

**The Minutes of
THE AD HOC GENERAL EDUCATION COMMITTEE
OF
ARKANSAS TECH UNIVERSITY**

The Ad Hoc General Education Committee met Wednesday, October 15th at 4:00 p.m. in Witherspoon, Room 242. The following were present:

Dr. Tim Carter
Dr. Peter Dykema
Dr. Ruth Enoch
Dr. Robin Lasey

Dr. Hanna Norton
Ms. Karen Riddell
Ms. Annette Stuckey
Dr. Kim Troboy

Absent:
Dr. Trey Philpotts

Election of Chair:

Dr. Lasey volunteered to serve as chair of the committee. Dr. Carter made the motion to elect Dr. Lasey as chair. Ms. Stuckey seconded the motion. Motion was approved by a vote from the committee. Dr. Norton volunteered to be vice chair. Dr. Dykema made the motion to elect Dr. Norton. Dr. Carter seconded the motion. Motion was approved by a vote from the committee.

Release Time

The committee decided that there should be three hours release time per semester for the chair of the committee only.

Committee Reporting

Dr. Lasey opened the discussion by asking if the Ad Hoc Committee would always report to the Curriculum Committee. Dr. Norton explained that it was her understanding that that was one of the things the committee needed to decide. After some discussion, it was decided that only issues regarding curriculum should be reported to curriculum committee. A question was asked as to what assessment's position was on this issue. Dr. Norton explained that assessment would be providing the data to the ad hoc committee to use. The committee decided that they could take the information that is provided by the Assessment Committee and review it to see if it is what they need. If not, they would need to create more data.

Purpose of Committee

Dr. Carter pointed out the second paragraph under “Purpose” of the proposal submitted by Dr. Bishop that states that the General Education Committee will assume responsibility for general education assessment from the Assessment Committee and wondered how the Assessment Committee felt about this. Dr. Lasey informed the committee that she had spoken with Dr. Carey Roberts, who is the chair of the Assessment Committee, and that they are okay with this. After discussion, it was decided by the committee that the main purpose of the committee will be to assess the general education goals and determine if they are being reached by the students.

Proposal

The committee reviewed the proposal to establish a General Education Committee that was submitted by Dr. Glen Bishop and made several suggested modifications. The proposal will be given back to Dr. Bishop for revision and then submitted to the Faculty Senate.

Announcements

The committee set the next meeting for November 19th, at 4:00 pm in Witherspoon 242.

Adjournment

The meeting adjourned at 5:05 p.m.

**The Minutes of
THE AD HOC GENERAL EDUCATION COMMITTEE
OF
ARKANSAS TECH UNIVERSITY**

The Ad Hoc General Education Committee met Wednesday, November 19th at 4:00 p.m. in Witherspoon, Room 241. The following were present:

Dr. Tim Carter
Dr. Peter Dykema
Dr. Ruth Enoch
Dr. Robin Lasey
Dr. Hanna Norton

Dr. Trey Philpotts
Ms. Karen Riddell
Ms. Annette Stuckey
Dr. Kim Troboy

Absent:

All members were present

Approval of the Minutes:

The minutes of the last meeting were approved with the exception of the sentence under Committee Reporting that states “Dr. Lasey asked what assessment’s position was on the issue”. This was a mistake in the minutes, so the committee decided to strike this sentence from the October minutes. Dr. Norton made the motion to strike; Dr. Troboy seconded the motion and the committee voted unanimously to strike this sentence from the minutes.

Proposal to the Faculty Senate

Dr. Lasey reported to the committee that the proposal for the General Education Committee has not yet been approved or voted on by the Faculty Senate. Dr. Lasey distributed copies of the proposal with alterations made by Dr. Watson. The committee discussed the suggested alternation and agreed on the following changes.

Under Need:

September, 2009 was replaced with September, 2008. Assistant Vice President for Academic Affairs was replaced with Associate Vice President for Academic Affairs.

Under Purpose:

Purposed committee was replaced with proposed committee. The sentence “The proposed committee will be responsible for assessing and reviewing general education goals, policy, and requirements,

and developing and reviewing proposals affecting general education” was deleted. “Curriculum Committee” was deleted from the sentence “The proposed committee will report annually...” The sentence “General Education Committee actions will be considered by the Curriculum Committee, the Faculty Senate, and be subject to action by the Vice President for Academic Affairs, the President, and the Board of Trustees” was deleted.

Announcements

The committee set the next meeting for November 19th, at 4:00 pm in Witherspoon 242.

Adjournment

The meeting adjourned at 5:10 p.m.