

**Curriculum Committee – Ozark Campus
Meeting on Aug.16, 2021 at 9:00 a.m. via Webex**

Purpose:

The purpose of the curriculum committee is to ensure high-quality classroom and learning experience for ATU-Ozark students by systematically and routinely evaluating course proposals, degree programs, and proposed degree requirements for graduation and certification, and by ensuring effective and efficient use of instructional resources relating to curricula.

Responsibilities of the Committee:

Monitor program curriculum and all proposed course changes, and evaluate program change proposals recommended by Program Chairs and CAO.

AGENDA

I. Call meeting to order at 0900

Present Members: Todd Birkhead, Julie Auterson, Blaine Snyder

Present Ex-Officio: Julie Schalmz, Erin Brickley

Absent: Shirley Bonner, Heather Nelson, Kenneth Floyd

II. Approval of Minutes

Motion to approve minutes as distributed JA, second by BS. Motion carried

III. Old Business

Review-credit course for ACLS (Advanced Cardiac Life Support) was tabled for the time being as other changes are coming for the nursing courses. Possibly using it as an elective in the future.

IV. New Business (Consider Changes to Programs of Study as follows):

Obtain information about the differences between the BST Intro to Computers and the CIS Foundations of Computers, in terms of what they offer in their curriculum and any certifications that are offered, such as an MOS in Word. What is the possibility of adding a resume module to these courses?

This would possibly be up to the instructors of the course. There is a current course that teaches resume writing (Administrative Support Procedures), also there are plans for TRIO and CPI to conduct resume writing workshops.

V. Announcements

VI. Adjournment

Motion to adjourn by BS, second by JA: Motion carried
The meeting adjourned at 09:25