

ARKANSAS TECH UNIVERSITY

2009-2010 VERIFICATION WORKSHEET

Your Federal aid application was selected for review in a process called "verification". In this process, TECH's financial aid office will be comparing information from your aid application with signed copies of 2008 Federal income tax forms and this worksheet. **If we find conflicting information between these documents and your FAFSA, we will request additional information from you.**

You have **30** days to submit the requested documents to our office. **Your financial aid will not be processed until verification is completed.** We must review the requested information under the financial aid program rules (CFR Title 34, Part 668). If we find errors on your FAFSA, we will process the corrections electronically.

Return completed form to: Financial Aid Office, Arkansas Tech University, 1605 Coliseum Drive, Suite 117, Russellville, AR 72801. If you have questions, call us at 479-968-0399. You may fax information to us at 479-964-0857.

Student's Last Name	First Name	MI	Student ID number
Address			Date of Birth ()
City	State	Zip Code	Phone Number

ITEM 2: Read. Check one box and follow instructions to complete next item.

- Independent Students:** For Item 3 below, write the names of all people you (and your spouse) will support between July 1, 2009 and June 30, 2010. Include yourself, your spouse and your dependent children and others (if you provide more than half of their support). Under "Current College Name", count yourself as a college student at ATU. Also write in the name of the college for any other household member who will attend at least half time in the 2009-10 in a program that leads to a college degree or certificate.
- Dependent Students:** For Item 3 below, write the names of all the people your parents will support between July 1, 2009 and June 30, 2010. **Include yourself, your parents (stepparents), your parent's dependent children and others** (if your parents provide more than half support or if they would be required to give parental information when applying for Federal student aid). Under "Current College Name", count yourself as a college student at ATU. Also write in the names of the college for any other household member (**EXCLUDING PARENTS**) who will attend at least half time in 2009-10 in a program that leads to a college degree or certificate. **DO NOT COUNT PARENTS AS ATTENDING COLLEGE EVEN THOUGH THEY MAY BE but include them in the household below.**

Item 3:

Full Name (first, mi, last)	Age*	Relationship to you	Current College Name Only**
Example: John Q. Smith	20	Self	Arkansas Tech University

*List ages as of date you applied on the 2009-10 FAFSA application. **Do not list elementary, high schools or previously attended colleges. Even though your parents may be included in the household size, you cannot include them in college number for 2009-10 school year.

TAX FORMS AND INCOME INFORMATION

Item 4: Check the people below who did file a 2008 Federal income tax return and **submit** a signed photocopy of the 2008 Federal income tax return (IRS 1040, 1040A, 1040EZ), a tax return from Puerto Rico or foreign income tax return:

- You
- Your Spouse
- Your Father/Stepfather
- Your Mother/Stepmother

If you did not keep a copy of your tax return, request a copy from your tax preparer or you can request a tax listing from the Internal Revenue Service by calling 1-800-829-1040.

Item 5: Check the people below who did not and will not file a 2008 Federal income tax return:

- You
- Your Spouse
- Your Father/Stepfather
- Your Mother/Stepmother

If you (or spouse) or your parent did **not** file a 2008 tax return but earned money in 2008, list earnings below. (Example: student worked for Wal-Mart earned \$1000 or list odd jobs such as housekeeping, lawn mowing, etc., earned \$1000)

1. I, student, did not and will not file a 2008 Federal income tax return. I worked at _____ & earned \$ _____ in 2008.
2. I, spouse, did not and will not file a 2008 Federal income tax return. I worked at _____ & earned \$ _____ in 2008.
3. I, father, did not and will not file a 2008 Federal income tax return. I worked at _____ & earned \$ _____ in 2008.
4. I, mother, did not and will not file a 2008 Federal income tax return. I worked at _____ & earned \$ _____ in 2008.

Check here if you receive any of the following (if so provide DOCUMENTATION of amount): SSI, Food Stamps, Free & Reduced School Lunches, WIC, or TANF.

