

**The Minutes of
THE GENERAL EDUCATION COMMITTEE
OF
ARKANSAS TECH UNIVERSITY**

The General Education Committee met Tuesday, February 20 at 3:00 p.m. in Rothwell 308. The following were present:

Dr. Christine Austin
Cheryl Chaney
Dr. Mohamed Ibrahim
Dr. Cathi McMahan

Karen Riddell
Dr. David Ward
Dr. Alaric Williams

Absent: Dr. David Blanks, Dr. Pam Carr, Katy Dodd, Tkeyah McDaniel, Dr. Thomas Nupp, Dr. Jeremy Schwehm

Minutes The committee decided to table the approval of the minutes until the next meeting since there was not a quorum.

Blackboard Shell Dr. Ibrahim told the committee he had received an email from Dr. Schwehm saying that he had been working with the Math department on the pilot assessment shell. He said that in regards to the Blackboard assessment shell, he was seeing about half of the faculty opposed to using this. He said some faculty expressed concern that others would have control of how they assess their students. They felt the General Education Committee should not micro manage assessment.

Dr. Austin Dr. Austin said she could give an update on how things were going with general education assessment. She said that since she had started sending out reminders to faculty teaching general education courses in addition to the Department Heads, submission of the data has incredibly increased. Sixty-one percent of faculty teaching general education courses responded. She also said the CPGE system has been cleaned up so that only general education courses are in the general education portion of the system. She said one problem is that they have to go to individual departments to determine what is actually collected. She said the Office of Institutional Research has created a user interface that allows her to go in and change or edit the questions for general education courses to what this committee needs and with the help of the committee, she knows what outcomes to put in. She has remedial Math on the CPGE system now and it is capturing lots of information. She said one problem is that it has been such a long time since the system was set up, some might not know exactly what is being collected.

Dr. Austin distributed a CPGE mapping form that Dr. Schwehm had put together, along with a CPGE map and a graph of the Total General

Education Enabled Courses Completing Data Entry and went over them with the committee. She felt that if the ones teaching the general education courses would complete these forms, it would give the committee a good idea of what information is being submitted. Dr. Ibrahim thought the committee could provide faculty with the form as a template, but give them freedom to assess as they wanted. He was concerned about the 39% that were not submitting data in to the CPGE and whether faculty would prefer to use the CPGE system or the Blackboard shell.

Dr. Austin said she had spoken with Carol Adkison and Alex Manly in OIS and she was not sure if the Blackboard shell was going to work as the committee wanted. She thought the committee needed to get Ken Wester and Alex Manly to come and meet with them to talk about this.

Dr. Austin said she thought a mandate was needed from the General Education Committee on a standard system for collecting and assessing the data; otherwise, there is no way to compare the data. She felt that it was within the General Education Committee's charge to do that. She did not think it mattered which system; it just needed to be set up and made clear what was needed.

Dr. Austin said it needed to be determined what was keeping the 39% from submitting their data in to CPGE and then resolve those issues. Since it has been so long since the system was set up, faculty may just not know what they are supposed to be gathering and submitting. There might need to be some training done on this. She also thought there was more cleaning up that the system needed since some of the data submitted does not map. Dr. Ibrahim wondered the best way to get the training done. The committee felt this information needed to come from the department head or dean. Dr. Ibrahim said in Education, they have a Dean's hour that all faculty attend that would be a good way to communicate about training. They would just need to figure out with each department how to communicate the information. Dr. Austin said she would be willing to demonstrate the system and what kind of information to put in it in order to get the data that would be useful. She said it is a lot more user friendly now than before.

The committee discussed that the data may not need to be gathered from every class every semester. If there are huge classes, they could alternate classes each semester, as long as enough data is gathered.

Dr. Ibrahim asked if anyone had any suggestions on moving forward with gathering the missing information in the CPGE system. Dr. Austin said she has not set a cutoff time for inputting the data, so it keeps trickling in and therefore, she does not know when it is finished. She has created a list of the courses that have not submitted data so that she can get with the

departments to see what can be done. She thought some just needed help with the data input and a student worker could be assigned to help with that. Dr. Ibrahim then asked the committee the best way to go about getting with the Deans regarding this. Dr. Austin said she would do that since she worked very closely with the Deans. She would like to see data collected up to 85% by the end of the semester. Dr. Ibrahim thought it would be good for Dr. Austin to do this as most people know her and her role in assessment, but may not know the members of the committee. Dr. Austin said she is promoting collection of data at the program level in addition to the general education courses, so that these outcomes can be mapped to courses just as the general education outcomes are mapped to the general education courses.

The committee then discussed going forward with using the CPGE system for data collection since it is a functioning system and the Blackboard shell is questionable at this point. Dr. Austin thought the idea of the Blackboard shell was a good one and that there was software out there that would do the things the committee wanted, but it was very expensive. Dr. Austin said she would pull up some of the ARGOS reports for general education that are available and show the committee at the next meeting. This will give them an idea of what is available and would give the committee an idea of what they need to see. She said there is quite a bit of data available, but she was not sure what questions the committee wanted to ask to pull the data. She said these reports were under the Assessment tab in Banner and she was not sure that everyone had access to them. Dr. Ibrahim asked if this would be the data the accreditation body would be asking to see during their visit. Dr. Austin said that it was, although they could ask for anything. She said they would look at the statements the university makes and how we are backing them up. We will need to figure out what we need to put together and how we support that.

Dr. Austin said another goal she had was to incorporate general education into program goals. She thought it was important to show how the general education core relate to each degree program. She felt this would show the alignment of our degrees and help the students and faculty to understand why they have to take these general education courses.

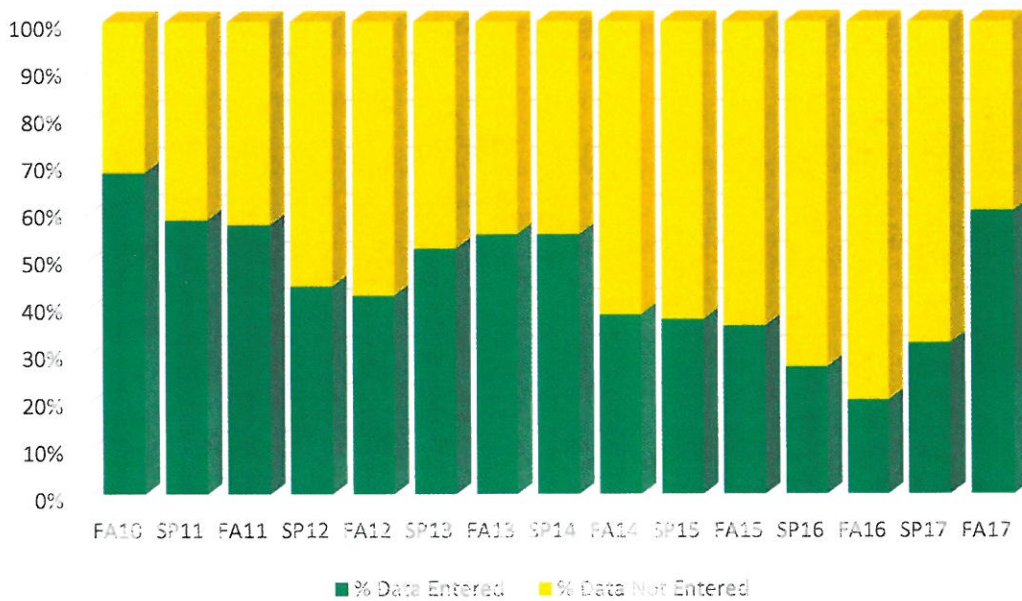
Dr. Ibrahim thought that at the next meeting the committee should go over the ARGOS reports and see what we have and what we can do with it. Dr. Austin will speak to the Deans about training needs or support.

Adjourn 3:40 p.m.

Total General Education Enabled Courses Completing Data Entry (as of 2.19.18)

	Semester	% Data Not Entered	% Data Entered	Total GE Courses
<p>Spring 2017 was the beginning of reminder emails to department heads to encourage their faculty to complete reporting for General Education Goals being addressed in their courses. In fall 2017, reminder emails went to individual instructors as well.</p> <p>All courses enabled for General Education goal assessment are requested to complete data capture.</p>	FA10	0.32	0.68	240
	SP11	0.42	0.58	197
	FA11	0.43	0.57	253
	SP12	0.56	0.44	220
	FA12	0.58	0.42	267
	SP13	0.48	0.52	223
	FA13	0.45	0.55	271
	SP14	0.45	0.55	234
	FA14	0.62	0.38	325
	SP15	0.63	0.37	290
	FA15	0.65	0.36	336
	SP16	0.73	0.27	289
	FA16	0.8	0.2	255
	SP17	0.68	0.32	218
	FA17	0.39	0.61	434

Faculty Participation in CPGA Assessment Fall 2010 - Fall 2017



Course Program General Education (CPGE) Mapping Form – Arts and Humanities

Course: _____

Learning Outcomes:

1. Identify and analyze diverse cultural and historical factors in the creation of and response to works of art, music, theatre, film, or literature
2. Evaluate the global significance of works of art, music, theatre, film, or literature to the human experience
3. Identify ideas and arguments from literature or philosophy and relate them to the global context in which they were created
4. Understand basic terms used to identify and describe diverse works of art, music, theatre, film, literature, or philosophy

Identify and analyze diverse cultural and historical factors in the creation of and response to works of art, music, theatre, film, or literature

List assignments, exercises, exams, etc., students will complete to demonstrate proficiency:

For each assignment, exercise, exam, etc., define criteria for success:

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Course Program General Education Map

		FOUNDATIONAL SKILLS				ARTS AND HUMANITIES				CROSSCUTTING SKILLS		
ORAL COMMUNICATION	WRITTEN COMMUNICATION	QUANTITATIVE REASONING	SCIENTIFIC REASONING	HUMAN CULTURES	CREATIVE EXPRESSION	HUMAN SOCIETY	CRITICAL THINKING	ETHICAL PERSPECTIVES				
COMM 2003	ENGL 1013	MATH 1003	BIOL 1004	HIST 1903	ART 2123	COMM 1003	COMM 1003	AMST 2003				
COMM 2173	ENGL 1023	MATH 1113 or Δ MATH	BIOL 1014	HIST 2003	MUS 2003	PSY 2003	PHIL 2003	JOUR 2173				
	ENGL 1043		BIOL 1114	HIST 2013	COMM 2003	SOC 1003	PHIL 2043	POLS 2003				
	ENGL 1053		CHEM 1113	POLS 2003	TH 2273	ANTH 1213	HIST 1503	SOC 1003				
			CHEM 2124	TH 2273	ENGL 2173	ANTH 2003	HIST 1513	ENGL 1043				
			GEOL 1004	PHIL 2003	ENGL 2183	HIST 1503	HIST 1543	ENGL 1053				
			GEOL 1114	PHIL 2013	ENGL 2003	HIST 1513	HIST 2043	ENGL 2013				
			PHSC 1004	ANTH 1213	ENGL 2013	HIST 1543	POLS 2003	HIST 2003				
			PHSC 1013/1	ANTH 2003	ENGL 2023	GEOL 2013	GEOL 2013	HIST 2013				
			PHSC 1053	AMST 2003		AGBU 2063	HIST 1903	HIST 2043				
			PHSC 1074	SOC 1003		AGBU 2073	HIST 2003	HIST 2043				
			PHYS 1114	HIST 1503		COMM 2003	HIST 2013	HIST 2043				
			PHYS 2014	HIST 1513		ECON 2003	AMST 2003	HIST 2043				
			PHYS 2114	HIST 1543		ECON 2013	COMM 2173	HIST 2043				
				GEOL 2013		ECON 2103	ENGL 1013	HIST 2043				
							ENGL 1023	HIST 2043				
							ENGL 2003	HIST 2043				
							ENGL 2013	HIST 2043				
							ENGL 2023	HIST 2043				
							ENGL 2173	HIST 2043				
							ENGL 2183	HIST 2043				
							ECON 2103	HIST 2043				
							AGBU 2063	HIST 2043				
							AGBU 2073	HIST 2043				
							PSY 2003	HIST 2043				
							SOC 1003	HIST 2043				