

ARKANSAS TECH UNIVERSITY
PERSONNEL UPDATE FORM

Employee Full Legal Name: _____ T Number: _____
(as shown on social security card)

Current Address: _____ City: _____, ST: _____ Zip Code: _____

Check Mailing Address: _____ City: _____, ST: _____ Zip Code: _____

Nation/Country (of address if applicable): _____

Home Phone Number: _____ Primary Unlisted

Campus Phone Number: _____ Birth Date: _____

Gender: Male Female

Citizenship: Citizen Non-Citizen Resident Alien

Marital Status: Married Divorced Single Widowed

Ethnicity: Black Non-Hispanic Native American-Alaskan Native Asian or Pacific Islander
 Hispanic White Non-Hispanic International Other/Unknown

New Ethnicity: Not Hispanic or Latino Hispanic or Latino

Veteran: Veteran of Vietnam -era Other Protected Veteran Only Newly Separated Veteran
 Special disabled Veteran

Active Duty Separation Date: _____

Veteran Status Definitions:

Special disabled Veteran means (i) a veteran of the U.S. military, ground, naval or air service who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans Affairs for a disability (A) rated at 30 percent or more, or (B) rated at 10 or 20 percent in the case of a veteran who has been determined under Section 38 U.S.C. 3106 to have a serious employment handicap or (ii) a person who was discharged or released from active duty because of a service-connected disability.

Veteran of the Vietnam-era means a person who: (i) served on active duty in the U.S. military, ground, naval or air service for a period of more than 180 days, and who was discharged or released therefrom with other than a dishonorable discharge, if any part of such active duty was performed: (A) in the Republic of Vietnam between February 28, 1961, and May 7, 1975; or (B) between August 5, 1964, and May 7, 1975, in all other cases (ii) was discharged or released from active duty in the U.S. military, ground, naval or air service for a service-connected disability if any part of such active duty was performed (A) in the Republic of Vietnam between February 28, 1961, and May 7, 1975; or (B) between August 5, 1964, and May 7, 1975, in any other location.

Other Protected Veteran means veterans who served on active duty in the U.S. military, ground, naval or air service during a war or in a campaign or expedition for which a campaign badge has been authorized. For those with internet access, the information required to make this determination is available at <http://www.opm.gov/veterans/html/vgmedal2.htm>.

Newly Separated Veterans' means any veteran who served on active duty in the U.S. Military, ground, naval or air service during the one-year period beginning on the date of such veteran's discharge or release from active duty

Emergency Contact:

Last Name: _____ First Name: _____

Relationship: _____

Address: _____
Street City, State Zip

Nation/Country (of address if applicable): _____

Telephone Number: _____

Immediate Family Members: (Spouse, Children)

Legal Full Name: _____

Gender: Male Female

Relationship to Employee: _____ Date of Birth: _____

Attending College: Yes No

Legal Full Name: _____

Gender: Male Female

Relationship to Employee: _____ Date of Birth: _____

Attending College: Yes No

Legal Full Name: _____

Gender: Male Female

Relationship to Employee: _____ Date of Birth: _____

Attending College: Yes No

Legal Full Name: _____

Gender: Male Female

Relationship to Employee: _____ Date of Birth: _____

Attending College: Yes No

Legal Full Name: _____

Gender: Male Female

Relationship to Employee: _____ Date of Birth: _____

Attending College: Yes No

Legal Full Name: _____

Gender: Male Female

Relationship to Employee: _____ Date of Birth: _____

Attending College: Yes No

Legal Full Name: _____

Gender: Male Female

Relationship to Employee: _____ Date of Birth: _____

Attending College: Yes No