

Catalog Year 2012-13

Cosmetic Changes Round 1 Summary

Department of Agriculture

- (a) Change the title of AGAS 3333, Poultry Processing and Product Technology, to Livestock Processing and Product Technology. **Pulled, not approved.**

Department of Emergency Management

- (a) Modify the curriculum in Emergency Management to add MATH 1003, College Mathematics, as an additional option to fulfill the 3 semester credit hours MATH General Education requirement.

Department of Parks, Recreation and Hospitality Administration

- (a) Modify the curriculum in Hospitality Administration-Lodging and Club Management to move HA 3143, Executive Housekeeping, to Fall of Junior Year (switch it out with Humanities) and require CHEM 1113, Survey of Chemistry, and CHEM 1111, Survey of Chemistry Laboratory, as a prerequisite for HA 3143, Executive Housekeeping.
- (b) Modify the curricula in Hospitality Administration (all concentrations) to no longer require GEOG 2013, Regional Geography of the World, as a required Social Science – accept any three credit hours of Social Science.
- (c) Change CUL 2003, Cost Controls, as follows: **Pulled, not approved.**
 - (1) Add MATH 1003, College Mathematics, as a prerequisite; and,
 - (2) Modify the course description.
- (d) Change HA 2003, Cost Controls, as follows: **Pulled, not approved.**
 - (1) Add MATH 1113, College Algebra, as a prerequisite; and,
 - (2) Modify the course description.

Department of Mechanical Engineering

- (a) Change MCEG 2033, Dynamics, as follows:
 - (1) Remove the prerequisite MATH 3243, Differential Equations; and,
 - (2) Modify the course description.
- (b) Change MCEG 3413, Fundamentals of Mechanical Design, as follows:
 - (1) Add the prerequisite MATH 3243, Differential Equations; and,
 - (2) Modify the course description.
- (c) Change MCEG 3003, Engineering Modeling & Design, as follows: **Pulled, not approved.**
 - (1) Remove COMS 2803, Programming in C, as a prerequisite;
 - (2) Add COMS 2104, Foundations of Computer Programming I, as a prerequisite; and,
 - (3) Modify the course description.
- (d) Change MCEG 3013, Mechanics of Materials, as follows: **Pulled, not approved.**
 - (1) Add MCEG 2023, Engineering Materials, to the course prerequisites; and,
 - (2) Modify the course description.
- (e) Change MCEG 4413, Finite Element Analysis, as follows: **Pulled, not approved.**
 - (1) Remove ELEG 2103, Electric Circuits I, as a prerequisite;
 - (2) Add MATH 4003, Linear Algebra I, as a prerequisite; and,
 - (3) Modify the course description.

- (f) Change MCEG 4442, Mechanical Laboratory II, as follows: **Pulled, not approved.**
 - (1) Remove MCEG 3442, Mechanical Laboratory I, as a prerequisite; and,
 - (2) Modify the course description.

Department of Art

- (a) Modify the curriculum in Art-Fine Arts to remove the exclusion of ART 2123, Experiencing Art, from General Education course options for the program.
- (b) Modify the curriculum in Art-Graphic Design to remove the exclusion of ART 2123, Experiencing Art, from the General Education course options for the program.

Department of English and World Languages

- (a) Change ENGL 4733, teaching English in the Secondary School, as follows:
 - (1) Modify the prerequisites: ENGL 2003, Introduction to World Literature, SPH 2003, Public Speaking, and admission to Stage II of the teacher education program; and,
 - (2) Modify the course description.
- (b) Change the title of SPAN 4083, Latin-American Film Theory, to Spanish-Language Film;
- (c) Change SPAN 4703, Foreign Language Teaching Methods, as follows:
 - (1) Modify the prerequisites: SPAN 3013, Conversation and Composition II, and either SPAN 3123, Spanish Civilization and Culture, or SPAN 3133, Spanish-American Civilization and Culture, or equivalent; admission to Stage II of the Secondary Education sequence or equivalent; and,
 - (2) Modify the course description.
- (d) Change the titles of the following courses:
 - (1) TESL 5023, Tesol Second Language Acquisition, to Second Language Acquisition;
 - (2) TESL 5703, Tesol Methods-Teaching English as a Second Language, to Teaching English as a Second Language;
 - (3) TESL 5713, Tesol Assessment, to ESL Assessment; and,
 - (4) TESL 5723, Tesol Teaching People of Other Cultures, to Teaching People of Other Cultures.
- (e) Change the title of TESL 6003, Linguistics, to Linguistics for ESL Teachers.
- (f) Change the course description of AMST 2003, American Studies, to include the following statement: **Pulled, not approved.**
 - (1) May be repeated for credit as AMST 2003 if course content differs.

Department of History & Political Science

- (a) Change the title of POLS 2513, Research Methods I, to Research Design;
- (b) Change the title of POLS 3513, Research Methods II, to Research Methods; and,
- (c) Change the title of POLS 4163, Formal Theory, to Public Choice Theory.

Department of Military Science

- (a) Modify the course description for MS 1101, Leadership I;
- (b) Modify the course description for MS 1111, Leadership II;

- (c) Modify the course description for MS 2312, Military Organization and Tactics I;
- (d) Modify the course description for MS 2402, Military Organization and Tactics II;
- (e) Modify the course description for MS 3503, Advanced Leadership and Tactics I;
- (f) Modify the course description for MS 3603, Advanced Leadership and Tactics II;
- (g) Modify the course description for MS 4703, Applied Leadership and Management I; and,
- (h) Modify the course description for MS 4803, Applied Leadership and Management II.

Department of Speech, Theatre, and Journalism

- (a) Change the courses below as follows:
 - (1) SPH 1111, 1121, Individual Events Practicum:
 - (i) Add the prerequisite: Consent of instructor; and,
 - (ii) Modify the course description.
 - (2) SPH 2111, 2121, Debate Practicum:
 - (i) Add the prerequisite: Consent of instructor; and,
 - (ii) Modify the course description.
 - (3) SPH 3003, Interpersonal Communication:
 - (i) Delete the prerequisite: SPH 2023; and
 - (ii) Modify the course description.
 - (4) SPH 3013, Intercultural Communication:
 - (i) Delete the prerequisites: SPH 1003 or SPH 2003 or consent of instructor; and,
 - (ii) Modify the course description.
 - (5) SPH 3073, Group Communication:
 - (i) Delete the prerequisite: SPH 2023; and,
 - (ii) Modify the course description.
 - (6) SPH 3111, 3121, Debate Practicum:
 - (i) Add the prerequisite: Consent of instructor; and,
 - (ii) Modify the course description.
 - (7) SPH 3223, Nonverbal Communication:
 - (i) Delete the prerequisite: SPH 2023; and,
 - (ii) Modify the course description.
 - (8) SPH 4003, Human Communication Theory:
 - (i) Modify the prerequisites: SPH 1003, 2003, **and** 2023, or consent of instructor; and,
 - (ii) Modify the course description.
 - (9) SPH 4063, Organizational Communication:
 - (i) Delete the prerequisites: SPH 1003, 2023, 3003, 3073, or equivalent, or consent of instructor; and,
 - (ii) Modify the course description.
 - (10) SPH 4111, 4121, Individual Events Practicum:
 - (i) Add the prerequisite: Consent of instructor; and,
 - (ii) Modify the course description.
 - (11) SPH 4123, Rhetorical Criticism:
 - (i) Delete the prerequisites: SPH 1003 or 2003, and SPH 2023 or consent of instructor; and,
 - (ii) Modify the course description.

- (12) SPH 4153, Persuasive Theory and Audience Analysis:
 - (i) Delete the prerequisite: Consent of instructor; and,
 - (ii) Modify the course description.
- (b) Modify the minor in Speech by replacing the requirements for SPH 3003, Interpersonal Communication, SPH 3043, Advanced Public Speaking, and SPH 3073, Group Communication, with nine (9) hours of upper-division speech electives;
- (c) Modify the curriculum in Speech (Communication option) by replacing the requirements for SPH 3003, Interpersonal Communication, and SPH 3073, Group Communication, with six (6) hours of upper-division speech electives.
- (d) Cross-list SPH 3163, Writing for Performance, with TH 3163 (course does not exist). **Pulled, not approved.**

Department of Management & Marketing

- (a) Change the title of MKT 4073, Service Marketing Management, to Retail Operations;
- (b) Change the title of MKT 4153, Marketing Research, to Research Methods; and,
- (c) Change MGMT 4083, Business Policy, as follows: **Pulled, not approved.**
 - (1) Change the co-requisite of MGMT 3103 to a prerequisite; and,
 - (2) Modify the course description.

Department of Nursing

- (a) Change NUR 3404, Practicum in Nursing I – Nursing the Individual Client, as follows:
 - (1) Add the prerequisite: NUR 3303, Health Assessment; and,
 - (2) Delete the co-requisite: NUR 3304, Health Assessment.

College of Professional Studies & Community Outreach

- (a) Modify the curriculum in Early Childhood Education by adding a footnote to the courses listed in the matrix to change general education requirements from prescribed courses to any general education choice from the list of approved general education courses; and,
- (b) Change the courses below as follows:
 - (1) ECE 2513, Curriculum for Early Childhood Education:
 - (i) Add the prerequisite: ECE 2113 or concurrent enrollment; and,
 - (ii) Modify the course description.
 - (2) ECE 2613, Methods and Materials Using Developmentally Appropriate Practices and Activities for Young Children:
 - (i) Add the prerequisite: ECE 2113 or concurrent enrollment; and,
 - (ii) Modify the course description.
- (c) Add PS 4991-4, Special Problems in Professional Studies, to the course descriptions. **Pulled, not approved.**

pulled, not approved

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject:

Animal Science

Course Number:

AGAS 3333

Official Title:

Poultry Processing and Product Technology

Request:

Change the title to: Livestock Processing and Product Technology

Please provide a justification as to why this change is cosmetic.

The proposal is a cosmetic change because there will be no content change in the class, the title change will not require any curricular or assessment modifications, nor is the change derived from ongoing programmatic assessment.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

Over the years, course content evolved in accordance with the changing nature of the meat processing industry and to meet regional demands. As a result, the title and course description no longer accurately reflect course content and thus leads to confusion for both students and advisers.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

This change will not affect any other department.

*No change indicated
in course description, which
refers to poultry specifically.
This change in title indicates a
change in course description or
probably needed.
Not cosmetic.
JW*

MEMORANDUM

TO: Registrar

FROM: Ed Leachman, Interim Head Department of Emergency Management

RE: Emergency Management BS Degree Program

DATE: October 5, 2011

The Emergency Management Department proposes the attached "Cosmetic Change" to the BS degree program in Emergency Management. This proposed change adds MATH 1003 as an option to fulfill the General Education 3 semester credit hour mathematics requirement.

ok.
fws

REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title: BS in Emergency Management

Request:

Add MATH 1003, College Mathematics, as an additional option to fulfill the 3 semester credit hours MATH General Education requirement for the BS degree in Emergency Management.

Please provide a justification as to why this change is cosmetic.

MATH 1003 currently is an option for fulfilling the General Education mathematics requirement in Arkansas Tech's core General Education curriculum; however, the Emergency Management curriculum does not currently include MATH 1003 as an option. This change will modify the Emergency Management curriculum to include MATH 1003 as an additional General Education mathematics option which is consistent with Tech's General Education core guidelines.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

The Emergency Management faculty assessment indicates that MATH 1003 provides adequate mathematics foundation for the current state of the Emergency Management profession.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached. This change will affect the Mathematics Department.

Fall Start Curriculum Matrix for Catalog
Curriculum in Emergency Management
(enter title for program changing)

Freshman Fall Semester

Add/Change: MATH 1003 or MATH 1113

Delete: MATH 1113

Total Hours:16

Freshman Spring Semester

Add/Change:

Delete:

Total Hours:16

| | |
|---|---|
| Sophomore Fall Semester Add/Change: Delete: Total Hours:16 | Sophomore Spring Semester Add/Change: Delete: Total Hours:16 |
| Junior Fall Semester Add/Change: Delete: Total Hours:15 | Junior Spring Semester Add/Change: Delete: Total Hours:18 |
| Senior Fall Semester Add/Change: Delete: Total Hours:18 | Senior Spring Semester Add/Change: Delete: Total Hours:9 |

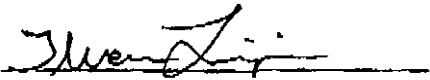
| | |
|--|---|
| Spring Start (If applicable) Curriculum Matrix for Catalog Curriculum in <u>Emergency Management</u> (enter title for program changing) | |
| Freshman Spring Semester Add/Change: MATH 1003 or MATH 1113 Delete: MATH 1113 Total Hours:16 | Freshman Fall Semester Add/Change: Delete: Total Hours:16 |
| Sophomore Spring Semester Add/Change: Delete: Total Hours:16 | Sophomore Fall Semester Add/Change: Delete: Total Hours:16 |
| Junior Spring Semester Add/Change: Delete: Total Hours:15 | Junior Fall Semester Add/Change: Delete: Total Hours:18 |
| Senior Spring Semester Add/Change: Delete: Total Hours:18 | Senior Fall Semester Add/Change: Delete: Total Hours:9 |
| Total Program Hours <u>124</u> | |

Arkansas Tech University
DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

| | |
|---|--|
| Department Affected: Mathematics | This department <input checked="" type="checkbox"/> supports <input type="checkbox"/> does not support the change. |
| Comments: | |

Department Head Signature:



Date: 10/4/11

OK

REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title: Hospitality Administration/Lodging and Club Management

Request: Move HA 3143 Executive Housekeeping to Fall of Junior Year (switch it out with Humanities) and require CHEM 1113 and CHEM 1111 as a pre-requisite for HA 3143 Executive Housekeeping

Please provide a justification as to why this change is cosmetic. HA 3143 Executive Housekeeping is already a required class – just should be listed under the Junior Year – and CHEM 1113 and CHEM 1111 is already required – just needs to be completed prior to Executive Housekeeping

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline. Course numbers should justify moving HA 3143 Executive Housekeeping to the junior year. Students needs to have a basic understanding of Chemistry prior to taking HA 3143 Executive Housekeeping due to the content of the course (Instructor's preference as the students would be better prepared for the content of the course).

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

| Fall Start Curriculum Matrix for Catalog Curriculum in <u>Hospitality Administration/Lodging and Club Management</u> (enter title for program changing) | |
|--|--|
| Freshman Fall Semester Add/Change: | Freshman Spring Semester Add/Change: |
| Delete: | Delete: |
| Total Hours: | Total Hours: |
| Sophomore Fall Semester Add/Change: Humanities (3) | Sophomore Spring Semester Add/Change: |
| Delete: HA 3143 | Delete: |
| Total Hours: | Total Hours: |

| | |
|---|--|
| Junior Fall Semester Add/Change: HA 3143 Delete: Humanities Total Hours: | Junior Spring Semester Add/Change: Delete: Total Hours: |
| Senior Fall Semester Add/Change: Delete: Total Hours: | Senior Spring Semester Add/Change: Delete: Total Hours: |

| | |
|--|---|
| Spring Start (If applicable) Curriculum Matrix for Catalog Curriculum in _____ (enter title for program changing) | |
| Freshman Spring Semester Add/Change: Delete: Total Hours: | Freshman Fall Semester Add/Change: Delete: Total Hours: |
| Sophomore Spring Semester Add/Change: Delete: Total Hours: | Sophomore Fall Semester Add/Change: Delete: Total Hours: |
| Junior Spring Semester Add/Change: Delete: Total Hours: | Junior Fall Semester Add/Change: Delete: Total Hours: |
| Senior Spring Semester Add/Change: Delete: Total Hours: | Senior Fall Semester Add/Change: Delete: Total Hours: |
| Total Program Hours _____ | |

*Approved
Fall*

REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title:

Hospitality Administration: All emphasis areas (Food and Beverage Management, Tourism and Event Management, and Lodging and Club Management)

Request: No longer require GEOG 2013 Regional Geography of the World as a required Social Science – accept any three credit hours of Social Science.

Please provide a justification as to why this change is cosmetic. This is simply an in-house (PRHA Department) decision... will now allow students to take any three hours of Social Science which is met with General Education requirements – this decision does not impact other departments.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline. This decision was based on feedback from our HA Advisory Committee – they stated that they did not feel that there was a need for all HA majors to take GEOG 2013 Regional Geography of the World.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

Fall Start Curriculum Matrix for Catalog
Curriculum in Hospitality Administration (all emphasis)
(enter title for program changing)

Freshman Fall Semester

Add/Change:

Delete:

Total Hours: 15

Freshman Spring Semester

Add/Change:

Delete:

Total Hours: 15

Sophomore Fall Semester

Add/Change:

Delete:

Total Hours: 15

Sophomore Spring Semester

Add/Change:

Delete:

Total Hours: 15

| | |
|--|--|
| Junior Fall Semester Add/Change: Delete: Total Hours: 15 | Junior Spring Semester Add/Change: Social Sciences Delete: GEOG 2013 Total Hours: 15 |
| Senior Fall Semester Add/Change: Delete: Total Hours: 15 | Senior Spring Semester Add/Change: Delete: Total Hours: 13 |

| | |
|---|--|
| Spring Start (If applicable) Curriculum Matrix for Catalog Curriculum in _____ (enter title for program changing) | |
| Freshman Spring Semester Add/Change: Delete: Total Hours: | Freshman Fall Semester Add/Change: Delete: Total Hours: |
| Sophomore Spring Semester Add/Change: Delete: Total Hours: | Sophomore Fall Semester Add/Change: Delete: Total Hours: |
| Junior Spring Semester Add/Change: Delete: Total Hours: | Junior Fall Semester Add/Change: Delete: Total Hours: |
| Senior Spring Semester Add/Change: Delete: Total Hours: | Senior Fall Semester Add/Change: Delete: Total Hours: |
| Total Program Hours _____ | |

pulled, not approved

| REQUEST FOR COSMETIC COURSE CHANGES | |
|---|---------------------|
| Course Subject: CUL | Course Number: 2003 |
| Official Title: Cost Controls | |
| Request: Require MATH 1003 as a pre-requisite for CUL 2003 Cost Controls | |
| Please provide a justification as to why this change is cosmetic. Simply an in-house change as MATH 1003 is already required for the CUL degree. | |
| Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline. HA/CUL faculty feel/think that students would be better prepared and exam scores would be improved if students completed MATH 1003 prior to taking CUL 2003 Cost Controls. | |
| If this change will affect other departments, a Departmental Support Form for each affected department must be attached. | |

*These seem to be contradictory,
1003 for Cul 2003
1113 for HA 2003
Not approved as presented.
J.W*

pulled, not approved

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: HA

Course Number: 2003

Official Title: Cost Controls

Request:

Require MATH 1113 as a pre-requisite

Please provide a justification as to why this change is cosmetic. MATH 1113 is already a required course for all HA majors – just would like for it to be a pre-requisite for HA 2003 Cost Controls.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

HA Faculty have stated that they think students would perform better and that grades would improve in HA 2003 Cost Controls if they were required to take MATH 1113 first. It is noted that at this time that the first few weeks of HA 2003 Cost Controls is devoted to MATH review (which is not a wise use of time).

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

REQUEST FOR COSMETIC CHANGES

Course Subject:

MCEG

Course Number: 2033

Official Title:

Dynamics

Request:

Remove MATH 3243, Differential Equations from the course pre-requisites

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

Dynamics is a sophomore level mechanical engineering class which is normally taken during students' fourth semester of work. The primary pre-requisite class for Dynamics is MCEG 2013, Statics which has pre-requisites of Physics I and Calculus II. Therefore, it is very common for the department to have students request an exemption from the Differential Equations pre-requisite requirement in order to stay "on-track" in their studies. The course content of Dynamics includes very few topics in which Differential Equations applies and the level of equations used is of the simplest type which can be easily understood by students who have successfully completed Calculus II.

Evaluation of achievement of course objectives in this class by instructors over the past two to three years, during which time the Differential Equations pre-requisite was routinely exempted for a significant number of students, shows no detrimental effects due to students not having taken Differential Equations prior to Dynamics.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

The only other department affected by this change will be the Electrical Engineering department whose students also take Dynamics. A support form is attached.



REQUEST FOR COSMETIC CHANGES

Course Subject:

MCEG

Course Number: 3413

Official Title:

Fundamentals of Mechanical Design

Request:

Add MATH 3243, Differential Equations to the course pre-requisites

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

Fundamentals of Mechanical Design is a junior level mechanical engineering course which includes many topics such as elastic stability, shock and impact which require the use of differential equations to completely analyze and characterize. Previously, the requirement for differential equations was taken care of by listing it as a pre-requisite for MCEG 2033, Dynamics which is a pre-requisite for Fundamentals of Mechanical Design. In order to better match the required pre-requisites with the courses in which that material is used, the department is requesting removing MATH 3243 from the pre-requisite list for Dynamics. Therefore, it is necessary to add it to the pre-requisites for MCEG 3413.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

No other department will be affected by this change.

*Approved
6/16/14*

pulled, not approved

REQUEST FOR COSMETIC CHANGES

Course Subject:

MCEG

Course Number: 3003

Official Title:

Engineering Modeling & Design

Request:

Replace COMS 2803 in the pre-requisites with COMS 2104

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

MCEG 3003 – Engineering Modeling & Design is cross-listed with ELEG 3003. The Electrical Engineering department has decided to change from COMS 2803 to COMS 2104 in their curriculum. This change is needed to keep the pre-requisites for ELEG 3003 and MCEG 3003 identical.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

This change is made at the request of the Electrical Engineering department which is the only other department affected by the change.

OK under following conditions.

- ① support from COMS dept.*
- ② The program can keep to 120 total hours after adding this 1 hour.*

File.

pulled, not approved

REQUEST FOR COSMETIC CHANGES

Course Subject:

MCEG

Course Number: 3013

Official Title:

Mechanics of Materials

Request:

Add MCEG 2023, Engineering Materials to the course pre-requisites

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

Mechanics of Materials is a junior level course in mechanical engineering which deals with the proper design of members and selection of materials to meet strength requirements. As such, it requires prior knowledge of the internal structure of various engineering materials and the factors that can change the properties of those materials. These prior knowledge topics are covered in MCEG 2023. It has been the accepted practice to assume that, since MCEG 2023 is **usually** one of the first ME courses taken by students, that they would invariably have completed it prior to taking MCEG 3013. However, there have been a number of students in the past few years who have met the (stiffer) pre-requisite requirements for MCEG 3013 without have yet taken MCEG 2023. This action is intended to formalize the existing informal understanding that Engineering Materials contains knowledge and information critical to success in Mechanics of Materials.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

The curriculum in Engineering Physics requires both MCEG 2023 and 3013. A support form from Physical Sciences is attached.

Need form

*Needs support form
from Engineering Physics.
If this is obtained, then
this is OK.
JGW*

pulled, not approved

| REQUEST FOR COSMETIC CHANGES | |
|---|---------------------|
| Course Subject: MCEG | Course Number: 4413 |
| Official Title: Finite Element Analysis | |
| Request: Drop ELEG 2103 from the list of pre-requisites Add MATH 4003 to the list of pre-requisites | |
| <p>Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.</p> <p>When this course was initially established on the Tech campus much of the emphasis in the field was on analysis methods analogous to that used commonly in electric circuits. A new faculty member is now responsible for this class and he has brought with him more recent trends in the field which require the use of linear algebra to perform the finite element analysis. Therefore, a change in pre-requisites is needed in order to keep the course current with the state of the discipline.</p> | |
| <p>If this change will affect other departments, a Departmental Support Form for each affected department must be attached.</p> <p>No other departments will be affected by this change.</p> | |

*Needs support form from Math.
If obtained, then I approve,
A.W.*

pulled, not approved

REQUEST FOR COSMETIC CHANGES

| | |
|--|---------------------|
| Course Subject: MCEG | Course Number: 4442 |
| Official Title: Mechanical Lab II | |
| Request: Drop MCEG 3442, Mechanical Lab I, from the list of pre-requisites | |
| Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline. <p>Due to scheduling difficulties, it has been fairly common for several students each year to be exempted from this pre-requisite requirement. This pre-requisite requirement was in place primarily for report writing experience gained in the first lab and not technical content (which is totally unrelated). In assessing student performance and objective achievement in Mechanical Lab II, we have not noticed a difference in ability in students based on whether or not they had taken MCEG 3442.</p> | |
| If this change will affect other departments, a Departmental Support Form for each affected department must be attached. No other departments will be affected by this change. | |

Current catalog does not show 3442 as a pre-req for 4442. Why do we need this?

2023, 3013

4403
2033, 3313

4403 is only pre-req listed in SCH PREQ catalog

*Approved
F.L.*

REQUEST FOR COSMETIC PROGRAM CHANGE Dr. H. Micheal Tarver

Digitally signed by Dr. H. Micheal Tarver
DN: cn=Dr. H. Micheal Tarver, o=Arkansas
State University, ou=College of Arts and
Humanities, email=michaeltarver@astate.edu, c=US
Date: 2011.06.18 15:02:58 -0500

Program Title:
Curriculum in Fine Arts

Request:
Remove exclusion of ART 2123 from General Education course options for program.

Please provide a justification as to why this change is cosmetic.
Catalog notes that Substitutions are allowed within the General Education program as long as course is included in options.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.
Art Education majors are encouraged to take ART 2123 for success on the Praxis II exam. In the event that Fine Arts students change majors to Art Education, the course would be required. Thus, it seems prudent to allow all Art majors the option of taking ART 2123 to satisfy General Education requirements.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

| Fall Start Curriculum Matrix for Catalog Curriculum in Fine Arts (enter title for program changing) | |
|--|--|
| Freshman Fall Semester Add/Change: Delete: Total Hours: | Freshman Spring Semester Add/Change: Delete: Total Hours: |
| Sophomore Fall Semester Add/Change: Delete: Total Hours: | Sophomore Spring Semester Add/Change: Fine Arts ^{1,T} Delete: Fine Arts ^{1,4,T} Total Hours: 16 |

| | |
|--|--|
| Junior Fall Semester Add/Change: | Junior Spring Semester Add/Change: |
| Delete: | Delete: |
| Total Hours: | Total Hours: |
| Senior Fall Semester Add/Change: | Senior Spring Semester Add/Change: |
| Delete: | Delete: |
| Total Hours: | Total Hours: |

Approved

REQUEST FOR COSMETIC PROGRAM CHANGE Dr. H. Micheal Tarver

Digitally signed by Dr. H. Micheal Tarver
DN: cn=Dr. H. Micheal Tarver, o=Arkansas
Tech University, ou=College of Arts and
Humanities, email=m.tarver@atu.edu,
c=US
Date: 2011.08.18 15:02:23 -0500

Program Title:
Curriculum in Graphic Design

Request:
Remove exclusion of ART 2123 from General Education course options for program.

Please provide a justification as to why this change is cosmetic.
Catalog notes that Substitutions are allowed within the General Education program as long as course is included in options.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.
Art Education majors are encouraged to take ART 2123 for success on the Praxis II exam. In the event that Graphic Design students change majors to Art Education, the course would be required. Thus, it seems prudent to allow all Art majors the option of taking ART 2123 to satisfy General Education requirements.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

| Fall Start Curriculum Matrix for Catalog Curriculum in Fine Arts (enter title for program changing) | |
|--|--|
| Freshman Fall Semester Add/Change: Delete: Total Hours: | Freshman Spring Semester Add/Change: Delete: Total Hours: |
| Sophomore Fall Semester Add/Change: Delete: Total Hours: | Sophomore Spring Semester Add/Change: Fine Arts ^{1,T} Delete: Fine Arts ^{1,4,T} Total Hours: 16 |

| | |
|---|---|
| Junior Fall Semester Add/Change: Delete: Total Hours: | Junior Spring Semester Add/Change: Delete: Total Hours: |
| Senior Fall Semester Add/Change: Delete: Total Hours: | Senior Spring Semester Add/Change: Delete: Total Hours: |

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: ENGL

4733

Official Title: Teaching English in the Secondary School

Request:

Change the prerequisite to read:
ENGL 2003, SPH 2003, and admission to Stage II of the teacher education program.

Please provide a justification as to why this change is cosmetic.

English Education majors are already required to take ENGL 2003 and SPH 2003 well before they enroll in ENGL 4733, but this prerequisite change will allow us to require transfer students who have completed general education requirements at another institution without these courses to take them to earn an ENED degree at Tech. Those are the only students who would be affected in any way by this change.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

ACT 747 requires Tech to accept general education requirements from other institutions. NCTE, our NCATE SPA, demands that we show that ENED majors have studied world literature and speech.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

This will have no effect on other programs as students are already required to complete these courses.

A handwritten signature in black ink, appearing to read "Approved" followed by a stylized name or initials.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: SPAN

Course Number: ~~4083~~ 4803

Official Title: ~~Latin American~~ Film Theory

Request:

Change the course title to Spanish-Language Film

Please provide a justification as to why this change is cosmetic.

This does not alter the course in any way, but the new title more clearly reflects the content of the course.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

This title better reflects the course's focus on Spanish-language films from around the world.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

This title change will have no effect on any other program; however this course's listing in our department's Film Studies minor will need to reflect the new title.

*Approved
J. White*

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: SPAN

Course Number: 4703

Official Title: Foreign Language Teaching Methods

Request:

Correct prerequisite to reflect current course numbers.

Prerequisite: SPAN 3013 and either SPAN 3123 or SPAN 3133 or equivalent; admission to Stage II of the Secondary Education sequence or equivalent.

Please provide a justification as to why this change is cosmetic.

The catalog lists SPAN 3113 as a prerequisite. SPAN 3113 used to be the designation of the lone Spanish civilization and culture course, but many years ago we created SPAN 3123 and 3133 as Spanish and Spanish-American civilization and culture respectively. SPAN 3113 is now Business Spanish. Either SPAN 3123 or SPAN 3133 would be the appropriate prerequisite for the methods course.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

This is a simple correction of an error not based on assessment data.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

This will have no effect on any other department or program.

*Approved
J. C. W.*

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject:
TESL

Course Numbers:
5023, 5703, 5713, 5723

Official Title:

The current course titles are:

TESL 5023 Tesol Second Language Acquisition

TESL 5703 Tesol Methods – Teaching English as a Second Language

TESL 5713 Tesol Assessment

TESL 5723 Tesol Teaching People of Other Cultures

Request:

Change the titles to

TESL 5023 Second Language Acquisition

TESL 5703 Teaching English as a Second Language

TESL 5713 ESL Assessment

TESL 5723 Teaching People of Other Cultures

Please provide a justification as to why this change is cosmetic.

These courses are unchanged. We are combining the MA ENGL/TESL and the MA TESOL and the requested title changes will coordinate the title of these courses with the equivalent ENGL-prefixed courses.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

No assessment data led to this cosmetic title change.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

The change to these course titles will have effect on any other department or program.

*Approved
AW*

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject:
TESL

Course Number:
6003

Official Title:
Linguistics

Request:

Change title to
Linguistics for ESL Teachers

Please provide a justification as to why this change is cosmetic.

This title more accurately reflects the nature and purpose of the course, which is part of our MA TESOL degree program.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

No assessment data led us to make this proposal.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

Changing this title will not affect any other department or program.

Approved
[Signature]

pulled, not approved

REQUEST FOR COSMETIC CHANGES

Subject: AMST 2003

Request:

Add the following statement to the description of AMST 2003:

May be repeated for credit as AMST 2003 if course content differs.

Describe the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

Departmental student surveys repeatedly suggest that students want a wider range of general elective hours available. Because AMST 2003 has no prerequisites, it also responds to the Advising Center's concern over a shortage of courses that are available to incoming freshmen.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

The cosmetic changes described here should have no effect on other departments, as students will continue to be able to use only 3 hours of AMST 2003 toward meeting the Social Science general education requirement.

*Not approved as cosmetic
fclw.*

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: Political Science

Course Number: POLS 2513

Official Title: Research Methods I

Request:

Change title to: Research Design

Please provide a justification as to why this change is cosmetic.

This change is in order to distinguish between the two research courses we offer in a way that is more descriptive of the subject-matter inherent to each course. Furthermore, as the major does not require the courses be taken in sequence, the new titles should prove less confusing to students in deciding when to take the two research courses and in what sequence.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

Assessment evidence: Informal assessment indicates some confusion among majors as to what order they should take the methods courses and whether or not they can take the methods courses out of sequence.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

A handwritten signature in black ink, appearing to read "Andrew W.", is located in the bottom right corner of the page.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: Political Science

Course Number: POLS 3513

Official Title: Research Methods II

Request:

Change title to: Research Methods

Please provide a justification as to why this change is cosmetic.

This change is in order to distinguish between the two research courses we offer in a way that is more descriptive of the subject-matter inherent to each course. Furthermore, as the major does not require the courses be taken in sequence, the new titles should prove less confusing to students in deciding when to take the two research courses and in what sequence.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

Assessment evidence: Informal assessment indicates some confusion among majors as to what order they should take the methods courses and whether or not they can take the methods courses out of sequence.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A



REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: Political Science

Course Number: POLS 4163

Official Title: Formal Theory

Request:

Change title to: Public Choice Theory

Please provide a justification as to why this change is cosmetic.

The current title is too general and confuses students as to the subject matter of the course. The new title is more descriptive and hence should provide students with better information in making their decision as to whether to take the course.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

Assessment evidence: Informal assessment indicates that majors and interested students are confused as to what subject area Formal Theory falls within and have experienced confusion over what the general content area of the course is.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

A handwritten signature in black ink, appearing to read "A. [unclear]".

*Approved & changed MS course description
H. H.*

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: **Military Science**

Course Number: **1101**

Official Title:

Leadership I

Request:

Change Course Description to the following:

Introduces cadets to the personal challenges and competencies that are critical for effective leadership. Cadets learn how the personal development of life skills such as critical thinking, goal setting, time management, physical/mental fitness (resiliency training) related to leadership, officership, and the Army profession. Focus is on developing basic knowledge and comprehension of Army leadership dimensions while gaining a big picture of understanding the ROTC program, its purpose in the Army, and its advantages for the student. Offered: Fall; Lecture/Lab.

Please provide a justification as to why this change is cosmetic.

Course content is staying the same; this is a course description revision only.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

This change places the Arkansas Tech University Military Science classes in line with the Army Reserve Officers' Training Corps Master Course Maps (Revised 31 July 2011). The Army had conducted the necessary research and assessment to determine the appropriate descriptions of the various courses in the ROTC program.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

Dr. H. Micheal Tarver

Digitally signed by Dr. H. Micheal Tarver
DN: cn=Dr. H. Micheal Tarver, o=Arkansas Tech University,
ou=College of Arts and Humanities, email=mtarver@atu.edu,
c=US
Date: 2011.10.14 09:24:33 -05'00'

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: **Military Science**

Course Number: **1111**

Official Title:

Leadership II

Request:

Change Course Description to the following:

Overviews leadership fundamentals such as setting direction, problem-solving, listening, presenting briefs, providing feedback, and using effective writing skills. Cadets explore dimensions of leadership attributes and core leader competencies in the context of practical, hands-on, and interactive exercises. Continued emphasis is placed on recruitment and retention of Cadets. Cadre role models and the building of stronger relationships among the Cadets through common experience and practical interaction are critical aspects of the MS 1111 experience. Offered: Spring; Lecture/Lab.

Please provide a justification as to why this change is cosmetic.

Course content is staying the same; this is a course description revision only.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

This change places the Arkansas Tech University Military Science classes in line with the Army Reserve Officers' Training Corps Master Course Maps (Revised 31 July 2011). The Army had conducted the necessary research and assessment to determine the appropriate descriptions of the various courses in the ROTC program.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

Dr. H. Micheal Tarver

Digitally signed by Dr. H. Micheal Tarver
DN: cn=Dr. H. Micheal Tarver, o=Arkansas Tech University,
ou=College of Arts and Humanities,
email=mtarver@atu.edu, c=US
Date: 2011.10.14 09:25:23 -05'00'

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: **Military Science**

Course Number: **2312**

Official Title:

Military Organization and Tactics I

Request:

Change Course Description to the following:

Explores the dimensions of creative and innovative tactical leadership strategies and styles by examining team dynamics and two historical leadership theories that form the basis of the Army leadership framework (trait and behavior theories). Cadets practice aspects of personal motivation and team building in the context of planning, executing, and assessing team exercises and participating in leadership labs. Focus is on continued development of the knowledge of leadership attributes and core leader competencies through an understanding of Army rank, structure, duties and basic aspects of land navigation and squad tactics. Case studies provide tangible context for learning the Soldier's Creed and Warrior Ethos. Offered: Fall; Lecture/Lab.

Please provide a justification as to why this change is cosmetic.

Course content is staying the same; this is a course description revision only.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

This change places the Arkansas Tech University Military Science classes in line with the Army Reserve Officers' Training Corps Master Course Maps (Revised 31 July 2011). The Army had conducted the necessary research and assessment to determine the appropriate descriptions of the various courses in the ROTC program.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

Dr. H. Micheal Tarver

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DN: cn=Dr. H. Micheal Tarver, o=Arkansas Tech University,
ou=College of Arts and Humanities, email=mtarver@atu.edu,
c=US
Date: 2011.10.14 09:25:58 -05'00'

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: **Military Science**

Course Number: **2402**

Official Title:

Military Organization and Tactics II

Request:

Change Course Description to the following:

Examines the challenges of leading tactical teams in the operational environment. The course highlights dimensions of terrain analysis, patrolling, and operation orders. Further study of the theoretical basis of the Army Leadership Requirements Model explores the dynamics of adaptive leadership in the context of military operations. MS 2402 prepares Cadets for MS 3503. Cadets develop greater self-awareness as they assess their own leadership styles and practice communication and team building skills. Case studies give insight into the importance and practice of teamwork and tactics in real-world scenarios. Offered: Spring; Lecture/Lab.

Please provide a justification as to why this change is cosmetic.

Course content is staying the same; this is a course description revision only.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

This change places the Arkansas Tech University Military Science classes in line with the Army Reserve Officers' Training Corps Master Course Maps (Revised 31 July 2011). The Army had conducted the necessary research and assessment to determine the appropriate descriptions of the various courses in the ROTC program.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

Dr. H. Micheal Tarver

Digitally signed by Dr. H. Micheal Tarver
DN: cn=Dr. H. Micheal Tarver, o=Arkansas Tech University,
ou=College of Arts and Humanities, email=mtarver@atu.edu,
c=US
Date: 2011.10.14 09:26:17 -05'00'

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: **Military Science**

Course Number: **3503**

Official Title:

Advanced Leadership and Tactics I

Request:

Change Course Description to the following:

Challenges Cadets to study, practice, and evaluate adaptive leadership skills as they are presented with challenging scenarios related to squad tactical operations. Cadets receive systematic and specific feedback on their leadership attributes and actions. Based on such feedback, as well as their own self-evaluations, Cadets continue to develop their leadership and critical thinking abilities. Focus is on developing Cadets' tactical leadership abilities to enable them to succeed at ROTC's summer Leadership Development and Assessment Course (LDAC). Offered: Fall; Lecture/Lab.

Please provide a justification as to why this change is cosmetic.

Course content is staying the same; this is a course description revision only.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

This change places the Arkansas Tech University Military Science classes in line with the Army Reserve Officers' Training Corps Master Course Maps (Revised 31 July 2011). The Army had conducted the necessary research and assessment to determine the appropriate descriptions of the various courses in the ROTC program.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

Dr. H. Micheal Tarver

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ou=College of Arts and Humanities, email=mtarver@atu.edu,
c=US
Date: 2011.10.14 09:26:40 -0500'

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: **Military Science**

Course Number: **3603**

Official Title:

Advanced Leadership and Tactics II

Request:

Change Course Description to the following:

Continuation of MS 3503. Course uses increasingly intense situations applying team leadership challenges to build Cadet awareness and skills in leading tactical operations at the small unit level. Cadets review aspects of full spectrum operations. They also conduct military briefings and develop proficiency in the operation orders process. Focus is on exploring, evaluating, and developing skills in decision-making, persuading, and motivating team members in the contemporary operating environment (COE). MS 3603 Cadets are evaluated on what they know and do as leaders as they prepare to attend the ROTC summer Leader Development Assessment Course (LDAC). Offered: Spring; Lecture/Lab.

Please provide a justification as to why this change is cosmetic.

Course content is staying the same; this is a course description revision only.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

This change places the Arkansas Tech University Military Science classes in line with the Army Reserve Officers' Training Corps Master Course Maps (Revised 31 July 2011). The Army had conducted the necessary research and assessment to determine the appropriate descriptions of the various courses in the ROTC program.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

Dr. H. Micheal Tarver

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DN: cn=Dr. H. Micheal Tarver, o=Arkansas Tech University,
ou=College of Arts and Humanities, email=mtarver@atu.edu,
c=US
Date: 2011.10.14 09:27:13 -05'00'

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: **Military Science**

Course Number: **4703**

Official Title:

Applied Leadership and Management I

Request:

Change Course Description to the following:

Transitions the focus of student learning from being trained, mentored and evaluated as an MS III Cadet, to learning how to train, mentor and evaluate underclass Cadets. MS IV Cadets will learn the duties and responsibilities of an Army staff officer and apply the Military Decision Making Process (MDMP), the Army Writing Style and the Army's Training Management and METL Development processes during weekly Training Meetings to plan, execute and assess battalion training events. Cadets will learn how to safely conduct this training by understanding and employing the Composite Risk Management Process. MS IV Cadets will learn how to use the Comprehensive Soldier Fitness (CSF) program to reduce and manage stress. Cadets will learn about the special trust proposed by the U.S. Constitution to Army Officers - a trust above and beyond other professions. Cadets will learn Army Values and Ethics and how to apply them to everyday life as well as in Operating Environments. The MS IV Cadet will learn about the officer's role in the Uniform Code of Military Justice, with Counseling Subordinates, Administrative Discipline and Separations, and methods for Officer Career Management. Offered: Fall; Lecture/Lab.

Please provide a justification as to why this change is cosmetic.

Course content is staying the same; this is a course description revision only.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

This change places the Arkansas Tech University Military Science classes in line with the Army Reserve Officers' Training Corps Master Course Maps (Revised 31 July 2011). The Army had conducted the necessary research and assessment to determine the appropriate descriptions of the various courses in the ROTC program.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

Dr. H. Micheal Tarver

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DN: cn=Dr. H. Micheal Tarver, o=Arkansas Tech University,
ou=College of Arts and Humanities, email=mtarver@atuedu, c=US
Date: 2011.10.14 09:27:36 -0500

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: **Military Science**

Course Number: **4803**

Official Title:

Applied Leadership and Management II

Request:

Change Course Description to the following:

Continuation of MS 4703. Explores the dynamics of leading Soldier's in Full Spectrum Operations in the Contemporary Operating Environment (COE). Cadets examine differences in Customs and Courtesies, Principles of War, and Rules of Engagement in the face of Terrorism. They also explore aspects of interacting with Non-Government Organizations, Civilians on the Battlefield, and Host Nation Support and explore Counterinsurgency Operations. Cadets will learn what Support Services are available to assist Soldiers and their families in times of need such as; Red Cross, CFC, AER, etc. MS IVs will develop and present a Battle Analysis and participate in a Staff Ride at an historic military site. The course places significant emphasis on preparing Cadets for their first unit of assignment. It uses case studies, scenarios, and "What Now, Lieutenant?" exercises to prepare Cadets to face the complex ethical and practical demands of leading as commissioned officers in the United States Army. Offered: Spring; Lecture/Lab.

Please provide a justification as to why this change is cosmetic.

Course content is staying the same; this is a course description revision only.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

This change places the Arkansas Tech University Military Science classes in line with the Army Reserve Officers' Training Corps Master Course Maps (Revised 31 July 2011). The Army had conducted the necessary research and assessment to determine the appropriate descriptions of the various courses in the ROTC program.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

Dr. H. Micheal Tarver

Digitally signed by Dr. H. Micheal Tarver
DN: cn=Dr. H. Micheal Tarver, o=Arkansas Tech University,
ou=College of Arts and Humanities, email=mtarver@atu.edu, c=US
Date: 2011.10.14 09:27:54 -0500

SEP 27 2011

Approved
[Signature]

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject:
Speech Communication

Course Number:
See Attached

Official Title:
See Attached

Request:
Alteration of prerequisites for Sph courses.

Please provide a justification as to why this change is cosmetic.
The proposed changes are merely changes in prerequisites and will have negligible effect on other programs.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

In 2009, the Speech faculty successfully advocated the addition of a course, Sph 2023: Communication Research and Writing, in order to improve the written communication skills of speech majors. At the time of its institution, the course was made a necessary prerequisite for many upper-division Speech courses. However, in practice, these prereqs have created an advising headache for Speech and have had the effect of inhibiting students from outside the major from taking Speech courses. For this reason, the Speech faculty have chosen to re-evaluate the prereqs for all Speech courses. In general, we want to move away from prereqs for most of our upper-division courses. The discipline of Speech Communication is varied with many tracks for students---for instance, rhetoric, organizational communication, interpersonal communication, and performance studies. Since these tracks are of interest to majors across the university, the Speech faculty would like to make it easier for such students to take our courses. We can continue to work toward our goal of improved student writing through astute advising---i.e., encouraging students to take Sph 2023 early in their academic careers---rather than through prerequisite requirements. We are leaving Sph 2023 as a prereq for Sph 4003, our most senior-level required majors course.

Additionally, while reviewing our course prereqs, it was decided that we should add the prereq of "instructor consent" to our debate practica: these courses give credit to members of the debate team; and we want to avoid having students take that course who are not on or interested in the team. Also, we decided to add the prereqs

of our introductory courses---Sph 1003 and Sph 2003---to our most advanced seminar, Sph 4003: Human Communication. We are adding these prereqs in response to Arkansas Act 747: by adding these prereqs, we will ensure that transfer students have the taken the necessary lower-level speech courses in order to gain mastery of the subject.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

PROPOSED CHANGES TO SPH COURSE PREREQUISITES

Sph 1111, 1121: Individual Events Practicum

CURRENT: none

PROPOSED: Consent of instructor

Sph 2111, 2121: Debate Practicum

CURRENT: none

PROPOSED: Consent of instructor

Sph 3003: Interpersonal Communication

CURRENT: Sph 2023

PROPOSED: none

Sph 3013: Intercultural Communication

CURRENT: Sph 1003 or Sph 2003 or consent of instructor

PROPOSED: none

Sph 3073: Group Communication

CURRENT: Sph 2023

PROPOSED: none

Sph 3111, 3121: Debate Practicum

CURRENT: none

PROPOSED: Consent of instructor

Sph 3223: Nonverbal Communication

CURRENT: Sph 2023

PROPOSED: none

Sph 4003: Human Communication Theory

CURRENT: Sph 2023, 18 hours in Speech Communication, consent of instructor

PROPOSED: Sph 1003, 2003, and 2023; or consent of instructor

Sph 4063: Organizational Communication

CURRENT: Sph 1003, Sph 2023, Sph 3003 or Sph 3073 or equivalent, or consent of instructor

PROPOSED: none

Sph 4111, 4121: Individual Events Practicum

CURRENT: none

PROPOSED: Consent of instructor

Sph 4123: Rhetorical Criticism

CURRENT: Sph 1003 or Sph 2003, and Sph 2023 or consent of the instructor

PROPOSED: none

Sph 4153: Persuasive Theory and Audience Analysis

CURRENT: Consent of instructor

PROPOSED: none

SEP 27 2011

*Approved
J.W.*

REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title: **Speech, Communication option**
Minor

Request: Modify required minors courses: instead of requiring Sph 3003 (Interpersonal Communication), Sph 3043 (Advanced Public Speaking), and Sph 3073 (Group Communication) of all Speech minors, students would be able to choice any 9 hrs. of upper-division Speech electives

Please provide a justification as to why this change is cosmetic.
This change affects no other department or program and will only serve to give options to our students to tailor their studies for their future needs. The affected courses would continue to be offered, just no longer required of minors.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

The field of Speech Communication has developed and become increasingly diverse; for this reason, the faculty finds it difficult to maintain that certain upper-division courses are still paramount within the field and merit being required of all Speech majors. Group Communication, for instance, had its heyday in the 1980s and is now just a fringe study within the discipline. Similarly, while Interpersonal Communication remains relevant, it is no more so than, for example, Rhetoric or Organizational Communication. Since Advanced Public Speaking is an unusual course---not a frequent offering at other universities, seldom taught at ATU, and not required of ATU's Speech majors---it makes little sense to require this course of minors. Furthermore, a survey of neighboring schools reveals that Interpersonal Communication, Group Communication, and Advanced Public Speaking are not required of majors at either the University of Arkansas-Fayetteville or at the University of Central Arkansas. Since ATU's Speech students find careers in such a wide variety of fields, the faculty believe that students should be able to choose upper-division courses that will best suit their future needs.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

SEP 27 2011

*Approved
JWS*

REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title: **Speech, Communication option**

Request: **Modify required majors courses: instead of requiring Sph 3003 (Interpersonal Communication) and Sph 3073 (Group Communication) of all majors, students would be able to choice any 6 hrs. of upper-division Speech electives**

Please provide a justification as to why this change is cosmetic.

This change affects no other department or program and will only serve to give options to our students to tailor their studies for their future needs. Sph 3003 and Sph 3073 would continue to be offered, just no longer required of majors.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

The field of Speech Communication has developed and become increasingly diverse; for this reason, the faculty finds it difficult to maintain that certain upper-division courses are still paramount within the field and merit being required of all Speech majors. Group Communication, for instance, had its heyday in the 1980s and is now just a fringe study within the discipline. Similarly, while Interpersonal Communication remains relevant, it is no more so than, for example, Rhetoric or Organizational Communication. Furthermore, a survey of neighboring schools reveals that Interpersonal Communication and Group Communication are not required of majors at either the University of Arkansas-Fayetteville or at the University of Central Arkansas. Since ATU's Speech majors find careers in such a wide variety of fields, the faculty believe that students should be able to choose upper-division courses that will best suit their future needs.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

Fall Start Curriculum Matrix for Catalog
Curriculum in Speech, Communication option
NOTE: This matrix presumes a change to 120 hours

| | |
|---|--|
| <p>Freshman Fall Semester Add/Change: --</p> <p>Delete: --</p> <p>Total Hours: 16</p> | <p>Freshman Spring Semester Add/Change: --</p> <p>Delete: --</p> <p>Total Hours: 15</p> |
| <p>Sophomore Fall Semester Add/Change: --</p> <p>Delete: --</p> <p>Total Hours: 16</p> | <p>Sophomore Spring Semester Add/Change: --</p> <p>Delete: --</p> <p>Total Hours: 15</p> |
| <p>Junior Fall Semester Add/Change: SPH elective (3000-4000 level) 6 hrs.</p> <p>Delete: SPH 3003, SPH 3073</p> <p>Total Hours: 15 hrs.</p> | <p>Junior Spring Semester Add/Change: --</p> <p>Delete: --</p> <p>Total Hours: 15 hrs.</p> |
| <p>Senior Fall Semester Add/Change: --</p> <p>Delete: --</p> <p>Total Hours: 16 hrs.</p> | <p>Senior Spring Semester Add/Change: --</p> <p>Delete: --</p> <p>Total Hours: 12 hrs.</p> |

Amey

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: **MKT**

Course Number: **4073**

Official Title: **Service Marketing Management**

Request: **Please change name to Retail Operations**

Please provide a justification as to why this change is cosmetic.

This requested change is for a name change only for a Marketing Elective that has no impact on any other programs.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

MGMK graduate surveys indicate that many seek employment in the Retail management. Retail Operations is a more descriptive and accurate title for content of material covered in MKT 4073.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

Approved

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: **MKT**

Course Number: **4153**

Official Title: **Marketing Research**

Request: **Please change name to Research Methods**

Please provide a justification as to why this change is cosmetic.

This requested change is for a name change only to a Marketing Elective that has no impact on any other programs.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

Research Methods is a more descriptive and accurate title for content of material covered in MKT 4153

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

pulled, not approved

REQUEST FOR COSMETIC CHANGES

Course Subject: MGMT

Course Number: 4083

Official Title: Business Policy

Request: Change the current co-requisites of MGMT 3103 to prerequisite and change the course description to read as follows:

"Each semester. Prerequisites: Senior standing and completion of all junior-level College of Business core courses. As the capstone course in the College of Business core, this course examines the application of strategic management processes, including top management's role in situational analysis, strategy selection, strategy implementation, and strategic control, under conditions of uncertainty."

Describe the evidence derived from your program assessment that justifies this change. The ETS Major Field Exam historically has been given at the end of the term in Business Policy. Operations is a subtest of the Major Field Exam. Students scored at the 51st percentile on the Operations portion of the ETS during the May 2010 assessment. In order to increase commitment to the measure, the ETS exam will now be given earlier in the term so that it may become part of the graded requirements of the Business Policy class. This means that the content of Operations will be assessed before it has been completed if it remains a co-requisite to Business Policy.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached. Not Applicable

*Needs revision.
MGMT 3103 is not listed
in the catalog as a co-requisite.
A.W.*

INSTRUCTIONS FOR UPDATING CATALOG FOR COSMETIC CHANGES

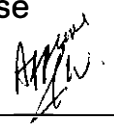
Email Notification to Registrar's Office

Catalog changes requiring no curriculum proposal form should be emailed by the department head to Tammy Rhodes in the Registrar's Office. The email address is curriculum@atu.edu

Please format the email or complete the template provided with the following information:

1. course subject, number, course title
2. requested change
3. Describe the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

Example: BUAD 2053, Business Statistics: add the prerequisite COMS 1003, Microcomputer Applications, to the existing prerequisites and change the course description to read as follows.....Describe assessment justification.



| REQUEST FOR COSMETIC CHANGES | |
|---|--------------------|
| Course Subject:NUR | Course Number:3404 |
| Official Title: Practicum in Nursing I – Nursing the Individual Client | |
| Request: add NUR 3303 as prereq and take off NUR 3304 as coreq | |
| Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline. NUR 3303 has moved in the curriculum to one semester prior to NUR 3404. The course is needed for the student to perform at an optimal level in the practicum experience. NUR 3304 has been phased out to 3303. The approved curriculum restructure came out of informal faculty assessment and formal course, program and clinical evaluations. The changes were identified to improve patient safety and student level of functioning. | |
| If this change will affect other departments, a Departmental Support Form for each affected department must be included. No affect on other departments. | |

Arkansas Tech University
PROPOSAL FOR CHANGE IN PROGRAM

Cosmiche

Approved

TO: Curriculum Committee
 FROM: College of Professional Studies
 DATE SUBMITTED: January 4, 2011

REQUEST FOR CHANGE IN PROGRAM (Modification or Deletion of Existing Major, Option or Minor)

| Title | Signature | Date |
|---|-----------|----------|
| Department Head | | |
| Dean Dr. Mary Ann Rollans | | 1-4-2011 |
| Teacher Education Council (if applicable) | | |
| Graduate Council (if applicable) | | |
| Registrar | | |
| Vice President for Academic Affairs | | |

| | |
|---|---------------------------|
| Program Title: AS Degree in ECE | Effective Date: Fall 2011 |
| <p>Outline change in program and attach curriculum matrix: To improve the flexibility in course selection for distant students, there needs to be a wider selection of general education courses that can be offered without submitting substitution request forms. This can be facilitated by simply adding a footnote to the courses listed in the matrix. Other changes noted in the matrix result from previous curriculum changes so that the matrix is consistent. The overall objective is to change some of the general education requirements from prescribed courses to any general education choice from the list of approved general education courses in respective categories.</p> | |
| <p>What impact will the change have on staffing, on other programs and space allocation? No impact</p> | |
| <p>Please provide a rationale for the need for this new course including the evidence derived from your program assessment. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline. N/A</p> | |
| <p>If this course will affect other departments a Departmental Support Form for each affected department must be attached. Will not affect any other department since the general education courses are already in place.</p> | |

In the attached matrix, outline in specific detail how your proposal will alter the program (include course number and title)

| Fall Start Curriculum Matrix for Catalog Curriculum in __AS degree in ECE_____ (enter title for program changing) | |
|--|---|
| Freshman Fall Semester Add/Change: BIOL 1014 ¹ SOC 1003 ¹ (previously approved change) ECE2113 Delete: (previously approved change: ECE 2312 and 2112) Total Hours: 16 | Freshman Spring Semester Add/Change: PHSC 1021 ¹ PHSC 1013 ¹ GEOG 2013 ¹ WS 1002 ¹ (previously approved change) ECE2313 Delete: (previously approved change) ECE 2212 Total Hours: 18 |
| Sophomore Fall Semester Add/Change: ART 2123 ¹ Social Sciences ¹ Delete: HIST 2003 or 2013 (result of previous curriculum changes) Total Hours: | Sophomore Spring Semester Add/Change: POLS 2003 or HIST 1903 (result of previous curriculum changes) Delete: Total Hours: |
| Junior Fall Semester Add/Change: Delete: Total Hours: | Junior Spring Semester Add/Change: Delete: Total Hours: |
| Senior Fall Semester Add/Change: | Senior Spring Semester Add/Change: |

| | |
|-----------------------------|-----------------------------|
| Delete: Total Hours: | Delete: Total Hours: |
|-----------------------------|-----------------------------|

| Spring Start (If applicable) Curriculum Matrix for Catalog Curriculum in _____ (enter title for program changing) | |
|--|---|
| Freshman Spring Semester Add/Change: Delete: Total Hours: | Freshman Fall Semester Add/Change: Delete: Total Hours: |
| Sophomore Spring Semester Add/Change: Delete: Total Hours: | Sophomore Fall Semester Add/Change: Delete: Total Hours: |
| Junior Spring Semester Add/Change: Delete: Total Hours: | Junior Fall Semester Add/Change: Delete: Total Hours: |
| Senior Spring Semester Add/Change: | Senior Fall Semester Add/Change: |

| | |
|---------------------------|--------------|
| Delete: | Delete: |
| Total Hours: | Total Hours: |
| Total Program Hours _____ | |

Amey W.

REQUEST FOR COSMETIC CHANGES

Subject: AS Degree in ECE

Request:

The recent curriculum changes require a modification of the language in the course descriptions for remaining courses: ECE 2513 and ECE 2613. New course descriptions for both of these courses should reference prerequisites as "Prerequisite: ECE 2113 or concurrent enrollment."

Describe the evidence derived from your program assessment that justifies this change.

Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

The curriculum change recently approved which combined ECE 2112 and ECE 2212 into one course requires the corresponding change in course number for the prerequisite statement for these two courses.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

Will not affect any other department.

pulled, not approved

REQUEST FOR COSMETIC CHANGES

Subject: Bachelor of Professional Studies Degree

Request:

Most of the departments have a course listed in their inventories as a "special problems" course. The Professional Studies Department has grown to the extent that a special problems course would be a beneficial addition to the curriculum focusing on current trends and issues. As the program was being developed, this oversight in having a special problems course was never addressed. At this time, the Professional Studies Department is requesting this course to be added to the inventory and included in the course descriptions. Course Title: PS 4991-4 Special Problems in Professional Studies. Course Description: This course is designed to address current issues and topics relevant to professional disciplines in the workforce. Content will be determined by contemporary trends and timely issues.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

Will not affect any other department.

*Adding a course
is not cosmetic
-dlw.*

Catalog Year 2012-13

Cosmetic Changes Round #2 Summary

1. Department of Parks, Recreation and Hospitality Administration

- (a) Modify the curriculum in Hospitality Administration Tourism and Event Management Option and Lodging and Club Management Option as follows: no longer require GEOG 2013, Regional Geography of the World, as fulfillment of 3 hours of social science.

2. Department of Electrical Engineering

- (a) Remove the co-requisite: ELEG 2111, Electric Circuits Lab, from ELEG 2113, Electric Circuits II;
- (b) Remove the co-requisite: COMS 2803, Programming in C, from ELEG 2130, Digital Logic Design Lab;
- (c) Remove the co-requisite: COMS 2803, Programming in C, from ELEG 2134, Digital Logic Design;
- (d) Add the prerequisite: ELEG 2111, Electric Circuits Lab, to ELEG 3103, Electronics I;
- (e) Add the prerequisites: PHYS 2124, General Physics II, and MATH 2934, Calculus III, to ELEG 3143, Electromagnetics;
- (f) Add the prerequisites: ELEG 3133, Microprocessor Systems Design, and ELEG/MCEG 3003, Engineering Modeling and Design, to ELEG 4113, Digital Signal Processing; and
- (g) Remove the prerequisite: MATH 3153, Applied Statistics I, from ELEG 4143, Communication Systems I.

3. Department of Mathematics

- (a) Modify the minor in Mathematics as follows: add MATH 3153, Applied Statistics I, to the list of math electives; and

(b) Modify the curriculum in Mathematics, footnote 2, as follows: add MATH 3173, Math Methods for Engineers, to the list of math courses that will NOT count as a math elective for math majors.

4. Department of Behavioral Sciences

(a) Delete the prerequisite: SOC 3173, Social Gerontology, from RS 3093, Rehabilitation Programming and the Elderly;

(b) Add the prerequisite: ANTH 1213, Introduction to Anthropology, or ANTH 2003, Cultural Anthropology, to RS 3133, Multicultural Issues in Human Services;

(c) Delete the prerequisite: RS 3043, Introduction to Social Services and the Social Service Case Process, or consent of instructor, from RS 3243, Social Services for Individuals and Families;

(d) Add the prerequisites: PSY 2003, General Psychology, and RS 2003, Introduction to Rehabilitation Services, or consent of instructor, to RS 4133, Seminar in Severe Disabilities; and

(e) Modify the Curriculum in Rehabilitation Science as follows: remove the requirement PSY 2074, Experimental Psychology, or SOC 3163, Introduction to Social Research, and replace with PSY/SOC 2063, Research Design for Behavioral Sciences.

5. Department of Nursing

(a) Remove the statement Offered: Summer or fall prior to Junior year from NUR 2023, Introduction to Professional Nursing, NUR 3102, Nursing Skills Theory for Medical Interpreters I, and NUR 3103, Nursing Skills I;

(b) Change the prerequisite for NUR 3103, Nursing Skills I, from prerequisite: admission into upper level junior nursing courses, to prerequisite: admission into upper division;

(c) Remove the co-requisite: NUR 3513, Nursing Skills II, from NUR 3204, Theories and Concepts in Nursing I;

- (d) Add the prerequisite: admission into upper division, to NUR 3303, Health Assessment;
- (e) Remove the prerequisite: NUR 2303, Nutrition, and remove the co-requisites: NUR 3204, Theories and Concepts in Nursing I, and 3404, Practicum in Nursing I – Nursing the Individual Client, and add the prerequisite: NUR 2023, Introduction to Professional Nursing, to NUR 3402, Pharmacology I;
- (f) Change the prerequisites for NUR 3606, Theories and Concepts in Nursing II, from prerequisites: NUR 3204, Theories and Concepts in Nursing I, NUR 3304, Health Assessment, NUR 3404, Practicum in Nursing I - Nursing the Individual Client, and NUR 3513, Nursing Skills II, to prerequisites: NUR 3204 Theories and Concepts in Nursing I, NUR 3402, Pharmacology I, NUR 3404, Practicum in Nursing I - Nursing the Individual Client, and NUR 3513, Nursing Skills II; and add the co-requisite NUR 3805, Practicum in Nursing II – Nursing the Family;
- (g) Remove the co-requisites: NUR 3606, Theories and Concepts in Nursing II, and NUR 3805, Practicum in Nursing II - Nursing the Family, from NUR 3802, Pharmacology II;
- (h) Modify the prerequisites and co-requisites for NUR 3805, Practicum in Nursing II – Nursing the Family, from prerequisites: NUR 3103, Nursing Skills I, NUR 3204, Theories and Concepts in Nursing I, NUR 3304, Health Assessment, NUR 3404, Practicum in Nursing I - Nursing the Individual Client, and NUR 3513, Nursing Skills II, and co-requisites: NUR 3606, Theories and Concepts in Nursing II, and NUR 3703, Nursing Pharmacology; to prerequisites: NUR 3204, Theories and Concepts in Nursing I, NUR 3402, Pharmacology I, NUR 3404, Practicum in Nursing I - Nursing the Individual Client, and NUR 3513, Nursing Skills II, and co-requisites: NUR 3606, Theories and Concepts in Nursing II, and remove NUR 3703, Nursing Pharmacology, from the course description and add NUR 3402, Pharmacology I, and NUR 3802, Pharmacology II;
- (i) Modify the prerequisites for NUR 4206, Theories and Concepts in Nursing III, from prerequisites: NUR 3606, Theories and Concepts in Nursing II, and NUR 3703, Nursing Pharmacology, and NUR 3805, Practicum in Nursing II – Nursing the Family; to NUR 3606, Theories and Concepts in

Nursing II, NUR 3802, Pharmacology II, and NUR 3805, Practicum in Nursing II – Nursing the Family;

- (j) Modify the prerequisites for NUR 4405, Practicum in Nursing III – Nursing Clients in Crisis, from prerequisites: NUR 3103, Nursing Skills I, NUR 3304, Health Assessment, NUR 3513, Nursing Skills II, NUR 3606, Theories and Concepts in Nursing II, NUR 3703, Nursing Pharmacology, and NUR 3805, Practicum in Nursing II – Nursing the Family; to NUR 3606, Theories and Concepts in Nursing II, NUR 3802, Pharmacology II, and NUR 3805, Practicum in Nursing II – Nursing the Family;
- (k) Remove the prerequisite: NUR 4202, Selected Topics, from NUR 4606, Theories and Concepts in Nursing IV.

REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title:
Hospitality Administration: Tourism and Event Management and Lodging and Club Management)

Request: No longer require GEOG 2013 Regional Geography of the World

Please provide a justification as to why this change is cosmetic. This is simply an in-house (PRHA Department) decision– this decision does not impact other departments.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline. This decision was based on feedback from our HA Advisory Committee – they stated that they did not feel that there was a need for all HA majors to take GEOG 2013 Regional Geography of the World.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

Support form from History and Political Science
Dept attached. Joe

Fall Start Curriculum Matrix for Catalog
Curriculum in Hospitality Administration/Lodging and Club Management
(enter title for program changing)

| | |
|---|---|
| <p>Freshman Fall Semester Add/Change: Add Tech 1001, add 4 hour science with lab</p> <p>Delete: Delete Physical Activity 2 hours and BIOL 1014</p> <p>Total Hours: 14</p> | <p>Freshman Spring Semester Add/Change:</p> <p>Delete:</p> <p>Total Hours: 15</p> |
| <p>Sophomore Fall Semester Add/Change:</p> <p>Delete:</p> <p>Total Hours: 15</p> | <p>Sophomore Spring Semester Add/Change:</p> <p>Delete:</p> <p>Total Hours: 15</p> |
| <p>Junior Fall Semester Add/Change:</p> <p>Delete:</p> <p>Total Hours: 15</p> | <p>Junior Spring Semester Add/Change:</p> <p>Delete: GEOG 2013</p> <p>Total Hours: 12</p> |
| <p>Senior Fall Semester Add/Change:</p> <p>Delete:</p> <p>Total Hours: 15</p> | <p>Senior Spring Semester Add/Change:</p> <p>Delete:</p> <p>Total Hours: 13</p> |
| <p>Senior 9th Semester No Change Total Hours 6</p> | |
| <p>Total Program Hours: 120</p> | |

(enter title for program changing)

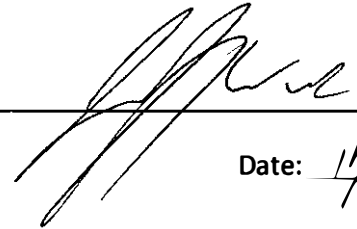
| | |
|---|--|
| Freshman Fall Semester Add/Change: Add Tech 1001, add 4 hour Science with Lab Delete: Physical Activity 2 hours and BIOL 1014 Total Hours: 14 | Freshman Spring Semester Add/Change: Add 4 hour Science with Lab Delete: CHEM 1113 and CHEM 1111 Total Hours: 16 |
| Sophomore Fall Semester Add/Change: Delete: Total Hours: 15 | Sophomore Spring Semester Add/Change: Delete: Total Hours: 15 |
| Junior Fall Semester Add/Change: Delete: Total Hours: 15 | Junior Spring Semester Add/Change: Delete: GEOG 2013 Total Hours: 12 |
| Senior Fall Semester Add/Change: Delete: Total Hours: 14 | Senior Spring Semester Add/Change: Delete: Total Hours: 13 |
| Senior 9th Semester No Change Total Hours 6 | |
| Total Program Hours: 120 | |

Arkansas Tech University
DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

| | |
|--|--|
| Department Affected: History and Political Science | This department <input checked="" type="checkbox"/> supports <input type="checkbox"/> does not support the change. |
| Comments: Due to the decrease in the number of credit hours required for a Bachelor of Science Degree in Hospitality Administration we want to delete GEOG 2013 as a required course for all emphasis areas. | |

Department Head Signature: _____



Date: 11/21/11

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: ELEG

Course Number: 2113

Official Title: Electric Circuits II

Request:

Remove the ELEG 2111 Electric Circuits Lab co-requisite.

Please provide a justification as to why this change is cosmetic.

This change will not affect other department but it is subject upon the curricular approval of the Curriculum Committee and Faculty Senate of the proposed Mechanical Engineering 120 hour program changes.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

With the new 120 hour maximum, Mechanical Engineering students will no longer be required to take the lab but will continue to take the Circuits II class.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

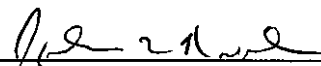
Mechanical Engineering Department Support Form attached.

Arkansas Tech University
DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Proposed Change: Drop ELEG 2111 Electric Circuits Lab as a corequisite for ELEG 2133 Electric Circuits II

| | |
|--|--|
| Department Affected: Mechanical Engineering | This department <input checked="" type="checkbox"/> supports <input type="checkbox"/> does not support the change. |
| Comments: | |

Department Head Signature: 

Date: 12/14/4

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: ELEG

Course Number: 2130

Official Title: Digital Logic Design Laboratory

Request:

Remove COMS 2803 as a pre/corequisite and retain COMS 2104.

Please provide a justification as to why this change is cosmetic.

The justification for replacing COMS 2803 with COMS 2104 is presented in the proposed Electrical Engineering; Electrical Engineering Program Change.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

Change will only affect electrical engineering students. Computer Science students take the course; however, they are currently required to take COMS 2104.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: ELEG

Course Number: 2134

Official Title: Digital Logic Design ~~Laboratory~~ ^{JMR}

Request:

Remove COMS 2803 as a pre/corequisite and retain COMS 2104.

Please provide a justification as to why this change is cosmetic.

The justification for replacing COMS 2803 with COMS 2104 is presented in the proposed Electrical Engineering; Electrical Engineering Program Change.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

Change will only affect electrical engineering students. Computer Science students take the course; however, they are currently required to take COMS 2104.

Arkansas Tech University
DEPARTMENTAL SUPPORT FORM

This form must be completed for every department affected by the course change.

Proposed Change: Drop COMS 2803 Programming in C; Add COMS 2104 Foundations of Computer Programming I

| | |
|--|--|
| Department Affected: Computer and Information Science | This department <input checked="" type="checkbox"/> supports <input type="checkbox"/> does not support the change. |
| Comments: | |

Department Head Signature: Don Polzin

Date: 10-14-11

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: ELEG

Course Number: 3103

Official Title:

Electronics I

Request:

Add Circuits Lab (ELEG 2111) as a prerequisite.

Please provide a justification as to why this change is cosmetic.

Most of our students already take Circuits Lab (ELEG 2111) before Electronics (ELEG 3103) so this should not significantly impact our department. Furthermore this does not change the scope or focus of the course it merely closes loopholes in advising.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

According to our degree program our students should take Circuits Lab (ELEG 2111) in their sophomore year (the semester before Electronics). We have recently enhanced our Electronics course to be more of a *studio* experience. In this format we lecture then go directly to the lab and have the students build devices or measure quantities that reinforce the material that was just covered. The exams are now two part exams: (1) an in-class portion that covers theory and (2) a lab portion that stresses design applications. In order for a student to succeed in this type of course the student must know how to build circuits, operate measurement devices, and take electrical measurements. These concepts are learned in Circuits Lab (ELEG 2111). As mentioned above most of our students already take Circuits Lab (ELEG 2111) before Electronics, however there has been a case when a student did not complete the lab but was enrolled in Electronics. This proposal would take care of this scenario.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.
No other departments are affected.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: ELEG

Course Number: 3143

Official Title:

Electromagnetics

Request:

Add General Physics 2 (PHYS 2124) as a prerequisite.
Add Calculus 3 (MATH 2934) as a prerequisite.

Please provide a justification as to why this change is cosmetic.

Most of our students already take General Physics 2 (PHYS 2124) and Calculus 3 (MATH 2934) before Electromagnetics (ELEG 3143) so this should not significantly impact either the physics or math departments. Furthermore this does not change the scope or focus of the course it merely closes loopholes in advising.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

According to our degree program our students should take General Physics 2 (PHYS 2124) and Calculus 3 (MATH 2934) in their sophomore year, almost a full year before taking Electromagnetics. General Physics 2 gives a brief overview of the fundamentals of vector calculus and Maxwell's Equations. Calculus 3 also covers vector calculus. These are the foundations of the course in Electromagnetics. The department has data that shows students that have not taken General Physics 2 before Electromagnetics do not perform as well on the exams as though students who have taken the course.

As mentioned above most of our students do take both General Physics 2 and Calculus 3 before Electromagnetics but some slip through. On average there typically is only one or two students in the course that have not taken these courses in the appropriate sequence so this should not significantly impact either department.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

No other departments are affected.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: ELEG

Course Number: 4113

Official Title:

Digital Signal Processing

Request:

Add Microprocessor Systems Design (ELEG 3133) and Engineering Modeling and Design (ELEG/MCEG 3003) as prerequisite.

Please provide a justification as to why this change is cosmetic.

Most of our students take Microprocessor Systems Design (ELEG 3133) in their sophomore year and Engineering Modeling and Design (ELEG 3003) in their junior year before Digital Signal Processing (ELEG 4113 is in the senior year) so this should not significantly impact our department. Furthermore this does not change the scope or focus of the course it merely closes loopholes in advising.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

According to our degree program our students should take Microprocessor Systems Design (ELEG 3133) in their sophomore year and Engineering Modeling and Design (ELEG 3003) in their junior year. Those courses should be taken before Digital Signal Processing but some students slip through. On average there typically is only one or two students in the course that have not taken these courses in the appropriate sequence so this should not significantly impact our department. This proposal would take care of this scenario.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: ELEG

Course Number: 4143

Official Title: Communication Systems I

Request:

Remove MATH 3153 as a prerequisite

Please provide a justification as to why this change is cosmetic.

A separate proposed curriculum change will remove MATH 3153 as a requirement for the electrical and computer engineering curriculum. The material covered in MATH 3153 is not a requirement for ELEG 4143: Communication Systems I. Probability, random processes and spectral analysis are required for the subsequent elective, ELEG 4153: Communication Systems II and have been integrated into that course.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

Please refer to the rationale for the curriculum change to replace MATH 3153 with ELEG/MATH 3173.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

This change will only impact electrical engineering students.

REQUEST FOR COSMETIC CHANGES

Course Subject: MATH

Course Number: 3153

Official Title: Applied Statistics

Request: Add the course MATH 3153 to the list of MATH courses that can be taken as an elective for the Math Minor

Describe the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

REQUEST FOR COSMETIC CHANGES

Course Subject: MATH

Course Number: 3173

Official Title: Math Methods for Engineers

Request: Add the course MATH 3173 to the list of MATH courses that will not count as a MATH elective for MATH majors.

Describe the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline. The course MATH 3173/ELEG 3173 was created by MATH and ELEG faculty to serve as a course for ELEG majors only.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject:

Rehabilitation Science

Course Number:

3093

Official Title:

Rehabilitation Programming and the Elderly

Request:

DELETE: SOC 3173 or consent of the Instructor

Please provide a justification as to why this change is cosmetic.

This change only affects majors in the Behavioral Sciences Department.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

This course is designed as a “stand alone” course in that someone without prior background can take the course and succeed. Over the span of the last 5 years, students who enroll in the course with the prerequisite waived perform at the same rate as students who have met the prerequisite.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject:

Rehabilitation Science

Course Number:

3133

Official Title:

Multicultural Issues in Human Services

Request:

ADD: Prerequisite: ANTH 1213 OR ANTH 2003

Please provide a justification as to why this change is cosmetic.

This change will affect the Behavioral Sciences Department only.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

Diversity issues are an important component of Rehabilitation Science programs in the United States. In the past, without a strong background in cultures and cultural issues, students struggled in this course, and this struggle has been reflected in both questions to the professor and poor grades. The Anthropology courses provide students with an understanding of culture, how cultures develop, the diversity found within and between cultures, and the influence of culture on one's worldview. Students need this understanding prior to enrolling in RS 3133.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

REQUEST FOR COSMETIC COURSE CHANGES

| | |
|---|-------------------------------|
| Course Subject: Rehabilitation Science | Course Number: 3243 |
| Official Title: Social Services for Individuals and Families | |
| Request: DELETE: Prerequisite: RS 3043 or consent of instructor. | |
| Please provide a justification as to why this change is cosmetic. This change affects Behavioral Science Faculty and students only. | |
| Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline. RS 3043 and RS 3243 are “stand alone” courses, and students do not need the knowledge base obtained in RS 3043 in order to be successful in RS 3243. | |
| If this change will affect other departments, a Departmental Support Form for each affected department must be attached. | |

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject:
Rehabilitation Science

Course Number:
4133

Official Title:
Seminar in Severe Disabilities

Request:

ADD: Prerequisite: PSY 2003, RS 2003, or consent.

Please provide a justification as to why this change is cosmetic.

This change only affects students and faculty in the Behavioral Science Department.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

This course requires a basic knowledge of human behavior and disability. Students who enter this course without this basic knowledge make poorer grades than students who have the prerequisite knowledge base.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

REQUEST FOR COSMETIC PROGRAM CHANGE

Program Title:

Rehabilitation Science

Request:

Drop the requirement that RS students take either PSY 2074 OR SOC 3163. Instead, require that RS students take PSY 2063 OR SOC 2063.

Please provide a justification as to why this change is cosmetic.

This change only affects RS students and Behavioral Sciences faculty.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

Instead of requiring students to take Experimental Psychology (PSY 2074) or Introduction to Social Research (SOC 3163) this proposed change requires students to take PSY or SOC 2063 (Research Design for the Behavioral Sciences). PSY 2063 or SOC 2063 is a broader course that is consistent with the knowledge base required of RS graduates across the country.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

N/A

Curriculum in Rehabilitation Science
Proposed Suggested Sequence of Courses (120 hours)

Freshman

| Freshman | | Sophomore | | Sophomore | |
|--------------------------|-----------|--------------------------------|-----------|-----------------------------------|--|
| Fall | | Spring | | Fall | Spring |
| ENGL 1013 ^{1,T} | 3 | ENGL 1023 ^{1,T} | 3 | SCIENCE ^{1,T} | PSY 2063 OR SOC 2063 |
| RS 2003 | 3 | PSY 2003 ^T | 3 | PSY 2053 OR SOC 2053 ^T | |
| SOC 1003 ^T | 3 | SCIENCE ^{1,T} | 4 | RS 3013 | Elective or Emphasis Area ^{2,T} |
| MATH 1113 ^T | 3 | | | Elective ^T | RS 3004 |
| TECH 1001 ^{1,T} | 1 | ANTH 1213 or 2003 ^T | 3 | PSY 3063 OR PSY 3183 ^T | |
| Elective ^T | 2 | Elective ^T | 2 | | |
| Total Hours | 15 | Total Hours | 15 | Total Hours | 15 |

Junior

| Junior | | Senior | | Senior | |
|--|-----------|--|-----------|--|--|
| Fall | | Spring | | Fall | Spring |
| RS 3023 | 3 | RS 3123 | 3 | RS 3133 | RS 40_4 ³ |
| RS 3073 | 3 | PSY 3003 ^T | 3 | RS 40_4 ³ | HIST 1903 ^{1,T} |
| Fine Arts OR Humanities ^{1,T} | 3 | Humanities OR Fine Arts ^{1,T} | 3 | Elective or Emphasis Area ² | Elective or Emphasis Area ² |
| Elective or Emphasis Area ² | 6 | RS 40_4 ³ | 4 | | |
| | | Elective or Emphasis Area ² | 2 | | |
| Total Hours | 15 | Total Hours | 15 | Total Hours | 15 |

¹See appropriate alternatives or substitutions in "General Education Requirements".

²18 hours of emphasis area courses are required. 12 hours in a primary emphasis and 6 hours in a secondary emphasis.

³Students who choose to complete a 12 hour internship (RS 4012) will do so either their last or next to last semester and will not take the three field placements RS 40_4.

^TDesignates a block of courses that would provide for a seamless transfer into this program if equivalent courses are taken at another college or university.

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject:
Nursing (NUR)

Course Number: Multiple courses

Official Title:
See attached

Request: To update course descriptions including pre/co requisites

Please provide a justification as to why this change is cosmetic.
To update course descriptions due to previously approved program changes.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

Due to previous program changes (supported by direct and indirect measures) updates were needed to correspond with new program schema.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.

No affect

(a) Take off the offered: summer or fall prior to junior year for the following classes: NUR 2023, NUR 3102, NUR 3103

(b) NUR 3103 – prereq: admission into upper division instead of upper level junior nursing courses.

(c) NUR 3204 – Co req: remove NUR 3513

(d) NUR 3303 – Prereq: add or Admission to upper division

(e) NUR 3402 – Prereq: delete 2303 and add 2023, remove coreqs

(f) NUR 3606 – Prereq: remove 3304 and add 3402, add coreq: 3805

NUR 3703- course to be removed this is the last semester for course due to previously approved program changes

need proposal to delete from course inventory

(g) NUR 3802 – remove coreqs

(h) NUR 3805 – prereq: delete 3304, 3103 and add 3402; coreq remove 3703
In description change 3703 to 3402 and 3802

(i) NUR 4206 – prereq: remove 3703 and add 3802

(j) NUR 4405 - prereq: remove 3103, 3304, 3513 and 3703 and add 3802

(k) NUR 4606- prereq: remove 4202

If Spanish Medical Interpretation program deleted please remove the following courses: NUR 3102, NUR 3302

need proposal to delete from course inventory

REQUEST FOR COSMETIC COURSE CHANGES

Course Subject: ENGL

Course Number: 0404

Official Title: DEVELOPMENTAL READING/WRITING

Request: Remove the following statement from the course description: A student may enroll in ENGL 0404 and ENGL 1013 concurrently.

Please provide a justification as to why this change is cosmetic. See attached email.

Please provide a rationale for the change including the evidence derived from your program assessment that justifies this change. Assessment evidence may come from direct and indirect measures of student learning as well as analysis of the current state of the discipline.

If this change will affect other departments, a Departmental Support Form for each affected department must be attached.