

# **ARKANSAS TECH SUMMER BAND CAMP**

2011 Camp Bulletin  
Russellville, Arkansas

*<http://bandcamp.atu.edu>*

**Welcome, Directors, students, and parents to the 2011 Arkansas Tech Band Camps! This will be our 48<sup>th</sup> year, and we look forward to providing the best musical experience possible for our student musicians. Please read the following bulletin carefully for all information regarding policies, schedules, and other helpful information.**

## **REGISTRATION AND CAMP DATES**

All campers will register from **8:00 a.m. - 11:00 a.m.** on the first day of their camp. If it is necessary for you to be late, please notify us in advance. Otherwise, late arrivals cannot be accommodated.

**MIDDLE SCHOOL CAMP:** June 14-18. Registration: June 14 in the Doc Bryan Student Center.  
All fees are due by May 30, 2011.

**JUNIOR HIGH CAMP:** July 12-16. Registration: July 12 in the Doc Bryan Student Center.  
All fees are due by June 27, 2011.

**SENIOR HIGH CAMP:** July 19-23. Registration: July 19 in the Doc Bryan Student Center.  
All fees are due by July 4, 2011.

Local Middle School campers will have early registration on Monday, June 13, and local Junior High campers will have early registration on Monday, July 11 from 2:00 to 4:00 p.m. in the Doc Bryan Student Center.

**REGISTRATION PROCESS:** Upon arrival on campus, go directly to the registration area in Doc Bryan. There, at the Band Camp general information desk, you will receive further information on registration, dormitory and room assignments, private lessons, information on assembly, etc. Please have your completed health form, and parent form with you. The various places for auditions will be explained at registration.

**ORIENTATION ASSEMBLY:** There will be an assembly for all students at **4:30 p.m.** on each of the registration days. Additional orientation information will be given at this all-camp meeting, which all students are required to attend.

## **FEES AND FINANCIAL ARRANGEMENTS**

### **ATU STUDENT ACCOUNTS OFFICE ADDRESS:**

**ATU Office of Student Accounts  
ATU Band Camps  
Doc Bryan, Room 133  
Russellville, AR 72801-2222**

**Please send your payments to this office in the form of a check or a credit card payment. If sending a check, please include the camper's name and which camp s/he is attending. The \$50.00 Registration Fee must be paid with the application.**

**Fees must be paid in full at least 2 weeks prior to registration, not at registration. Otherwise, your registration will not be accepted. We will close camp when we enroll the maximum number of students we can accommodate.**

**UNIVERSITY REFUND POLICY:** A \$50.00 administrative fee is non-refundable and is included in the registration cost of \$300.00. Refunds due to having to leave camp because of illness or emergency must be requested in writing. Under no circumstances will refunds be made because of homesickness or disciplinary problems. Students not attending camp will be refunded \$250.00 of the original fee. Off campus students will be refunded \$100.00. If a student withdraws from camp prior to Thursday, 12 noon during camp week, they

will be refunded \$150.00. Withdrawals after Friday 8:00 a.m. will receive no refunds. Refunds will not be issued until August, after the last camp.

**SPENDING MONEY FOR STUDENTS:** We discourage students having any large amounts of cash in their possession. **Checks from parents for spending money may not exceed \$20.00 each.** Checks should be made payable to ARKANSAS TECH UNIVERSITY, not to an individual. Offices on campus will not accept second-party checks.

**PROCEDURE FOR CASHING CHECKS:**

1. Take the check to the O.D.'s office,
2. the O.D. will stamp the check with our official music camp endorsement
3. the check can be cashed at the ATU Student Accounts Office in Doc Bryan.
4. **We cannot cash checks for more than \$20.00.**

**ADVICE TO PARENTS:** In order to maintain proper security, we suggest that you do not send cash through the mail during camp, but that you send checks.

**ROOM FEES AND BREAKAGE FEES:** At check-out, any fees for any damages or re-issued keys will be assessed to the camper, and the parents will be billed. Counselors, please communicate any assessments to parents upon checking students out of the dorms. Students will be held responsible for any destruction of property.

**MISCELLANEOUS COSTS:** Replacement of lost keys or slide door keys is \$25.00; replacement of lanyard is \$5.00.

## **SCHOLARSHIP POLICY**

Scholarships are for High School All State Students only.

Scholarships are for qualifying High School students who participate in All State Competitions. Students awarded a position in the All State Bands will be awarded a \$125.00 to a \$250.00 scholarship. Scholarships are based on the student's year in high school. All State achieved as a sophomore, 10<sup>th</sup> grade, will be awarded a \$125.00 scholarship. All State achieved as a junior, 11<sup>th</sup> grade, will be awarded a \$250.00 scholarship. No scholarship will be awarded to 12<sup>th</sup> graders.

## **DIRECTIONS TO CAMPUS**

**TAKE I-40 TO RUSSELLVILLE:** there are four Russellville exits. Take the Highway 7 exit (Exit 81); turn south in the direction of the Holiday Inn; follow Highway 7 South to the ATU campus; turn right at the second stop light (across from Whatta Burger) for registration in the Doc Bryan Student Center. Maps of the entire campus are available at registration and online.

## **REQUIRED FORMS**

**HEALTH RECORD:** The enclosed health record should be completed and returned during the registration process. In case of illness the health form must accompany the camper to receive medical treatment. Please have the form completed before registration, but **do not mail it.** A ball-point pen should be used in filling out the form to ensure legible copies. A Doctor's signature is not necessary, but parents must write in the name of the family physician.

**PARENT FORM:** The enclosed parent form should be completed and returned during the registration process. Please have the form completed before registration, but **do not mail it.**

## STUDENT CONDUCT AND DISCIPLINE

**ATU POLICY ON STUDENT CONDUCT:** Any act or threat, including profane or abusive language for the purpose of harassing or submitting any one on ATU property to pain, discomfort, or indignity is subject to disciplinary action and will not be tolerated. This includes racial, ethnic, or sexual harassment, verbal or property abuse, and any conduct that endangers the health, safety, or well being of any band camp member or staff. All students are expected to adhere to the rules, regulations, and policies of the camp. Students who fail to comply will be sent home with no refund of fees.

**O.D.'s OFFICE:** The camp maintains an office in Witherspoon 164 with a director in charge (the Officer of the Day) from 7:00 a.m. until 10:00 p.m., or until the evening social activities are concluded. The telephone number is **(479) 968-0624**.

**CELL PHONES AT CAMP:** Students may bring cell phones to camp, but they must be turned off in class, rehearsals, assemblies, and after lights out in the dormitories. Students not adhering to these policies will lose cell phone privileges.

**First Offense:** EPD (Extra Police Duty)

**Second Offense:** Loss of cell phone for a day.

**Third Offense:** Loss of cell phone for the remainder of camp.

**Texting:** **Inappropriate texting** of any kind will result in a **Third Offense**. Texting during class, rehearsals, assemblies, and concerts will also result in a **Third Offense**.

**Cell phones taken away** will be held in the OD's Office in a secure location. Phones may be picked up on the last day of camp.

## SAFETY

**CLOSED CAMPUS:** Campers participating in Arkansas Tech University sponsored camps must remain on the University campus at all times. Campers may only leave campus with a staff member of the camp, a parent, or a legal guardian, as approved by the O.D.'s Office. This policy shall also apply to commuter campers until the last camp activity of the day has been completed.

**WARNING:** There are numerous construction projects on campus. These areas are marked and are strictly off-limits for campers.

## HEALTH CARE AND INSURANCE

You should have completed your health form record; this will be collected at registration.

**UNIVERSITY INFIRMARY:** Ms. Rita Wolfe, a registered nurse, is on duty from 7:30 a.m. until 4:30 p.m. Monday through Friday.

### **IF YOU ARE SICK:**

1. go to the O.D.'s office,
2. secure a "sick slip" and a copy of your health form,
3. proceed to the Infirmary,
4. return the "sick slip" to the O.D.'s Office after you have seen the nurse or doctor.

If needed, transportation will be provided. If you are too ill to report to the O.D.'s Office, ask your counselor to assist you. Illnesses occurring when the Infirmary is not open may necessitate travel to the clinic or the emergency room at St. Mary's Hospital. These decisions will be made by the O.D. or the counselor in charge.

**IMPORTANT:** Our camp health and insurance program is a **secondary coverage policy**. In other words, it pays for whatever your individual primary health policy does not cover, for example:

1. Infirmary for accident occurring after arrival at camp.
2. Doctor and hospitalization for accidental injury while at camp in excess of your primary insurance.

**THE CAMP POLICY DOES NOT COVER:**

1. Treatment for accidental injury covered by your own primary insurance
2. Pre-existing illness or conditions
3. Hospitalization for illness
4. Hospital "emergency room" charges for illness
5. Prescriptions
6. Dental work
7. Eyeglasses

The above statements are merely to give you an idea of general coverage. If parents or students have specific questions, please contact the Camp Director or the Officer of the Day.

**STUDENTS HAVING INSURANCE CLAIMS:** Report to the O.D.'s Office and complete the necessary forms before checking out of camp.

## **HOUSING AND FOOD SERVICE**

**HOUSING:** All students will be housed in air-conditioned dormitories. Supervision will be by the University head residents, residence life directors, and the camp counselors. Students will be housed two in a room.

**ROOM ASSIGNMENTS:** Any requested room changes will be approved only after the first meeting with the counselor at 4:00 p.m. Only with the counselors' permission may a camper make a change of rooms. Parents may not change room assignments for their children. Also, animals are not permitted in the dorms.

**FIRST DAY OF CAMP (Tuesday):** Lunch and Dinner will be served.

**LAST DAY OF CAMP (Saturday):** The last meal of camp will be Saturday breakfast.

**DORM MEETING:** There will be a **mandatory dorm meeting at 4:00 p.m.** on the first day of each camp. Please meet in the lobby of your respective dorms. The counselors will go over camp rules and direct you to the first assembly at 4:30.

Grab-n-go lunches are available through the cafeteria as well as the traditional cafeteria meals. Campers are permitted to have pizza from local businesses delivered to the dorms. Campers ordering pizza are responsible for their own charges.

## **AUDITIONS**

**AUDITIONS FOR PLACEMENT:** Auditions for bands are held in Witherspoon Hall on Tuesday morning from 8:30 to noon. Tryout material is enclosed; sight-reading will be used for all sessions. Campers are strongly urged to practice tryout material to ensure proper placement in bands.

**JAZZ BAND:** The rhythm section will be the only section to try out for jazz band. All other sections will be selected from the top bands. **All rhythm section players need to bring their own equipment.**

## THINGS TO KNOW ABOUT BAND CAMP

**SAMPLE DAILY SCHEDULE FOR BANDS:** This is typical of a day's work (Wednesday through Friday), but the time of events will be altered according to your particular band assignment.

7:00 - 7:30	Breakfast
7:40 - 8:20	Electives
8:30 - 9:20	Sectional Rehearsals
9:30 -10:00	Daily Assembly for All Campers
11:10 -12:00	Band Rehearsals
12:00 - 12:45	Lunch
1:10 - 3:00	Small Ensembles, Classes, Free Time
3:10 - 4:00	Band Rehearsal
4:10 - 5:30	Practice Time, Free Time
5:30 - 6:15	Evening Meal
7:00	Camp Entertainment Schedule Begins
10:00	Campers Must Be in Their Respective Dorms
	Lights Out - Room Check

**MUSIC STORES:** During the camps a music store is available beginning on Tuesday of each camp for the purchase of small items such as reeds, oil, etc. Stores cooperating to provide this service are ASBS Music Company of Russellville and Cooper Musical Instruments of Russellville.

**OFF CAMPUS STUDENTS:** You may purchase your noon meal at the college cafeteria Tuesday through Friday. Off-campus students are NOT permitted in the dorms after 6 p.m. and ARE required to attend assemblies, concerts, and recitals. Also, you must go through the registration process on the first day, including the assemblies and auditions. **ALL off campus students need to check in daily.** A sign in/out table will be located in the hall outside of the OD's office. Off campus students will be assigned to the nearest dorm of the same sex to use as a place to visit or hang out. They are also permitted to go to the game room in the Young building, and Witherspoon.

**VISITING PARENTS:** We encourage all parents to visit with us for our concerts and our recreational events. **All parents visiting campus during the week of camp need to check in at the OD's office, Witherspoon room 164, and receive a visitor name tag before going into the dorms.** For out-of-town parents, reservations may be made in advance. A list of motels located near the Highway 7 exit of I-40 includes:

Best Western Inn ( 967-1000 )	Motel 6 ( 968-3666 )
Hampton Inn ( 858- 7199 )	Fairfield Inn & Suites ( 967-9030 )
Days Inn ( 968-5511 )	LaQuinta Inn & Suites (967-2299)
Super 8 ( 968-8898 )	

**MISCELLANEOUS:** Students' mail during camp should be addressed to: (name), Arkansas Tech Summer Music Camp, Witherspoon Rm. 164, 407 West Q Street, Russellville, AR 72801-2222.

### PHONE NUMBERS:

Student Accounts Office (Doc Bryan Hall): (479) 968-0271  
Band Camp business office: (479) 968-0324  
O.D's Office: (479) 968-0624  
ATU Department of Music: (479) 968-0368

**NIGHT ACTIVITIES:** There will be entertainment every night of the week!

**PRIVATE INSTRUCTION:** Private instruction is no longer being offered at the camps.

**WEARING APPAREL:** The students during the camp day will wear typical school clothing. Shorts are permitted. ATU building regulations require that shoes be worn in all campus buildings. Concert uniform is "Sunday Dress" and includes **at least a dress shirt and tie for men**. Coats/suits are preferred. "School Clothes" are appropriate for the dance.

**LOST ITEMS:** The ATU Band Camp and/or Arkansas Tech University will not be responsible for lost or left items, although every effort will be made to return any items found. Please check in the O.D.'s Office for lost items or call the Band Camp Office following the camp session. **Having a name on all items will help us get them to the rightful owner.**

**THINGS TO BRING:** Instrument mutes or other accessories, linens (sheets, pillow, pillowcase, bedspread, light blanket, towels, wash cloths), soap dish, TV (optional), refrigerator (optional). If you wish to read in your room, bring a reading lamp. Students wishing to take flag, rifle, or twirling must bring own equipment. We may have access to a pool this year, so please bring your swimsuit. (Junior and Senior High camps-\$6 for movie night.)

**THINGS NOT TO BRING:** No tobacco products, alcohol, fireworks, skateboards, rollerblades, rollershoes, or laser pointers. If you choose to bring a cell phone, it must remain **off** during classes, assemblies, and other camp functions.

## FINAL CONCERTS

**SOUVENIR RECORDINGS:** Souvenir audio and video recordings of camp performances and activities will be available to order for all camps on the day of the concert.

**FINAL CONCERTS:** (All are in Witherspoon Auditorium)

MIDDLE SCHOOL CAMP	Saturday, June 18	TBA
JUNIOR HIGH CAMP	Saturday, July 16	TBA
HIGH SCHOOL CAMP	Saturday, July 23	TBA

Parents, please contact your child for their concert schedule before Friday of camp. Each band will have a different warm-up and performance time.

## CHECKING OUT AT THE END OF CAMP

**STUDENTS WILL NEED TO BE CHECKED OUT OF THE DORM BEFORE THEIR CONCERT BEGINS.**

**CHECK-OUT PROCEDURE:** Campers should check out of the dorm between 8 and 11 am on the last day of camp, before the final concert, using the following procedure:

1. make sure room is clean,
2. have counselor inspect room,
3. take counselor-approved slip to dorm lobby,
4. turn in key at dorm lobby.
5. In the case of room damages, slide key issues, or room key issues, the parent will sign the camper's room check slips and turn them in to the dorm monitor in the lobby.

A bill will be sent for any charges incurred from damages or lost keys.

**All students must be checked out by 11:00 am.**

Any early checkout necessary is handled through the O. D.'s Office by turning in your wristband and keys to the O. D.