

● = Completely Checked

COSMETIC CHANGES ROUND 1:

College of Arts and Humanities

Department of Art

- ✓ ● Remove the prerequisite for ART 2213, Digital Skills for the Graphic Designer;
- ✓ ● Change the prerequisite for ART 3113, Art History, American, from Prerequisite: Sophomore Review; to Prerequisite: ART 2103, Art History I, ART 2113, Art History II, and Sophomore Review;
- ✓ ● Change the prerequisite for ART 3123, Art History, Renaissance, from Prerequisite: ART 2113, Art History II, or permission of the Department Head; to Prerequisite: ART 2103, Art History I, ART 2113, Art History II, and Sophomore Review;
- ✓ ● Change the prerequisite for ART 3133, Art History, Americas & Africa, from Prerequisite: ART 2103, Art History I, or ART 2113, Art History II, and Sophomore Review; to Prerequisite: ART 2103, Art History I, ART 2113, Art History II, and Sophomore Review;
- ✓ ● Change the prerequisite for ART 3143, Art History, Asia & Pacific, from Prerequisite: ART 2103, Art History I, or ART 2113, Art History II, and Sophomore Review; to Prerequisite: ART 2103, Art History I, ART 2113, Art History II, and Sophomore Review;
- ✓ ● Change the prerequisite for ART 3203, Typography and Layout, from Prerequisites: ART 1503, Introduction to Graphic Design, ART 2213, Digital Skills for the Graphic Designer, and completion of Sophomore Review; to Prerequisite: ART 1503, Introduction to Graphic Design, and ART 2213, Digital Skills for the Graphic Designer;
- ✓ ● Change the title for ART 3223, Three-dimensional Graphic Design, to Package Design;
- ✓ ● Change the title for ART 3232, Production Techniques, to Production Design; remove the word "introductory" from the course description;
- ✓ ● Change the title for ART 3253, Computer Illustration, to Digital Illustration;
- ✓ ● Change the prerequisite for ART 3503, Painting Studio I, from Prerequisite: ART 3403, Introduction to Opaque Painting, and Sophomore Review; to ART 3403, Introduction to Opaque Painting, or ART 3533, Watercolor Painting and Sophomore Review;
- ✓ ● Change the prerequisite for ART 4103, Art History, Modern 1789-1945, from Prerequisite: ART 2113, Art History II; to Prerequisite: ART 2103, Art History I, ART 2113, Art History II, and Sophomore Review;
- ✓ ● Change the prerequisite for ART 4113, Art History, Art After 1945, from Prerequisite: ART 2113, Art History II, and Sophomore Review; to Prerequisite: ART 2103, Art History I, ART 2113, Art History II, and Sophomore Review;

COSMETIC CHANGES ROUND 2 SUMMARY

Department of Health and Physical Education

- ✓ 1. Add the note to the course description for HLED 1513, Personal Health and Wellness: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 2. Add the note to the course description for HLED 3203, Consumer Health Programs: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 3. Add the note to the course description for HLED 4303, Methods and Materials in Health for Grades K-12: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 4. Add the note to the course description for HLED 4403, Nutrition and Physical Fitness: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 5. Add the note to the course description for PE 2101, Methods of Teaching Team Activities: Note: A grade of C or better is required for Health and Physical Education Majors; and Laboratory three hours (includes a skill lab scheduled outside of class meeting times);
- ✓ 6. Add the note to the course description for PE 2111, Methods of Teaching Individual Activities: Note: A grade of C or better is required for Health and Physical Education Majors; and Laboratory three hours (includes a skill lab scheduled outside of class meeting times);
- ✓ 7. Add the note to the course description for PE 2513, First Aid: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 8. Add the note to the course description for PE 2523, Foundations in Health and Physical Education: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 9. Modify the prerequisite for PE 2653, Anatomy and Physiology, from Prerequisite: BIOL 1014, Introduction to Biological Science, or permission of department head; to Prerequisite: minimum grade of C or better in BIOL 1014, Introduction to Biological Science; and add the note to the course description: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 10. Add the note to the course description for PE 3051, Methods of Teaching Fitness and Wellness Concepts: Note: A grade of C or better is required for Health and Physical Education Majors; and Laboratory three hours (includes a skill lab scheduled outside of class meeting times);
- ✓ 11. Add the note to the course description for PE 3101, Methods of Teaching Rhythmic and Gymnastic Movements: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 12. Add the note to the course description for PE 3103, Methods of Teaching Movement Patterns and Activities for Children: Note: A grade of C or better is required for Health and Physical Education Majors;

- ✓ 13. Add the note to the course description for PE 3413, Coaching Theory: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 14. Add the note to the course description for PE 3512, Coaching Strategies: Football & Baseball: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 15. Add the note to the course description for PE 3522, Coaching Strategies: Basketball & Track and Field: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 16. Add the note to the course description for PE 3532, Coaching Strategies: Softball and Volleyball: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 17. Add the note to the course description for PE 3573, Prevention and Care of Athletic Injuries: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 18. Add the note to the course description for PE 3583, Methods and Materials in Physical Education and Recreation for Kindergarten and Elementary Grades: Note: A grade of C or better is required for Health and Physical Education Majors; and Lecture, activity, and a field experience scheduled outside of class meeting times;
- ✓ 19. Add the note to the course description for PE 3593, Methods of Teaching Health and Physical Education for K-6 Teachers, Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 20. Add the note to the course description for PE 3603, Methods and Materials in Physical Education for Secondary Schools: Note: A grade of C or better is required for Health and Physical Education Majors; and Lecture, activity, and a field experience scheduled outside of class meeting times;
- ✓ 21. Add the note to the course description for PE 3661, Laboratory Experiences in Anatomy/Physiology and Kinesiology: Note: A grade of C or better is required for Health and Physical Education Majors; and Laboratory two hours;
- ✓ 22. Add the note to the course description for PE 3663, Kinesiology: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 23. Add the note to the course description for PE 4033, Basic Exercise Physiology: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 24. Change the title of PE 4103, Principles and Methods of Adapted Physical Education, to Principles of Adapted Physical Activity; and add the note to the course description: Note: A grade of C or better is required for Health and Physical Education Majors; and Lecture two hours, laboratory two hours (includes activity), and field experience scheduled outside of class meeting times;
- ✓ 25. Add the note to the course description for PE 4203, Methods of Teaching Adapted Physical Education in the Schools: Note: A grade of C or better is required for Health and Physical Education Majors; and Lecture, activity, and a field experience scheduled outside of class meeting times;

- ✓ 26. Add the note to the course description for PE 4513, Organization and Administration of Health and Physical Education: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 27. Add the note to the course description for PE 4523, Measurement and Evaluation in Health and Physical Education: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 28. Modify the co-requisite for PE 4701, Special Methods in Health and Physical Education, from Co-requisite: Enrollment in SEED 4809, Teaching in the Elementary and Secondary School; to Co-requisite: Enrollment in SEED 4809, Teaching in the Elementary and Secondary School, and SEED 4503, Seminar in Secondary Education; and add the note to the course description: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 29. Add the note to the course description for WS 2003, Field-Based Experience in Wellness: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 30. Add the note to the course description for WS 2031, Directing Food, Exercise, and Body Composition Programs: Note: A grade of C or better is required for Health and Physical Education Majors; and Laboratory two hours;
- ✓ 31. Add the note to the course description for WS 2043, Applied Fitness Assessment and Development: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 32. Add the note to the course description for WS 2081, Directing Muscle Fitness Programs: Note: A grade of C or better is required for Health and Physical Education Majors; and Laboratory two hours;
- ✓ 33. Add the note to the course description for WS 2091, Directing Fitness Walking/Jogging Programs: Note: A grade of C or better is required for Health and Physical Education Majors; and Laboratory two hours;
- ✓ 34. Add the note to the course description for WS 3003, Exercise Prescription: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 35. Add the note to the course description for WS 3023, Exercise Behavior and Adherence: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 36. Add the note to the course description for WS 4003, Advanced Professional Seminar: Note: A grade of C or better is required for Health and Physical Education Majors;
- ✓ 37. Add the note to the course description for WS 4012, Wellness and Fitness Program Management Internship: Note: A grade of C or better is required for Health and Physical Education Majors; and delete the \$25 course fee;
- ✓ 38. Add the note to the course description for WS 4013, Wellness Science Practicum: Note: A grade of C or better is required for Health and Physical Education Majors;

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- ✓ 39. Add the note to the course description for WS 4023, Principles of Strength and Conditioning:
Note: A grade of C or better is required for Health and Physical Education Majors; and
- ✓ 40. Add the note to the course description for WS 4063, Wellness and Fitness Programming: Note: A grade of C or better is required for Health and Physical Education Majors.

Department of Art

- ✓ 1. Add Studio two hours to the course description for ART 4231, Graphic Design Exhibition;
- ✓ 2. Add Studio six hours to the course description for ART 4243, Professional Portfolio Preparation for Graphic Designers; and
- ✓ 3. Add Studio six hours to the course description for ART 4703, Senior Project and Exhibition.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

HLED

Course Number: (e.g., 1003)

1513

Official Catalog Title:

Personal Health and Wellness

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

HLED 1513

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

HLED

Course Number: (e.g., 1003)

3203

Official Catalog Title:

Consumer Health Programs

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

HLED 3203

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

HLED

Course Number: (e.g., 1003)

4303

Official Catalog Title:

Methods and Materials in Health for Grades K-12

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

HLED 4303

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

HLED

Course Number: (e.g., 1003)

4403

Official Catalog Title:

Nutrition and Physical Fitness

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

HLED 4463

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

2101

Official Catalog Title:

Methods of Teaching Team Activities

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Laboratory three hours (includes a skill lab scheduled outside of class meeting times).

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 2101

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

This course is not specifically mandated by our accrediting agency (NASPE). However, Standard Two of the NASPE Standards does require skill mastery and this course is one that we currently use in our assessment plan (for HPE-Teaching/Coaching option) for NASPE accreditation. (See TracDat.)

Standard 2: Skill and Fitness Based Competence*Physical education teacher candidates are physically educated individuals with the knowledge and skills necessary to demonstrate competent movement performance and health enhancing fitness as delineated in the NASPE K – 12 Standards. *Elements – Teacher candidates will:*

1. Demonstrate personal competence in motor skill performance for a variety of physical activities and movement patterns.
2. Achieve and maintain a health-enhancing level of fitness throughout the program.
3. Demonstrate performance concepts related to skillful movement in a variety of physical activities.

** Without discrimination against those with disabilities, physical education teacher candidates with special needs are allowed and encouraged to utilize a variety of accommodations and/or modifications to demonstrate competent movement and performance concepts (modified/adapted equipment, augmented communication devices, multi-media devices, etc.) and fitness (weight training programs, exercise logs, etc.).*

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

2111

Official Catalog Title:

Methods of Teaching Individual Activities

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Laboratory three hours (includes a skill lab scheduled outside of class meeting times).

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 2111

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

This course is not specifically mandated by our accrediting agency (NASPE). However, Standard Two of the NASPE Standards does require skill mastery and this course is one that we currently use in our assessment plan (for HPE-Teaching/Coaching option) for NASPE accreditation. (See TracDat.)

Standard 2: Skill and Fitness Based Competence*Physical education teacher candidates are physically educated individuals with the knowledge and skills necessary to demonstrate competent movement performance and health enhancing fitness as delineated in the NASPE K – 12 Standards. *Elements – Teacher candidates will:*

1. Demonstrate personal competence in motor skill performance for a variety of physical activities and movement patterns.
2. Achieve and maintain a health-enhancing level of fitness throughout the program.
3. Demonstrate performance concepts related to skillful movement in a variety of physical activities.

** Without discrimination against those with disabilities, physical education teacher candidates with special needs are allowed and encouraged to utilize a variety of accommodations and/or modifications to demonstrate competent movement and performance concepts (modified/adapted equipment, augmented communication devices, multi-media devices, etc.) and fitness (weight training programs, exercise logs, etc.).*

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

2513

Official Catalog Title:

First Aid

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 2513

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

2523

Official Catalog Title:

Foundations in Health and Physical Education

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 2523

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

This course is not specifically mandated by our accrediting agency (NASPE). However, Standard One of the NASPE Standards does require content mastery and this course is assessed through the Praxis II content exam that we currently use in our assessment plan (for HPE-Teaching/Coaching option) for NASPE accreditation. (See TracDat.)

Standard 1: Scientific and Theoretical Knowledge Physical education teacher candidates know and apply discipline-specific scientific and theoretical concepts critical to the development of physically educated individuals. *Elements – Teacher candidates will:*

1. Describe and apply physiological and biomechanical concepts related to skillful movement, physical activity and fitness.
2. Describe and apply motor learning and psychological/behavioral theory related to skillful movement, physical activity, and fitness.
3. Describe and apply motor development theory and principles related to skillful movement, physical activity, and fitness.
4. Identify historical, philosophical, and social perspectives of physical education issues and legislation.
5. Analyze and correct critical elements of motor skills and performance concepts.

Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

2653

Official Catalog Title:

Anatomy and Physiology

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Prerequisite: BIOL1014 (**ADD: Must earn a grade of C or better**)

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 2653

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

This course is not specifically mandated by our accrediting agency (NASPE). However, Standard One of the NASPE Standards does require content mastery and this course is assessed through the Praxis II content exam that we currently use in our assessment plan (for HPE-Teaching/Coaching option) for NASPE accreditation. (See TracDat.)

Standard 1: Scientific and Theoretical Knowledge Physical education teacher candidates know and apply discipline-specific scientific and theoretical concepts critical to the development of physically educated individuals. *Elements – Teacher candidates will:*

1. Describe and apply physiological and biomechanical concepts related to skillful movement, physical activity and fitness.
2. Describe and apply motor learning and psychological/behavioral theory related to skillful movement, physical activity, and fitness.
3. Describe and apply motor development theory and principles related to skillful movement, physical activity, and fitness.
4. Identify historical, philosophical, and social perspectives of physical education issues and legislation.
5. Analyze and correct critical elements of motor skills and performance concepts.

Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The current degree audit checklist created by the Registrar's Office does note that the grade of C or higher is already required for the BIOL1014 course. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

3051

Official Catalog Title:

Methods of Teaching Fitness and Wellness Concepts

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Laboratory three hours (includes a skill lab scheduled outside of class meeting times).

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 3051

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

This course is not specifically mandated by our accrediting agency (NASPE). However, Standard Two of the NASPE Standards does require skill mastery and this course is one that we currently use in our assessment plan (for HPE-Teaching/Coaching option) for NASPE accreditation. (See TracDat.)

Standard 2: Skill and Fitness Based Competence*Physical education teacher candidates are physically educated individuals with the knowledge and skills necessary to demonstrate competent movement performance and health enhancing fitness as delineated in the NASPE K – 12 Standards. *Elements – Teacher candidates will:*

1. Demonstrate personal competence in motor skill performance for a variety of physical activities and movement patterns.
2. Achieve and maintain a health-enhancing level of fitness throughout the program.
3. Demonstrate performance concepts related to skillful movement in a variety of physical activities.

** Without discrimination against those with disabilities, physical education teacher candidates with special needs are allowed and encouraged to utilize a variety of accommodations and/or modifications to demonstrate competent movement and performance concepts (modified/adapted equipment, augmented communication devices, multi-media devices, etc.) and fitness (weight training programs, exercise logs, etc.).*

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

3101

Official Catalog Title:

Methods of Teaching Rhythmic and Gymnastic Movements

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 3101

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

3103

Official Catalog Title:

Methods of Teaching Movement Patterns and Activities for Children

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 3103

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

This course is not specifically mandated by our accrediting agency (NASPE). However, Standard Five of the NASPE Standards does require evidence of impact on K-12 student learning and this course is one that we currently use in our assessment plan (for HPE-Teaching/Coaching option) for NASPE accreditation. (See TracDat and Banner CPGE's.)

Standard 5: Impact on Student Learning: Physical education teacher candidates utilize assessments and reflection to foster student learning and inform instructional decisions. *Elements – Teacher candidates will:*

1. Select or create appropriate assessments that will measure student achievement of goals and objectives.
2. Use appropriate assessments to evaluate student learning before, during, and after instruction.
3. Utilize the reflective cycle to implement change in teacher performance, student learning, and/or instructional goals and decisions.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

3413

Official Catalog Title:

Coaching Theory

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 3413

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

3512

Official Catalog Title:

Coaching Strategies: Football & Baseball

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 3512

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

3522

Official Catalog Title:

Coaching Strategies: Basketball & Track and Field

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 3520

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

3532

Official Catalog Title:

Coaching Strategies: Softball and Volleyball

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 3532

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

3573

Official Catalog Title:

Prevention and Care of Athletic Injuries

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 3573

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

3583

Official Catalog Title:

Methods & Materials in Physical Education & Recreation for Kindergarten & Elementary Grade:

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Lecture, activity, and a field experience scheduled outside of class meeting times.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 3583

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

3593

Official Catalog Title:

Methods of Teaching Health and Physical Education for K-6 Teachers

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

Arkansas Tech University
DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected: Curriculum and Instruction (PE3593—Adding "A grade of C or better is required." to the catalog description.)	This department <input checked="" type="checkbox"/> supports <input type="checkbox"/> does not support the change.
Comments:	

Department Head Signature:

David BellDate: 11-13-2014

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

3603

Official Catalog Title:

Methods & Materials in Physical Education for Secondary Schools

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Lecture, activity, and a field experience scheduled outside of class meeting times.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE3603

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

3661

Official Catalog Title:

Laboratory Experiences in Anatomy/Physiology and Kinesiology

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Laboratory two hours.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 3661

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

3663

Official Catalog Title:

Kinesiology

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 3663

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

4103

Official Catalog Title:

Principles and Methods of Adapted Physical Education

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Change the course title to:**

Principles of Adapted Physical Activity

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 4103

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

Dr. Claudine Sherrill, one of the most renowned adapted physical educators in the world, defines adapted physical activity as, "Service delivery, pedagogy, coaching, training, or empowerment conducted by qualified professionals, in mainstream and special settings, to enhance physical activity goal achievement of individuals of all ages with movement limitations and/or societal restrictions." The term adapted physical education is found in P.L. 108-446: Individuals with Disabilities Education Improvement Act of 2004 and implies that the persons taking the course are being prepared to teach students with disabilities in physical education classes in a school setting. Because the persons taking PE4103 have a Wellness Science or Recreation Administration emphasis, their clients will primarily be outside of the school setting. Changing the course name from Principles and Methods of Adapted Physical Education to Principles of Adapted Physical Activity makes a distinction between it and the course that is required of teacher candidates, PE4203: Methods of Teaching Adapted Physical Education in the Schools. We anticipate that this distinction will clarify the differences between the two courses.

Arkansas Tech University
DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected: Department of Parks, Recreation and Hospitality Administration	This department <input checked="" type="checkbox"/> supports the change. <input type="checkbox"/> does not support
Comments: Dr. Claudine Sherrill, one of the most renowned adapted physical educators in the world, defines adapted physical activity as, "Service delivery, pedagogy, coaching, training, or empowerment conducted by qualified professionals, in mainstream and special settings, to enhance physical activity goal achievement of individuals of all ages with movement limitations and/or societal restrictions." The term adapted physical education is found in P.L. 108-446: Individuals with Disabilities Education Improvement Act of 2004 and implies that the persons taking the course are being prepared to teach students with disabilities in physical education classes in a school setting. Since the persons taking PE 4103 have a Wellness Science or Recreation Administration Emphasis, their clients will primarily be outside of the school setting. Changing the course name from Principles and Methods of Adapted Physical Education to Adapted Physical Activity makes the distinction between it and the course persons who are preparing to be teachers take, PE 4203: Methods of Teaching Adapted Physical Education in the Schools, clearer.	

Department Head Signature: Cathi McMahon

Date: 6/27/14

Change Title Checklist

Date: 12/8/2014

Course: PE 4103

Correct/Completed: New Title

SCACRSE

Subject ✓
Number ✓
Effective Term 201540 ✓
New Title ✓

SCASYLB

New Long Title ✓

SCADETL

Course Text ✓

Appearance in online catalog checked _____

To consider:

Crosslisted (BIOL/PHSC, 4000/5000) n/a

Title change requested for crosslisted course(s)? n/a

Note: If need to change title on classes already graded, see procedures Title Changes, after course graded. n/a

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

4033

Official Catalog Title:

Basic Exercise Physiology

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 4033

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

4203

Official Catalog Title:

Methods of Teaching Adapted Physical Education in the Schools

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Lecture, activity, and a field experience scheduled outside of class meeting times.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 4203

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

This course is not specifically mandated by our accrediting agency (NASPE). However, Standard Five of the NASPE Standards does require evidence of impact on K-12 student learning and this course is one that we currently use in our assessment plan (for HPE-Teaching/Coaching option) for NASPE accreditation. (See TracDat and Banner CPGE's.)

Standard 5: Impact on Student Learning: Physical education teacher candidates utilize assessments and reflection to foster student learning and inform instructional decisions. *Elements – Teacher candidates will:*

1. Select or create appropriate assessments that will measure student achievement of goals and objectives.
2. Use appropriate assessments to evaluate student learning before, during, and after instruction.
3. Utilize the reflective cycle to implement change in teacher performance, student learning, and/or instructional goals and decisions.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

4513

Official Catalog Title:

Organization and Administration of Health and Physical Education

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 451B

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

4523

Official Catalog Title:

Measurement and Evaluation in Health and Physical Education

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 4523

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

PE

Course Number: (e.g., 1003)

4701

Official Catalog Title:

Special Methods in Health and Physical Education

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: Co-requisite: Enrollment in SEED4809 (**ADD: and SEED4503**)

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PE 4701

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

This course is not specifically mandated by our accrediting agency (NASPE). However, Standards Two, Three, Four, Five, and Six are all assessed in this course. Our assessment plan (for HPE-Teaching/Coaching option) tracks students' mastery of these standards through use of Banner CPGE's and TracDat. (See Banner CPGE's and TracDat.)

Standard 2: Skill and Fitness Based Competence* Physical education teacher candidates are physically educated individuals with the knowledge and skills necessary to demonstrate competent movement performance and health enhancing fitness as delineated in the NASPE K – 12 Standards. *Elements – Teacher candidates will:*

1. Demonstrate personal competence in motor skill performance for a variety of physical activities and movement patterns.
2. Achieve and maintain a health-enhancing level of fitness throughout the program.
3. Demonstrate performance concepts related to skillful movement in a variety of physical activities.

** Without discrimination against those with disabilities, physical education teacher candidates with special needs are allowed and encouraged to utilize a variety of accommodations and/or modifications to demonstrate competent movement and performance concepts (modified/adapted equipment, augmented communication devices, multi-media devices, etc.) and fitness (weight training programs, exercise logs, etc.).*

Standard 3: Planning and Implementation Physical education teacher candidates plan and implement developmentally appropriate learning experiences aligned with local, state, and national standards to address the diverse needs of all students. *Elements – Teacher candidates will:*

1. Design and implement short and long term plans that are linked to program and instructional goals as well as a variety of student needs.

2. Develop and implement appropriate (e.g., measurable, developmentally appropriate, performance based) goals and objectives aligned with local, state, and /or national standards.
3. Design and implement content that is aligned with lesson objectives.
4. Plan for and manage resources to provide active, fair, and equitable learning experiences.
5. Plan and adapt instruction for diverse student needs, adding specific accommodations and/or modifications for student exceptionalities.
6. Plan and implement progressive and sequential instruction that addresses the diverse needs of all students.
7. Demonstrate knowledge of current technology by planning and implementing learning experiences that require students to appropriately use technology to meet lesson objectives.

Standard 4: Instructional Delivery and Management Physical education teacher candidates use effective communication and pedagogical skills and strategies to enhance student engagement and learning. *Elements – Teacher candidates will:*

1. Demonstrate effective verbal and non-verbal communication skills across a variety of instructional formats.
2. Implement effective demonstrations, explanations, and instructional cues and prompts to link physical activity concepts to appropriate learning experiences.
3. Provide effective instructional feedback for skill acquisition, student learning, and motivation.
4. Recognize the changing dynamics of the environment and adjust instructional tasks based on student responses.
5. Utilize managerial rules, routines, and transitions to create and maintain a safe and effective learning environment.
6. Implement strategies to help students demonstrate responsible personal and social behaviors in a productive learning environment.

Standard 5: Impact on Student Learning Physical education teacher candidates utilize assessments and reflection to foster student learning and inform instructional decisions. *Elements – Teacher candidates will:*

1. Select or create appropriate assessments that will measure student achievement of goals and objectives.
2. Use appropriate assessments to evaluate student learning before, during, and after instruction.
3. Utilize the reflective cycle to implement change in teacher performance, student learning, and/or instructional goals and decisions.

Standard 6: Professionalism Physical education teacher candidates demonstrate dispositions essential to becoming effective professionals. *Elements – Teacher candidates will:*

1. Demonstrate behaviors that are consistent with the belief that all students can become physically educated individuals.
2. Participate in activities that enhance collaboration and lead to professional growth and development.
3. Demonstrate behaviors that are consistent with the professional ethics of highly qualified teachers.
4. Communicate in ways that convey respect and sensitivity.

b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

WS

Course Number: (e.g., 1003)

2003

Official Catalog Title:

Field-Based Experience in Wellness

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

WS 2003

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

WS

Course Number: (e.g., 1003)

2031

Official Catalog Title:

Directing Food, Exercise, and Body Composition Programs

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Laboratory two hours.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

WS 2031

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

WS

Course Number: (e.g., 1003)

2043

Official Catalog Title:

Applied Fitness Assessment and Development

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

WS 2043

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

WS 2043

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

WS

Course Number: (e.g., 1003)

2081

Official Catalog Title:

Directing Muscle Fitness Programs

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Laboratory two hours.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

WS 2061

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

WS

Course Number: (e.g., 1003)

2091

Official Catalog Title:

Directing Fitness Walking/Jogging Programs

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Laboratory two hours.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

WS 2091

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

WS

Course Number: (e.g., 1003)

3003

Official Catalog Title:

Exercise Prescription

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

WS 3009

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

WS

Course Number: (e.g., 1003)

3023

Official Catalog Title:

Exercise Behavior and Adherence

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

WS 3023

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

WS

Course Number: (e.g., 1003)

4003

Official Catalog Title:

Advanced Professional Seminar

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

WS 4003

Our Mission

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

WS

Course Number: (e.g., 1003)

4012

Official Catalog Title:

Wellness and Fitness Program Management Internship

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Delete: \$25 course fee.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

WS 4012

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

WS

Course Number: (e.g., 1003)

4013

Official Catalog Title:

Wellness Science Practicum

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

WS 4013

Our Mission

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

WS

Course Number: (e.g., 1003)

4023

Official Catalog Title:

Principles of Strength and Conditioning

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

WS 4023

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

WS

Course Number: (e.g., 1003)

4063

Official Catalog Title:

Wellness and Fitness Programming

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description) **Modify the course description as follows:**

Add: A grade of C or better is required for Health and Physical Education majors.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

WS 4063

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable.

- b. Explain the rationale for the cosmetic course change.

We wish to update the catalog description to provide additional information for student use. The additional information will not change how the course is taught or the content of the course. The grade of C or better is already noted on the Registrar's degree audit checklist. (See Registrar's "degree checklists.")

- ✓ 10 Change the title for ART 4233, Techniques for Illustration, to Illustration Studio; and
- ✓ 11 Change the prerequisite for ART 4723, Art History Seminar, from Prerequisite: 6 hours of Art History or permission of the Department Head; to Prerequisite: ART 2103, Art History I, ART 2113, Art History II, and Sophomore Review.

Department of Behavioral Sciences

- ✓ 12 Remove the exclusive clause in the catalog description that states: "This course cannot be taken for credit after completion of PSY 4003", for PSY/SOC 3013, Psychosocial Aspects of Death and Dying.

Department of English and World Languages

- 13 Change the prerequisite for ENGL 3043, Literary Editing and Publishing, from Prerequisite: ENGL 1023, Composition II; to Prerequisite: ENGL 2043, Introduction to Creative Writing;
- 14 Change the prerequisite for SPAN 3143, Study Abroad, from Prerequisite: Enrollment in a Tech-sanctioned study program in a Spanish-speaking country, completion of SPAN 2024, Intermediate Spanish II, or equivalent, and permission of the Study Abroad supervisor; to Prerequisite: completion of SPAN 2023, Intermediate Spanish II, or equivalent, and permission of the World Languages Study Abroad Supervisor;
- 15 Change the prerequisite for SPAN 3213, Advanced Grammar and Usage, from Prerequisite: SPAN 3013, Conversation and Composition II, or permission of instructor; to Prerequisite: SPAN 2023, Intermediate Spanish II;
- 4. Remove the interview fee and modify the course description for SPAN 4003, Oral Communication;
- 16 Change the prerequisite for SPAN 4023, Introduction to Spanish Linguistics, from Prerequisite: SPAN 3013, Conversation and Composition II, SPAN 3023, Introduction to Linguistics, SPAN 3213, Advanced Grammar and Usage; to Prerequisite: SPAN 3003, Conversation and Composition I, and SPAN 3213, Advanced Grammar and Usage;
- 17 Change the prerequisite for SPAN 4203, Short Story, from Prerequisite: SPAN 3013, Conversation and Composition II, or permission of instructor; to Prerequisite: SPAN 3003, Conversation and Composition I;
- 18 Change the prerequisite for SPAN 4213: Spanish Literature, from Prerequisite: SPAN 4203, Short Story, or permission of instructor; to Prerequisite: SPAN 3013, Conversation and Composition II;
- 19 Change the prerequisite for SPAN 4223, Spanish-American Literature, from Prerequisite: SPAN 4203, Short Story, or permission of instructor; to Prerequisite: SPAN 3013, Conversation and Composition II;

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- Change the prerequisite for SPAN 4283, Seminar in Spanish, from Prerequisite: SPAN 3013, Conversation and Composition II, or equivalent; to Prerequisite: SPAN 3003, Conversation and Composition I;
- Delete the prerequisite for TESL 6003, Linguistics for ESL Teachers;
- Delete the prerequisite for TESL 6013, Modern English Grammar and Usage;
- Delete the prerequisite for TESL 6023, Language and Society;
- Delete the prerequisite for TESL 6033, Oral and Written Communication;
- Delete the prerequisite for TESL 6053, Tesol Assessment Strategies;
- Delete the prerequisite for TESL 6063, Instructional Strategies in Content Areas;
- Delete the prerequisite for TESL 6143, Reading for English Language Learners.

Department of History and Political Science

- Change the title for HIST 1503, World Civilization I, to World History to 1500;
- Change the title for HIST 1513, World Civilization II, to World History since 1500;
- Change the title for HIST 1543, Honors World Civilization I, to Honors World History to 1500;
- Change the title for HIST 2003, United States History I, to United States History to 1877;
- Change the title for HIST 2013, United States History II, to United States History since 1877; and
- Change the title for HIST 2043, Honors U.S. History I, to Honors United States History to 1877.

College of Business

Department of Accounting and Economics

- Modify the prerequisites for ACCT 3023, Accounting Information Systems, from Prerequisites: MGMT 2013, Management Productivity Tools; and ACCT 3003, Intermediate Accounting I. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; to BDA 2003, Business Problem Solving; or MGMT 2013, Management Productivity Tools; and ACCT 3003, Intermediate Accounting I. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog.

Department of Management and Marketing

- Modify the prerequisites for MGMT 4013, Management Information Systems, from Prerequisites: BUAD 2003, Business Information Systems; BUAD 2053, Business Statistics; MGMT 2013, Management Productivity Tools; MGMT 3003, Management and Organizational

Behavior; and MKT 3043, Principles of Marketing. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog; to Prerequisites: BUAD 2003, Business Information Systems; BUAD 2053, Business Statistics; BDA 2003, Business Problem Solving; or MGMT 2013, Management Productivity Tools; MGMT 3003, Management and Organizational Behavior; and MKT 3043, Principles of Marketing. Additional prerequisites for 3000 and 4000 level courses are listed in the College of Business section of this catalog;

- Change the course number for BLAW 5073, Special Topics in Law, to BLAW 6093;
- Change the course number for MGMT 5083, Business Policy, to MGMT 6083, and remove the cross listing with MGMT 4083; and

~~4. Modify the Curriculum in Master of Science in Business Administration, as follows: renumber MGMT 5083 to 6083.~~

College of Education

Department of College Student Personnel

- Change the course number for CSP 6013, American Higher Education in Transition, to CSP 6203.

College of Engineering and Applied Science

Department of Computer and Information Science

- Delete the first sentence of the course description for COMS 3163, Web Programming;
- Change the title for COMS 4313, Web Server Administration, to Server Administration, and modify the course description;

~~3. Modify the Curriculum in Computer Science as follows: Replace COMS 4203, Database Concepts, with COMS 3233, Database Design and Implementation; and~~

~~4. Modify the Curriculum in Information Systems as follows: delete 3 hours Fine Arts & Humanities and add COMS 4053, Information Systems Resource Management, in the Senior Spring semester of the Spring Curriculum Matrix; and delete COMS 4053, Information Systems Resource Management and add 3 hours Fine Arts & Humanities in the Senior Fall semester of the Spring Curriculum Matrix.~~

Department of Electrical Engineering

- Change the prerequisites for ELEG 5133, Advanced Digital Design, from Prerequisites: ELEG 2131, Digital Logic Design Laboratory, and ELEG 2133, Digital Logic Design; to ELEG 2134, Digital Logic Design;
- Modify the prerequisites for ELEG 6143: Digital Image Processing, from Prerequisites: ELEG 3133, Microprocessor Systems Design; ELEG 4113, Digital Signal Processing; ELEG 3003, Engineering Modeling and Design; and ELEG 2803 (course error); or permission of the

instructor; to Prerequisites: ELEG 3133, Microprocessor Systems Design; ELEG 4113, Digital Signal Processing; ELEG 3003, Engineering Modeling and Design; COMS 2104: Foundations of Computer Programming I, or permission of the instructor;

- Modify the prerequisites for ELEG 6153: Statistical Signal Processing, from Prerequisites: ELEG 4113, Digital Signal Processing; ELEG 3003, Engineering Modeling and Design; COMS 2803, Programming in C; or permission of the instructor; to Prerequisites: ELEG 4113, Digital Signal Processing; ELEG 3003, Engineering Modeling and Design; COMS 2104: Foundations of Computer Programming I, or permission of the instructor; and

- Modify the prerequisites for ELEG 6303: Robotics, from Prerequisites: ELEG 3133, Microprocessor Systems Design; ELEG 4303, Control Systems; ELEG 3003, Engineering Modeling and Design; COMS 2803, Programming in C; or permission of the instructor; to Prerequisites: ELEG 6303: Robotics, from Prerequisites: ELEG 3133, Microprocessor Systems Design; ELEG 4303, Control Systems; ELEG 3003, Engineering Modeling and Design; COMS 2104: Foundations of Computer Programming I, or permission of the instructor.

Department of Mechanical Engineering

- ~~1. Modify the Curriculum in Mechanical Engineering as follows: swap 3 hours of Fine Arts and Humanities and 3 hours of Social Sciences to allow students to take ECON 2003, Principles of Economics I, as sophomores.~~

Department of Parks, Recreation, and Hospitality Administration

- ~~1. Modify the Curriculum in Recreation and Park Administration Interpretation Emphasis, Natural Resources Emphasis, Therapeutic Recreation Emphasis, and Recreation Sports Management Emphasis, as follows: delete TECH 1001, Orientation to the University, and add RP 1001, Orientation to Recreation and Park Administration.~~

College of Natural and Health Sciences

Department of Biological Sciences

- ~~1. Modify the Curriculum in Biology General Option as follows: a. Replace the current program description; b. Modify footnote number 2; and c. Add a recommendation to footnote number 5.~~

Department of Mathematics

- Modify the prerequisite for MATH 2163, Introduction to Statistical Methods, from Prerequisites: MATH 1113, College Algebra, or consent of the instructor; to Prerequisites: MATH 1113, College Algebra, or MATH 1003, College Mathematics, consent of the instructor.

Department of Nursing

- ~~1. Modify Footnote 4 in the Curriculum in Baccalaureate Nursing and Nursing Curriculum for Licensed Practical Nurses as follows: add excluding MATH 2033, Mathematical Concepts I, MATH 2043, Mathematical Concepts II, and MATH 2163, Introduction to Statistical Methods, to current footnote; and in the Nursing Curriculum for Registered Nurses add: excluding MATH 2033, Mathematical Concepts I, MATH 2043, Mathematical Concepts II, and MATH 2163, Introduction to Statistical Methods to the General Education Requirements MATH 1113, College Algebra, or higher level MATH course;~~
- ~~2. In the Department of Nursing Advanced Placement section, change NLNAC to ACEN; and~~
- ~~3. In the Nursing Curriculum for Licensed Practical Nurses and Nursing Curriculum for Registered Nurses, change Arkansas State Articulation Agreement to Arkansas Nursing Education Progression Model.~~

Department of Professional Studies

- Modify the prerequisites for PS 3003, Project Design, from Prerequisites: Completion of the BPS Professional Core and permission of the program advisor; to Prerequisites: Permission of the program advisor and successful completion of PS 3143, Applied Professional Research;

- Modify the prerequisites for PS 3023, Professional Communications, from Prerequisites: 6 hours of English Composition and COMS 1003 or BUAD 2003; to Prerequisites: 6 hours of English Composition; and
- Delete the prerequisite from PS 4143, Nonprofit Governance.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: _____

ART

Course Number: _____

2213

Official Catalog Title: _____

Digital Skills for the Graphic Designer

Change prerequisite to: none

Attached assessment

This change does not affect other departments

Arkansas Tech University

Cosmetic Course Change - *ART 2013*

Assessment Form

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable.**
- b. Explain the rationale for the cosmetic course change. **Course does not need a prerequisite as it covers different content than the ART 1503 Introduction to Graphic Design. This will allow for more flexibility for undergraduates to take these when available which has been a significant problem for students trying to meet their lower division requirements.**

Prerequisite Checklist

Date: 12/8/2014

Course ART 2213

Correct/Completed:

Subject ✓

Number ✓

Effective Term 201540 ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct n/a

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct n/a

"and/or" correct n/a

Prerequisite Deleted ✓

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/1/2015

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: ART	Course Number: 3113
Official Catalog Title: Art History, American	
Change prerequisite to "ART 2103, ART 2113, and Sophomore Review"	
Assessment attached	
Does not affect other departments	

Arkansas Tech University

Cosmetic Course Change

ART 3113

Assessment Form

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable.**
- b. Explain the rationale for the cosmetic course change. **We want more consistency with our pre-requisites for upper-division art history courses. We are amending the prerequisites so that all students will need to take both Art History I (ART 2103) and Art History II (ART 2113) before they can take any upper-division art history courses. This is so that they can be well acquainted with the analytical methods and vocabulary of art history before they get to the upper-division level. We are also requiring our art majors to pass their sophomore review before they take any upper-division art history courses. This is to develop consistency among upper-division courses in our department (students already have to pass sophomore review in order to take any upper-division studio courses), and because sophomore review tests their knowledge of art-related vocabulary and basic design concepts that are essential for an upper-division art history course.**

Prerequisite Checklist

Date: 12/8/2014

Course ART 3113

Correct/Completed:

Subject ✓

Number ✓

Effective Term 201540 ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ AS 11/30/15

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: ART	Course Number: 3123
Official Catalog Title:	
Art History, Renaissance	
Change prerequisite to "ART 2103, ART 2113, and Sophomore Review"	
Assessment attached	
Does not affect other departments	

Arkansas Tech University

Cosmetic Course Change

ART 3123

Assessment Form

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. – not applicable
- b. Explain the rationale for the cosmetic course change.
The purpose of this change is to clear up confusion about the course content. Students have consistently commented to the instructor in person and on the evaluations that they thought the course would be teaching them techniques. It is an Upper Division Studio course in Illustration which is one option for Graphic Design students to fulfill a drawing requirement and the other is Drawing Studio I, which is the rationale behind calling it Illustration Studio.

Prerequisite Checklist

Date: 12/8/2014

Course ART 3123

Correct/Completed:

Subject ✓

Number ✓

Effective Term 201540 ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCAETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCAETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ AS 11/30/15

REQUEST FOR COSMETIC COURSE CHANGES	
Course Subject: ART	Course Number: 3133
Official Catalog Title:	
Art History, Americas & Africa	
Change prerequisite to "ART 2103, ART 2113, and Sophomore Review"	
Assessment attached	
Does not affect other departments	

Arkansas Tech University

Cosmetic Course Change

ART 3133

Assessment Form

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable.**
- b. Explain the rationale for the cosmetic course change. **We want more consistency with our pre-requisites for upper-division art history courses. We are amending the prerequisites so that all students will need to take both Art History I (ART 2103) and Art History II (ART 2113) before they can take any upper-division art history courses. This is so that they can be well acquainted with the analytical methods and vocabulary of art history before they get to the upper-division level. We are also requiring our art majors to pass their sophomore review before they take any upper-division art history courses. This is to develop consistency among upper-division courses in our department (students already have to pass sophomore review in order to take any upper-division studio courses), and because sophomore review tests their knowledge of art-related vocabulary and basic design concepts that are essential for an upper-division art history course.**

Prerequisite Checklist

Date: 12/8/2014

Course ART 3133

Correct/Completed:

Subject ✓

Number ✓

Effective Term 201540 ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: ART

Course Number: 3143

Official Catalog Title:

Art History, Asia & Pacific

Change prerequisite to "ART 2103, ART 2113, and Sophomore Review"

Assessment attached

Does not affect other departments

Arkansas Tech University

Cosmetic Course Change

ART 3143

Assessment Form

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable.**

b. Explain the rationale for the cosmetic course change. **We want more consistency with our pre-requisites for upper-division art history courses. We are amending the prerequisites so that all students will need to take both Art History I (ART 2103) and Art History II (ART 2113) before they can take any upper-division art history courses. This is so that they can be well acquainted with the analytical methods and vocabulary of art history before they get to the upper-division level. We are also requiring our art majors to pass their sophomore review before they take any upper-division art history courses. This is to develop consistency among upper-division courses in our department (students already have to pass sophomore review in order to take any upper-division studio courses), and because sophomore review tests their knowledge of art-related vocabulary and basic design concepts that are essential for an upper-division art history course.**

Prerequisite Checklist

Date: 12/8/2014

Course AKT 3143

Correct/Completed:

Subject ✓

Number ✓

Effective Term 201540 ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted na

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added na

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted na

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? na

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents na

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓

As 1/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject:

ART

Course Number: 3203

Official Catalog Title:

Typography and Layout

Change prerequisite to ART 1503 and ART 2213

Attached assessment

This change does not affect other departments

Arkansas Tech University
Cosmetic Course Change – ART 3203
Assessment Form

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable.**
- b. Explain the rationale for the cosmetic course change. **We need to remove the sophomore review prerequisite from this course so that students who have completed their foundation graphic courses could take this upper division course that is required by many other upper division courses. Students consistently are unable to move forward in the program because of this prerequisite.**

Prerequisite Checklist

Date: 12/8/2014

Course ART 3203

Correct/Completed:

Subject ✓

Number ✓

Effective Term 201540 ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ AS 11/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: _____

ART

Course Number: _____

3223

Official Catalog Title: _____

Three-dimensional Graphic Design

Change title to: Package Design

Attached assessment

This change does not affect other departments

Arkansas Tech University
Cosmetic Course Change – ART 3223
Assessment Form

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable.**
- b. Explain the rationale for the cosmetic course change. **Course title is just outdated. 3-D Graphic Design is the same as Package Design but Package Design is a more current title and one that will help students in the job market.**

Change Title Checklist

Date: 12/8/2014

Course: ART 3223

Correct/Completed: New Title

SCACRSE

Subject ✓
Number ✓
Effective Term ✓
New Title ✓

SCASYLB

New Long Title ✓

SCADETL

Course Text ✓

Appearance in online catalog checked _____

To consider:

Crosslisted (BIOL/PHSC, 4000/5000) n/a

Title change requested for crosslisted course(s)? n/a

Note: If need to change title on classes already graded, see procedures Title Changes, after course graded. n/a

*Checked in
Catalog
11/24/15
AS*

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: _____

ART

Course Number: _____

3232

Official Catalog Title: _____

Production Techniques

Change title to: **Production Design**

Remove: **Introductory** (from the course description)

Attached assessment

This change does not affect other departments

Arkansas Tech University
Cosmetic Course Change – ART 3232
Assessment Form

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable.**
- b. Explain the rationale for the cosmetic course change. **Course title is just outdated and does not reflect content of current course. Production Techniques implies a technical course and this course is about design for commercial printing. Production Design is a more current title and one that will help students in the job market. This course is not an introductory course and the word "introductory" needs to be removed from the course description.**

Change Title Checklist and crse description

Date: 12/8/2014

Course: ART 3232

Correct/Completed: New Title

SCACRSE

Subject ✓

Number ✓

Effective Term 201540 ✓

New Title ✓

SCASYLB

New Long Title ✓

SCADETL

Course Text ✓

Appearance in online catalog checked _____

To consider:

Crosslisted (BIOL/PHSC, 4000/5000) n/a

Title change requested for crosslisted course(s)? n/a

Note: If need to change title on classes already graded, see procedures Title Changes, after course graded. n/a

SCADETL course description ✓
course text about use description ✓

Checked
catalog ✓
12/15
AS

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: _____

ART

Course Number: _____

3253

Official Catalog Title: _____

Computer Illustration

Change title to: Digital Illustration

Attached assessment

This change does not affect other departments

Arkansas Tech University
Cosmetic Course Change – ART 3253
Assessment Form

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable.**
- b. Explain the rationale for the cosmetic course change. **Course title is just outdated. Computer Illustration for Graphic Design is the same as Digital Illustration but Digital Illustration is a more current title and one that will help students in the job market.**

Change Title Checklist

Date: 12/8/2014

Course: ART 3253

Correct/Completed: New Title

SCACRSE

Subject ✓

Number ✓

Effective Term 201540 ✓

New Title ✓

SCASYLB

New Long Title ✓

SCADETL

Course Text ✓

Appearance in online catalog checked _____

To consider:

Crosslisted (BIOL/PHSC, 4000/5000) n/a

Title change requested for crosslisted course(s)? n/a

Note: If need to change title on classes already graded, see procedures Title Changes, after course graded. n/a

Checked
Catalog
12/1/2015

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: ART

Course Number: 3503

Official Catalog Title: Painting Studio I

Describe the change you want to make:

Change prerequisites from ART 3403 and Sophomore Review to:

ART 3403 or ART 3533 and Sophomore Review.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php. N/A

Arkansas Tech University

Cosmetic Course Change

ART 3503

Assessment Form

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable.**
- b. Explain the rationale for the cosmetic course change. **The course description for ART 3503 already states, "a continued study in the opaque or transparent painting techniques." ART 3533 is the course in the transparent painting techniques. Adding or ART 3533 to the ART 3503 prerequisites would be more consistent with the course description and provide students with additional study in these techniques.**

Prerequisite Checklist

Date: 12/8/2014

Course ART 3503

Correct/Completed:

Subject ✓

Number ✓

Effective Term 201540

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCAETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCAETL, Co-requisites and Equivalentents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: ART

Course Number: 4103

Official Catalog Title:

Art History, Modern, 1789-1945

Change prerequisite to "ART 2103, ART 2113, and Sophomore Review"

Assessment attached

Does not affect other departments

Arkansas Tech University

Cosmetic Course Change

Assessment Form

- ART 103

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable.**

b. Explain the rationale for the cosmetic course change. **We want more consistency with our pre-requisites for upper-division art history courses. We are amending the prerequisites so that all students will need to take both Art History I (ART 2103) and Art History II (ART 2113) before they can take any upper-division art history courses. This is so that they can be well acquainted with the analytical methods and vocabulary of art history before they get to the upper-division level. We are also requiring our art majors to pass their sophomore review before they take any upper-division art history courses. This is to develop consistency among upper-division courses in our department (students already have to pass sophomore review in order to take any upper-division studio courses), and because sophomore review tests their knowledge of art-related vocabulary and basic design concepts that are essential for an upper-division art history course.**

Prerequisite Checklist

Date: 12/8/2014

Course ART 4103

Correct/Completed:

Subject ✓

Number ✓

Effective Term 201540 ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ AS 11/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: ART

Course Number: 4113

Official Catalog Title:

Art History, Art After 1945

Change prerequisite to "ART 2103, ART 2113, and Sophomore Review"

Assessment attached

Does not affect other departments

Arkansas Tech University

Cosmetic Course Change

ART 4113

Assessment Form

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable.**

b. Explain the rationale for the cosmetic course change. **We want more consistency with our pre-requisites for upper-division art history courses. We are amending the prerequisites so that all students will need to take both Art History I (ART 2103) and Art History II (ART 2113) before they can take any upper-division art history courses. This is so that they can be well acquainted with the analytical methods and vocabulary of art history before they get to the upper-division level. We are also requiring our art majors to pass their sophomore review before they take any upper-division art history courses. This is to develop consistency among upper-division courses in our department (students already have to pass sophomore review in order to take any upper-division studio courses), and because sophomore review tests their knowledge of art-related vocabulary and basic design concepts that are essential for an upper-division art history course.**

Prerequisite Checklist

Date: 12/8/2014

Course ART 413

Correct/Completed:

Subject ✓

Number ✓

Effective Term 201540 ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCAETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCAETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/11/2015

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: _____

ART

Course Number: _____

4233

Official Catalog Title: _____

Techniques for Illustration

Change title to: Illustration Studio

Attached assessment

This change does not affect other departments

Arkansas Tech University

Cosmetic Course Change *ART 4233*

Assessment Form

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. – **not applicable**
- b. Explain the rationale for the cosmetic course change.
The purpose of this change is to clear up confusion about the course content. Students have consistently commented to the instructor in person and on the evaluations that they thought the course would be teaching them techniques. It is an Upper Division Studio course in Illustration which is one option for Graphic Design students to fulfill a drawing requirement and the other is Drawing Studio I, which is the rationale behind calling it Illustration Studio.

Change Title Checklist

Date: 12/8/2014

Course: ART 4233

Correct/Completed: New Title

SCACRSE

Subject ✓

Number ✓

Effective Term 201540V

New Title ✓

SCASYLB

New Long Title ✓

SCADETL

Course Text ✓

Appearance in online catalog checked _____

To consider:

Crosslisted (BIOL/PHSC, 4000/5000) n/a

Title change requested for crosslisted course(s)? n/a

Note: If need to change title on classes already graded, see procedures Title Changes, after course graded. n/a

Checked
Schedule
1/30/15
AS

REQUEST FOR COSMETIC COURSE CHANGES	
--	--

Course Subject: ART	Course Number: 4723
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Official Catalog Title: Art History Seminar	
--	--

Change prerequisite to "ART 2103, ART 2113, and Sophomore Review"	
---	--

Attached assessment	
---------------------	--

Does not affect other departments	
-----------------------------------	--

Arkansas Tech University

Cosmetic Course Change

ART 4723

Assessment Form

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable.**

b. Explain the rationale for the cosmetic course change. **We want more consistency with our pre-requisites for upper-division art history courses. We are amending the prerequisites so that all students will need to take both Art History I (ART 2103) and Art History II (ART 2113) before they can take any upper-division art history courses. This is so that they can be well acquainted with the analytical methods and vocabulary of art history before they get to the upper-division level. We are also requiring our art majors to pass their sophomore review before they take any upper-division art history courses. This is to develop consistency among upper-division courses in our department (students already have to pass sophomore review in order to take any upper-division studio courses), and because sophomore review tests their knowledge of art-related vocabulary and basic design concepts that are essential for an upper-division art history course.**

Prerequisite Checklist

Date: 12/8/2014

Course ART 4723

Correct/Completed:

Subject ✓

Number ✓

Effective Term 2015AD ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalent n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ AP-1/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)
PSY / SOC

Course Number: (e.g., 1003)
3013

Official Catalog Title:
Psychosocial Aspects of Death and Dying

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Remove the exclusive clause in the catalog description that states: "This course cannot be taken for credit after completion of PSY 4003." In the 2000-2001 catalog, this course was listed as PSY 4003 "The Psychology of Death and Dying". In 2001-2002, the course was changed to its current numbering/name and the condition of not receiving credit after taking PSY 4003 was added to the catalog entry. In 2010-2011, a course was added that is required for all majors, PSY 4003, Advanced Research Methods and Lab for Psychology. Keeping this clause in the catalog course description effects students in an unintended manner.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PSY / SOC 3013

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

N/A

b. Explain the rationale for the cosmetic course change.

Remove the exclusive clause in the catalog description that states: "This course cannot be taken for credit after completion of PSY 4003." In the 2000-2001 catalog, this course was listed as PSY 4003 "The Psychology of Death and Dying". In 2001-2002, the course was changed to its current numbering/name and the condition of receiving credit after taking PSY 4003 was added to the catalog entry. In 2010-2011, a course was added that is required for all majors, PSY 4003, Advanced Research Methods and Lab for Psychology. Keeping this clause in the catalog description effects students in an unintended manner.

Course Description Checklist

Date: 12/8/2014

Course: PSY/SOC 3013

SCADETL:

Subject ✓

Number ✓

Effective Term 201540 ✓

New Course Description (new format) including how often offered if unusual ✓

Course Description content: prerequisite, co-requisite, fees, or repeatable different from proposal? ~~No~~ Yes

Comment: _____

New lab fee? Board of Trustee's decision: Fee approved n/a Fee denied n/a

If approved, add note '*Fee effective Fall 20XX'. E.g., Lecture 3 hours, laboratory 3 hours. \$20 laboratory fee*
*Fee effective Fall 2013

Fee approved note added: n/a

Fee denied, removed from Course Descriptions: n/a

Course Text ✓

Appearance in online catalog checked ✓ AS 11/30/15

To consider:

SCADETL, Equivalent Course (Crosslisted)

Should course description of cross-listed class be changed? ✓ yes

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: ENGL

Course Number: 3043

Official Catalog Title: Literary Editing and Publishing

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the prerequisite statement to:

ENGL 2043

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

**Arkansas Tech University
Cosmetic Course Change
ENGL 3043
Assessment Form**

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable not applicable
- b. Explain the rationale for the cosmetic course change.
Experience over the past two years has shown that students with no experience in creative writing courses do not do well in ENGL 3043.

Prerequisite Checklist

Date: 12/8/2014

Course ENGL 3043

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct n/a

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCAETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCAETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/13/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: SPAN

Course Number: 3143

Official Catalog Title: Study Abroad

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the prerequisite statement to:

Completion of SPAN 2023 or equivalent and permission of the World Languages Study Abroad Supervisor.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

**Arkansas Tech University
Cosmetic Course Change
SPAN 3143
Assessment Form**

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable not applicable

b. Explain the rationale for the cosmetic course change.
This change simplifies the prerequisite statement.

Prerequisite Checklist

Date: 12/8/2014

Course SPAN 3143

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct n/a

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCAETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCAETL, Co-requisites and Equivalentents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/13/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: SPAN

Course Number: 3213

Official Catalog Title: Advanced Grammar and Usage

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prerequisite to

SPAN 2023

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

**Arkansas Tech University
Cosmetic Course Change
SPAN 3213
Assessment Form**

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable not applicable

b. Explain the rationale for the cosmetic course change.

Assessment shows uneven that our advanced students have uneven skills with grammar. We feel students would benefit from this instruction earlier in their undergraduate study.

Prerequisite Checklist

Date: 12/8/2014

Course SPAN 3123

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalent n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/20/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

SPAN

Course Number: (e.g., 1003)

4003

Official Catalog Title:

Oral Communicaton

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Remove the \$134 interview fee and modify the course description as follows:

Prerequisite: SPAN 3013 or permission of instructor.

This course is designed to strengthen students' oral communication skills. ~~by enabling them to converse easily with native speakers on everyday topics in preparation for the oral proficiency interview (OPI).~~

~~\$134 interview fee.~~

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

To be processed
in 201570

After
approval from BOT
in May

Arkansas Tech University

Cosmetic Course Change

SPAN 4003

Assessment Form

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.
- b. Explain the rationale for the cosmetic course change. The accompanying Program Changes for the B.A. in Spanish eliminate SPAN 4003 as a prescribed requirement, while retaining it as an elective choice. It will continue to be a prescribed requirement for Spanish education majors. We will continue to require Spanish education majors to complete the OPI, as this helps with our ACTFL/NCATE accreditation; however, the majority of students currently taking SPAN 4003 are not preparing to teach. Moreover, some of the majors who are currently required to take SPAN 4003 are heritage speakers with advanced oral skills for whom this course. The \$134 OPI fee is currently charged to all students who enroll in this course. This proposal asks to remove that fee from the course. We will continue to require Spanish Education majors to sign up for the OPI and encourage our students to do the same. Student who take the OPI will pay the fee directly to the testing agency.

Course Description Checklist

Date: 12/8/2014

Course: _____

SCADETL:

Subject _____

Number _____

Effective Term _____

New Course Description (new format) including how often offered if unusual _____

Course Description content: prerequisite, co-requisite, fees, or repeatable different from proposal? *No Yes*

Comment: _____

New lab fee? Board of Trustee's decision: Fee approved _____ Fee denied _____

If approved, add note '*Fee effective Fall 20XX'. E.g., Lecture 3 hours, laboratory 3 hours. \$20 laboratory fee*
*Fee effective Fall 2013

Fee approved note added: _____

Fee denied, removed from Course Descriptions: _____

Course Text _____

Appearance in online catalog checked _____

To consider:

SCADETL, Equivalent Course (Crosslisted)

Should course description of cross-listed class be changed? _____

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: SPAN

Course Number: 4023

Official Catalog Title: Introduction to Spanish Linguistics

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prerequisite to

SPAN 3003 and 3213.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

**Arkansas Tech University
Cosmetic Course Change
SPAN 4023
Assessment Form**

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable not applicable
- b. Explain the rationale for the cosmetic course change.
SPAN 3023 is no longer required on Spanish majors.

Prerequisite Checklist

Date: 12/8/2014

Course SPAN 4023

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ AS 1/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: SPAN

Course Number: 4203

Official Catalog Title: Short Story

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prerequisite to

SPAN 3003.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

**Arkansas Tech University
Cosmetic Course Change
SPAN 4203
Assessment Form**

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable not applicable

b. Explain the rationale for the cosmetic course change.

Experience shows that students can be successful in this course after completing SPAN 3003

Prerequisite Checklist

Date: 12/8/2014

Course SPAN 4203

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct n/a

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/13/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: SPAN

Course Number: 4213

Official Catalog Title: Spanish Literature

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prerequisite to

SPAN 3013.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

**Arkansas Tech University
Cosmetic Course Change
SPAN 4213
Assessment Form**

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable not applicable
- b. Explain the rationale for the cosmetic course change.
SPAN 4203 is no longer required of Spanish majors.

Prerequisite Checklist

Date: 12/8/2014

Course SPAN 4213

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct n/a

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCAETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCAETL, Co-requisites and Equivalentents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: SPAN

Course Number: 4223

Official Catalog Title: Spanish-American Literature

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prerequisite to

SPAN 3013.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

**Arkansas Tech University
Cosmetic Course Change
SPAN 4223
Assessment Form**

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable not applicable
- b. Explain the rationale for the cosmetic course change.
SPAN 4203 is no longer required of Spanish majors.

Prerequisite Checklist

Date: 12/8/2014

Course SPAN 4223

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct

"and/or" correct n/a

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/12/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: SPAN

Course Number: 4283

Official Catalog Title: Seminar in Spanish

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change prerequisite to

SPAN 3003.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

**Arkansas Tech University
Cosmetic Course Change
SPAN 4283
Assessment Form**

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable not applicable
- b. Explain the rationale for the cosmetic course change.
Experience has shown that student can be successful in elective courses of this sort after completing SPAN 3003

Prerequisite Checklist

Date: 12/8/2014

Course SPAN 4283

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct n/a

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 1/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: TESL

Course Number: 6003

Official Catalog Title: Linguistics for ESL Teachers

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

delete prerequisite

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

**Arkansas Tech University
Cosmetic Course Change
TESL 6003
Assessment Form**

Our Mission

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Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable not applicable

b. Explain the rationale for the cosmetic course change.

The current prerequisite is a holdover from when this course was offered only to practicing teachers who had already completed 12 hours of credit in the ESL Academy and were enrolled in the M.A. in TESOL. For several years the M.A. in TESOL has been open to non-teachers and this course has been available to any student who has been admitted to the M.A. in TESOL or the M.A. in English with TESL option.

Prerequisite Checklist

Date: 12/8/2014

Course TESL 6003

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct n/a

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct n/a

"and/or" correct n/a

Prerequisite Deleted ✓

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalentents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ AS 1/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: TESL

Course Number: 6013

Official Catalog Title: Modern Grammar and Usage

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Delete prerequisite

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

This change will not affect other departments or programs

**Arkansas Tech University
Cosmetic Course Change
TESL 6013
Assessment Form**

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable not applicable

b. Explain the rationale for the cosmetic course change.

The current prerequisite is a holdover from when this course was offered only to practicing teachers who had already completed 12 hours of credit in the ESL Academy and were enrolled in the M.A. in TESOL. For several years the M.A. in TESOL has been open to non-teachers and this course has been available to any student who has been admitted to the M.A. in TESOL or the M.A. in English with TESL option.

Prerequisite Checklist

Date: 12/8/2014

Course TESL 0013

Correct/Completed:

Subject

Number

Effective Term

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct n/a

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct n/a

"and/or" correct n/a

Prerequisite Deleted

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCAETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCAETL, Co-requisites and Equivalents n/a

Course Description

Course Text

Appearance in online catalog checked 1/20/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: TESL

Course Number: 6023

Official Catalog Title: Oral and Written Communication

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Delete prerequisite

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

This change will not affect other departments or programs

**Arkansas Tech University
Cosmetic Course Change
TESL 6023
Assessment Form**

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable not applicable

b. Explain the rationale for the cosmetic course change.

The current prerequisite is a holdover from when this course was offered only to practicing teachers who had already completed 12 hours of credit in the ESL Academy and were enrolled in the M.A. in TESOL. For several years the M.A. in TESOL has been open to non-teachers and this course has been available to any student who has been admitted to the M.A. in TESOL or the M.A. in English with TESL option.

Prerequisite Checklist

Date: 12/8/2014

Course TESL 6023

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct n/a

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct n/a

"and/or" correct n/a

Prerequisite Deleted ✓

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: TESL

Course Number: 6033

Official Catalog Title: Oral and Written Communication

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Delete prerequisite

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

This change will not affect other departments or programs

**Arkansas Tech University
Cosmetic Course Change
TESL 6033
Assessment Form**

Our Mission

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Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable not applicable

b. Explain the rationale for the cosmetic course change.

The current prerequisite is a holdover from when this course was offered only to practicing teachers who had already completed 12 hours of credit in the ESL Academy and were enrolled in the M.A. in TESOL. For several years the M.A. in TESOL has been open to non-teachers and this course has been available to any student who has been admitted to the M.A. in TESOL or the M.A. in English with TESL option.

Prerequisite Checklist

Date: 12/8/2014

Course TESL 10033

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct n/a

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct n/a

"and/or" correct n/a

Prerequisite Deleted ✓

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCAETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCAETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: TESL

Course Number: 6053

Official Catalog Title: TESOL Assessment Strategies

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Delete prerequisite

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

This change will not affect other departments or programs

**Arkansas Tech University
Cosmetic Course Change
TESL 6053
Assessment Form**

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable not applicable

b. Explain the rationale for the cosmetic course change.

The current prerequisite is a holdover from when this course was offered only to practicing teachers who had already completed 12 hours of credit in the ESL Academy and were enrolled in the M.A. in TESOL. For several years the M.A. in TESOL has been open to non-teachers and this course has been available to any student who has been admitted to the M.A. in TESOL or the M.A. in English with TESL option.

Prerequisite Checklist

Date: 12/8/2014

Course TESL 6053

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct n/a

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct n/a

"and/or" correct n/a

Prerequisite Deleted ✓

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCAETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCAETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ AB 1/20/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: TESL

Course Number: 6063

Official Catalog Title: Instructional Strategies in Content Areas

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Delete prerequisite

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

This change will not affect other departments or programs

**Arkansas Tech University
Cosmetic Course Change
TESL 6063
Assessment Form**

Our Mission

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Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable not applicable

b. Explain the rationale for the cosmetic course change.

The current prerequisite is a holdover from when this course was offered only to practicing teachers who had already completed 12 hours of credit in the ESL Academy and were enrolled in the M.A. in TESOL. For several years the M.A. in TESOL has been open to non-teachers and this course has been available to any student who has been admitted to the M.A. in TESOL or the M.A. in English with TESL option.

Prerequisite Checklist

Date: 12/8/2014

Course TESL 6063

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct n/a

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct n/a

"and/or" correct n/a

Prerequisite Deleted ✓

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/11/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: TESL

Course Number: 6143

Official Catalog Title: Reading for English language Learners

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Delete prerequisite

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

This change will not affect other departments or programs

**Arkansas Tech University
Cosmetic Course Change
TESL 6143
Assessment Form**

Our Mission

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Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable not applicable

b. Explain the rationale for the cosmetic course change.

The current prerequisite is a holdover from when this course was offered only to practicing teachers who had already completed 12 hours of credit in the ESL Academy and were enrolled in the M.A. in TESOL. For several years the M.A. in TESOL has been open to non-teachers and this course has been available to any student who has been admitted to the M.A. in TESOL or the M.A. in English with TESL option.

Prerequisite Checklist

Date: 12/8/2014

Course TESL 6143

Correct/Completed:

Subject ✓
Number ✓
Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct n/a

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct n/a

"and/or" correct n/a

Prerequisite Deleted ✓

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/11/2015

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)
HIST

1503

Official Catalog Title:
World Civilization I

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the name of the course from World Civilization I to World History to 1500.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

HIST 1503

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

NOT APPLICABLE

- b. Explain the rationale for the cosmetic course change.

Two reasons.

Introductory world-history courses across the nation are typically named "World History" not "World Civilization." The use of 'civilization' dates back to 1996, when ATU changed its "Western Civilization" courses to "World Civilization." Today, the use of the name "World History" is the norm.

The present names of the two courses, World Civilization I and World Civilization II, suggest that course 'one' should be taken before course 'two'. At present the course names hint that there is a prerequisite or a mandated order in which the courses must be taken. There are no prerequisites regarding the sequencing of these courses. The purpose of the name change is to remove the false impression that there is a prerequisite or mandatory order for these lower division courses. The new course will be titled World History to 1500.

Change Title Checklist

Date: 12/8/2014

Course: HIST 1503

Correct/Completed: New Title

SCACRSE

Subject ✓

Number ✓

Effective Term ✓

New Title ✓

SCASYLB

New Long Title ✓

SCADETL

Course Text ✓

Appearance in online catalog checked ✓

To consider:

Crosslisted (BIOL/PHSC, 4000/5000) n/a

Title change requested for crosslisted course(s)? n/a

Note: If need to change title on classes already graded, see procedures Title Changes, after course graded.

MS 1/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)
HIST

1513

Official Catalog Title:
World Civilization II

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the name of the course from World Civilization II to World History since 1500.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

Our Mission

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

NOT APPLICABLE

- b. Explain the rationale for the cosmetic course change.

Two reasons.

Introductory world-history courses across the nation are typically named "World History" not "World Civilization." The use of 'civilization' dates back to 1996, when ATU changed its "Western Civilization" courses to "World Civilization." Today, the use of the name "World History" is the norm.

The present names of the two courses, World Civilization I and World Civilization II, suggest that course 'one' should be taken before course 'two'. At present the course names hint that there is a prerequisite or a mandated order in which the courses must be taken. Enrollment for HIST 1513 lags well behind enrollment for HIST 1503 and discussions with students indicates that some of them do assume that the courses ought to be taken in a prescribed sequence. That is false. There are no prerequisites regarding the sequencing of these courses. The purpose of the name change is to remove the false impression that there is a prerequisite or mandatory order for these lower division courses. The new course will be titled World History since 1500.

Change Title Checklist

Date: 12/8/2014

Course: HIST 1513

Correct/Completed: New Title

SCACRSE

Subject ✓
Number ✓
Effective Term ✓
New Title ✓

SCASYLB

New Long Title ✓

SCADETL

Course Text ✓
Appearance in online catalog checked ✓

To consider:

Crosslisted (BIOL/PHSC, 4000/5000) na

Title change requested for crosslisted course(s)? na

Note: If need to change title on classes already graded, see procedures Title Changes, after course graded.

12/13/14

REQUEST FOR COSMETIC CHANGES

Course Subject:
HIST

Course Number:
1543

Official Title:
Honors World Civilization I

Request:
Change the name of the course from Honors World Civilization I to Honors World History to 1500.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

HIST 1543

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

NOT APPLICABLE

- b. Explain the rationale for the cosmetic course change.

Two reasons.

Introductory world-history courses across the nation are typically named "World History" not "World Civilization." The use of 'civilization' dates back to 1996, when ATU changed its "Western Civilization" courses to "World Civilization." Today, the use of the name "World History" is the norm.

The present names of the two courses, World Civilization I and World Civilization II, suggest that course 'one' should be taken before course 'two'. At present the course names hint that there is a prerequisite or a mandated order in which the courses must be taken. There are no prerequisites regarding the sequencing of these courses. The purpose of the name change is to remove the false impression that there is a prerequisite or mandatory order for these lower division courses. The new course will be titled World History to 1500.

Change Title Checklist

Date: 12/8/2014

Course: HIST 1543

Correct/Completed: New Title

SCACRSE

Subject ✓
Number ✓
Effective Term ✓
New Title ✓

SCASYLB

New Long Title ✓

SCADETL

Course Text ✓
Appearance in online catalog checked ✓

To consider:

Crosslisted (BIOL/PHSC, 4000/5000) n/a

Title change requested for crosslisted course(s)? n/a

Note: If need to change title on classes already graded, see procedures Title Changes, after course graded.

11/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)
HIST

2003

Official Catalog Title:
United States History I

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the name of the course from United States History I to United States History to 1877.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

HIST 2003

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

NOT APPLICABLE

b. Explain the rationale for the cosmetic course change.

The present names of the two courses, U.S. History I and U.S. History II, suggest that course 'one' should be taken before course 'two'. At present the course names hint that there is a prerequisite or a mandated order in which the courses must be taken. There are no prerequisites for course 'two' and there is no mandated order. The purpose of the name change is to remove the false impression that there is a prerequisite or mandatory order for the lower division history courses. The new name for the course will be United States History to 1877.

Change Title Checklist

Date: 12/8/2014

Course: HIST 2003

Correct/Completed: New Title

SCACRSE

Subject ✓
Number ✓
Effective Term ✓
New Title ✓

SCASYLB

New Long Title ✓

SCADETL

Course Text ✓
Appearance in online catalog checked ✓

To consider:

Crosslisted (BIOL/PHSC, 4000/5000) n/a

Title change requested for crosslisted course(s)? n/a

Note: If need to change title on classes already graded, see procedures Title Changes, after course graded.

AS 11/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)
HIST

2013

Official Catalog Title:
United States History II

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)
Change the name of the course from United States History II to United States History since 1877.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

HIST 2013

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

NOT APPLICABLE

- b. Explain the rationale for the cosmetic course change.

The present names of the two courses, U.S. History I and U.S. History II, suggest that course 'two' may only be taken after the completion of course 'one'. At present the course names hint that there is a prerequisite or a mandated order in which the courses must be taken. There are no prerequisites for course 'two' and there is no mandated order. The purpose of the name change is to remove the false impression that there is a prerequisite or mandatory order for the lower division history courses. The new name for the course will be United States History since 1877.

Change Title Checklist

Date: 12/8/2014

Course: HIST 2013

Correct/Completed: New Title

SCACRSE

Subject ✓
Number ✓
Effective Term ✓
New Title ✓

SCASYLB

New Long Title ✓

SCADETL

Course Text ✓
Appearance in online catalog checked ✓

To consider:

Crosslisted (BIOL/PHSC, 4000/5000) n/a

Title change requested for crosslisted course(s)? n/a

Note: If need to change title on classes already graded, see procedures Title Changes, after course graded.

RS 1/20/15

REQUEST FOR COSMETIC CHANGES

Course Subject:
HIST

Course Number:
2043

Official Title:
Honors U. S. History I

Request:
Change the name of the course from Honors U. S. History I to Honors United States History to 1877.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

HIST 2043

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

NOT APPLICABLE

b. Explain the rationale for the cosmetic course change.

The present names of the two courses, U.S. History I and U.S. History II, suggest that course 'one' should be taken before course 'two'. At present the course names hint that there is a prerequisite or a mandated order in which the courses must be taken. There are no prerequisites for course 'two' and there is no mandated order. The purpose of the name change is to remove the false impression that there is a prerequisite or mandatory order for the lower division history courses. The new name for the course will be United States History to 1877.

Change Title Checklist

Date: 12/8/2014

Course: HIST 2043

Correct/Completed: New Title

SCACRSE

Subject ✓
Number ✓
Effective Term ✓
New Title ✓

SCASYLB

New Long Title ✓

SCADETL

Course Text ✓
Appearance in online catalog checked ✓

To consider:

Crosslisted (BIOL/PHSC, 4000/5000) na

Title change requested for crosslisted course(s)? na

Note: If need to change title on classes already graded, see procedures Title Changes, after course graded.

1/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)
ACCT

Course Number: (e.g., 1003)
3023

Official Catalog Title:
Accounting Information Systems

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Add BDA 2003 as a substitute for MGMT 2013 so that the sentence on prerequisites reads as follows: "Prerequisites: MGMT 2013 OR BDA 2003 and ACCT 3003."

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University
Cosmetic Course Change
Assessment Form

Our Mission

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable
- b. Explain the rationale for the cosmetic course change. MGMT 2013, a prerequisite listed for ACCT 3023, has been removed from the course offerings and replaced with BDA 2003. We are adding BDA 2003 as a prerequisite to ACCT 3023 to accept in addition to MGMT 2013. Eventually, we will remove MGMT 2013 entirely from the prerequisite listing for ACCT 3023.

Prerequisite Checklist

Date: 12/8/2014

Course ACCT 3023

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added ✓
Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted n/a

Test Scores Added
If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted
If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalentents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)
MGMT

Course Number: (e.g., 1003)
4013

Official Catalog Title:
Management Information Systems

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Add BDA 2003 as a substitute for MGMT 2013 so that the sentence on prerequisites reads as follows: "Prerequisites: BUAD 2003, BUAD 2053, MGMT 2013 OR BDA 2003, MGMT 3003, and MGMT 3043."

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University
Cosmetic Course Change
Assessment Form

Our Mission

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable
- b. Explain the rationale for the cosmetic course change. MGMT 2013, a prerequisite listed for MGMT 4013, has been removed from the course offerings and replaced with BDA 2003. We are adding BDA 2003 as a prerequisite to MGMT 4013 to accept in addition to MGMT 2013. Eventually, we will remove MGMT 2013 entirely from the prerequisite listing for MGMT 4013.

Prerequisite Checklist

Date: 12/8/2014

Course MGMT 4013

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added ✓
Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCAETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCAETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 11/30/15
AS

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject:
BLAW

Course Number:
5073

Official Title:
SPECIAL TOPICS IN LAW

Request:

Change the course number to BLAW 6093

Please provide a justification as to why this change is cosmetic.

All that is requested is a number change. No change will be made to the content or prerequisites for this course.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

This will allow the course number to conform with the other special topics courses in the MSBA program.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

SCACRSE:

BA
ACCT
520201 CIP
RF 999
GR
S
LEC

SCADETL:

TG
3
Prereq: BLAW6003
C Y

RECEIVED

30 2014

Registrar's Office

Course Addition Checklist

Course: BLAW 6093

Date: January 30, 2015

Correct/Completed:

SCACRSE: Subject ✓
Number ✓
Effective Term ✓
Title ✓ (Title in ALL UPPER CASE)
(SCASYLB) ⇒ Long Title ✓ (Title in Upper and Lower Case)
School ✓
Department ✓
Status ✓
Approved ✓ (Wyatt Watson, will enter CIP Codes – can add CIP Code if changing number only)
Credit Hours ✓
Repeatable ✓
Level (UG or GR) ✓
Grading ✓
Mode of Instruction ✓
SCAPREQ: Prerequisites ✓
SCADETL: Co-requisites ✓ n/a
Equivalent Course or Cross-listed Course ✓
Note: If changing course number: Enter old course number as Equivalent Course, if appropriate*. (This allows CAPP to use new number in place of old number and allows repeat program to work)
Tuition (TU or TG) ✓
Other Degree Attributes (applicable if changing course number-check w/Brandi) n/a
Supplemental Data/Element 1 (Undergrad lower, etc.) ✓
Supplemental Data/Element 2 - ACTS (applicable if changing course number?-check w/Tammy) n/a
Course Description (new format) including how often offered if unusual ✓
(Do not include fee information in course description, until approved by Board of Trustees)
Course Text ✓

***If changing course number:** Add new course number as Equivalent Course, to old number, if appropriate.

- Don't forget to check appearance in online catalog.

SCARRES: If the new course is a graduate level course it will need a level restriction to prohibit UG students from registering in the course.

Level Restriction ✓

AS 1/30/15

Change Course Number Checklist

Old Course Number: BLAW 5073 Date: 12/8/14

New Course Number: BLAW 4093

Correct/Completed:

End Old Course Number

SCACRSE

Subject
Number
Title
Correct End Term
Inactive

SCADETL

*Add New Course as Equivalent (see below)
Course Text

Changing Course Number: SCACRSE - Information under Old Course Number to Consider

CIP ↓ 52001 (if number change only or if minor changes and CIP code still applicable)

Repeatable ↓ yes

Grading ↓ S

Mode of Instruction ↓ LEC

Prerequisites ↓ BLAW 4003

Co-requisites N/A

Cross-listed (exp. BIOL/PHSC)
Request to change cross-listed number or delete cross-list? N/A

Equivalent Course (previous course which meets same requirements in CAPP as course listed above).
**Should these be attached to new number?

Fee (included if no change in fee) N/A

Degree Attributes

Supplemental Data (Element 2 - ACTS) Just element 1

Course Description (information to be considered for new course; co-requisite, prerequisites, fee, etc. is information included in new course description? Were they changed in proposal?)

Add New Course Number

Use Course Addition Checklist to verify new course entered correctly.

If appropriate, Add New Course Number as Equivalent Course to Old Course Number and Old Course Number as Equivalent to New Course Number**.** This will allow CAPP to work properly (course taken under new number will meet requirement as old number) and will allow repeat program to work. *Do NOT make equivalent if course credit hours are different** (12/2013). ****Change in course description and/or title, still same course? If two classes are becoming one or one class being two, check with Brandi and Tammy.**

AS
1/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject:
MGMT

Course Number:
5083

Official Title:
BUSINESS POLICY

Request:

Change the course number to MGMT 6083

Please provide a justification as to why this change is cosmetic.

All that is requested is a number change. No change will be made to the content or prerequisites for this course. *Remove cross listing with MGMT 4083.*

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

Our accreditation team has requested that we have a stand-alone capstone course instead of a cross-listed course.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

SCADSE:

BA
MM
520201 CIP
not RP
GR
S
LEC

SCADETL:

TG
3

RECEIVED
JUN 30 2014
Registrar's Office

REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title:

Master of Science in Business Administration

Request:

Substitute MGMT 6083 for MGMT 5083 as a required course in the program.

Please provide a justification as to why this change is cosmetic.

This is merely a course numbering change, not a content change.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

The accreditation team for our program has requested that the capstone course for the MSBA be a 6000-level course, not a cross-listed 5000-level course. Because we have requested that MGMT 5083 be re-numbered to MGMT 6083, the program required course listing also needs to be changed.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

1st Semester (Fall term) – 9 hours	2nd Semester (Spring term) – 12 hours
ACCT 6003: Principles of Business Accounting ECON 6003: Survey of Economics MGMT 6003: Survey of Management and Organizational Behavior	BLAW 6003: Business Law & Ethics FIN 6003: Financial Decision Making MKT 6003: Marketing Strategy and Research MGMT 5203: Project Management
Third Semester (Fall term) – 9 hours	
MGMT 6083: Business Policy 5000-Level Elective (3 hours) 5000-Level Elective (3 hours)	

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JUN 30 2014

Registrar's Office

Change Course Number Checklist

Date: 12/8/14

Old Course Number: MBMT 5083

New Course Number: MBMT 6083

Correct/Completed:

End Old Course Number

SCACRSE

Subject ✓
Number ✓
Title ✓
Correct End Term ✓
Inactive ✓

SCADETL

*Add New Course as Equivalent (see below) ✓
Course Text ✓

Changing Course Number: SCACRSE - Information under Old Course Number to Consider

CIP 52021 ✓ (if number change only or if minor changes and CIP code still applicable)

Repeatable n/a ✓

Grading S ✓

Mode of Instruction LEC ✓

Prerequisites n/a

Co-requisites n/a

Cross-listed (exp. BIOL/PHSC)

Request to change cross-listed number or delete cross-list? ✓ (proposal asks for cross-listing removed)

Equivalent Course (previous course which meets same requirements in CAPP as course listed above).

**Should these be attached to new number? ✓

Fee (included if no change in fee) n/a

Degree Attributes ✓ TB

Supplemental Data (Element 2 - ACTS) n/a

Course Description (information to be considered for new course; co-requisite, prerequisites, fee, etc. is information included in new course description? Were they changed in proposal?) ✓

Add New Course Number

Use Course Addition Checklist to verify new course entered correctly.

If appropriate, Add New Course Number as Equivalent Course to Old Course Number and Old Course Number as Equivalent to New Course Number**.** This will allow CAPP to work properly (course taken under new number will meet requirement as old number) and will allow repeat program to work. *Do NOT make equivalent if course credit hours are different** (12/2013). ****Change in course description and/or title, still same course? If two classes are becoming one or one class being two, check with Brandi and Tammy.**

Course Addition Checklist

Course: MGMT 6083

Date: January 30, 2015

Correct/Completed:

SCACRSE: Subject ✓
Number ✓
Effective Term ✓
Title ✓ (Title in ALL UPPER CASE)
(SCASYLB) ⇒ Long Title ✓ (Title in Upper and Lower Case)
School ✓
Department ✓
Status ✓
Approved ✓ (Wyatt Watson, will enter CIP Codes – can add CIP Code if changing number only)
Credit Hours ✓
Repeatable n/a
Level (UG or GR) ✓
Grading ✓
Mode of Instruction ✓
SCAPREQ: Prerequisites n/a
SCADETL: Co-requisites n/a
Equivalent Course or Cross-listed Course ✓
Note: If changing course number: Enter old course number as Equivalent Course, if appropriate*. (This allows CAPP to use new number in place of old number and allows repeat program to work)
Tuition (TU or TG) ✓
Other Degree Attributes (applicable if changing course number-check w/Brandi) n/a
Supplemental Data/Element 1 (Undergrad lower, etc.) ✓
Supplemental Data/Element 2 - ACTS (applicable if changing course number?-check w/Tammy) n/a
Course Description (new format) including how often offered if unusual ✓
(Do not include fee information in course description, until approved by Board of Trustees)
Course Text ✓

***If changing course number:** Add new course number as Equivalent Course, to old number, if appropriate.
● Don't forget to check appearance in online catalog.

SCARRES: If the new course is a graduate level course it will need a level restriction to prohibit UG students from registering in the course.
Level Restriction ✓

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

CSP

Course Number: (e.g., 1003)

~~6203~~ 6013

Official Catalog Title:

American Higher Education in Transition

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the course number from 6013 to 6203

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

See attached.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

NA

SCORSE:

HIGHER ED IN TRANSITION

ED

CSP

A

A

130901 CIP

N/A RP

GR

S

LEC

SCADETL:

TG

3

Arkansas Tech University

Cosmetic Course Change

Assessment Form

CSP 6013

Our Mission

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. NA
- b. Explain the rationale for the cosmetic course change. The current number, 6013, is the first number in the sequence of classes for CSP. There have been several students, from other majors, that enrolled in the course thinking it was the introductory course in the CSP discipline. When the class was originally numbered the CSP curriculum required the course. The current curriculum, approved in the 2008-09 academic year, moved this course to an elective offering. Changing the course number to 6203 puts the course among the elective offerings numerically.

Change Course Number Checklist

Old Course Number: CSP 0013 Date: 12/8/14
New Course Number: CSP 0203

Correct/Completed:

End Old Course Number

SCACRSE

Subject ✓
Number ✓
Title ✓
Correct End Term ✓
Inactive ✓

SCADETL

*Add New Course as Equivalent (see below) _____
Course Text _____

Changing Course Number: SCACRSE - Information under Old Course Number to Consider

CIP ✓ (if number change only or if minor changes and CIP code still applicable)
Repeatable ✓
Grading ✓
Mode of Instruction ✓
Prerequisites n/a
Co-requisites n/a
Cross-listed (exp. BIOL/PHSC)
Request to change cross-listed number or delete cross-list? n/a
Equivalent Course (previous course which meets same requirements in CAPP as course listed above).
**Should these be attached to new number? ✓
Fee (included if no change in fee) n/a
Degree Attributes ✓
Supplemental Data (Element 2 - ACTS) n/a just 1 ✓
Course Description (information to be considered for new course; co-requisite, prerequisites, fee, etc. is information included in new course description? Were they changed in proposal?) ✓

Add New Course Number

Use Course Addition Checklist to verify new course entered correctly. (wrote on proposal)

If appropriate, Add New Course Number as Equivalent Course to Old Course Number and Old Course Number as Equivalent to New Course Number**.** This will allow CAPP to work properly (course taken under new number will meet requirement as old number) and will allow repeat program to work. *Do NOT make equivalent if course credit hours are different** (12/2013). ****Change in course description and/or title, still same course? If two classes are becoming one or one class being two, check with Brandi and Tammy.**

AS 1/30/15

Course Addition Checklist

Course: CSP 6203

Date: January 30, 2015

Correct/Completed:

SCACRSE:

Subject ✓

Number ✓

Effective Term ✓

Title ✓ (Title in ALL UPPER CASE)

(SCASYLB) ⇨ Long Title ✓ (Title in Upper and Lower Case)

School ✓

Department ✓

Status ✓

Approved ✓ (Wyatt Watson, will enter CIP Codes – can add CIP Code if changing number only)

Credit Hours ✓

Repeatable n/a

Level (UG or GR) ✓

Grading ✓

Mode of Instruction ✓

SCAPREQ: Prerequisites n/a

SCADETL: Co-requisites n/a

Equivalent Course or Cross-listed Course ✓

Note: If changing course number: Enter old course number as Equivalent Course, if appropriate*. (This allows CAPP to use new number in place of old number and allows repeat program to work)

Tuition (TU or TG) ✓

Other Degree Attributes (applicable if changing course number-check w/Brandi) n/a

Supplemental Data/Element 1 (Undergrad lower, etc.) ✓

Supplemental Data/Element 2 - ACTS (applicable if changing course number?-check w/Tammy) n/a

Course Description (new format) including how often offered if unusual ✓

(Do not include fee information in course description, until approved by Board of Trustees)

Course Text ✓

***If changing course number:** Add new course number as Equivalent Course, to old number, if appropriate.

- Don't forget to check appearance in online catalog.

SCARRES: If the new course is a graduate level course it will need a level restriction to prohibit UG students from registering in the course.

Level Restriction ✓

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

COMS

Course Number: (e.g., 1003)

3163

Official Catalog Title:

Web Programming

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Delete the first sentence in the course description which says "This course expands on the concept of CGI programming introduced in COMS 2163."

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

Attached

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

N/R

Arkansas Tech University

Cosmetic Course Change

Assessment Form

Coms 3163

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Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

Not applicable

b. Explain the rationale for the cosmetic course change.

The sentence is inaccurate in its description of the course.

Course Description Checklist

Date: 12/8/2014

Course: CONS 3103

SCAETL:

Subject ✓

Number ✓

Effective Term ✓

New Course Description (new format) including how often offered if unusual ✓

Course Description content: prerequisite, co-requisite, fees, or repeatable different from proposal? No Yes

Comment: _____

New lab fee? Board of Trustee's decision: n/a fee approved _____ Fee denied _____

If approved, add note '*Fee effective Fall 20XX'. E.g., Lecture 3 hours, laboratory 3 hours. \$20 laboratory fee*
*Fee effective Fall 2013

Fee approved note added: n/a

Fee denied, removed from Course Descriptions: n/a

Course Text ✓

Appearance in online catalog checked ✓

To consider:

SCAETL, Equivalent Course (Crosslisted)

Should course description of cross-listed class be changed? n/a

12/30/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)

COMS

Course Number: (e.g., 1003)

4313

Official Catalog Title:

Web Server Administration

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Remove the "Web" references from the catalog reference to COMS 4313.

The Current reads:

Web Server Administration

Prerequisites: COMS 2333 and COMS 2733

The tools and techniques needed to administer a web server. Installation, configuration, and administration of a variety of web servers on different platforms.

The new would read:

~~Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>~~

Server Administration

Prerequisites: COMS 2333 and COMS 2733

The tools and techniques needed to administer a server. Installation, configuration, and administration of a variety of servers on different platforms.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

Coms 4313

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

N/A

- b. Explain the rationale for the cosmetic course change.

As the web becomes integrated into all aspects of computers in the workplace, the administration of servers blurs from web to local. Using the term "web" with this course implies much less than the course is designed to cover.

Change Title Checklist

Date: 12/8/2014

Course: COMS 4313

Correct/Completed: New Title

SCACRSE

Subject ✓
Number ✓
Effective Term ✓
New Title ✓

SCASYLB

New Long Title ✓

SCADETL

Course Text course description ✓
Appearance in online catalog checked ✓

To consider:

Crosslisted (BIOL/PHSC, 4000/5000) n/a

Title change requested for crosslisted course(s)? n/a

Note: If need to change title on classes already graded, see procedures Title Changes, after course graded.

AS 11/30/15

REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title: Computer Science

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

Change COMS 4203 to COMS 3233 which is the correct number.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

Attached.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

N/R

In the attached matrix, include requested changes in the matrix and include course number and title.

Fall Start Curriculum Matrix for Catalog
 Curriculum in _____ Computer Science _____
 (enter title for program changing)

Freshman Fall Semester Add/Change: Delete: Total Hours:	Freshman Spring Semester Add/Change: Delete: Total Hours:
Sophomore Fall Semester Add/Change: Delete: Total Hours:	Sophomore Spring Semester Add/Change: Delete: Total Hours:
Junior Fall Semester Add/Change: Change COMS 4203 to COMS 3233 Database Design and Implementation Delete: Total Hours:	Junior Spring Semester Add/Change: Delete: Total Hours:
Senior Fall Semester Add/Change: Delete: Total Hours:	Senior Spring Semester Add/Change: Delete: Total Hours:
Total Program Hours _____	

Spring Start (If applicable) Curriculum Matrix for Catalog
 Curriculum in _____ Computer Science _____
 (enter title for program changing)

Freshman Spring Semester Add/Change: Delete: Total Hours:	Freshman Fall Semester Add/Change: Delete: Total Hours:
Sophomore Spring Semester Add/Change: Delete: Total Hours:	Sophomore Fall Semester Add/Change: Change COMS 4203 to COMS 3233 Database Design and Implementation Delete: Total Hours:
Junior Spring Semester Add/Change: Delete: Total Hours:	Junior Fall Semester Add/Change: Delete: Total Hours:
Senior Spring Semester Add/Change: Delete: Total Hours:	Senior Fall Semester Add/Change: Delete: Total Hours:
Total Program Hours _____	

Arkansas Tech University

Cosmetic Course Change

Assessment Form

Curriculum in Computer Science

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

ABET – "...coverage of the fundamentals of a modern programming language, *data management*, networking and data communications, systems analysis and design...."

- b. Explain the rationale for the cosmetic course change.

In the catalog listing for the Computer Science curriculum, the old number for the database course COMS 4203 should be changed to the new number COMS 3233.

REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title:

Information Systems

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

In the Spring Start Curriculum Matrix:

In the Senior Spring semester, remove Fine Arts & Humanities and add COMS 4053

In the Senior Fall semester, remove COMS 4053 and add Fine Arts & Humanities.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

In the attached matrix, include requested changes in the matrix and include course number and title.

Spring Start (If applicable) Curriculum Matrix for Catalog
 Curriculum in Information Systems
 (enter title for program changing)

Freshman Spring Semester Add/Change: Delete: Total Hours:	Freshman Fall Semester Add/Change: Delete: Total Hours:
Sophomore Spring Semester Add/Change: Delete: Total Hours:	Sophomore Fall Semester Add/Change: Delete: Total Hours:
Junior Spring Semester Add/Change: Delete: Total Hours:	Junior Fall Semester Add/Change: Delete: Total Hours:
Senior Spring Semester Add/Change: COMS 4053 Delete: Fine Arts & Humanities Total Hours: 15 14	Senior Fall Semester Add/Change: Fine Arts & Humanities Delete: COMS 4053 Total Hours: 15 16
Total Program Hours <u>120</u>	

Arkansas Tech University

Cosmetic Course Change

Assessment Form

Curriculum in Information Systems

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable.

N/A

- b. Explain the rationale for the cosmetic course change.

The current Fall and Spring Matrix forms have COMS 4053 in opposing semesters. The numbers are such that the course should only be offered annually. This change will address the issue by recommending the course be taken in the Spring semester for both the Fall and the Spring start.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)
ELEG

5133

Official Catalog Title:
Advanced Digital Logic

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

To update the catalog, change the pre-requisite courses to reflect current required undergraduate courses.

Delete ELEG 2131 and 2133. Add ELEG

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

*2134 and
2130*

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

None.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

ELEG 5133

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Mandated
- b. Explain the rationale for the cosmetic course change. ELEG 5133 Advanced Digital Design was added to the Curriculum in the fall of 2008. Evidently an error was made in the list of pre-requisites at the time the course was proposed. Prior to the 2006-07 Catalog ELEG 2133 Digital Logic Design and ELEG 2131 Digital Logic Design Lab, while listed as co-requisites, could be taken and were graded independently. These courses were changed to ELEG 2134 Digital Logic Design and ELEG 2130 Digital Logic Design Lab. This change reflects the requirements in the current Undergraduate Catalog.

Prerequisite Checklist

Date: 12/8/2014

Course ELGG 5133

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted ✓

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 1/30/15
RS

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)
ELEG

6143

Official Catalog Title:
Digital Image Processing

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Modify the prerequisites as follows:
~~To update the catalog, change the pre-requisite courses to reflect current required undergraduate courses.~~

*Delete ELEG 2803 and add COMS 2104.
Other prerequisites remain the same*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

None. The actual "curriculum change" occurred with the 2012-13 Undergraduate Catalog. This is merely an editing change to the Graduate Catalog.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

ELEG 6143

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Mandated
- b. Explain the rationale for the cosmetic course change. ELEG 6143 Digital Image Processing was added to the Curriculum in the fall of 2009. At that time, electrical engineering undergraduate students were required to take COMS 2803 Programming in C for their BSEE Degree. This requirement was changed with the 2012-13 Catalog to COMS 2104 Foundations of Computer Programming I. This change reflects the requirements in the current Undergraduate Catalog. Additionally, there has been an error in the graduate catalog which lists ELEG 2803 as a pre-requisite. This course has and does not exist. It should have been listed as COMS 2803.

Prerequisite Checklist

Date: 12/8/2014

Course ELCS 1143

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted ✓

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/11/15

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)
ELEG

6153

Official Catalog Title:
Statistical Signal Processing

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*Modify the prerequisites as follows:
To update the catalog, change the pre-requisite courses to reflect current required undergraduate courses. Delete COMS 2803 and COMS 2104.
Other prerequisites remain the same.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

add

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

None. None. The actual "curriculum change" occurred with the 2012-13 Undergraduate Catalog. This is merely an editing change to the Graduate Catalog.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

ELEG 6153

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Mandated
- b. Explain the rationale for the cosmetic course change. ELEG 6153 Statistical Signal Processing was added to the Curriculum in the fall of 2009. At that time, electrical engineering undergraduate students were required to take COMS 2803 Programming in C for their BSEE Degree. This requirement was changed with the 2012-13 Catalog to COMS 2104 Foundations of Computer Programming I. This change reflects the requirements in the current Undergraduate Catalog.

Prerequisite Checklist

Date: 12/8/2014

Course EL96 W/53

Correct/Completed:

Subject

Number

Effective Term

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct

"and/or" correct

Prerequisite Deleted

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalentents n/a

Course Description

Course Text

Appearance in online catalog checked 12/13/14

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)
ELEG

6303

Official Catalog Title:
Robotics

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

*modify the prerequisites as follows:
To update the catalog, change the pre-requisite courses to reflect current required undergraduate courses. Delete Coms 2803 and add Coms 2104. Other prerequisites remain the same.*

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

None. None. The actual "curriculum change" occurred with the 2012-13 Undergraduate Catalog. This is merely an editing change to the Graduate Catalog.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

ELEG 6303

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Mandated

b. Explain the rationale for the cosmetic course change. ELEG 6303 Robotics was added to the Curriculum in the fall of 2009. At that time, electrical engineering undergraduate students were required to take COMS 2803 Programming in C for their BSEE Degree. This requirement was changed with the 2012-13 Catalog to COMS 2104 Foundations of Computer Programming I. This change reflects the requirements in the current Undergraduate Catalog.

Prerequisite Checklist

Date: 12/8/2014

Course ELC 6303

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted ✓

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 12/15/15

REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title:

Mechanical Engineering

Request:

The department requests a rearrangement, i.e. a swap, in the scheduling of two general education courses in the mechanical engineering degree plan. Specifically, the department request that the Social Sciences course in the first semester be swapped with one of the Fine Arts & Humanities in one of the later semesters of the current degree plan.

Please provide a justification as to why this change is cosmetic.

This request is cosmetic because the requirements for the degree are not being changed and no other department will be affected by this change. In fact, this change is being made to (1) accommodate a request by the College of Business and (2) provide the best Social Science credit options for a mechanical engineering student.

Background:

1. The College of Business has advised that incoming freshmen not take ECON 2003.
2. The Department of Mechanical Engineering is only required to take one Social Sciences class (per 2013-2014 undergraduate catalog).
3. The most commonly recommended Social Sciences course for mechanical engineering students is ECON 2003 due to its importance in engineering practice.
4. Since the Advising Center has taken over advising freshmen it is important that we make the change in the catalog.

Summary:

This request will allow mechanical engineering students to take, or have the option to take, ECON 2003 as their (only) Social Sciences credit.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

The request under consideration is a matter of advising students properly. That is, it is the unanimous opinion of the mechanical engineering that mechanical engineering student be given the opportunity to take ECON 2003.

In the 2013 calendar year, 20 mechanical engineering students elected to take ECON 2003. This was the third highest enrollment by major. That is, only Management and Marketing, at 103 students, Accounting, at 63 students, and Economics and Finance, at 23 students had more students taking ECON 2003 in 2013.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

The requested change does not affect any other departments. The number of mechanical engineering students electing to take ECON 2003 is not expected to increase significantly and the current enrollment of 20 students/year is only 4% of the annual enrollment (551 students/year) for ECON 2003. So, it is clear that the College of Business can easily absorb a reasonable increase in enrollment by mechanical engineering students.

Fall Start Curriculum Matrix for Catalog Curriculum in Bachelor of Science in Mechanical Engineering (BSME) (enter title for program changing)	
Freshman Fall Semester Add/Change: Fine Arts & Humanities Delete: Social Sciences Total Hours: 16 (no change)	Freshman Spring Semester Add/Change: Delete: Total Hours:
Sophomore Fall Semester Add/Change: Delete: Total Hours:	Sophomore Spring Semester Add/Change: Social Sciences Delete: Fine Arts & Humanities Total Hours: 15 (no change)
Junior Fall Semester Add/Change: Delete: Total Hours:	Junior Spring Semester Add/Change: Delete: Total Hours:
Senior Fall Semester Add/Change: Delete: Total Hours:	Senior Spring Semester Add/Change: Delete: Total Hours:

Spring Start (If applicable) Curriculum Matrix for Catalog
 Curriculum in **Bachelor of Science in Mechanical Engineering (BSME)**
 (enter title for program changing)

Freshman Spring Semester Add/Change: Fine Arts & Humanities Delete: Social Sciences Total Hours: 16 (no change)	Freshman Fall Semester Add/Change: Delete: Total Hours:
Sophomore Spring Semester Add/Change: Delete: Total Hours:	Sophomore Fall Semester Add/Change: Delete: Total Hours:
Junior Spring Semester Add/Change: Delete: Total Hours:	Junior Fall Semester Add/Change: Delete: Total Hours:
Senior Spring Semester Add/Change: Social Sciences Delete: Fine Arts & Humanities Total Hours: 15 (no change)	Senior Fall Semester Add/Change: Delete: Total Hours:
Total Program Hours <u>120</u>	

REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title:

Curriculum in Recreation and Park Administration Interpretation Emphasis, Natural Resources Emphasis, Therapeutic Recreation Emphasis, and Recreation Sports Management Emphasis

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

Delete TECH 1001, Orientation to the University, and add RP 1001, Orientation to Recreation and Park Administration.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

In the attached matrix, include requested changes in the matrix and include course number and title.

Fall Start Curriculum Matrix for Catalog
Recreation and Park Administration – Curriculum in Interpretation Emphasis
 (enter title for program changing)

Freshman Fall Semester Add/Change: RP 1001 Delete: TECH 1001 Total Hours: 14	Freshman Spring Semester Add/Change: Delete: Total Hours:
Sophomore Fall Semester Add/Change: Delete: Total Hours:	Sophomore Spring Semester Add/Change: Delete: Total Hours:
Junior Fall Semester Add/Change: Delete: Total Hours:	Junior Spring Semester Add/Change: Delete: Total Hours:
Senior Fall Semester Add/Change: Delete: Total Hours:	Senior Spring Semester Add/Change: Delete: Total Hours:

Spring Start (If applicable) Curriculum Matrix for Catalog
 Curriculum in _____
 (enter title for program changing)

Freshman Spring Semester Add/Change: Delete: Total Hours:	 Freshman Fall Semester Add/Change: Delete: Total Hours:
Sophomore Spring Semester Add/Change: Delete: Total Hours:	 Sophomore Fall Semester Add/Change: Delete: Total Hours:
Junior Spring Semester Add/Change: Delete: Total Hours:	 Junior Fall Semester Add/Change: Delete: Total Hours:
Senior Spring Semester Add/Change: Delete: Total Hours:	 Senior Fall Semester Add/Change: Delete: Total Hours:
Total Program Hours: 120 hours	

Fall Start Curriculum Matrix for Catalog
Recreation and Park Administration – Curriculum in Natural Resources Emphasis
 (enter title for program changing)

Freshman Fall Semester Add/Change: RP 1001 Delete: TECH 1001 Total Hours: 14	Freshman Spring Semester Add/Change: Delete: Total Hours:
Sophomore Fall Semester Add/Change: Delete: Total Hours:	Sophomore Spring Semester Add/Change: Delete: Total Hours:
Junior Fall Semester Add/Change: Delete: Total Hours:	Junior Spring Semester Add/Change: Delete: Total Hours:
Senior Fall Semester Add/Change: Delete: Total Hours:	Senior Spring Semester Add/Change: Delete: Total Hours:

Spring Start (If applicable) Curriculum Matrix for Catalog
 Curriculum in _____
 (enter title for program changing)

Freshman Spring Semester Add/Change: Delete: Total Hours:	Freshman Fall Semester Add/Change: Delete: Total Hours:
Sophomore Spring Semester Add/Change: Delete: Total Hours:	Sophomore Fall Semester Add/Change: Delete: Total Hours:
Junior Spring Semester Add/Change: Delete: Total Hours:	Junior Fall Semester Add/Change: Delete: Total Hours:
Senior Spring Semester Add/Change: Delete: Total Hours:	Senior Fall Semester Add/Change: Delete: Total Hours:

Total Program Hours: 120 hours

Fall Start Curriculum Matrix for Catalog
Recreation and Park Administration – Curriculum in Therapeutic Recreation Emphasis
 (enter title for program changing)

Freshman Fall Semester Add/Change: RP 1001 Delete: TECH 1001 Total Hours: 14	Freshman Spring Semester Add/Change: Delete: Total Hours:
Sophomore Fall Semester Add/Change: Delete: Total Hours:	Sophomore Spring Semester Add/Change: Delete: Total Hours:
Junior Fall Semester Add/Change: Delete: Total Hours:	Junior Spring Semester Add/Change: Delete: Total Hours:
Senior Fall Semester Add/Change: Delete: Total Hours:	Senior Spring Semester Add/Change: Delete: Total Hours:

Spring Start (If applicable) Curriculum Matrix for Catalog
 Curriculum in _____
 (enter title for program changing)

Freshman Spring Semester Add/Change: Delete: Total Hours:	Freshman Fall Semester Add/Change: Delete: Total Hours:
Sophomore Spring Semester Add/Change: Delete: Total Hours:	Sophomore Fall Semester Add/Change: Delete: Total Hours:
Junior Spring Semester Add/Change: Delete: Total Hours:	Junior Fall Semester Add/Change: Delete: Total Hours:
Senior Spring Semester Add/Change: Delete: Total Hours:	Senior Fall Semester Add/Change: Delete: Total Hours:
Total Program Hours: 120 hours	

Fall Start Curriculum Matrix for Catalog
Recreation and Park Administration – Curriculum in Recreation Sport Management Emphasis
 (enter title for program changing)

Freshman Fall Semester Add/Change: RP 1001 Delete: TECH 1001 Total Hours: 14	Freshman Spring Semester Add/Change: Delete: Total Hours:
Sophomore Fall Semester Add/Change: Delete: Total Hours:	Sophomore Spring Semester Add/Change: Delete: Total Hours:
Junior Fall Semester Add/Change: Delete: Total Hours:	Junior Spring Semester Add/Change: Delete: Total Hours:
Senior Fall Semester Add/Change: Delete: Total Hours:	Senior Spring Semester Add/Change: Delete: Total Hours:

Spring Start (If applicable) Curriculum Matrix for Catalog
 Curriculum in _____
 (enter title for program changing)

Freshman Spring Semester Add/Change: Delete: Total Hours:	Freshman Fall Semester Add/Change: Delete: Total Hours:
Sophomore Spring Semester Add/Change: Delete: Total Hours:	Sophomore Fall Semester Add/Change: Delete: Total Hours:
Junior Spring Semester Add/Change: Delete: Total Hours:	Junior Fall Semester Add/Change: Delete: Total Hours:
Senior Spring Semester Add/Change: Delete: Total Hours:	Senior Fall Semester Add/Change: Delete: Total Hours:

Total Program Hours: 120 hours

Arkansas Tech University
Proposal for Change in Program

Assessment Form

RP 1001

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. How does the program change fit with the university mission? The addition of RP 1001 to the RPA curriculum will assist students with becoming oriented to the ATU campus, Student Services, academic environment, and the college and department. It will also assist students by providing them a strong foundation in their chosen field.
- b. If this change in the program is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. No this course is not required.
- c. How will the program change impact learning for students enrolled in this program? Students enrolled in and competing RP 1001 will be introduced to the PRHA Department and RP Program early on – which should assist with acclimating them to the expectations of the Program and in turn will help them to succeed as they go through the Program.
- d. What will students demonstrate, represent, or produce to provide evidence of their learning once they complete the program? Students will be able to demonstrate a better understanding of the Recreation and Park profession and will be more familiar with the Arkansas Tech University campus and environment.
- e. Provide an example or examples of student learning assessment evidence which supports the changes in the program. I do not have any assessment evidence at this time that solidly supports this change, but feel confident that an in-house orientation course should be effective.
- f. How does this course fit in the current state of the discipline? Include Arkansas institutional comparisons. If Arkansas educational institutions do not have the course or program provide comparative examples from regional educational institutions. TECH 1001 is already a required course for all degree programs at ATU, so this course would meet these same requirements – the same data would serve the purpose here.
- g. Attach a detailed assessment plan including three to five specific program student learning outcomes, means or instructional measures to assess each outcome, identify program courses where learning will be assessed, and performance standards or criteria for success which demonstrate student learning for each outcome. (Examples for assessment

plans/curriculum mapping can be found at the Office of Assessment and Institutional Effectiveness web page.) This is simply a course change... instead of TECH 1001 students will be required to take RP 1001 – and at this time this course is not included in the RPA Assessment Plan, but could be in the very near future. We will include student learning outcomes focusing on students developing a better understanding of the ATU community and also students becoming aware of career opportunities in recreation and park administration.

REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title: Biology Major, General Option

Outline change in program:

1. Replace the current program description of this ^{major} minor with a more complete one.
2. Change (clarify) footnote number 2. in the biology general option curriculum description.
3. Add a recommendation to footnote number 5. in the biology general option curriculum description.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>
Appended at the end of this submission.

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

N/A

In the attached matrix, include requested changes in the matrix and include course number and title. **N/A**

1. Replace the current program description with a more complete one.

Current Biology General Option catalog program description: The General Option is the most flexible and is recommended for students who do not wish to specialize in biomedical or environmental fields.

Revised Biology General Option description: The biology general option is designed for students who wish to pursue a broadly defined degree program that emphasizes the major areas of biology and provides a solid foundation for further study in any graduate or professional program associated with the life sciences. With guidance from their academic advisor, the general biology student can create a personalized biology degree tailored for their career goals and interests. The biology general option also encourages undergraduate research and internship opportunities to foster skills needed in a biology-oriented career. Graduates of this option have entered professional programs such as medical and pharmacy school as well as diverse graduate programs.

2. Change (clarify) footnote number 2. in the biology general option curriculum description.

Current footnote number 2:

² Six hours of mathematics above MATH 1113. Courses in the areas of statistics and calculus or statistics and biostatistics (FW 3173) are recommended).

Revised footnote number 2:

² Six hours of mathematics above MATH 1113. Courses in the areas of statistics, biostatistics, and/or calculus are recommended (e.g. MATH 2163, PSY/SOC 2053, FW 3173, MATH 2243, and/or MATH 2914).

3. Add recommendation to footnote number 5. in the biology general option curriculum description.

Current footnote number 5:

⁵ Sufficient courses at 3000-4000 level to constitute a total of 40 hours.

Revised footnote number 5:

⁵ Sufficient courses at 3000-4000 level to constitute a total of 40 hours. At least 2 credit-hours of biology research or internship is recommended (BIOL 4112-4 or BIOL 4951-4).

**Arkansas Tech University
Cosmetic Course Change
Assessment Form**

Our Mission

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. **Not applicable**
- b. Explain the rationale for the cosmetic course change. **We are not doing the cosmetic change to a course, instead it is for the listing of the curriculum (Program Change); however, the Cosmetic Program Change form specifies that we include this form. The rationale is that we previously had an overly brief description of the option, so we want to tell the students a bit more detail about what the option is for. We also wanted to clarify a couple of footnotes. This is necessary because while our faculty advisors have always explained these footnote recommendations to the students, now we want to make it more clear to help staff in the advising center as well as in the Registrar's Office so that they can readily interpret our already approved catalog listing of the curriculum.**

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)
MATH

Course Number: (e.g., 1003)
2163

Official Catalog Title:
Introduction to Statistical Methods

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Change the Prerequisites for the course.

Currently: MATH 1113 or consent of instructor

Change to: MATH 1113, or MATH 1003, or consent of instructor

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

MATH 2163

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Applicable
- b. Explain the rationale for the cosmetic course change. The change is based on a trend stemming from the College Complete America (CCA) grant funded project. Several academic programs at Arkansas institutions of higher education are adopting the ADHE Quantitative Literacy course (equivalently MATH 1003) for their general education mathematics requirement. Also, courses have been reviewed to see if the MATH 1003 course is a suitable prerequisite. The Mathematics Department has reviewed the course MATH 2163 and determined that the course MATH 1003 would in fact be a reasonable prerequisite.

Prerequisite Checklist

Date: 12/8/2014

Course Math 2113

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 11/30/15
RS

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REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title:

Baccalaureate Nursing, Baccalaureate Nursing for LPNs, Registered Nurses

Outline change in program: (e.g., list changes in program such as (1) delete three hours of elective and (2) add three hours of approved major electives)

Add the statement (excluding MATH 2033, 2043, and 2163) following the footnote for MATH 1113 following each of the above programs.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

In the attached matrix, include requested changes in the matrix and include course number and title.

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Registrar's Office

**Arkansas Tech University
Cosmetic Course Change
Assessment Form**

Our Mission

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not applicable
- b. Explain the rationale for the cosmetic course change. Dr. Burriss has discussed the mathematical requirements for nursing majors with Dr. Limperis. It was decided the above courses may not adequately prepare nursing majors if transferred in or taken with instructor consent without the prereq 1113.

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Arkansas Tech University DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected: MATH	This department <input checked="" type="checkbox"/> supports <input type="checkbox"/> does not support the change.
Comments:	

Department Head Signature:  Date: 11/11/14

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Department of Nursing

Registrar's Office

Arkansas Tech University's nursing curriculum is designed to prepare students for beginning professional responsibilities in a variety of health-care settings and to provide the necessary foundations for graduate study.

The Bachelor of Science in Nursing program is approved by the Arkansas State Board of Nursing and the Arkansas Department of Higher Education. The program is accredited by the Accreditation Commission for Education in Nursing, Telephone: 404-975-5000.

The Department of Nursing offers undergraduate study in nursing to qualified high school graduates, graduates of diploma and associate degree programs in nursing, licensed psychiatric technician nurses, and licensed practical nurses. The baccalaureate program leads to the degree of Bachelor of Science in Nursing. Satisfactory completion of eight semesters of general education, course pre-requisites, and upper-division professional nursing courses is required.

Upon completion of degree requirements, the student may be eligible to take the national examination (NCLEX-RN) for licensure as a registered nurse. All nursing students should be aware that the State Board of Nursing requires all applicants for the NCLEX-RN to have a criminal background check performed. If the applicant has ever been convicted of a crime, the Board will review the application and make a decision as to whether the applicant is eligible to take the NCLEX-RN exam and to practice nursing in the State of Arkansas. Any student who has been convicted of a crime should notify his or her advisor before taking the prerequisite courses. This information will be kept strictly confidential. The student will be advised of the method of petitioning the Board and counseled regarding the process. A registered nurse may be subject to losing his or her license if the conviction is discovered after the license is granted.

The Department of Nursing reserves the right to make changes, without prior notice, in the curriculum and program requirements. Changes are made in keeping with the changing health needs of society and/or the best interests of the students and the department to maintain quality professional nursing education.

The Department of Nursing utilizes the clinical facilities and services of the Arkansas River Valley area; however, in order to meet the objectives of certain courses, the student should be prepared to travel out of this area. Students are required to provide their own transportation.

In addition to the on-campus program, ATU offers an RN to BSN completion program on the Web.

Admission

Admission into lower division foundation courses is open to any Arkansas Tech University student who meets the prerequisites for each course.

Admission to the upper division nursing courses is competitive and subject to evaluation by the Nursing Department's Admission and Progression Committee. Students are considered for admission the spring and fall preceding the semesters they plan to enter upper division nursing courses. All transcripts and/or credentials along with an Application to Upper Division must be submitted to the Department of Nursing by March 1 for fall admission or by October 1 for spring admission. Eligible repeating students applying for readmission must submit all materials by June 30 or January 5.

Minimum requirements for acceptance into the upper division (Level 0) nursing courses are:

1. Prerequisite grade point average of 3.0 on a 4.0 scale. Students will be admitted according to the criteria for selection of upper division students.
2. Completion of the following courses with a grade of "C" or better in each: **ENGL 1013**, **ENGL 1023**, **MATH 1113**, **BIOL 2014** or **BIOL 2404**, **BIOL 3054**, **BIOL 3074** or **BIOL 2414**, **CHEM 1113** and **CHEM 1111**, **PSY 2003**, **SOC 1003**, and **NUR 2303**.
3. Completion of the following courses: American History or Government - 3 hours, **Social Sciences** 0-3 hours, **Fine Arts & Humanities** - 6-9 hours; **Speech** 0- 3 hours, Elective - 1 hour, Physical Education - 1 hour, **TECH 1001**. (See **General Education Requirements** for specific course alternatives.)
4. Criminal background check.
5. Students who have not attended Arkansas Tech University during the past year must apply for readmission to the University.
6. The nursing program must be completed within four years of entry into level one of the nursing curriculum.

Applicants will be ranked according to admission criteria for selection of upper division students. Criteria are as follows:

Dr. Rebecca Burris, Head
Dean Hall, Suite 224
(479) 968-0383
rburris@atu.edu

Professors:

Burris, Helms, C. Smith

Associate Professors:

Bosold, K. Cox, Daily, C. Jones,
McKown

Assistant Professors:

Buckholtz, Christie, Coleman,
Damell, Harless, Kennedy,
Ricono

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Registrar's Office

For students desiring entry to spring Upper Division (Level 0-preclinical nursing):

1. GPA \geq 3.0 at the time of application and at the end of the fall semester.
2. Do not admit at this time.

For students desiring entry to fall Upper Division (Level 0-preclinical nursing):

1. GPA \geq 3.0 at the time of application and at the end of the spring semester.
2. Do not admit at this time.

The student must have completed a minimum of 48 hours of required general education and prerequisite courses (see curriculum plan) with a GPA \geq 3.0 before entering level 0-preclinical nursing courses.

Applications will be ranked according to GPA with preference given to ATU students. Admission will be determined by the resulting rank order.

Applicants completing prerequisite requirements at an institution other than ATU must submit a written note from the course instructor(s) verifying the grade(s) earned in the course(s). These students will sign a form agreeing to have official transcripts on file in the registrar's office within one month from the first day of the semester.

A student position may be filled in a discretionary manner for exceptional reasons as determined by the committee and approved by the faculty.

Minimum requirements for continuation into Level 1

1. Acquisition of professional/student liability insurance, criminal background check and current certification of Basic CPR for adults, children, and infants as taught by the American Heart Association, or persons currently certified in CPR instruction. These must be renewed each year with the exception of CPR certification that is valid for two years.
2. Two of the three injections in the Hepatitis B Vaccine series.

Progression Policy

Students must achieve a "C" or better in all nursing courses.

A student in the upper division nursing courses may only repeat one nursing course. Following a second failure in any upper division nursing course the student will be dismissed from the program. Upper division nursing courses: 66 hours of course work allotted to the nursing major, inclusive of **NUR 2023**, all 3000 level nursing courses (with the exception of 3803) and all 4000 level nursing courses (with the exception of 4903).

Students who make less than a "C" in any upper division nursing course may not progress into courses for which that course(s) is a prerequisite until the course(s) has been repeated and the required minimum grade attained.

The following Upper Division required non-clinical courses (**NUR 2023**, **NUR 3103**, **NUR 3204**, **NUR 3213**, **NUR 3303**, **NUR 3402**, **NUR 3513**, **NUR 3606**, **NUR 3802**, **NUR 4206**, **NUR 4303**, **NUR 4606**) must be completed with a grade of "C" or better to graduate. Any students who attempts any one of these courses twice (2 times) and does not achieve a final grade of "C" or better in the course, will be automatically be withdrawn from the Arkansas Tech University Nursing Program and will not be eligible for readmission. An attempt is defined as "any enrollment in any course and dropping it (or changing it to an audit) after the first day of the 10th week of the semester during the Fall or Spring semester, or after the third week of either Summer session for any reason, or failure (grade of "D", "F", or "FE") of the course."

Readmission will not be considered for any student dismissed from the nursing department who obtained a "D" or "F" in two (2) upper division nursing courses. The Department Head will consider exceptions on an individual basis .

Any student who withdraws from a clinical nursing course (**NUR 3404**, **NUR 3805**, **NUR 4405**, **NUR 4804**) after the fifth (5th) day of clinicals must have a passing grade at the time of withdrawal in order to withdraw passing. Students failing ("D" or "F") at the time of withdrawal will receive an "F" after the 5th day of clinicals. A grade of "F" will count as a failure ("F") for progression purposes.

All seniors are required to pass the NCLEX Review Exam as part of **NUR 4903** requirements. The student must complete the non-proctored exam with a passing score of 80% prior to sitting for the proctored examinations. The student is allowed five attempts to pass the NCLEX Review exam (two ATI, and three HESI). Any student not achieving a passing score on the 1st attempt must complete a review prior to a 2nd attempt on the exam. This review includes completion of the ATI/HESI non-proctored exams, review of material available from the resource drawer, and/or completion of NCLEX review chapters. If a passing score is not achieved on the 2nd attempt the student must meet with faculty to discuss requirements of review course prior to subsequent attempts. The student must wait at least three weeks between the 2nd and 3rd attempts. If a passing score is not achieved on the 5th attempt the student will receive a "0" for that 30% of the grade, a

failing grade for the course and must repeat all components of the course, including the preceptorship. If a student desires to take an official review course such as Kaplan, the student may do so and if successfully completes the course, may forego further testing after the first ATI and first HESI attempts are completed.

Students must achieve a passing grade "C" in both the Theories and corresponding Practicum courses in order to progress within the program. Students who repeat a Theories course are required to show clinical competency in order to progress. Students who repeat Practicum are required to show theoretical competency in order to progress.

Clinical competence can be attained by:

1. Taking for credit the corresponding practicum course
2. Completing **NUR 3892**, Clinical Competency I or **NUR 4892** Clinical Competency II with a grade of "C" or better.

Theoretical competence can be attained by:

1. Taking for credit the corresponding theory course.
2. Completing **NUR 3792**, Theoretical Competency I or **NUR 4792**, Theoretical Competency II with a grade of "C" or better.

Readmit Policy

Any student that fails an Upper Division nursing course (with the exception of nursing electives), withdraws, or has a break in enrollment must reapply for progression in the nursing program by June 30, for readmission to the fall semester, or January 5, for readmission to the spring semester. To reapply, the student must complete "Reapplication to Upper Division" form and submit a letter of intent addressing reasons for past failure and a plan of action to enhance future success within the nursing program. The reapplicant must also submit a letter of recommendation from a nursing faculty member. Reapplication will be based on the availability of positions within the repeating level, letter of intent and current GPA. Should several students reapply for the same level and there are a limited number of positions, GPA ranking, in conjunction with their letter of intent will guide the committee decision-making process.

Students who have not attended Arkansas Tech University during the past year must apply for readmission to the University.

The nursing program must be completed within four years of entry into level one of the nursing curriculum.

Advanced Placement

The different types of nursing education programs and vocational-technical school programs give rise to unique transfer problems. Each student's past education is evaluated individually. In addition, the University and the Department of Nursing have established the following policies:

1. Arkansas Tech University offers a baccalaureate degree program in nursing. Licensed registered nurses, licensed practical nurses and licensed psychiatric technical nurses may challenge, validate, or receive credit for general education and nursing courses that are included in the nursing curriculum. CLEP examinations can be used to challenge or validate the general education courses. The institution's general policy for awarding CLEP credit is followed in determining the successful challenge of courses by these examinations. Transfer credit will be given for prior challenge or validation tests of nursing content credited on official transcripts from other nursing programs. RNs are permitted to receive transfer credit for **NUR 3303**.
2. Licensed practical nurses (LPNs) and licensed psychiatric technical nurses (LPTNs) who have met all the lower division nursing curriculum requirements and graduated from an approved Arkansas PN or PTN program or an out-of-state ~~NLNAC~~ **ACCEN** accredited program may receive credit for 17 hours of nursing courses (**NUR 3103**, **NUR 3204**, **NUR 3213**, **NUR 3404**, **NUR 3513**) if they meet the following specific requirements:
 - a. Have a current LPN or LPTN license in Arkansas.
 - b. Graduated less than 12 months prior to entry into the upper division of nursing.
 - c. Have graduated within more than 12 months prior to entry into the upper division of nursing and have 1000 hours of nursing employment during the 24 months immediately prior to entry into the upper division of nursing.
 - d. Have completed all nursing prerequisite courses, **NUR 2023**, **NUR 3303**, and **NUR 3402** with a "C" or better prior to entry into level II nursing (see Curriculum Plan for LPNs).

NURSING CREDITS WILL BE HELD IN ESCROW PENDING COMPLETION OF THE PROGRAM.

Licensed practical nurses (LPNs) and licensed psychiatric technical nurses (LPTNs) who do not meet the above criteria can challenge or validate 17 hours of nursing courses that are included in the nursing curriculum. LPNs and LPTNs may challenge or validate nursing courses **NUR 3204** and **NUR 3404** by taking the National League for Nursing **ACE I** with a decision score of 75 (eight credit hours); **NUR 2303** by taking the National League for Nursing Normal Nutrition examination with a decision score of 50 (three credit hours); and **NUR 3103** and **NUR 3513** by

taking a written and demonstration skills test developed by the Department of Nursing faculty with a decision score of 75 (six credit hours). Students must enter upper division within two academic years after passing the challenge examination or the examination will be invalid.

3. Licensed registered nurses have two options:
 - a. Complete the generic curriculum in baccalaureate nursing, or;
 - b. Complete the curriculum in baccalaureate nursing for registered nurses.

ACEN

Those who have met all the lower division nursing curriculum requirements and graduated from an associate degree or diploma program that was Arkansas State Board approved or NLNAC accredited at the time of graduation may receive credit for 38 hours of nursing courses (NUR 2023, NUR 2303, NUR 3103, NUR 3204, NUR 3213, NUR 3402, NUR 3404, NUR 3513, NUR 3606, NUR 3802 and NUR 3805) if they meet the following specific requirements:

- a. Have a current RN license in the state where they are practicing.
- b. Have graduated less than 12 months prior to entry into the upper division.
- c. Have graduated within more than 12 months prior to entry into the upper division of nursing and have 1000 hours of nursing employment during the 24 months immediately prior to entry into the upper division of nursing.
- d. All nursing major prerequisite courses must be completed prior to entry into the program. Up to 6 hours of General Education courses may be outstanding. These courses must come from the following: Fine Arts, Humanities, History, or electives (see Curriculum Plan for Registered Nurses).

NURSING CREDITS WILL BE HELD IN ESCROW PENDING COMPLETION OF THE PROGRAM.

Registered nurses (RNs) who do not meet the above criteria can challenge or validate 38 hours of nursing that are included in the nursing curriculum.

RNs can challenge or validate nursing courses by taking the National League for Nursing ACE II Examination with a decision score of 100 or 50th percentile for Nursing NUR 2023, NUR 3103, NUR 3204, NUR 3213, NUR 3402, NUR 3404, NUR 3513, NUR 3606, NUR 3802 and NUR 3805 for 35 credit hours; and by the National League for Nursing Normal Nutrition Examination with a decision score of 50 for Nursing 2303 for three credit hours; all of which total 38 credit hours. Students must enter the senior-level nursing courses within two academic years after passing the challenge examination or the examination will be considered invalid.

4. Students who have had health-care education or experience but are not licensed health-care professionals will be evaluated individually by the Admission and Progression Committee for advanced placement.
5. Students transferring from another nursing program must submit a letter of good standing to the Admission and Progression Committee with the upper division application.
6. Nursing students other than Registered Nurses must comply with the general institutional provisos; i.e., the last 30 semester hours of work toward a degree must be done at ATU; and, normally, a maximum of 68 semester hours of acceptable credit may be transferred from community colleges.
7. Transfer students from senior colleges and universities must comply with the provisions in Item 3 above but are not subject to any credit hour limitations from those institutions.

Curriculum in Baccalaureate Nursing

Suggested Sequence of Courses

Freshman		Sophomore	
Fall	Spring	Fall	Spring
<u>ENGL 1013</u> ^{1,T}	3 <u>ENGL 1023</u> ^{1,T}	3 <u>Fine Arts & Humanities</u> ^{1,T}	6 <u>BIOL 3803/NUR 3803</u> ^T 3
<u>MATH 1113</u> ^{4, T}	3 <u>Social Sciences/Fine Arts/Humanities/Speech</u> ^{1,T}	3 <u>BIOL 3054</u> ^T	4 <u>PSY 3813</u> ^T 3
<u>CHEM 1113</u> and <u>CHEM 1111</u> ^T	4 <u>U.S. History/Government</u> ^{1,T}	3 <u>BIOL 3074</u> or <u>BIOL 2414</u> ^T	4 <u>NUR 2023</u> ^T 3
<u>SOC 1003</u> ^T	3 <u>BIOL 2014</u> or <u>BIOL 2404</u> ^{1,2,T}	4 <u>NUR 2303</u> ^T	3 <u>NUR 3103</u> 3
Physical Activity ^T	1 <u>PSY 2003</u> ^T	3	<u>NUR 3303</u> 3
<u>TECH 1001</u>	1		
Total Hours	15 Total Hours	16 Total Hours	17 Total Hours 15
Junior		Senior	
Fall	Spring	Fall	Spring
<u>NUR 3204</u>	4 <u>NUR 3606</u>	6 <u>NUR 4206</u>	6 <u>NUR 4606</u> 6
<u>NUR 3213</u>	3 <u>NUR 3802</u>	2 <u>NUR 4303</u>	3 <u>NUR 4804</u> 4
<u>NUR 3402</u>	2 <u>NUR 3805</u> ³	5 <u>NUR 4405</u>	5 <u>NUR 4903</u> 3

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NUR 3404 ³	4	Elective	1
NUR 3513	3		
Total Hours	16 Total Hours	13 Total Hours	15 Total Hours

Registrar's Office
13

¹See appropriate alternatives or substitutions in "General Education Requirements".

²Depending on previous preparation, student should recognize that prerequisites may be required before enrolling in **BIOL 2014** or **BIOL 2404**.

³One credit hour equals 3 contact hours.

⁴**MATH 1113** or higher level MATH course. *(excluding MATH 2033, 2043, and 2163)*

^TDesignates a block of courses that would provide for a seamless transfer into this program if equivalent courses are taken at another college or university.

Nursing Curriculum for Licensed Practical Nurses

Nursing Education Progression Model
Arkansas State Articulation Agreement for LPNs

- Nursing Skills I (**NUR 3103**)
- Theories and Concepts in Nursing I (**NUR 3204**)
- Care of the Older Adult (**NUR 3213**)
- Practicum in Nursing I - Nursing the Individual Client (**NUR 3404**)
- Nursing Skills II (**NUR 3513**)

Curriculum in Baccalaureate Nursing for LPNs

Suggested Sequence of Courses for LPNs

Freshman		Sophomore	
Fall	Spring	Fall	Spring
ENGL 1013 ¹	3 ENGL 1023 ¹	3 Fine Arts & Humanities ¹	6 BIOL 3803/NUR 3803 3
MATH 1113 ⁴	3 Social Sciences/Fine Arts/Humanities/Speech ¹	3 BIOL 3054 ⁵	4 PSY 3813 3
CHEM 1113 and CHEM 1111	4 U.S. History/Government ¹	3 BIOL 3074 ⁵ or BIOL 2414	4 NUR 2023 3
SOC 1003	3 BIOL 2014 or BIOL 2404 ²	4 NUR 2303	3 NUR 3303 3
Physical Activity	1 PSY 2003	3	NUR 3402 2
TECH 1001	1		
Total Hours	15 Total Hours	16 Total Hours	17 Total Hours 14
Junior		Senior	
Fall	Spring	Fall	
NUR 3606	6 NUR 4206	6 NUR 4606	6
NUR 3802	2 NUR 4303	3 NUR 4804	4
NUR 3805 ³	5 NUR 4405 ³	5 NUR 4903 ³	3
	Elective	1	
Total Hours	13 Total Hours	15 Total Hours	13

¹See appropriate alternatives or substitutions in "General Education Requirements".

²Depending on previous preparation, student should recognize that prerequisites may be required before enrolling in **BIOL 2014**.

³One credit hour equals 3 contact hours.

⁴**MATH 1113** or higher level MATH course. *(excluding MATH 2033, 2043, and 2163)*

⁵If course is repeated, grades will be averaged when compiling GPA for upper division application.

Nursing Curriculum for Registered Nurses

General Education Requirements

English Composition I, II (**ENGL 1013, ENGL 1023**)¹

College Algebra (**MATH 1113** or higher level MATH course) *(excluding MATH 2033, 2043, and 2163)*

Science with Lab (4 hours)

Human Anatomy (**BIOL 2014**) or Human Anatomy & Physiology I (**BIOL 2404**)

General Psychology (**PSY 2003**)

Introductory Sociology (**SOC 1003**)

Social Sciences¹ (3 hours)

Fine Arts & Humanities¹ (6 hours)

U.S. History/Government¹ (3 hours)

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Additional Nursing Major Requirements

Microbiology (**BIOL 3054**)

Human Physiology (**BIOL 3074**) or Anatomy & Physiology II (**BIOL 2414**)

Lifespan Developmental Psychology (**PSY 3813**)

Health Assessment (**NUR 3303**)

Applied Pathophysiology (**NUR 3803/BIOL 3803**)

Nursing Education Progression Model
Arkansas State Articulation Agreement²

Introduction to Professional Nursing (**NUR 2023**)

Nutrition (**NUR 2303**)

Nursing Skills¹ (**NUR 3103**)

Theories and Concepts in Nursing I (**NUR 3204**)

Care of the Older Adult (**NUR 3213**)

Pharmacology I (**NUR 3402**)

Practicum in Nursing I - Nursing the Individual Client (**NUR 3404**)

Nursing Skills II (**NUR 3513**)

Theories and Concepts in Nursing II (**NUR 3606**)

Pharmacology II (**NUR 3802**)

Practicum in Nursing II - Nursing the Family (**NUR 3805**)

Senior Level Nursing for Registered Nurses Courses⁴

Arkansas Tech University Nursing Courses Specific to Curriculum in Baccalaureate Nursing for Registered Nurses

Spring Start

Junior		Senior		Fall	
Spring		Summer I, II		Fall	
NURN 4002	2	NURN 4024	4	NURN 4034	4
NURN 4003	3	Elective ³	3	NURN 4045	5
NURN 4013	3			Elective ³	3
NURN 4303	3				
Total Hours	11	Total Hours	7	Total Hours	12

Summer Start

Junior		Senior		Senior	
Summer I, II		Fall		Spring	
NURN 4002	2	NURN 4013	3	NURN 4034	4
NURN 4003	3	NURN 4024	4	NURN 4045	5
Elective ³	3	NURN 4303	3	Elective ³	3
Total Hours	8	Total Hours	10	Total Hours	12

¹See appropriate alternatives or substitutions in "General Education Requirements".

²Licensed registered nurses who have met all of the lower division nursing curriculum requirements and graduated from an associate degree or diploma program that was NLNAC accredited at the time of graduation may receive credit for 38 hours of nursing courses if they meet specific requirements.

³Electives to be approved by Nursing advisor.

⁴All general education requirements must be completed before enrolling in Senior Level Nursing for Registered Nurses courses unless granted an exception by the department head. All additional nursing major requirements must be completed with a GPA. ≥ 2.75 prior to enrolling in Senior Level Nursing for Registered Nurses courses.

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REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)
PS

Course Number: (e.g., 1003)
3003

Official Catalog Title:
Project Design

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Delete the prerequisite requiring the completion of the Professional Core prior to enrollment in PS 3003. Permission of the program advisor and successful completion of PS 3143 Applied Professional Research is required for enrollment.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PS 3003 Project Design

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Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Applicable
- b. Explain the rationale for the cosmetic course change. PS 3003 Project Design is the second part of a three-course sequence (PS 3143 Applied Professional Research, PS 3003 Project Design and PS 4003 Capstone Project). Due to the accelerated design in the Bachelor of Professional Studies program, students often enroll in PS 3003 Project Design concurrently with other courses in the Professional Core that are not prerequisites to PS 3003 Project Design. PS 3143 Applied Professional Research is indicated as a prerequisite to PS 3003 Project Design in the PS 3143 course description. Formally adding PS 3143 as a prerequisite to PS 3003 formalizes the requirement and ensures the requirements match one another in the catalog.

Prerequisite Checklist

Date: 12/8/2014

Course PS 3003

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct ✓

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct ✓

"and/or" correct ✓

Prerequisite Deleted n/a

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalent n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 1/20/15
RS

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)
PS

Course Number: (e.g., 1003)
3023

Official Catalog Title:
Professional Communications

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Delete the prerequisite of COMS 1003 or BUAD 2003. The course will retain the prerequisite requirement of Completion of 6 hours of English Composition.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University

Cosmetic Course Change

Assessment Form

PS 3023 Professional Communications

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Applicable
- b. Explain the rationale for the cosmetic course change. Upon review of the course content and course objectives of PS 3023 Professional Communications, COMS 1003 or BUAD 2003 are not required for student success. The completion of six (6) hours of English Composition be retained as the requirement for enrollment in PS 3023.

**Arkansas Tech University
DEPARTMENTAL SUPPORT FORM**

This form must be completed for every department affected by the course change.

Department Affected: College of Business	This department XX supports <input type="checkbox"/> does not support the change.
Comments: Delete the prerequisite requiring the completion COMS 1003 or BUAD 2003 prior to enrollment in PS 3023 Professional Communications.	

Department Head Signature: _____



Date: 7/1/14

Arkansas Tech University
DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected: Computer & Information Science	This department XX supports <input type="checkbox"/> does not support the change.
Comments: Delete the prerequisite requiring the completion COMS 1003 or BUAD 2003 prior to enrollment in PS 3023 Professional Communications.	

Department Head Signature: Wally Hooper

Date: 7-1-14

Prerequisite Checklist

Date: 12/8/2014

Course PS 3023

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct n/a

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct n/a

"and/or" correct n/a

Prerequisite Deleted ✓

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCADETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCADETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 11/20/15 AS

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: (e.g., ACCT ENGL)
PS

Course Number: (e.g., 1003)
4143

Official Catalog Title:
Nonprofit Governance

Describe the change you want to make: (e.g., delete the prerequisite, modify the course description)

Delete the prerequisite of the completion of the General Education Math Requirement.

Attach the Cosmetic Course Change Assessment Form. The form is located on the Assessment & Institutional Effectiveness web page at <http://www.atu.edu/assessment/>

If this course will affect other departments, a Departmental Support Form for each affected department must be attached. The form is located on the Curriculum forms web page at http://www.atu.edu/registrar/curriculum_forms.php.

Arkansas Tech University
Cosmetic Course Change
Assessment Form
PS 4143 Nonprofit Governance

Our Mission

Arkansas Tech University, a state-supported institution of higher education, is dedicated to nurturing scholastic development, integrity, and professionalism. The University offers a wide range of traditional and innovative programs which provide a solid educational foundation for life-long learning to a diverse community of learners.

Provide an answer for each question. Your answers are to be typed single spaced.

- a. If this course is mandated by an accrediting or certifying agency, include the directive. If not, state not applicable. Not Applicable
- b. Explain the rationale for the cosmetic course change. Upon review of the course content and course objectives of PS 4143 Nonprofit Governance, completion of the MATH General Education Requirement is not necessary for student success.

Arkansas Tech University
DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Department Affected: Mathematics	This department XX supports <input checked="" type="checkbox"/> does not support the change. <input type="checkbox"/>
Comments: Delete the prerequisite requiring the completion of the General Education Math Requirement for PS 4143 Nonprofit Governance.	

Department Head Signature: 

Date: 7/1/14

Prerequisite Checklist

Date: 12/8/2014

Course PS 4143

Correct/Completed:

Subject ✓

Number ✓

Effective Term ✓

SCAPREQ, Prerequisites:

Prerequisite Added

Grade correct n/a

(Note: graduate prerequisites require a grade of "C" or better)

Concurrency correct n/a

"and/or" correct n/a

Prerequisite Deleted ✓

Test Scores Added

If add ACT, COMPASS & SAT equivalent scores added n/a

Test Scores Deleted

If delete ACT, COMPASS & SAT equivalent scores deleted n/a

SCAETL, Equivalent Course (Crosslisted)

Should change be made to cross-listed course? n/a

(Do not change prerequisite of cross-listed course without a proposal to do so)

Changing Prerequisite to Co-requisite

Changes made in SCAETL, Co-requisites and Equivalents n/a

Course Description ✓

Course Text ✓

Appearance in online catalog checked ✓ 1/30/15 PS