

General Education Committee
Monday, February 25, 2013
Rothwell 308

- I. Call to order
- II. Amy Pennington, Dean of Students
 - a. Student Involvement Transcript
- III. Approval of Minutes
- IV. New Business
 - a. Wellness statement contained in Gen Ed goals
- V. Old Business
 - a. DIT, ethics learning goal
- VI. Other
 - a. Meeting time
- VII. Adjournment

**The Minutes of
THE GENERAL EDUCATION COMMITTEE
OF
ARKANSAS TECH UNIVERSITY**

*Approved
March 29*

The General Education Committee met Monday, February 25 at 10:00 am in Rothwell 308. The following were present:

Ms. Cheryl Chaney	Dr. Johnette Moody
Dr. Erin Clair	Ms. Karen Riddell
Dr. Justin Killingsworth	Dr. Joseph Swain
Dr. J.J. Mayo	Dr. Kim Troboy
	Dr. Jason Warnick

Absent:

Ms. Caitlyn Brinegar
Ms. Gwen Faulkenberry
Ms. Jennifer Saxton

Call to Order Dr. Moody called the meeting to order and asked to suspend the agenda so that Ms. Amy Pennington could speak to the committee about the Involvement Record that Student Services is now using.

Involvement Record Ms. Pennington began by telling the committee that the software they are using to create the Involvement Record is called The Link. She said in addition to the Involvement Record, this software helps student organizations to organize and keep documents to carry from one year to the next so that when leadership of the organizations changes, they don't lose all the documentation. The software has also enabled organizations to go from paper and pencil elections to electronic elections.

Ms. Pennington told the committee that the focus for the fall 2012-spring 2013 semesters has been to push RSO (Registered Student Organizations) to use the software. This software will allow students to show leadership programs, community service and other things they have been involved in during their years at Tech on an Involvement Record. Ms. Pennington passed out a sample Involvement Record to the committee and explained that there is a level of check and balance to prevent students from putting in incorrect information. Organizations must approve membership of student before they can put that organization in their involvement record.

For the fall 2013, Ms. Pennington informed the committee that Student Services wants to focus on more co-curricular. They will have five tracks for students to choose from: 1.) Advance to Career, 2.) Aspiring Leader (for freshmen to sophomore), 3.) Leader Identified (for upper classmen), 4.) Elevate a Citizen (helps students think about the bigger picture), and

5.) Global Focus (makes students more culturally aware). Students can choose more than one track if they wish. Student Services has been working on marketing these to students. Students will receive certificates for some of the involvement opportunities that can then be used in portfolios for job searches.

Ms. Pennington then paused for questions from the committee. One question was if this could somehow be incorporated in to the TECH 1001 course. Ms. Pennington thought that was a possibility and suggested that departments could even set up their own pages through The Link. She said Student Services would be happy to work with academic departments and asked that the departments let Student Services know of anything they are doing that could become part of the involvement opportunities.

Another question was regarding who was in charge when there was a problem with students using this software. Ms. Pennington said right now there is one staff member, Aubrey Holt, who takes care of this with another, Cara Slone, who can help when needed. There is also technical assistance from College Lab. Ms. Pennington said the biggest problem right now is getting students to use the software, but that student organizations are now required to use it.

Another question was regarding putting the report on resumes. Ms. Pennington thought most people still prefer the one-page resume, but thought it would be appropriate to put a statement such as "see attached Involvement Record for more information" on the resume.

The next concern from the committee was if the Involvement Record would be considered an official university document from the standpoint of employers if used as part of a resume. Ms. Pennington told the committee the Involvement Record was not intended to be anything as official as an academic transcript and directed them to the statement at the bottom of the sample record she had passed out which states "The Involvement Record is a student self-reported document, with verification by an advisor or supervisor, listing various types of developmental activities while at Arkansas Tech University. It will provide information on the student's participation and level of involvement in co-curricular activities. For questions, please contact Arkansas Tech Campus Life at 479.968.0276".

The committee asked Ms. Pennington if there was any literature that she could send them and she said she would do that. The committee then thanked Ms. Pennington for coming and speaking with them.

Approval of Minutes Dr. Moody asked for a motion to approve the minutes of the January 18 meeting. Dr. Clair made the motion to approve, seconded by Dr. Mayo. Motion carried to approve minutes as distributed.

New Business The committee discussed the Understand Wellness Concepts statement contained in the General Education Goals and what needed to be done about it since Physical Education is no longer a part of the general education curriculum. Dr. Clair made a motion to suggest removing the Understand Wellness Concepts from the goals and replacing with Civic Involvement. Dr. Killingworth seconded the motion. Motion did not carry by committee. The committee discussed how wellness is incorporated into many courses and wondered if there was a way to leave this in the general education goals and find another way to assess this goal. The committee discussed just leaving the Wellness goal and adding Civic Involvement. Dr. Troboy made a motion to leave Understand Wellness Concepts and to add Civic Involvement to the General Education Goals. Motion carried.

Old Business The committee discussed the Ethical Lens test that had been suggested as an alternative for the DIT exam to assess the Develop Ethical Perspectives goal and determined that this test would not work. The committee then went back to the DIT exam and discussed applying for an Assessment grant for the purchase and what details they would need for the grant application. The committee decided to table the grant application for the next meeting.

Meeting Time Karen will send out a scheduler to determine the date and time for the next meeting.

Adjournment The meeting adjourned at 10:55 a.m.



Involvement Record

Name: 

Date: February 25, 2013

Student Involvement

Student Life**Level of Participation**

Director of Student Life (7/14/2012 - Present)

Description of Experience Provided by Student:

Oversee leadership and civic engagement, registered student organizations, spirit squads, and student center operations.

Guiding Organization Leaders' Development Cabinet**Level of Participation**

Advisor (5/18/2012 - Present)

Description of Experience Provided by Student:

This organization provides leadership skills and experiences to enhance student leaders. The students serving on the G.O.L.D. Cabinet work with leaders across campus to aid in increasing campus involvement in future and current students at Arkansas Tech.

Up Til Dawn**Level of Participation**

Advisor (8/19/2012 - Present)

Description of Experience Provided by Student:

Up til Dawn is a student led philanthropy that benefits St. Jude Children's Research Hospital in Memphis, TN. Students work throughout the year to raise awareness and funds for the hospital's patients and pediatric cancer and catastrophic disease research.

Tech Cheer**Level of Participation**

Primary Contact (3/7/2012 - Present)

Golden Girls Dance Team

Level of Participation

Primary Contact (10/29/2012 - Present)

Delta Zeta**Level of Participation**

President (1/1/2006 - 12/19/2006)

Description of Experience Provided by Student:

- Supervised organization operations, presided over weekly meetings, and executed goal setting resulting in the organization being ranked number one out of eight organizations.
- Led a 7 person Executive board and 10 chairmen to plan and implement programs and events for the organization as well as to execute goals for each position.

Level of Participation

Vice President of Membership (8/1/2005 - 12/19/2005)

Description of Experience Provided by Student:

- Organized and implemented continuous recruitment activities resulting in a percentage growth of 50% of the organization.

Level of Participation

Secretary (1/1/2005 - 7/31/2005)

Description of Experience Provided by Student:

- Organized and planned functions to help build relationships between alumnae and undergraduate members
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Order of Omega**Level of Participation**

Member (10/1/2006 - 5/1/2007)

Presidential Leadership Cabinet**Level of Participation**

Member (9/1/2006 - 5/1/2007)

Student Government Association**Level of Participation**

College of Liberal and Fine Arts Senator (5/1/2006 - 5/1/2007)

Student Media

TECH TV

Organization: Tech TV

Dates: (1/1/2004 - 5/1/2007)

Description

- Associate Producer and News Anchor.
- Developed news stories, interviewed special guests, and prepared special projects for weekly television production.
- Assisted in production tasks such as equipment operation and post production of programs.

Description of Experience Provided by Student:

Working at TECH TV gave me the opportunity to gain valuable experience in front of the camera as well as behind the scenes.

Internship

Summer Intern

Organization: KATV Channel 7

Dates: (7/1/2006 - 8/15/2006)

Description

Interns assist production teams in putting together the day's news including gathering footage, putting together packages, and developing copy.

Description of Experience Provided by Student:

- Observed news anchors and production teams at the top ranked station in the area at the time.
- Served as a production assistant for daily programs.
- Assisted reporters with all phases of production.

I learned more about the daily operations of news production. I was able to learn from seasoned reporters and ultimately make a substantial career decision.

Hours: 100.00

Awards

Who's Who Among Students in American Universities and Colleges

Organization: Arkansas Tech University

Dates: ()

Description

This award recognizes outstanding campus leaders of the year.

Description of Experience Provided by Student:

I was honored by this award.

Region XI Most Outstanding Executive Board Member

Organization: Delta Zeta

Dates: ()

Description

This award is presented to the executive member within the region that went above and beyond their position.

Description of Experience Provided by Student:

I was very grateful for regional advisors to recognize my hard work and dedication to the organization.

Delta Zeta Dream Girl Award

Organization: Delta Zeta

Dates: ()

Description

This award is presented to an outgoing senior who exemplified outstanding Delta Zeta spirit. The CCD gives this award.

Description of Experience Provided by Student:

This award was meaningful because the chapter recognized my dedication.

Rose Award

Organization: Delta Zeta

Dates: ()

Description

This award will be presented to the member who has shown the greatest active interest in the progresses of Delta Zeta at Arkansas Tech University. This is a "Spirit of Delta Zeta" award.

Description of Experience Provided by Student:

This award is meaningful because the chapter recognized my dedication.

The Involvement Record is a student self-reported document, with verification by an advisor or supervisor, listing various types of developmental activities while at Arkansas Tech University. It will provide information on the student's participation and level of involvement in co-curricular activities. For questions, please contact Arkansas Tech Campus Life at 479.968.0276.

General Education Goals from 2012-2013 catalog

The general education curriculum is designed to provide a foundation for knowledge common to educated people and to develop the capacity for an individual to expand that knowledge over his or her lifetime. Students who have completed the general education curriculum at Arkansas Tech University will be able to:

Communicate effectively

Think critically

Develop ethical perspectives

Apply scientific and quantitative reasoning

Demonstrate knowledge of the arts and humanities

Understand wellness concepts

To accomplish the above goals, Arkansas Tech requires the completion of the following general education curriculum. Students should refer to the curriculum in their major area of study for specific courses either recommended or required by the academic department to fulfill the general education requirements.