theory:

Students completing a degree in Political Science will understand core concepts in Political Theory.

Assessment Measure: ETS Major Field Test in Political Science, to be administered in POLS 4963.

Criterion for Success: Overall exam results will show a mean percent correct of 50 or better. (MFT - mean score of 100 or better.)

.....

Skills – Methodology:

Students completing a degree in Political Science should demonstrate the ability to gather, analyze, evaluate, and integrate relevant information.

Assessment Measure: Research & Writing Assessment Worksheet completed by professors in POLS 4963.

Criterion for Success: 90% of majors will demonstrate a satisfactory ability to gather, analyze, and present data or information as evidence in support or refutation of a thesis or hypothesis.

.....

Skills – Analysis:

Students completing a degree in Political Science should demonstrate the ability to draw informed and reasoned (or logical) conclusions about the subject matter.

Assessment Measure: Research & Writing Assessment Worksheet completed by professors in POLS 4963.

Criterion for Success: 90% of majors will demonstrate a satisfactory ability to present reasoned and coherent conclusions based on the evidence.

.....

Skills – Thesis:

Students completing a degree in Political Science should demonstrate the ability to state a thesis or hypothesis, test and defend it.

Assessment Measure: Research & Writing Assessment Worksheet completed by professors in POLS 4963.

Criterion for Success: 90% of majors will demonstrate a satisfactory ability to state, test, and defend a thesis or hypothesis.

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Skills – Citation:

Students completing a degree in Political Science should demonstrate the ability to acknowledge and cite sources for information in an acceptable format.

Assessment Measure: Research & Writing Assessment Worksheet completed by professors in POLS 4963.

Criterion for Success: 90% of majors will demonstrate a satisfactory ability to acknowledge and cite sources for information in an appropriate format.

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Skills - Research:

Students completing a degree in Political Science should demonstrate the ability to gather, organize, and synthesize appropriate information to draw reasonable conclusions.

Assessment Measure: Senior Seminar Survey

Criterion for Success: Based on the Senior Seminar Survey, 90% of senior majors will be satisfied or very satisfied with their overall instruction in research methods.

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Application:

Students completing the political science program will test, apply and develop the skills and techniques of the discipline either in or outside the classroom.

Assessment Measure: Senior Seminar Survey

Criterion for Success: 90% of senior majors will agree or strongly agree that the program has prepared them for the ability to apply what they learned and to uphold professional standards for careers in public service, law, education, the social sciences, graduate study, and the private sector.

---

Attitudinal:




Students in the political science program will develop a habit of life-long learning as an informed, active and engaged citizen.

Assessment Measure: Senior Seminar Survey

Criterion for Success: 90% of senior majors will agree or strongly agree that the degree program has given them a solid foundation in liberal learning that fosters an informed, responsible, and free citizenry as well as habits of life-long learning.

**Arkansas Tech University  
PROPOSAL FOR CHANGE IN PROGRAM**

TO:	Curriculum Committee
FROM (Initiating Department):	History and Political Science
DATE SUBMITTED:	6/29/2015

Title	Signature	Date
Department Head      Peter Dykema		6-29-15
Dean		6-30-15
Teacher Education Council (if applicable)		
Graduate Council (if applicable)		
Registrar		7/20/15
Vice President for Academic Affairs		

Program Title: Pre-Law minor	Requested changes will be effective Summer I for next catalog year
<p>Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)</p> <p>See below: rather than 3 hours from each the two lists, we will require 6 hours from the combined list. Thus, delete the following:</p> <p>and 3 hours selected from the following:            HIST 3023 American Revolution and Founding Era            HIST 4183 American Legal History</p> <p>and 3 hours selected from the following:            BLAW 2033 Legal Environments of Business            CJ 4023 Law and the Legal System            MGMT 3123 Business Ethics            PHIL 3023 Ethics</p>	



And replace with the following:

and 6 hours selected from the following:

HIST 3023 American Revolution and Founding Era

HIST 4183 American Legal History

BLAW 2033 Legal Environments of Business

CJ 4023 Law and the Legal System

MGMT 3123 Business Ethics

PHIL 3023 Ethics

What impact will the change have on staffing, on other programs and space allocation?

No impact. The same courses will continue to be offered by the same departments. The number of students pursuing the Pre-Law minor is small enough that the change will not have a significant impact on the enrollment of any of the courses.

Attach the Change in Program Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

In the attached matrix, include requested changes in the matrix and include course number and title.

Not applicable for a minor.

Curriculum Matrix for Catalog	
Curriculum in _____ (enter title for program changing)	
Freshman Fall Semester	Freshman Spring Semester
Add/Change:	Add/Change:
Delete:	Delete:
Total Hours:	Total Hours:
Sophomore Fall Semester	Sophomore Spring Semester

<p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Junior Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Junior Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Senior Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Senior Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>

**Arkansas Tech University**  
**Proposal for Change in Program**  
**Assessment Form**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. How does the program change fit with the university mission? The change to the Pre-Law minor is a minor change. Due to course scheduling problems, the current requirements have been difficult for students to meet, thus often requiring substitutions. The change will offer students more options and thus enable us to continue to offer a Pre-Law minor that contributes to scholastic and professional development and which provides a solid and appropriate foundation for law school.
- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable.
- c. How will the program change impact learning for students enrolled in this program? One block of courses for the Pre-Law minor demands the completion of one course from a short list of two courses. One of those courses, HIST 3023, is rarely taught due to the departure of the faculty member who taught it. The other course, HIST 4183, is offered once every two years. The result is a requirement which is difficult for students to meet, and faculty advisors must often make substitutions on degree audits. The reason for the proposed change is to address this scheduling problem, not to address student learning.
- d. What will students demonstrate, represent, or produce to provide evidence of their learning once they complete the program? Not applicable. Student learning for minor programs is not assessed.
- e. Provide an example or examples of student learning assessment evidence which supports the changes in the program. Not applicable. Student learning for minor programs is not assessed.
- f. How does this course fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. UCA, ASU, and UAF do not offer pre-law majors or minors. UALR offers a legal-studies minor that is analogous to our pre-law minor and for which students simply take a certain number of courses from a long list of optional courses. The change to our minor will make it similar to UALR's minor.

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL) <b>ACCT</b>	Course Number: (e.g., 1003) <b>2000</b>
Official Catalog Title: <b>ACCT 2000: Accounting Principles I Lab</b>	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)  <i>Add the following description:</i> <i>"Application of concepts presented in the ACCT 2003 lectures using alternative activities to demonstrate how to apply accounting concepts."</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>  <b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .  <b>This change will not affect any other departments.</b>	

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ACCT 2000: Accounting Principles I Lab*

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The following description was added so that students would understand what will be done in the accounting lab:*

*“Application of concepts presented in the ACCT 2003 lectures using alternative activities to demonstrate how to apply accounting concepts.”*

### REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**ACCT**

Course Number: (e.g., 1003)

**2003**

Official Catalog Title:

ACCT 2003: Accounting Principles I

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Need a space between ACCT and 2003 (ACTS Common Course — ACCT2003) <sup>error</sup> Corrected JW*

*Change Prerequisites to: A grade of C or higher in BUAD 2003 or COMS 2003 and a grade of C or higher in MATH 2223 or MATH 2243.*

*Change description to - A study of fundamental processes of accounting for day to day business transactions. Includes recording business events in journal entry form and preparing adjusting entries, trial balances, financial statements, and closing entries. Introduces the basic internal control system a business must employ. Concludes with the measurement and reporting of all assets and liabilities.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ACCT 2003: Accounting Principles I*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

- o ***Need a space between ACCT and 2003 (ACTS Common Course – ACCT2003).***
- o ***The prerequisite change was made to allow transfer and change of major students to use COMS 2003 as their introduction to computer software class instead of making them take BUAD 2003. The prerequisites are now:***

***“A grade of C or higher in BUAD 2003 or COMS 2003 and a grade of C or higher in MATH 2223 or MATH 2243.”***

- o ***The description was updated to reflect the material covered in this class based on the G2C course redesign and the implementation of the required lab. The new description is:***

***“A study of fundamental processes of accounting for day to day business transactions. Includes recording business events in journal entry form and preparing adjusting entries, trial balances, financial statements, and closing entries. Introduces the basic internal control system a business must employ. Concludes with the measurement and reporting of all assets and liabilities.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL) <b>ACCT</b>	Course Number: (e.g., 1003) <b>2013</b>
Official Catalog Title: ACCT 2013: Accounting Principles II	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)  <i>Need a space between ACCT and 2013 (ACTS Common Course = ACCT2013) <sup>error</sup> corrected JW</i>  <i>Change description to: Addresses accounting processes applied to corporations, cash flow statements, and financial statement analysis. Manufacturing cost, managerial reports, and incremental analysis are also introduced.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>  <b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .  <b>This change will not affect any other departments.</b>	



Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ACCT 2013: Accounting Principles II*

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

- o Need a space between ACCT and 2013 (ACTS Common Course – ACCT2013).*
- o The description was updated to ensure it accurately describes the material covered in the second accounting principles course. The description is now:*

*“Addresses accounting processes applied to corporations, cash flow statements, and financial statement analysis. Manufacturing cost, managerial reports, and incremental analysis are also introduced.”*

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL) <b>ACCT</b>	Course Number: (e.g., 1003) <b>3003</b>
Official Catalog Title: ACCT 3003: Intermediate Accounting I	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)  <i>Change Prerequisite to: ACCT 2013 with a grade of C or higher.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>  <b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .  <b>This change will not affect any other departments.</b>	

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ACCT 3003: Intermediate Accounting I*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The prerequisite change was made to streamline prerequisites for upper level business classes and to ensure all students enrolling in this class have at least an average understanding of accounting principles prior to taking upper level accounting classes. The revised prerequisite is:*

*"ACCT 2013 with a grade of C or higher."*

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL) <b>ACCT</b>	Course Number: (e.g., 1003) <b>3013</b>
Official Catalog Title: ACCT 3013: Intermediate Accounting II	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)  <i>Change Prerequisite to: ACCT 3003</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>  <b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .  <b>This change will not affect any other departments.</b>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***ACCT 3013: Intermediate Accounting II***

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisite is simply: "ACCT 3003."***

### REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**ACCT**

Course Number: (e.g., 1003)

**3023**

Official Catalog Title:

ACCT 3023: Accounting Information Systems

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Delete "Offered Spring" – not noted for other classes*

*Change Prerequisites to: ACCT 3003, BDA 2003, BUAD 2053, BLAW 2033, ECON 2003, and ECON 2013.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ACCT 3023: Accounting Information Systems*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

- o **Delete "Offered Spring" – not noted for other classes**
- o **The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The revised prerequisites for this class are:**

**"ACCT 3003, BDA 2003, BUAD 2053, BLAW 2033, ECON 2003, and ECON 2013."**

**Note that this simply lists all of the prerequisites (except it upgrades the ACCT requirement to ACCT 3003) in the following statement that is currently included in the catalog on the College of Business page:**

"In order to enroll in 3000- and 4000-level courses offered by the College of Business, students majoring in business must have the proper course prerequisites and satisfy the following enrollment requirements:

1. Must have completed a minimum of 54 hours.
2. Must have a cumulative grade point average of 2.00 or above.
3. Completion of the following eighteen hours of business foundation courses:

ACCT 2003 and ACCT 2013

ECON 2003 and ECON 2013

Six hours from BDA 2003, BLAW 2033, BUAD 2053"

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)

Course Number: (e.g., 1003)

**ACCT**

**3043**

Official Catalog Title:

ACCT 3043: Federal Taxes I

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Change Prerequisites to: ACCT 2013 with a grade of C or higher, BDA 2003, BUAD <sup>2</sup>~~5053~~, BLAW 2033, ECON 2003, and ECON 2013.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at

<http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**



**Arkansas Tech University**  
**Cosmetic Course Change**  
**Assessment Form**  
**ACCT 3043: Federal Taxes I**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

*The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The revised prerequisites for this class are:*

*“ACCT 2013 with a grade of C or higher, BDA 2003, BUAD 2053, BLAW 2033, ECON 2003, and ECON 2013.”*

*Note that this simply lists all of the prerequisites (except it upgrades the ACCT requirement to require a C or better in ACCT 2013) in the statement below that is currently included in the catalog on the College of Business page. The change to require a C or better in ACCT 2013 was made to ensure that students enrolling in upper level accounting courses have at least an average understanding of accounting principles before taking on more advanced topics.*

“In order to enroll in 3000- and 4000-level courses offered by the College of Business, students majoring in business must have the proper course prerequisites and satisfy the following enrollment requirements:

1. Must have completed a minimum of 54 hours.
2. Must have a cumulative grade point average of 2.00 or above.
3. Completion of the following eighteen hours of business foundation courses:

ACCT 2003 and ACCT 2013

ECON 2003 and ECON 2013

Six hours from BDA 2003, BLAW 2033, BUAD 2053”

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)

**ACCT**

Course Number: (e.g., 1003)

**3053**

Official Catalog Title:

**ACCT 3053: Federal Taxes II**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

***Change Prerequisites to: ACCT 3043***

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**ACCT 3053: Federal Taxes II**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The revised prerequisite for this class is: ACCT 3043 (the first of a two-class series covering federal taxes).***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL) <b>ACCT</b>	Course Number: (e.g., 1003) <b>3063</b>
Official Catalog Title: ACCT 3063: Managerial Accounting	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)  <i>Change Prerequisites to: ACCT 2013, BDA 2003, BUAD 2053, and ECON 2013.</i>  <i>Change description to - A study of accounting principles, concepts and procedures as an aid to management for internal use in planning, controlling and decision making.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>  <b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .  <b>This change will not affect any other departments.</b>	

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ACCT 3063: Managerial Accounting*

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

- o ***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The revised prerequisites for this class (which are less strict than the previous prerequisites and the general statement regarding lower level core business classes on the College of Business page in the catalog) are:***

***“ACCT 2013, BDA 2003, BUAD 2053, and ECON 2013.”***

- o ***The description was changed to eliminate “example topics” since the topics covered may vary slightly from semester to semester due to emerging business trends/issues. The revised description is:***

***“A study of accounting principles, concepts and procedures as an aid to management for internal use in planning, controlling and decision making.”***

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**ACCT**

Course Number: (e.g., 1003)

**4003**

Official Catalog Title:

ACCT 4003: Advanced Accounting I

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

***Change Prerequisite to: ACCT 3013***

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***ACCT 4003: Advanced Accounting I***

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The revised prerequisite for this class is: "ACCT 3013."***

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>ACCT</b>	<b>4013</b>

Official Catalog Title:

ACCT 4013: Advanced Accounting II

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Change Prerequisite to: ACCT 3013*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**



Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ACCT 4013: Advanced Accounting II*

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The revised prerequisite for this class is: "ACCT 3013."***

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)

**ACCT**

Course Number: (e.g., 1003)

**4093**

Official Catalog Title:

ACCT 4093: Governmental Accounting

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

***Change Prerequisites to: ACCT 3013***

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***ACCT 4093: Governmental Accounting***

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisite is: "ACCT 3013."***

### REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**ACCT**

Course Number: (e.g., 1003)

**4023**

Official Catalog Title:

ACCT 4023: Cost Accounting

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Delete "Offered Spring" – we do not provide this for most classes.*

*Change Prerequisites to: ACCT 2013 with a grade of C or better and BUAD 2053.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ACCT 4023: Cost Accounting*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

- o Delete "Offered Spring" – we do not provide this for most classes*
- o The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The revised prerequisites for this class are:*

*"ACCT 2013 with a grade of C or better and BUAD 2053."*

*The requirement of obtaining a C or better was put into place to ensure all students enrolling in upper level accounting courses have at least an average understanding of accounting principles before more advanced topics are introduced. This course requires students to understand how to run and interpret regression analysis from a cost perspective and understand how to apply sampling techniques (for inventory purposes, etc.) so they must take BUAD 2053 (Statistics) before enrolling in this course.*

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)

Course Number: (e.g., 1003)

**ACCT**

**4033**

Official Catalog Title:

ACCT 4033: Auditing

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Delete "Offered: Fall" because we do not note this for most classes*

*Change Prerequisites to: ACCT 3013, ACCT 3023, and BUAD 2053.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**ACCT 4033: Auditing**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

- o Delete "Offered: Fall" because we do not note this for most classes*
- o The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:*

*"ACCT 3013, ACCT 3023, and BUAD 2053."*

*These specific prerequisites are required because students need to understand the theory and practice of Intermediate Accounting (ACCT 3003 and 3013) and Accounting Information Systems (ACCT 3023) so that they can understand how to audit/test the validity of the information provided by audit clients. Additionally, BUAD 2053 (Statistics) is required because many audit procedures are performed on a "sample" basis.*

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>ACCT</b>	<b>4071, 4072, 4073</b>

Official Catalog Title:  
ACCT 4071, 4072, 4073: Seminar in Accounting

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

~~Need a space between commas and numbers in course title (ACCT 4071,4072,4073).~~

*Change Prerequisites to: Must have a minimum GPA of 2.5 on 75 or more earned hours and permission of the instructor.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**



Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ACCT 4071, 4072, 4073: Seminar in Accounting*

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

- o Need a space between commas and numbers in course title (ACCT 4071,4072,4073).*
- o The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:*

*“Must have a minimum GPA of 2.5 on 75 or more earned hours and permission of the instructor.”*

*Because this class requires significant student interaction with guest speakers, other students, and the professor, students must demonstrate that they are capable of understanding the accounting topics covered (GPA requirements) and that they are willing to engage in both oral and written communications (instructor permission).*

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)

**ACCT**

Course Number: (e.g., 1003)

**4083, 4086**

Official Catalog Title:

ACCT 4083, 4086: Internship in Accounting

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*~~Need a space between commas and numbers in course title (ACCT 4083,4086).~~*

*Change Prerequisites to: Permission of the Accounting Department internship coordinator, a minimum GPA of 2.75 on 85 or more earned hours, and completion of ACCT 3013.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ACCT 4083, 4086: Internship in Accounting*

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

- o Need a space between commas and numbers in course title (ACCT 4083,4086).*
- o The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:*

***“Permission of the Accounting Department internship coordinator, a minimum GPA of 2.75 on 85 or more earned hours, and completion of ACCT 3013.”***

Most public accounting firms require a minimum GPA of 3.00 or higher for both internships and employment. This 2.75 minimum GPA was used since some private accounting employers will accept slightly lower GPA's.

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
ACCT	4103
Official Catalog Title:	
ACCT 4103: Special Topics in Accounting	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: ACCT 3013 and permission of the instructor.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ACCT 4103: Special Topics in Accounting*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“ACCT 3013 and permission of the instructor.”***

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)

**ACCT**

Course Number: (e.g., 1003)

**6003**

Official Catalog Title:

ACCT 6003: Principles of Business Accounting

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Add - Prerequisite: Admission to the MSBA program.*

**Change description to: A survey of basic accounting techniques for graduate students. The course addresses the fundamental mechanics of accounting, including the preparation and analysis of corporate financial statements. It also addresses operational accounting issues such as product costing, cost-volume-profit analysis, operational and capital budgeting, and performance evaluations.**

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ACCT 6003: Principles of Business Accounting*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

- o ***A prerequisite was added to limit enrollment to students admitted to the graduate program. The new prerequisite is:***

***“Prerequisite: Admission to the MSBA program.”***

- o **A description change was made to reflect that all MSBA graduate students must take this course to ensure each student has a basic understanding of accounting principles.**

**“A survey of basic accounting techniques for graduate students. The course addresses the fundamental mechanics of accounting, including the preparation and analysis of corporate financial statements. It also addresses operational accounting issues such as product costing, cost-volume-profit analysis, operational and capital budgeting, and performance evaluations.”**

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**ECON**

Course Number: (e.g., 1003)

**3003**

Official Catalog Title:

**ECON 3003: Money and Banking**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Change Prerequisites to: ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**



**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***ECON 3003: Money and Banking***

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.”***

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>ECON</b>	<b>3013</b>

Official Catalog Title:

**ECON 3013: Economics of Labor Relations**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

***Change Prerequisites to : ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.***

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ECON 3013: Economics of Labor Relations*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The revised prerequisite statement is:*

*“ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.”*

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)

**ECON**

Course Number: (e.g., 1003)

**4033**

Official Catalog Title:

**ECON 4033: Current Economic Problems**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

***Change Prerequisites to: ACCT 2013, ECON 2003, ECON 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.***

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ECON 4033: Current Economic Problems*

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:*

*Change Prerequisites to: ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.*

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>ECON</b>	<b>4073</b>
Official Catalog Title:	
ECON 4073: World Economic Systems	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: ACCT 2013, ECON 2003, ECON 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ECON 4073: World Economic Systems*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisite statement is:***

***“ACCT 2013, ECON 2003, ECON 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>ECON</b>	<b>4093</b>
Official Catalog Title:	
ECON 4093: International Economics and Finance	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<b><i>Change Prerequisites to: ACCT 2013, ECON 2003, ECON 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.</i></b>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	



Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ECON 4093: International Economics and Finance*

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisite statement is:*

*“ACCT 2013, ECON 2003, ECON 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.”*

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL) <b>ECON</b>	Course Number: (e.g., 1003) <b>3073</b>
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Official Catalog Title:  
**ECON 3073: Intermediate Microeconomics Theory**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

***Change Prerequisites to : ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.***

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ECON 3073: Intermediate Microeconomic Theory*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:*

*“ACCT 2013, ECON 2003 and 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.”*

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>ECON</b>	<b>3093</b>
Official Catalog Title:	
ECON 3093: Econometrics	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<b><i>Change Prerequisites to: ECON 2003, ECON 2013, BDA 2003, choice of BUAD 2053 or PSY 2053 or MATH 2163, and 54 earned hours or permission of the instructor.</i></b>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**  
**Cosmetic Course Change**  
**Assessment Form**  
***ECON 3093: Econometrics***

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The student needs to have a basic understanding of economic principles and statistics, as well as how to create/use/manage a database, to be able to calculate and interpret statistics based on economic data. The new prerequisites are:*

*“ECON 2003, ECON 2013, BDA 2003, choice of BUAD 2053 or PSY 2053 or MATH 2163, and 54 earned hours or permission of the instructor.”*

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>ECON</b>	<b>4003</b>
Official Catalog Title:	
ECON 4003: Readings in Economic Theory	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<b><i>Change Prerequisites to: ACCT 2013, ECON 2003, ECON 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.</i></b>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*ECON 4003: Readings in Economic Theory*

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:*

*“ACCT 2013, ECON 2003, ECON 2013, BDA 2003, and BUAD 2053. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.”*

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL) <b>ECON</b>	Course Number: (e.g., 1003) <b>6003</b>
Official Catalog Title: <b>ECON 6003: Survey of Economics</b>	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)  <b>Add - Prerequisite: Admission to the MSBA program.</b>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>  <b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .  <b>This change will not affect any other departments.</b>	



**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***ECON 6003: Survey of Economics***

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made to limit enrollment to students admitted to the graduate program. The new prerequisite is:***

***“Admission to the MSBA program.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL) <b>FIN</b>	Course Number: (e.g., 1003) <b>2013</b>
Official Catalog Title: <b>FIN 2013: Personal Finance</b>	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)  <b>Change Prerequisites to: None.</b>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>  <b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .  <b>This change will not affect any other departments.</b>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***FIN 2013: Personal Finance***

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made to remove the requirement that the student achieve "sophomore standing" before taking this class. This means the class does not have any prerequisites.***

### REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**FIN**

Course Number: (e.g., 1003)

**3043**

Official Catalog Title:

FIN 3043: Investment I

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Change Prerequisites to: To be taken concurrent with or following completion of FIN 3063.*

*Change description to: This course provides the fundamental concepts of the investment area including markets, stocks, bonds, investment environments, economic, industry and security analysis.*

*Remove note following course description – we no longer have ECON 3043.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*FIN 3043: Investment I*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*o The prerequisite was changed to allow FIN 3063 to be either a co-requisite or prerequisite so that Finance majors can take this class in the first semester of their junior year.*

*o The description was changed to adjust the description to the topics covered in this course. The new description is:*

*“This course provides the fundamental concepts of the investment area including markets, stocks, bonds, investment environments, economic, industry and security analysis.”*

*o Remove Note following the description since we no longer cross-list this class as “ECON 3043.”*

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL) <b>FIN</b>	Course Number: (e.g., 1003) <b>3063</b>
Official Catalog Title: <b>FIN 3063: Business Finance</b>	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)  <b><i>Change Prerequisites to: ACCT 2013, ECON 2003, ECON 2013, BUAD 2053, BDA 2003, BLAW 2033. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.</i></b>  <b><i>Remove note following description: we no longer cross-list this class as ECON 3063.</i></b>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>  <b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .  <b>This change will not affect any other departments.</b>	

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*FIN 3063: Business Finance*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

- o The prerequisite change was made as part of an effort to streamline the prerequisites for all upper level business courses. Note that the revised prerequisites simply lists all of the prerequisites in the statement that is currently included in the catalog on the College of Business page. The new prerequisite statement is:***

***“ACCT 2013, ECON 2003, ECON 2013, BUAD 2053, BDA 2003, BLAW 2033. Additionally, must have a minimum GPA of 2.0 on 54 or more earned hours.”***

- o Revised description to reflect current topics covered in course:***

***“Nature of business finance and its relation to economics, accounting, and law; role of the financial manager and financial markets; financial forecasting, planning, and budgeting; securities valuation, capital budgeting, and cost of capital; capital structure and working capital management; international finance.”***

- o Remove Note following course description since this class is no longer cross-listed as ECON 3063.***

### REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**FIN**

Course Number: (e.g., 1003)

**4023**

Official Catalog Title:

**FIN 4023: Investments II**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

***Change Prerequisites to: FIN 3043. Additionally, must have a minimum GPA of 2.0.***

***Change description to: This course provides further work with investment concepts involving mutual funds, derivative securities, specialized investment products, international investing, real estate, and portfolio concepts.***

***Remove note following course description – we no longer have ECON 4023.***

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**



Arkansas Tech University

Cosmetic Course Change

Assessment Form

*FIN 4023: Investments II*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

- o *The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:*

*“FIN 3043. Additionally, must have a minimum GPA of 2.0.”*

- o *The course description was updated to reflect the topics currently covered in this portion of 2a two-class series. The new description is:*

*“This course provides further work with investment concepts involving mutual funds, derivative securities, specialized investment products, international investing, real estate, and portfolio concepts.”*

- o *Remove Note following the course description since we no longer cross-list this course as ECON 4023.*

### REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>FIN</b>	<b>4043</b>

Official Catalog Title:

**FIN 4043: Principles of Risk and Insurance**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

***Change Prerequisites to: FIN 3063. Additionally, must have a minimum GPA of 2.0.***  
***Remove note following description – we no longer have ECON 4043.***

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*FIN 4043: Principles of Risk and Insurance*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

- o *The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:*

*“FIN 3063. Additionally, must have a minimum GPA of 2.0.”*

- o *The course description was updated to reflect topics currently covered in this course. The description is:*

*“A course designed to provide an understanding of the insurance field. Course content includes a survey of the extent and types of risk in business; ways of dealing with business risk; and a survey of insurance for risk-bearing purposes.”*

- o *Remove Note following description since we no longer cross-list this class as ECON 4043.*

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL) <b>FIN</b>	Course Number: (e.g., 1003) <b>4053</b>
Official Catalog Title: <b>FIN 4053: Internship I in Economics/Finance</b>	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)  <b>Change Prerequisites to:</b> Prerequisites: Permission of the Instructor and Department Head; Junior Standing; minimum 2.5 overall GPA.	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*FIN 4053: Internship I in Economics/Finance*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

**Change Prerequisites to:** Prerequisites: Permission of the Instructor and Department Head; Junior Standing; minimum 2.5 overall GPA.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes.***

### REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**FIN**

Course Number: (e.g., 1003)

**4103**

Official Catalog Title:

**FIN 4103: Special Topics in Finance**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

***Change Prerequisites to: FIN 3063. Additionally, must have a minimum GPA of 2.0.***

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***FIN 4103: Special Topics in Finance***

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***"FIN 3063. Additionally, must have a minimum GPA of 2.0."***

### REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**FIN**

Course Number: (e.g., 1003)

**6003**

Official Catalog Title:

**FIN 6003: Financial Decision Making**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

**Add - Prerequisites: ACCT 6003 and Econ 6003.**

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**



Arkansas Tech University

Cosmetic Course Change

Assessment Form

*FIN 6003: Financial Decision Making*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The prerequisite change was made to limit enrollment to students admitted to the graduate program that have successfully completed ACCT 6003 and ECON 6003 since finance theory is based on both accounting principles and financial statements as well as economic theory. The new prerequisites are:*

*"ACCT 6003 and Econ 6003."*

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL) <b>BUAD</b>	Course Number: (e.g., 1003) <b>1023</b>
Official Catalog Title: <b>BUAD 1023: Keyboarding</b>	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)  <b>Change description to:</b> <b>Instruction and supervised practice in basic keyboarding skills with emphasis on alphabetic and numeric keyboard, ten-key pad, and basic applications transferable to computer terminal keyboards. The purpose of the course is to prepare Business Education majors for teaching secondary education students how to use computer keyboards. The course is required for Business Education majors, but may be taken by other majors as well.</b>  <i>Delete the note following the description since BUAD 2002 is no longer offered.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>  <b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .  <b>This change will not affect any other departments.</b>	

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*BUAD 1023: Keyboarding*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

- o *The description was updated to remove any references to “typewriting” or “typewriters.” The description is now:*

**“Instruction and supervised practice in basic keyboarding skills with emphasis on alphabetic and numeric keyboard, ten-key pad, and basic applications transferable to computer terminal keyboards. The purpose of the course is to prepare Business Education majors for teaching secondary education students how to use computer keyboards. The course is required by Business Education majors, but may be taken by other majors as well.”**

- o *The “note” following the description is being removed because we no longer offer BUAD 2002.*

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)

**BUAD**

Course Number: (e.g., 1003)

**2053**

Official Catalog Title:

BUAD 2053: Business Statistics

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

***Change Prerequisites to: COMS 2003 or BUAD 2003 and MATH 2223 or any higher level math course.***

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*BUAD 2053: Business Statistics*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made to remove the reference to MGMT 2013 since that course is no longer offered. The new prerequisites are:***

***“COMS 2003 or BUAD 2003 and MATH 2223 or any higher level math course.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>BUAD</b>	<b>3023</b>
Official Catalog Title:	
BUAD 3023: Business Communications	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: 6 hours of English Composition, BDA 2003, ACCT 2003, ECON 2003 and either SPH 2003 or SPH 2173.</i>	
<i>Change course description to: Course includes principles of effective business communication using technology to generate and present documents including letters, memos, and reports; international, ethical, legal, and interpersonal topics are integrated throughout the course.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***BUAD 3023: Business Communications***

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

- o *The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:*

*“6 hours of English Composition, BDA 2003, ACCT 2003, ECON 2003 and either SPH 2003 or SPH 2173.”*

- o *The course description was updated to include the presentation of information in a business environment. The description is now:*

*“Course includes principles of effective business communication using technology to generate and present documents including letters, memos, and reports; international, ethical, legal, and interpersonal topics are integrated throughout the course.”*

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)

**BDA**

Course Number: (e.g., 1003)

**2003**

Official Catalog Title:

BDA 2003: Business Problem Solving

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Change Prerequisites to: BUAD 2003 with a 'C' or better or COMS 2003 with a 'C' or better or Microsoft certification in both Access and Excel or permission of instructor.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**



Arkansas Tech University

Cosmetic Course Change

Assessment Form

*BDA 2003: Business Problem Solving*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made to allow transfer and change of major students to use COMS 2003 or Microsoft certification in both Access and Excel as the prerequisite for this class instead of requiring them to take BUAD 2003. The new prerequisite is:***

***"BUAD 2003 with a 'C' or better or COMS 2003 with a 'C' or better or Microsoft certification in both Access and Excel or permission of instructor."***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL) <b>BDA</b>	Course Number: (e.g., 1003) <b>2013</b>
Official Catalog Title: <b>BDA 2013: Business Spreadsheet Modeling</b>	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description).  <i>Change Prerequisites to: BDA 2003 and MATH 2223 or permission of instructor.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>  <b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .  <b>This change will not affect any other departments.</b>	

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*BDA 2013: Business Spreadsheet Modeling*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The prerequisite change was made as part of an effort to streamline the prerequisites for all business classes. Because BDA 2003 requires BUAD 2003 or COMS 2003 or Microsoft certification in Access and Excel, BUAD 2003 was eliminated as a specific prerequisite for this course. The new prerequisite statement is:*

*“BDA 2003 and MATH 2223 or permission of instructor.”*

### REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**BDA**

Course Number: (e.g., 1003)

**3003**

Official Catalog Title:

**BDA 3003: Data Analytics App Development**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Change Prerequisites to: BDA 2013 and BUAD 2053 with a C or better or permission of instructor.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at

<http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*BDA 3003: Data Analytics App Development*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:*

*“BDA 2013 and BUAD 2053 with a C or better or permission of instructor.”*

*Note that the “C” or better was added for both BDA 2013 and BUAD 2053 to ensure that students taking upper-level business data analytics courses have at least an average understanding of how to use Microsoft Excel to solve various business problems. Additionally, because data analysis requires extensive use of statistics, students need at least an average understanding of statistics before enrolling in upper-level BDA courses.*

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)

**BDA**

Course Number: (e.g., 1003)

**3033**

Official Catalog Title:

**BDA 3033: Data Modeling and Management**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

***Change Prerequisites to: BDA 2013 with a C or better or permission of the instructor.***

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at

<http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*BDA 3033: Data Modeling and Management*

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisite is:*

*“BDA 2013 with a C or better or permission of the instructor.”*

*Note that the “C” or better was added for BDA 2013 to ensure that students taking upper-level business data analytics courses have at least an average understanding of how to use Microsoft Excel to solve various types of business problems.*

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>BDA</b>	<b>3053</b>

Official Catalog Title:

BDA 3053: Business Data Analysis

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Change Prerequisites to: BDA 2003 and BUAD 2053 with a C or better.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**



**Arkansas Tech University**  
**Cosmetic Course Change**  
**Assessment Form**  
*BDA 3053: Business Data Analysis*

<b>Our Mission</b>
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.  <b>Not applicable.</b>
b. Explain the rationale for the cosmetic course change.  <i>The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. Because either BUAD 2003 or COMS 2003 is a prerequisite for BDA 2003, and BDA 2003 is a prerequisite for this course, BUAD 2003 and COMS 2003 were deleted as specific prerequisites since it was redundant to list them. The new prerequisite statement is:</i>  <i>“BDA 2003 and BUAD 2053 with a C or better.”</i>

### REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**BDA**

Course Number: (e.g., 1003)

**4003**

Official Catalog Title:

BDA 4003: Business Intelligence

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Change Prerequisites to: BDA 3003, BDA 3033 and BDA 3053 with a C or better and 90 earned hours or permission of instructor.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at

<http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

Arkansas Tech University  
Cosmetic Course Change  
Assessment Form  
*BDA 4003: Business Intelligence*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The prerequisite change was made to change "senior standing" to "90 earned hours."  
The new prerequisite statement is:*

*"BDA 3003, BDA 3033 and BDA 3053 with a C or better and 90 earned hours or permission of instructor."*

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>BDA</b>	<b>4031, 4032, 4033</b>

Official Catalog Title:

BDA 4031, 4032, 4033: Internship

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Change Prerequisites to: Permission of the Instructor, Associate Dean, and Dean; at least 54 earned hours with a minimum 2.5 overall GPA.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*BDA 4031, 4032, 4033: Internship*

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made to replace "junior standing" with "at least 54 earned hours." The new prerequisite statement is:c***

***"Permission of the Instructor, Associate Dean, and Dean; at least 54 earned hours with a minimum 2.5 overall GPA."***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>BDA</b>	<b>4073</b>
Official Catalog Title:	
BDA 4073: Special Topics	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change title to BDA 4071, 4072, 4073: Special Topics.</i>	
<i>Change Prerequisites to: Permission of the Instructor, Associate Dean, and Dean; at least 54 earned hours with a minimum 2.5 overall GPA.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*BDA 4071, 4072, 4073: Special Topics*

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

- o ***Change title to BDA 4071, 4072, 4073: Special Topics.***

*This change was made because the BDA program currently requires 7 hours of BDA electives. The only way the students can get that last hour is to use a variable credit internship course. However, the catalog allows a maximum of 3 hours of internship credit. Until a more satisfactory number of elective hours can be arranged through the normal curriculum process, changing this course to a variable credit option allows students to take a one-hour Special Topics course to fulfill that last hour of BDA elective credit. This approach complies with the three hour limit on internship credit. Faculty plan to offer this course with topics covering extended aspects of techniques or software applications covered in courses, techniques or software applications not covered in courses at all, or new developments from the field.*

- o ***The prerequisite change was made to specify the need to have earned 54 or more hours instead of simply required "junior standing.": The new prerequisite statement is:***

***"Permission of the Instructor, Associate Dean, and Dean; at least 54 earned hours with a minimum 2.5 overall GPA."***

<b>REQUEST FOR COSMETIC COURSE CHANGES</b>	
Course Subject: (e.g., ACCT ENGL) <b>BLAW</b>	Course Number: (e.g., 1003) <b>2033</b>
Official Catalog Title: <b>BLAW 2033: Legal Environment of Business</b>	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)  <i>Change description to: A survey of the U.S. legal system, the ethical and public policy issues relevant to business, and the principles of law commonly affecting business, including Constitutional law, contract law, tort law, employment law, white-collar crime, and laws pertaining to corporations and other business organizations.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>  <b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .  <b>This change will not affect any other departments.</b>	



Arkansas Tech University

Cosmetic Course Change

Assessment Form

*BLAW 2033: Legal Environment of Business*

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The course description was updated to reflect the current content covered in this course. The description is now:*

*“A survey of the U.S. legal system, the ethical and public policy issues relevant to business, and the principles of law commonly affecting business, including Constitutional law, contract law, tort law, employment law, white-collar crime, and laws pertaining to corporations and other business organizations.”*

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>BLAW</b>	<b>6003</b>
Official Catalog Title:	
BLAW 6003: Survey of Business Law and Ethics	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Add - Prerequisite: Admission to the MSBA program.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**  
**Cosmetic Course Change**  
**Assessment Form**  
*BLAW 6003: Survey of Business Law and Ethics*

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The prerequisite change was made to limit enrollment to students admitted to the graduate program. The new prerequisite is:*

***“Admission to the MSBA program.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>3003</b>
Official Catalog Title:	
MGMT 3003: Management and Organizational Behavior	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<b><i>Change Prerequisites to: ACCT 2013, ECON 2003, ECON 2013, BDA 2003, BLAW 2033 and at least 54 earned hours with a minimum GPA of 2.0, or permission of the instructor.</i></b>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MGMT 3003: Management and Organizational Behavior***

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“ACCT 2013, ECON 2003, ECON 2013, BDA 2003, BLAW 2033 and at least 54 earned hours with a minimum GPA of 2.0, or permission of the instructor.”***

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>3103</b>

Official Catalog Title:

MGMT 3103: Operations Management

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Change Prerequisites to: MGMT 3003 and at least 54 earned hours with a minimum GPA of 2.0.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MGMT 3103: Operation Management***

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“MGMT 3003 and at least 54 earned hours with a minimum GPA of 2.0.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>3113</b>
Official Catalog Title:	
MGMT 3113: Managerial Process Analysis	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: MGMT 3003, BUAD 2053 and at least 54 earned hours with a minimum GPA of 2.0 or permission of the instructor.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	



**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MGMT 3113: Managerial Process Analysis***

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“MGMT 3003, BUAD 2053 and at least 54 earned hours with a minimum GPA of 2.0 or permission of the instructor.”***

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**MGMT**

Course Number: (e.g., 1003)

**3123**

Official Catalog Title:

**MGMT 3123: Business Ethics**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Change Prerequisites to: ACCT 2013, ECON 2013, BLAW 2033, and at least 54 earned hours.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

**Arkansas Tech University**  
**Cosmetic Course Change**  
**Assessment Form**  
***MGMT 3123: Business Ethics***

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:*

*“ACCT 2013, ECON 2013, BLAW 2033, and at least 54 earned hours.”s*

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>4013</b>
Official Catalog Title:	
MGMT 4013: Management Information Systems	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: MGMT 3003, MGMT 3103, MKT 3043, and at least 90 earned hours.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MGMT 4013: Management Information Systems***

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“MGMT 3003, MGMT 3103, MKT 3043, and at least 90 earned hours.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>4023</b>
Official Catalog Title:	
MGMT 4023: Personnel/Human Resource Management	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: MGMT 3003 and at least 54 earned hours.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MGMT 4023: Personnel/Human Resource Management***

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- sb. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“MGMT 3003 and at least 54 earned hours.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>4033</b>
Official Catalog Title:	
MGMT 4033: Internship I in Management	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: Permission of the Instructor, Associate Dean, and Dean and at least 60 earned hours with minimum 2.5 overall GPA.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	



**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MGMT 4033: Internship I in Management***

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites statement is:***

***“Permission of the Instructor, Associate Dean, and Dean and at least 60 earned hours with minimum 2.5 overall GPA.”c***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>4043</b>
Official Catalog Title:	
MGMT 4043: Internship II in Management	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: Internship I; permission of the Instructor, Associate Dean, and Dean; at least 60 earned hours with a minimum 2.5 overall GPA.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MGMT 4043: Internship II in Management***

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisite statement is:***

***“Internship I; permission of the Instructor, Associate Dean, and Dean; at least 60 earned hours with a minimum 2.5 overall GPA.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>4053</b>
Official Catalog Title:	
MGMT 4053: Small Business Management	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: MGMT 3003, MKT 3043, ACCT 3063, and at least 90 earned hours.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MGMT 4053: Small Business Management***

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“MGMT 3003, MKT 3043, ACCT 3063, and at least 90 earned hours.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>4063</b>
Official Catalog Title:	
MGMT 4063: Entrepreneurial Development	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: MGMT 4053 and approval from instructor.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MGMT 4063: Entrepreneurial Development***

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“MGMT 4053 and approval from instructor.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>4073</b>
Official Catalog Title:	
MGMT 4073: Special Topics in Management	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: MGMT 3003 and 54 earned hours or permission of the instructor.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	



**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MGMT 4073: Special Topics in Management***

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“MGMT 3003 and 54 earned hours or permission of the instructor.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL) <b>MGMT</b>	Course Number: (e.g., 1003) <b>4083</b>
Official Catalog Title: <b>MGMT 4083: Business Policy</b>	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)  <i>Change Prerequisites to: BUAD 3023, ECON 3003, MGMT 3003, MGMT 3103, MKT 3043, and ACCT 4023 or ACCT 3063.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>  <b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .  <b>This change will not affect any other departments.</b>	

**Arkansas Tech University**  
**Cosmetic Course Change**  
**Assessment Form**  
***MGMT 4083: Business Policy***

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“BUAD 3023, ECON 3003, MGMT 3003, MGMT 3103, MKT 3043, and ACCT 4023 or ACCT 3063.”***

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>4093</b>

Official Catalog Title:

**MGMT 4093: Human Behavior in Organizations**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Change Prerequisites to: MGMT 3003 and 54 earned hours or permission of the instructor.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MGMT 4093: Human Behavior in Organizations***

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“MGMT 3003 and 54 earned hours or permission of the instructor.”<sup>c</sup>***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>4113</b>
Official Catalog Title:	
MGMT 4113: Managerial Issues in Electronic Commerce	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: MGMT 3003, MKT 3043, ACCT 3063, and FIN 3063 or permission of the instructor.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MGMT 4113: Managerial Issues in Electronic Commerce***

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisite statement is:***

***“MGMT 3003, MKT 3043, ACCT 3063, and FIN 3063 or permission of the instructor.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>4203</b>
Official Catalog Title:	
MGMT 4203: Project Management	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: MGMT 3003, MGMT 3103, and 90 earned hours or permission of the instructor.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	



Arkansas Tech University

Cosmetic Course Change

Assessment Form

*MGMT 4203: Project Management*

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

*The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:*

*“MGMT 3003, MGMT 3103, and 90 earned hours or permission of the instructor.”*

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>4213</b>
Official Catalog Title:	
MGMT 4213: Business Leadership	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: MGMT 3003 and at least 54 earned hours.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MGMT 4213: Business Leadership***

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“MGMT 3003 and at least 54 earned hours.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>4223</b>
Official Catalog Title:	
MGMT 4223: Leadership - Ideas and Images in Art, Film, History, and Literature	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: MGMT 3003 and at least 54 earned hours or permission of the instructor.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MGMT 4223: Leadership – Ideas and Images in Art, Film, History, and Literature***

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“MGMT 3003 and at least 54 earned hours or permission of the instructor.”***

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>5203</b>

Official Catalog Title:

**MGMT 5203: Project Management**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Change Prerequisites to: Graduate standing, BUAD 2053 or higher-level math course, BUAD 2003 or COMS 2003 or higher level microcomputer applications course, or permission of the instructor.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MGMT 5203: Project Management***

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made to allow any graduate student (not just graduate students from the School of Engineering) to take this course. The new prerequisites are:***

***“Graduate standing, BUAD 2053 or higher-level math course, BUAD 2003 or COMS 2003 or higher level microcomputer applications course, or permission of the instructor.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MGMT</b>	<b>6003</b>
Official Catalog Title:	
MGMT 6003: Survey of Management and Organizational Behavior	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Add - Prerequisite: Admission to the MSBA program.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	



**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MGMT 6003: Survey of Management and Organizational Behavior***

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made to limit enrollment to students admitted to the graduate program. The new prerequisite is:***

***“Admission to the MSBA program.”***

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**MKT**

Course Number: (e.g., 1003)

**3043**

Official Catalog Title:

**MKT 3043: Principles of Marketing**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

***Change Prerequisites to: Econ 2013.***

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MKT 3043: Principles of Marketing***

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisite is: Econ 2013.***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MKT</b>	<b>3163</b>
Official Catalog Title:	
MKT 3163: Consumer Behavior	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: MKT 3043.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**  
**Cosmetic Course Change**  
**Assessment Form**  
***MKT 3163: Consumer Behavior***

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisite is: MKT 3043.***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL) <b>MKT</b>	Course Number: (e.g., 1003) <b>4033</b>
Official Catalog Title: <b>MKT 4033: Internship in Marketing I</b>	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)  <i>Change Prerequisites to: MKT 3043 and permission of instructor.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>  <b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .  <b>This change will not affect any other departments.</b>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MKT 4033: Internship in Marketing I***

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“MKT 3043 and permission of instructor.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MKT</b>	<b>4053</b>
Official Catalog Title:	
MKT 4053: Sport and Event Marketing	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: MKT 3043.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	



**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MKT 4053: Sport and Event Marketing***

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisite is: MKT 3043.***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MKT</b>	<b>4063</b>
Official Catalog Title:	
MKT 4063: Advertising	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: MKT 3043.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MKT 4063: Advertising***

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisite is: MKT 3043.***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MKT</b>	<b>4093</b>
Official Catalog Title:	
MKT 4093: International Marketing	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: MKT 3043.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MKT 4093: International Marketing***

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisite is: MKT 3043.***

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MKT</b>	<b>4103</b>

Official Catalog Title:

**MKT 4103: Special Topics in Marketing**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Change Prerequisites to: MKT 3043.*

*Change description to: In-depth exploration of selected marketing topics. The primary topic will vary from offering to offering, thus, the course may be taken more than once.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**See attached file.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**This change will not affect any other departments.**

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MKT 4103: Special Topics in Marketing***

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

- o The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisite is: MKT 3043.*
- o The description was changed to correct a typographical error. It should be:  
"In-depth exploration of selected marketing topics. The primary topic will vary from offering to offering, thus, the course may be taken more than once."*

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MKT</b>	<b>4143</b>
Official Catalog Title:	
MKT 4143: Marketing Management	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: MKT 3043, MGMT 3003, and at least 90 earned hours.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	



**Arkansas Tech University**  
**Cosmetic Course Change**  
**Assessment Form**  
***MKT 4143: Marketing Management***

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“MKT 3043, MGMT 3003, and at least 90 earned hours.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MKT</b>	<b>4153</b>
Official Catalog Title:	
MKT 4153: Research Methods	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Change Prerequisites to: BUAD 2053 and MKT 3043.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**  
**Cosmetic Course Change**  
**Assessment Form**  
***MKT 4153: Research Methods***

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made as part of an effort to streamline the prerequisites for all upper-level business classes. The new prerequisites are:***

***“BUAD 2053 and MKT 3043.”***

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: (e.g., ACCT ENGL)	Course Number: (e.g., 1003)
<b>MKT</b>	<b>6003</b>
Official Catalog Title:	
MKT 6003: Marketing Strategy and Research	
Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)	
<i>Add - Prerequisite: Admission to the MSBA program.</i>	
Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <a href="http://www.atu.edu/assessment/">http://www.atu.edu/assessment/</a>	
<b>See attached file.</b>	
If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at <a href="http://www.atu.edu/registrar/curriculum_forms.php">http://www.atu.edu/registrar/curriculum_forms.php</a> .	
<b>This change will not affect any other departments.</b>	

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

***MKT 6003: Marketing Strategy and Research***

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

**Not applicable.**

- b. Explain the rationale for the cosmetic course change.

***The prerequisite change was made to limit enrollment to students admitted to the graduate program. The new prerequisite is:***

***“Admission to the MSBA program.”***

## REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title:

Curriculum in Business Education

Outline change in program:

Modify the Curriculum in Business Education for Teacher Licensure, as follows: delete SEED4909: Teaching in the Secondary School.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

In the attached matrix, include requested changes in the matrix and include course number and title.

Curriculum Matrix for Catalog  
Curriculum in Business Education

<p>Freshman Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Freshman Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Sophomore Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Sophomore Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Junior Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Junior Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Senior Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Senior Spring Semester</p> <p>Add/Change:</p> <p>Delete: SEED 4909 Teaching in the Secondary School</p> <p>Total Hours:</p>
<p style="text-align: center;">Total Program Hours _____ 120 _____</p>	

**Arkansas Tech University**  
**Cosmetic Course Change**  
**Assessment Form**  
**Curriculum in Business Education**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. This change to require BUED majors to take SEED 4809 Teaching in the Elementary and Secondary School instead of SEED 4909 Teaching in the Secondary School is a response to a mandate from the Arkansas Department of Education. We were notified by ADE on July 21, 2015 that our Letter of Notification describing this change was approved.
- b. Explain the rationale for the cosmetic course change. We are responding to the ADE mandate that Business Education majors be prepared to teach 4-12.



## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**CSP**

Course Number: (e.g., 1003)

**6033**

Official Catalog Title:

Theory and Practice in College Student Personnel

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the title for the course to: Student Development Theory

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

See attached

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

NA

Arkansas Tech University

Cosmetic Course Change

Assessment Form

CSP 6033

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. ***Not Applicable***
- b. Explain the rationale for the cosmetic course change. The proposed new course title aligns with the suggested title for the course from the CAS Standards for master-level student affairs professional preparation programs. It also clearly reflects the main topic that is covered in the course.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**CSP**

Course Number: (e.g., 1003)

**6063**

Official Catalog Title:

Special Topics: College Student Personnel Capstone Seminar

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the title for the course to "CSP Capstone Seminar"

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

See Attached

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

NA

Arkansas Tech University

Cosmetic Course Change

Assessment Form

CSPL063

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not Applicable**
- b. Explain the rationale for the cosmetic course change. The current title for the course has this as a "Special Topics: Capstone Seminar." We are proposing to drop the "special topics" from the title to avoid confusion with another course that has a similar title--Special problems (workshop) —CSP 6881-3.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**CSP**

Course Number: (e.g., 1003)

**6073**

Official Catalog Title:

Counseling with College Students

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the title for the course to "**Counseling Theories & Helping Skills**". Change course description to the following: Emphasizes major counseling theories, techniques, and basic helping skills that are commonly referenced in student affairs work.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

See Attached

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

NA

Arkansas Tech University

Cosmetic Course Change

Assessment Form

CSP 6073

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not Applicable**
- b. Explain the rationale for the cosmetic course change. The proposed new course title and description clearly reflects the content that is being addressed in the course. The purpose of the course is to introduce basic helping skills and an introduction to the major counseling theories/interventions that are frequently used in student affairs work. The current title has led students, primarily from other graduate programs, to take the course assuming they would learn the steps needed to be licensed counselors working in college counseling centers.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject:

Course Number:

Official Catalog Title:

Describe the change you want to make:

Cross-list the following Educational Foundation (EDFD) courses with Master of Arts in Teaching (MAT) courses:

EDFD 6003: Educational Research

EDFD 6043: Current Issues in Human Learning

EDFD 6053: The At-Risk Child in the School Environment

EDFD 6403: Social and Historical Factors in Education

EDFD 6503: Classroom and Behavioral Management

Match the title and course description for the following:

Change the title for EDFD 6043: Current Issues in Human Learning, to Principles and Theories of Learning; and modify the course description FROM: A detailed study of some current issues in human learning which reflects the concerns of classroom teachers as they apply psychology to teaching. Course is designed to serve both elementary and secondary teachers; TO: This course introduces teacher candidates to educational psychology as a research oriented discipline and a science of practical application;

Change the title for EDFD 6403: Social and Historical Factors in Education, to Social, Historical, and Legal Factors in Education; and modify the course description FROM: The study of education and various social groups, including the effects of various societies and educational systems; TO: This course examines the study of education and various social groups, including the effects of various societies and educational systems. It also examines the legal factors that must be considered in the educational process;

Change the title for EDFD 6503: Classroom and Behavioral Management, to Classroom Behavioral Management; and modify the course description FROM: A seminar to examine research for sources and types of models available for managing the classroom. Development of classroom management skills and systems by applying human development, learning, teaching, and communication principles. This class will review the research and professional literature on classroom management; TO: A seminar to examine research for sources and types of models available for managing the classroom. Development of classroom management skills and systems by applying human development, learning, teaching, and communication principles. This class will review the research and professional literature on classroom management. It includes a practicum involving field experiences in the public school.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).



**Arkansas Tech University**  
**Cosmetic Course Change**  
**Assessment Form**  
**Cross-list MAT/EDFD Courses**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. N/A
- b. Explain the rationale for the cosmetic course change. This request is a correction. The courses should have been cross-listed when approved. The courses are being taught at the same time with the same instructor. The courses should share the same title and course description as well.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

EDMD

Course Number: (e.g., 1003)

6133

Official Catalog Title:

Production of Instructional Materials

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change title to: EDMD 6133 Production of Digital Instructional Materials

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**EDMO 6133**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. ALA/AASL Standards for Initial Preparation of School Librarians require candidates to be knowledgeable of major trends in children's and young adult literature.
- b. Explain the rationale for the cosmetic course change. The title will be changed to appropriate current terminology.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**EDMD**

Course Number: (e.g., 1003)

**6303**

Official Catalog Title:

Survey of Instructional Media

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change title to ***Survey of Instructional Technology***

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**EOMD 6303**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. ALA/AASL Standards require that candidates demonstrate ability to design and adapt relevant learning experiences that engage students in authentic learning through the use of current and emerging digital tools.
- b. Explain the rationale for the cosmetic course change. The term 'technology' has broader application than media and more accurately reflects the content of the course.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**LBMD**

Course Number: (e.g., 1003)

**6003**

Official Catalog Title:

Selection of Instructional Materials

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change title to: *Collection Development and Management*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**LBMD 6003**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. ALA/AASL standards require candidates to integrate the use of emerging technologies as a means for effective and creative teaching.
- b. Explain the rationale for the cosmetic course change. The title of the course will be changed to more accurately reflect course content.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)  
LBMD

Course Number: (e.g., 1003)  
6403

Official Catalog Title:  
Literature for Children and Adolescents

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)  
Change the title of the course to: ***Literature for Children and Young Adults***

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).



**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**LBMD6403**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. ALA/AASL Standards for Initial Preparation of School Librarians require candidates to evaluate and select print, non-print, and digital resources using professional selection tools and evaluation criteria to develop and manage a quality collection.
- b. Explain the rationale for the cosmetic course change. The title of the course will be changed to more accurately reflect the content of the course.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

Course Number: (e.g., 1003)  
2002

SEED

Official Catalog Title:  
Introduction to Secondary Education

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) New title: Education as a Profession

Prerequisite: Sophomore standing or departmental approval.

This course is designed to help teacher candidates understand the field of education systemically and to understand the professional roles and ethical responsibilities required of the professional educators. The course consists of classroom instruction and a guided field component.

Note: A grade of "C" or higher in the course is required in order to be eligible for admission into Stage II of Teacher Education.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

This change will not impact other departments.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

SEED 2002

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. This class is a part of an approved licensure program for candidates who wish to become secondary or K-12 public school teachers.
- b. Explain the rationale for the cosmetic course change. This change in title and course description was at the request of the Arkansas Department of Education to reflect course work for candidates preparing to teach K-12.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)  
SEED

Course Number: (e.g., 1003)  
3552

Official Catalog Title:  
Adolescent Development

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Title change: Child and Adolescent Development

The primary purpose of this course is to prepare teacher education candidates for classroom interaction by tracing influences of normal human development in all domains and showing how heredity and environmental factors affect the individuals' capacity to learn and function in a school environment. The teacher candidate will examine current research, concepts and issues related to normal child and adolescent development as well as exceptionalities that may be present. A range of cultural, social, and cognitive factors will be explored through reading, discussion, observation, literature search, interviews and case studies.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

This change will not impact other departments.

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. This class is a part of an approved licensure program for candidates who wish to become secondary or K-12 public school teachers.
- b. Explain the rationale for the cosmetic course change. This change in title and course description was at the request of the Arkansas Department of Education to reflect course work for candidates preparing to teach K-12.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)  
SEED

Course Number: (e.g., 1003)  
4052

Official Catalog Title:  
Adolescent Exceptionalities

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Title change: Educating Diverse and Exceptional Learners  
Prerequisite: Admission to Stage II of the teacher education program.

A study of the major areas of diversity including, gifted, emotionally disturbed, children from economically disadvantaged homes and other considerations that place students at risk for academic failure, and their special needs in a school program.

Note: May not be taken for credit after completion of EDFD 5053, EDFD 4052 or repeated for credit as EDFD 5052 or equivalent

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

This change will not impact other departments.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

SEED4057

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. This class is a part of an approved licensure program for candidates who wish to become secondary or K-12 public school teachers.
- b. Explain the rationale for the cosmetic course change. This change in title and course description was at the request of the Arkansas Department of Education to reflect course work for candidates preparing to teach K-12.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)  
SPED

Course Number: (e.g., 1003)  
**5013**

Official Catalog Title:  
**Assessment of Children with Exceptional Learning Needs**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) Modification of the course title

Assessment of Children with Exceptional Learning Needs.

~~The course description will remain the same.~~ *Modify course description as follows:*

A study of assessment as it pertains to individuals with exceptional learning needs. An overview of the legal and ethical issues involved in assessment. The course provides an examination of the uses of formal and informal assessment to identify the supports and adaptations needed by individuals with exceptional learning needs in order to participate in the general curriculum.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

NA



**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**SPEd 5013**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. This course is part of the change in licensure requirements for Special Education from a P-4, 4-12 licensure to a K-12 licensure as required by the Arkansas Department of Education.
- b. Explain the rationale for the cosmetic course change. This cosmetic course change will allow our candidates to meet the new state licensure standards for Special Education that have transitioned in the state from a P-4, 4-12 licensure to a K-12 licensure as per the directives of the Arkansas Department of Education.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)  
SPED

Course Number: (e.g., 1003)  
5023

Official Catalog Title:

Planning Instruction for Children with Exceptional Learning Needs, Grades K-6

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Course Title Change: Planning Instruction for Children with Exceptional Learning Needs, Grades K-6

Course Description: *Modify the course description as follows:*

This course is a hands-on course in planning for the instruction of children, particularly children in grades K-6, with disabilities. Actual policies and paperwork mandated by the Arkansas Department of Education will be used in teaching how to develop an individualized plan for a special needs child. The focus is on disciplines, strategies, and materials involved with special needs collaboration, planning, and implementation.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

Arkansas Tech University

Cosmetic Course Change

Assessment Form

SPED 5023

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. This course is part of the change in licensure requirements for Special Education from a P-4, 4-12 licensure to a K-12 licensure as required by the Arkansas Department of Education.
- b. Explain the rationale for the cosmetic course change. This cosmetic course change will allow our candidates to meet the new state licensure standards for Special Education that have transitioned in the state from a P-4, 4-12 licensure to a K-12 licensure as per the directives of the Arkansas Department of Education.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**SPED**

Course Number: (e.g., 1003)

**5033**

Official Catalog Title:

**Working with Families of Children with Exceptional Learning Needs**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Changing course title: **Working with Families of Children with Exceptional Learning Needs**

Changing course description: This course is a brief examination of the impact of children and adolescents with special needs on the roles within the family. Study will also briefly examine the impact of specialized educational programs and their role in aiding and assisting families.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**SPEP 5033**

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. This course is part of the change in licensure requirements for Special Education from a P-4, 4-12 licensure to a K-12 licensure as required by the Arkansas Department of Education.
- b. Explain the rationale for the cosmetic course change. This cosmetic course change will allow our candidates to meet the new state licensure standards for Special Education that have transitioned in the state from a P-4, 4-12 licensure to a K-12 licensure as per the directives of the Arkansas Department of Education.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**SPED**

Course Number: (e.g., 1003)

**5053**

Official Catalog Title:

*4+n-12<sup>th</sup> Grades*

**SPED 5053: Planning Instruction for Children with Exceptionalities, Grades ~~7-12~~**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change Title: **Planning Instruction for Children with Exceptionalities, Grades 7-12**

Change Course Description: This course is a hands-on course in planning for the instruction of children with exceptionalities in the Middle and Secondary schools. Actual policies and paperwork mandated by the Arkansas Department of Education will be used in teaching how to develop an individualized plan for a special needs child. The focus is on disciplines, strategies, and materials involved with special needs collaboration, planning, and implementation.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**SPE05053**

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. This course is part of the change in licensure requirements for Special Education from a P-4, 4-12 licensure to a K-12 licensure as required by the Arkansas Department of Education.
- b. Explain the rationale for the cosmetic course change. This cosmetic course change will allow our candidates to meet the new state licensure standards for Special Education that have transitioned in the state from a P-4, 4-12 licensure to a K-12 licensure as per the directives of the Arkansas Department of Education.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**SPED**

Course Number: (e.g., 1003)

**5063**

Official Catalog Title:

**Supervised Practicum, Grades K-12**

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change Course Title: **Supervised Practicum, Grades K-12**

Change course description: This class is a supervised participation in an appropriate school, or institution working with children with exceptional learning needs in an Elementary, Middle Level and Secondary setting. This course will provide a practical-hands-on application of teaching methods and ideas.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).



**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**SPED 5063**

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. This course is part of the change in licensure requirements for Special Education from a P-4, 4-12 licensure to a K-12 licensure as required by the Arkansas Department of Education.
- b. Explain the rationale for the cosmetic course change. This cosmetic course change will allow our candidates to meet the new state licensure standards for Special Education that have transitioned in the state from a P-4, 4-12 licensure to a K-12 licensure as per the directives of the Arkansas Department of Education.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**PE**

Course Number: (e.g., 1003)

2861

Official Catalog Title:

Rhythmic Aerobic Activities

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for HPE majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

PE 2861

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)  
WS

Course Number: (e.g., 1003)  
1002

Official Catalog Title:

PHYS WELLNESS/FITNESS

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for HPE majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

WS 1002

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

JUN 26 2015

Registrar's Office

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: (e.g., ACCT ENGL)

**COMS**

Course Number: (e.g., 1003)

**3503**

Official Catalog Title:

Visual Programming

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change catalog description to remove plural of languages. The description should read "...visual programming language such as ...".

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

Editing grammatical error only.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**COMS 3503**

**Our Mission**

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NA
- b. Explain the rationale for the cosmetic course change: grammatical error correction.

JUN 26 2015

## REQUEST FOR COSMETIC COURSE CHANGES

Registrar's Office

Course Subject: (e.g., ACCT ENGL)

COMS

Course Number: (e.g., 1003)

4043

Official Catalog Title:

Systems Analysis &amp; Design II

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the prerequisites from:

and either COMS 4133, 4163, or 4313

To:

Prerequisites: COMS 4033

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**It was originally felt that students would succeed better in COMS 4043 (a team based projects course) after completing an individual based projects course (COMS 4133, 4163, or 4313). However, time has shown this ordering to have no overall effect on the student outcomes. Also, with the implementation of the 120 degree hour constraint, the student scheduling with the prerequisite chain has become an issue.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).



**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**COMS 4043**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NA
- b. Explain the rationale for the cosmetic course change: It was originally felt that students would succeed better in COMS 4043 (a team based projects course) after completing an individual based projects course (COMS 4133, 4163, or 4313). However, time has shown this ordering to have no overall effect on the student outcomes. Also, with the implementation of the 120 degree hour constraint, the student scheduling with the prerequisite chain has become an issue.

RECEIVED

JUN 26 2015

**REQUEST FOR COSMETIC COURSE CHANGES**

Registrar's Office

Course Subject: (e.g., ACCT ENGL)

**COMS**

Course Number: (e.g., 1003)

**4133**

Official Catalog Title:

Application Programming Development

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

**Prerequisite change from:**

**COMS 2213 and COMS 2853**

**To:**

**COMS 2213**

COMS2853 was removed from the Information Systems degree as a required course in the 2013-14 catalog and COMS2853 should have been removed as a prerequisite to COMS4133 at that time.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**COMS 4133**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NA
- b. Explain the rationale for the cosmetic course change: COMS2853 was removed from the Information Systems degree as a required course in the 2013-14 catalog and COMS2853 should have been removed as a prerequisite to COMS4133 at that time.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**COMS**

Course Number: (e.g., 1003)

**4313**

Official Catalog Title:

Server Administration

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the prerequisites from:

Prerequisites: COMS2333 and COMS2733

To:

Prerequisites: COMS2703 and COMS2713.

**This change allows for a better progression of course building for students knowledge.**

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

**As the Server Administration course has matured with changes in technology – it has been discovered, through assessment, that students are lacking in tools to be prepared to adequately be prepared for the learning that needs to take place in COMS 4313.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

N/A

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**COMS 4313**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NA
- b. Explain the rationale for the cosmetic course change: As the Server Administration course has matured with changes in technology it has been discovered, through assessment, that students are lacking the tools to be adequately prepared for the concepts covered in COMS4313.

JUN 26 2015

Registrar's Office

**REQUEST FOR COSMETIC PROGRAM CHANGE**

Program Title:

Information Systems

Outline change in program: (e.g., list changes in program such as (1) delete three hours of electives and (2) add three hours of approved major electives)

1. ~~Fall Start: Remove 3000-4000 level designation on 1 hour upper level elective from Junior Spring Semester.~~  
~~Spring Start: Remove 3000-4000 level designation on 1 hour upper level elective from Senior Spring Semester.~~
2. ~~Fall Start: Move COMS 3243 Data Mining from the Junior Fall to the Junior Spring~~  
~~Move MGMT 3003 Management & Organizational Behavior from the Junior Spring to the Junior Fall.~~  
~~Spring Start: Move COMS 3243 Data Mining from the Junior Fall to the Junior Spring~~  
~~Move Elective 2000<sup>2</sup>-4000 to the Junior Fall.~~
3. ~~Spring Start: Move COMS 4033 from Junior Fall to Senior Spring~~  
~~Move COMS 4043 from Senior Spring to Senior Fall~~  
~~Move COMS 3053 from Senior Fall to Junior Fall~~

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

1. In a recent change, an upper level course was added to the curriculum negating the need for this elective to be upper level. An over-sight was made at that time in not removing the designation along with the course addition.
2. COMS 3243 will be offered in the Spring Semester due to scheduling constraints. MGMT 3003 is offered every semester.
3. The capstone courses of COMS 4033 and 4043 are preferred in the last 2 semesters of the student's degree. Numbers have recently grown to the point to be able to support sections of each course to be offered each semester.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

In the attached matrix, include requested changes in the matrix and include course number and title.

RECEIVED

JUN 26 2015

Registrar's Office

Curriculum Matrix for Catalog Curriculum in <u>Information Systems - <del>Fall Start</del></u> (enter title for program changing )	
<p>Freshman Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Freshman Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Sophomore Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Sophomore Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Junior Fall Semester</p> <p>Add/Change: Add: MGMT 3003 Mgmt and Org Behavior</p> <p>Delete: COMS 3243 Data Mining</p> <p>Total Hours: 15</p>	<p>Junior Spring Semester</p> <p>Add/Change: Add: COMS 3243 Data Mining Change: Elective 3000-4000 to Elective</p> <p>Delete: MGMT 3003 Mgmt and Org Behavior</p> <p>Total Hours: 14</p>
<p>Senior Fall Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>	<p>Senior Spring Semester</p> <p>Add/Change:</p> <p>Delete:</p> <p>Total Hours:</p>
<p>Total Program Hours <u>120</u></p>	

RECEIVED

JUN 26 2015

Registrar's Office

**Arkansas Tech University  
DEPARTMENTAL SUPPORT FORM**

This form must be completed for every department affected by the course change.

Department Affected: College of Business	This department <input checked="" type="checkbox"/> supports <input type="checkbox"/> does not support the change.
Comments:	

Department Head Signature: \_\_\_\_\_



Stephen Jones, Associate Dean  
College of Business

Date: 06/26/2015

**Note from Computer and Information Science:**

We're correcting the Curriculum Matrix for Information Systems (Fall Start) to show that COMS3243 Data Mining is expected to be taken in the Junior Spring semester. The current matrix has COMS3243 in the Junior Fall Semester but we've always taught COMS3243 in the spring. In order to make this correction, we need to move MGMT3003 from the Junior Spring Semester to the Junior Fall Semester. We're not making any course changes, just swapping the semesters in the Matrix for COMS3243 and MGMT3003. The only possible effect on MGMT3003 would be a shift in the number of students enrolled in a given semester (possibly fewer in the spring and more in the fall).



## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**ELEG**

Course Number: (e.g., 1003)

**2111**

Official Catalog Title:

Electric Circuits Laboratory

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Add a lab fee of \$40.00

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

Cost of expendable materials increasing. Change has no impact on effectiveness of course content or delivery.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**ELEG**

Course Number: (e.g., 1003)

**2130**

Official Catalog Title:

Digital Logic Design Lab

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Add a lab fee of \$40.00

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

Cost of expendable materials increasing. Change has no impact on effectiveness of course content or delivery.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**ELEG**

Course Number: (e.g., 1003)

**4122**

Official Catalog Title:

Electrical Systems Lab

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Increase lab fee from \$15 to \$40.00

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

Cost of expendable materials increasing. Change has no impact on effectiveness of course content or delivery.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**EAM**

Course Number: (e.g., 1003)

**2033**

Official Catalog Title:

Citizen/Family/Community Disaster Preparedness Education

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Modify the prerequisites for EAM 2033: Citizen/Family/Community Disaster Preparedness Education:

FROM: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of instructor.

TO: Prerequisites: EAM 1003 and 1013 or consent of department head.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php). N/A

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

**EAM 2033**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not Applicable

b. Explain the rationale for the cosmetic course change.

Cosmetic change is for consistency in advising and to insure a streamlined process.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**EAM**

Course Number: (e.g., 1003)

**3033**

Official Catalog Title:

The Social Dimension of Disaster

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Modify the prerequisites for EAM 3033: The Social Dimension of Disaster,

FROM: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of instructor.

TO: Prerequisites: EAM 1003 and 1013 or consent of department head.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php). N/A

Arkansas Tech University

Cosmetic Course Change

Assessment Form

EAM 3033

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not Applicable

- b. Explain the rationale for the cosmetic course change.

Cosmetic change is for consistency in advising and to insure a streamlined process.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**EAM**

Course Number: (e.g., 1003)

**3143**

Official Catalog Title:

The Economics of Disaster

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Modify the prerequisites for EAM 3143: The Economics of Disaster:

FROM: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of instructor.

TO: Prerequisites: EAM 1003 and 1013 or consent of department head.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php). N/A



Arkansas Tech University

Cosmetic Course Change

Assessment Form

EAM 3143

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not Applicable

- b. Explain the rationale for the cosmetic course change.

Cosmetic change is for consistency in advising and to insure a streamlined process.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**EAM**

Course Number: (e.g., 1003)

**3206**

Official Catalog Title:

Externship

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Modify the prerequisites for EAM 3206: Externship:

FROM: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of instructor.

TO: Prerequisites: EAM 1003 and 1013 or consent of department head.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php). N/A

Arkansas Tech University

Cosmetic Course Change

Assessment Form

*EAM 3206*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not Applicable

- b. Explain the rationale for the cosmetic course change.

Cosmetic change is for consistency in advising and to insure a streamlined process.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**EAM**

Course Number: (e.g., 1003)

**4053**

Official Catalog Title:

Community Management of Hazardous Materials

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Modify the prerequisites for EAM 4053: Community Management of Hazardous Materials:

FROM: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of instructor.

TO: Prerequisites: EAM 1003 and 1013 or consent of department head.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php). N/A

Arkansas Tech University

Cosmetic Course Change

Assessment Form

EAM 4653

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not Applicable

b. Explain the rationale for the cosmetic course change.

Cosmetic change is for consistency in advising and to insure a streamlined process.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**EAM**

Course Number: (e.g., 1003)

**4991, 4992, 4993**

Official Catalog Title:

Special Problems and Topics

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Modify the prerequisites for EAM 4991, 4992, 4993: Special Problems and Topics

FROM: Prerequisites: EAM 1003: Living in a Hazardous Environment, and EAM 1013: Aim and Scope of Emergency Management, or consent of instructor.

TO: Prerequisites: EAM 1003 and 1013 or consent of department head.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php). N/A

Arkansas Tech University

Cosmetic Course Change

Assessment Form

EAM 4991, 4992, 4993

<b>Our Mission</b>
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
Not Applicable
b. Explain the rationale for the cosmetic course change.
Cosmetic change is for consistency in advising and to insure a streamlined process.

## REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title:

Minor in Emergency Management

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

Modify the Minor in Emergency Management as follows: Change the requirement of twelve (12) hours of upper division EAM Core classes to twelve (12) hours of upper division EAM courses.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php). N/A

In the attached matrix, include requested changes in the matrix and include course number and title.



**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form**

*Minor EAM*

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

Request is for consistency between requested program change and requested cosmetic change in Minor in Emergency Management.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**Mechanical Engineering**

Course Number: (e.g., 1003)

**MCEG 1012**

Official Catalog Title:

Introduction to Mechanical Engineering

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

**“Catalog Data:** An introductory course to acquaint students with the technical and ethical aspects of engineering, the ~~analytic~~ **engineering** approach to problem solving, measurements and calculations. Two credit hours - lecture/lab “

Delete “analytic” and replace it with “engineering”

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

**No conflict**

Course Change deleted per Dr. Steuber -- change was actually made through curriculum process.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not Applicable

b. Explain the rationale for the cosmetic course change.

The course is taught in such a manner that the problem solving is more "engineering" rather than "analytic." The description change is to better describe what is being actually taught in the course.

Course Change deleted per Dr. Steuber -- change was actually made through curriculum process.

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: **BIOL/PHSC**

Course Number: **1004**

Official Catalog Title: **Principles of Environmental Science**

Describe the change you want to make: **Contingent on the approval of the new Bachelor of Science major in Environmental Science. We would like to add the prefix ENVS as an additional cross-listing to BIOL and PHSC 1004.**

### Summary of proposed change

**This course is the entry level environmental science course. If the proposed program addition for Environmental Science is approved we should identify the program as a cross-listing.**

**BIOL/ENVS/PHSC 1004 – Principles of Environmental Science**

Attach the Cosmetic Course Change Assessment Form. **See attached.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. **Not Applicable.**

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form: Regarding change to BIOL/PHSC 1004**

<b>Our Mission</b>
Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.
a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
b. Explain the rationale for the cosmetic course change.

a. Accreditation Directive: **N/A**

b. Rationale: **This course is the entry level environmental science course. If the proposed program addition for Environmental Science is approved we should identify the program as a cross-listing.**

**Summary of proposed change**

**Include the new ENVS prefix on the following course.**

**BIOL/ENVS/PHSC 1004 – Principles of Environmental Science**

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: **BIOL**

Course Number: **2144**

Official Catalog Title: **Honors Zoology**

Describe the change you want to make: **Delete Course**

**Summary of proposed change**

**Delete** BIOL 2144. Recently the Honors Program removed this course from their curriculum. 100% of the students taking this course were honors students, so with the removal of this course from their curriculum there is no need for this course.

Attach the Cosmetic Course Change Assessment Form. **See attached.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. **Not Applicable.**

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form: Regarding deletion of BIOL 2144**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
- b. Explain the rationale for the cosmetic course change.

a. Accreditation Directive: **N/A**

b. Rationale: **Recently the Honors Program removed this previously required course from their curriculum. Because 100% of the students taking this course were honors students, there is no longer any need for this course and it is no longer offered. In other words, we are cleaning up the catalog by removing an obsolete course.**

Summary of proposed change

**Delete BIOL 2144 Honors Zoology from the undergraduate catalog course descriptions.**

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: **BIOL**

Course Number: **3043**

Official Catalog Title: **Conservation**

Describe the change you want to make: **Modify prerequisites, see below**

**Summary of proposed change**

Previously: **Prerequisites: BIOL/CHEM/GEOL 2111**

Proposed change: **Prerequisites: BIOL(PHSC) 1004 or permission of instructor**

Attach the Cosmetic Course Change Assessment Form. **See attached.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. **Not Applicable.**



**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form:** Regarding BIOL 3043 Change in Prerequisites

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

b. Explain the rationale for the cosmetic course change.

a. Accreditation Directive: **N/A**

b. Rationale: **This cosmetic change for conservation is proposed to increase student access to the course. We propose to eliminate BIOL/CHEM/GEOL 2111 as a pre-requisite and replace it with BIOL(PHSC) 1004 or permission of instructor.**

**The Conservation course has suffered from low student enrollment (sometimes causing cancelation). The proposed change is designed to gain a larger pool of students enrolling in the course. The reason for the previous prerequisite was to ensure that students enrolled in conservation have some presentation skills since conservation is a discussion oriented course. We believe that BIOL (PHSC) 1004 will prepare students for this course and since more students take BIOL(PHSC) 1004 the pool of students will be greater.**

**Summary of proposed change**

Previously: **Prerequisites: BIOL/CHEM/GEOL 2111**

Proposed change: **Prerequisites: BIOL(PHSC) 1004 or permission of instructor**

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: **BIOL**

Course Number: **3043**

Official Catalog Title: **Conservation**

Describe the change you want to make: **Contingent on the approval of the new Bachelor of Science major in Environmental Science. We would like to add the prefix ENVS as an additional cross-listing to BIOL 3043.**

### Summary of proposed change

**This course is a junior level environmental science course. If the proposed program addition for Environmental Science is approved we should identify the program as a cross-listing.**

**BIOL/ENVS 3043 – Conservation**

Attach the Cosmetic Course Change Assessment Form. **See attached.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. **Not Applicable.**

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form: Regarding change to BIOL 3043**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
- b. Explain the rationale for the cosmetic course change.

a. Accreditation Directive: **N/A**

b. Rationale: **This course is a junior level environmental science course. If the proposed program addition for Environmental Science is approved we should identify the program as a cross-listing.**

**Summary of proposed change**

**Include the new ENVS prefix on the following course.**

**BIOL/ENVS 3043 – Conservation**

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: **BIOL**

Course Number: **3074**

Official Catalog Title: **Human Physiology**

Describe the change you want to make: **Modify prerequisites, see below**

**Summary of proposed change**

Previously: **Prerequisites: C grade or better in BIOL 2014, CHEM 1113 and CHEM 1111 or CHEM 2124.**

Proposed change: **Prerequisites: BIOL 1114, 2014, and two semesters of chemistry**

Attach the Cosmetic Course Change Assessment Form. **See attached.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. **Not Applicable.**

Arkansas Tech University

Cosmetic Course Change

Assessment Form: Regarding BIOL 3074 Change in Prerequisites

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

b. Explain the rationale for the cosmetic course change.

a. Accreditation Directive: **N/A**

b. Rationale: **This cosmetic change for Human Physiology (BIOL 3074) is necessary to bring the prerequisites in line with other upper division core biology courses.**

**Before the Biology Program offered the new anatomy and physiology I and II sequence (BIOL 2404, 2414) in the spring of 2013 to serve nursing and other health-related majors, those students took this course. The prerequisites were designed to accommodate these students in addition to the biology majors. Now that we are no longer constrained in this way, we feel it is appropriate to modify the prerequisites to better serve this sequence which is intended for pre-professional biology students and other biology majors (*Human Anatomy-BIOL 2104 and Human Physiology-BIOL 3074*).**

**Summary of proposed change**

Previously: **Prerequisites: C grade or better in BIOL 2014, CHEM 1113 and CHEM 1111 or CHEM 2124**

Proposed change: **Prerequisites: BIOL 1114, 2014, and two semesters of chemistry.**

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: **BIOL/PHSC**

Course Number: **3111**

Official Catalog Title: **Environmental Seminar**

Describe the change you want to make: **Contingent on the approval of the new Bachelor of Science major in Environmental Science. We would like to add the prefix ENVS as an additional cross-listing to BIOL/PHSC 3111.**

### Summary of proposed change

**This course is a junior level environmental science course. If the proposed program addition for Environmental Science is approved we should identify the program as a cross-listing.**

**BIOL/ENVS/PHSC 3111 – Environmental Seminar**

Attach the Cosmetic Course Change Assessment Form. **See attached.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. **Not Applicable.**

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form: Regarding change to BIOL/PHSC 3111**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
- b. Explain the rationale for the cosmetic course change.

a. Accreditation Directive: **N/A**

b. Rationale: **This course is a junior level environmental science course. If the proposed program addition for Environmental Science is approved we should identify the program as a cross-listing.**

**Summary of proposed change**

**Include the new ENV5 prefix on the following course.**

**BIOL/ENV5/PHSC 3111 - Environmental Seminar**

**REQUEST FOR COSMETIC COURSE CHANGES**

Course Subject: **BIOL**

Course Number: **4064**

Official Catalog Title: **Evolutionary Biology**

Describe the change you want to make: **Modify prerequisites, see below**

**Summary of proposed change**

Previously: **Prerequisites: BIOL 3034 or permission of instructor**

Proposed change: **Prerequisites: BIOL 1114, 2124, and 2134, or permission of instructor**

Attach the Cosmetic Course Change Assessment Form. **See attached.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. **Not Applicable.**



**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form: Regarding BIOL 4064 Change in Prerequisites**

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
- b. Explain the rationale for the cosmetic course change.

a. Accreditation Directive: **N/A**

b. Rationale: **This cosmetic change for evolutionary biology is proposed to increase student access to the course. We propose to eliminate Genetics (BIOL 3034) as a pre-requisite and replace it with three lower-level BIOL courses (Principles of Biology, BIOL 1114; Principles of Zoology, BIOL 2124; and Principles of Botany, BIOL 2134).**

**We consider evolution to be a major unifying theme of biology, yet the Evolutionary Biology Course has suffered from low student enrollment (sometimes causing cancelation). The proposed change is designed to gain a larger pool of students enrolling in the course by not requiring an upper-level pre-requisite. We also anticipate that it should help improve departmental performance on assessment measures like the Major Field Assessment Test in Biology. This past fall and spring, graduating seniors answered 34 and 41% correctly for the assessment indicator including evolution on this exam. We think that we can do better. Finally, this change will better align the Evolutionary Biology course with pre-requisites in more of the other biology upper level classes.**

**Summary of proposed change**

Previously: **Prerequisites: BIOL 3034 or permission of instructor**

Proposed change: **Prerequisites: BIOL 1114, 2124, and 2134, or permission of instructor**

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: **CHEM**

Course Number: **3353**

Official Catalog Title: **Fundamentals of Toxicology**

Describe the change you want to make: **Contingent on the approval of the new Bachelor of Science major in Environmental Science. We would like to add the prefix BIOL as an additional cross-listing to CHEM 3353.**

### Summary of proposed change

**This course has traditionally been taught out of the chemistry department, however, it has not been offered in many years. Since the content of this course is a blend of biology and chemistry it makes sense to cross list this course and the cross list will allow the biology department to help staff this course.**

**BIOL/CHEM 3353 – Fundamentals of Toxicology**

Attach the Cosmetic Course Change Assessment Form. **See attached.**

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. **Not Applicable.**

**Arkansas Tech University**

**Cosmetic Course Change**

**Assessment Form:** Regarding change to CHEM 3353

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
- b. Explain the rationale for the cosmetic course change.

a. Accreditation Directive: **N/A**

b. Rationale: **This course has traditionally been taught out of the chemistry department, however, it has not been offered in many years. Since the content of this course is a blend of biology and chemistry it makes sense to cross list this course and the cross list will allow the biology department to help staff this course.**

**Summary of proposed change**

**Include the new BIOL prefix on the following course.**

**BIOL/CHEM 3353 – Fundamentals of Toxicology**

## REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

**GEOL**

Course Number: (e.g., 1003)

**4001**

Official Catalog Title:

Seminar

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Add a course fee of \$100 to pay for a professional geologist licensing exam that will also be used as an external assessment tool. The exam costs approximately \$200 per student.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at [http://www.atu.edu/registrar/curriculum\\_forms.php](http://www.atu.edu/registrar/curriculum_forms.php).

NA

Arkansas Tech University

Cosmetic Course Change

Assessment Form

GEOL 4001

**Our Mission**

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

N/A

b. Explain the rationale for the cosmetic course change.

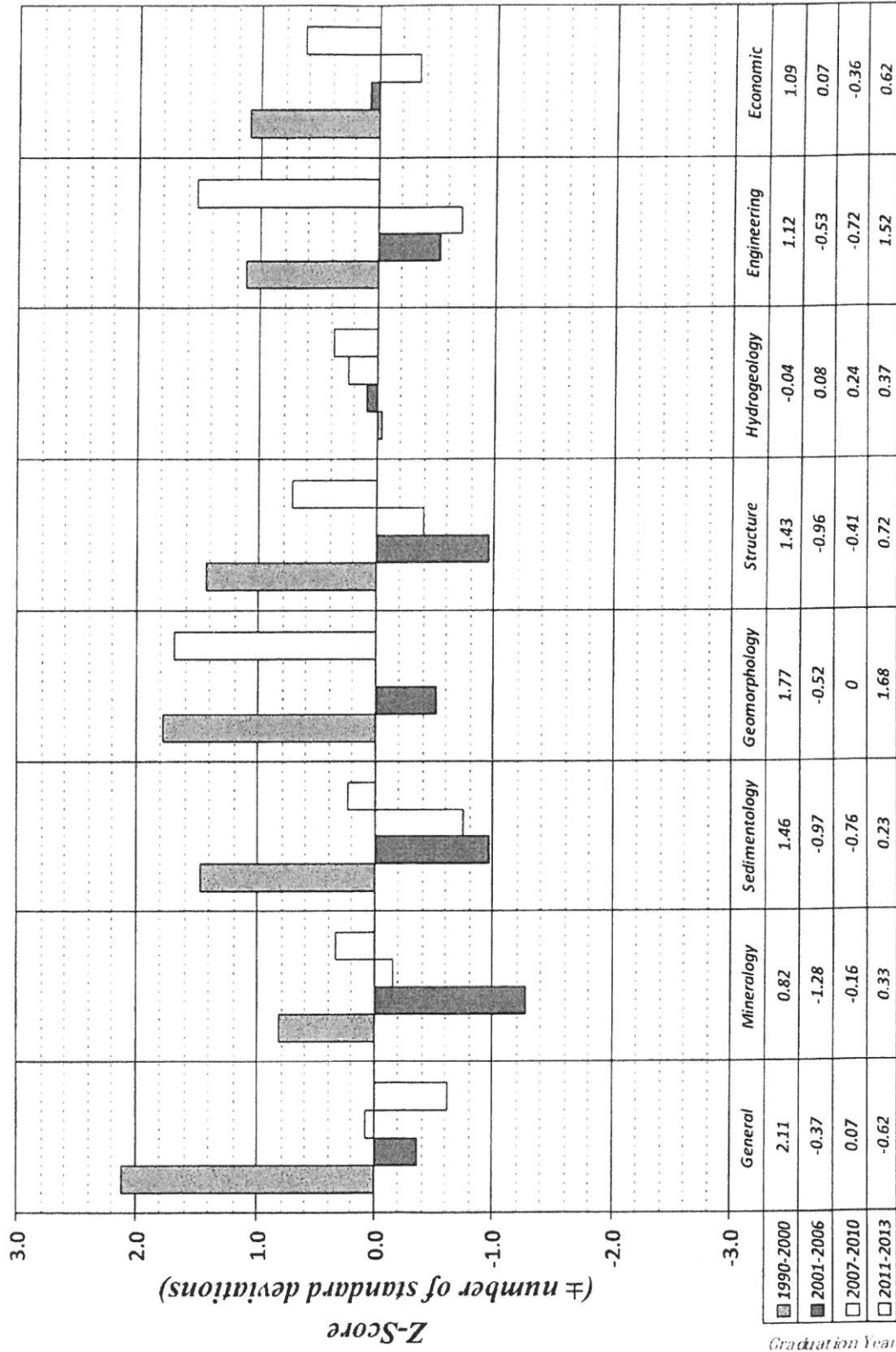
The addition of a \$100 course fee is to partially pay for the Association of State Board of Geologists Fundamentals exam. The full cost is approximately \$200 per student. The exam is the first step to becoming a licensed Professional Geologist (PG). The results of each exam will also be provided to Arkansas Tech University and will be used as an external program assessment tool. See the attached pages for an example of results assessment.

# *ASBOG Task Statements for each Content Domain-*

Domain Name	Task No.	Task Statement
<b>A : Field and General Geology</b>		
	1	Plan and conduct geological investigations considering human health, safety, the environment, regulations, and Quality Assurance/Quality Control (QA/QC).
	2	Collect, compile, and interpret historic information to plan geological investigations.
	3	Interpret and analyze available geological and geophysical data, maps, sections, and reports.
	4	Determine scales, distances, and elevations from imagery, surveys, maps, and GIS.
	5	Prepare, analyze, and interpret logs, cross-sections, maps, and other graphics derived from field investigations and GIS applications.
<b>B : Mineralogy, Petrology, and Geochemistry</b>		
	7	Identify minerals and rocks and their characteristics.
	8	Identify and interpret rock and mineral sequences, associations, and genesis.
	9	Evaluate geochemical and isotopic data, and construct geochemical models related to rocks and minerals.
	10	Determine type, degree, and effects of rock and mineral alteration.
<b>C : Sedimentology, Stratigraphy, and Paleontology</b>		
	12	Select and apply appropriate stratigraphic nomenclature and establish correlations.
	13	Identify and interpret sedimentary processes and structures, depositional environments, and sediment provenance.
	14	Identify and interpret sediment or rock sequences, positions, and ages.
	15	Identify and interpret fossils and fossil assemblages for age or paleoenvironmental interpretations.
<b>D : Geomorphology, Surficial Processes, and Quaternary G</b>		
	17	Identify, classify, and interpret landforms, surficial materials, and processes.
	18	Determine absolute or relative age relationships of landforms, sediments, and soils.
	19	Evaluate geomorphic processes and development of landforms, sediments, and soils, including watershed functions.
	20	Interpret geomorphic conditions and processes based on remote sensing and GIS.
<b>E : Structure, Tectonics, and Seismology</b>		
	22	Identify and define structural features and relations, including constructing and interpreting structural projections and statistical analyses.
	23	Interpret deformational history through structural and tectonic analyses.
	24	Develop and apply tectonic models to identify geologic processes and history.
	25	Evaluate earthquake mechanisms, paleoseismic history, and hazards.

Domain Name	Task No.	Task Statement
<b>F : Hydrogeology</b>	27	Define and characterize hydraulic properties of saturated and vadose zone flow systems.
	29	Evaluate water resources, assess aquifer yield, and determine sustainability.
	30	Characterize water quality and assess chemical fate and transport.
<b>G : Engineering Geology</b>	33	Identify and evaluate engineering and physical properties of earth materials.
	35	Identify, map, and evaluate geologic, geomorphic, and seismic hazards.
	36	Interpret land use and landforms using imagery, maps, records, GIS, and geological site characteristics.
<b>H : Economic Geology and Energy Resources</b>	39	Compile, assess, and evaluate the data necessary to explore for mineral and energy resources.
	40	Estimate the distribution of resources based on surface and subsurface data including imagery and GIS applications.
	41	Interpret data for economic evaluations, resource assessments, and probability of success.
	42	Determine quantity and quality of resources and reserves from laboratory, surface, and subsurface data.

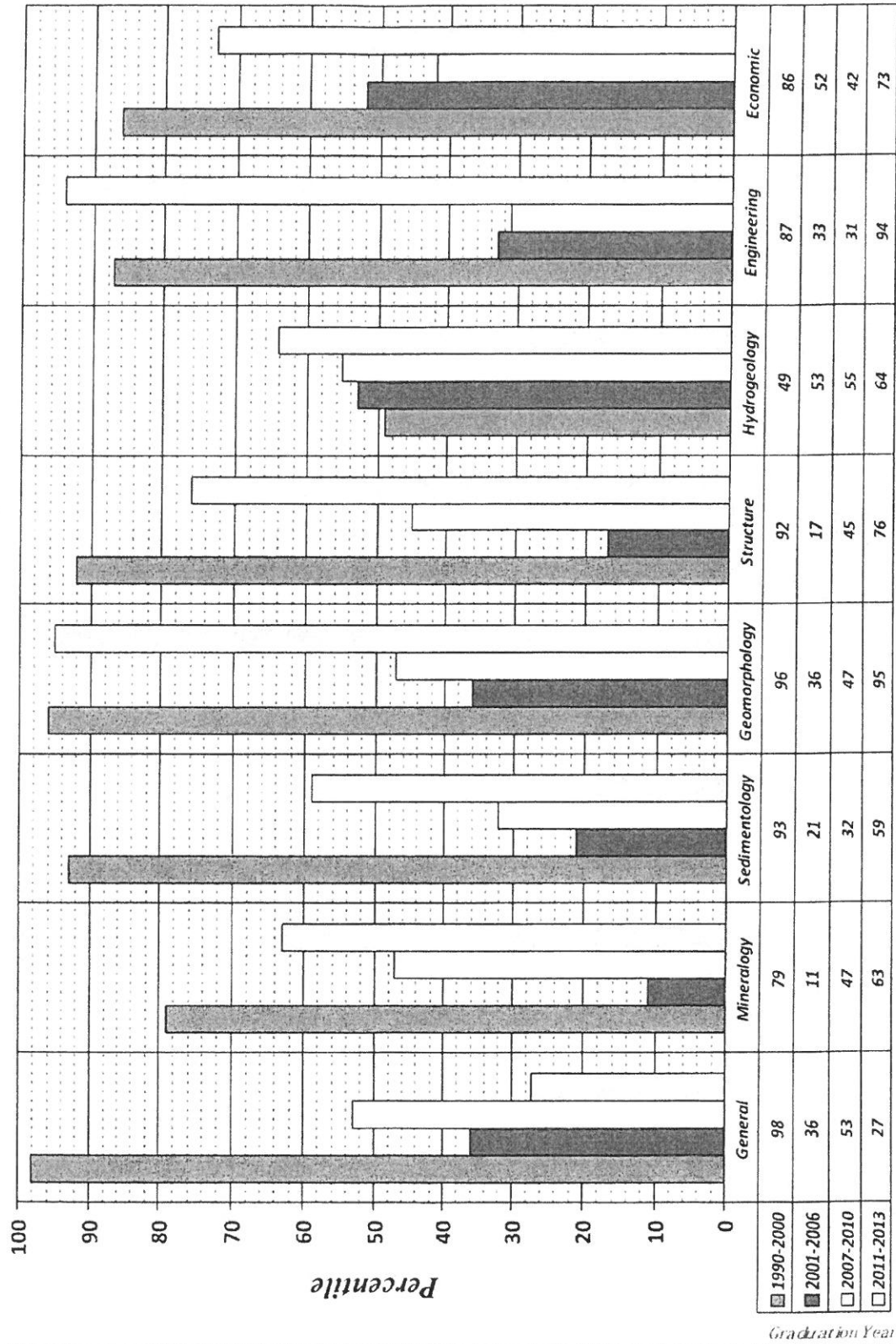
Arkansas Tech University  
Fundamentals of Geology



ASBOG® Content Domain



Arkansas Tech University  
Fundamentals of Geology



ASBOG<sup>®</sup> Content Domain

Graduation Year