Interim Report
Faculty, Administrative, and other Non-classified Positions
Office of Affirmative Action

Position Number: _____ **Position Title:** _____ **Department:** _____**Date applications closed:** _____

Screening and selection process to be used: _____

Type of Appointment:

Adjunct _____ Visiting _____ Tenure _____ Tenure Track _____ Non-Tenure Track _____ Part-time _____ Full-time _____

Please Complete Columns A Through F

Column C – Rating
A. Met all required and preferred qualifications
B. Met all required and some preferred qualifications
C. Met all required, but no preferred qualifications
D. Met some required, and some preferred qualifications
E. Met some required, but no preferred qualifications
F. Met neither required, nor preferred qualifications

Column F – Action
1. Incomplete Application
2. Applicant withdrew from consideration
3. Request approval to interview applicant
4. Late Application/Not Considered
Don't wish to interview – Leave Blank

Column G - Race
1. Black or African American
2. American Indian or Alaskan Native
3. Asian
4. Hispanic
5. White
6. Native Hawaiian/Pacific Islander

A	B	C	D	E	F	(To be completed by the Affirmative Action Officer)			
NAME (List alphabetically) Last name, first name	DATE application received	RATING	YEARS Related experience	GENDER	ACTION	RACE CODE	DISABILITY	VETERAN STATUS	SOURCE of Recruitment

Approval: _____ Date: _____
(Office of Affirmative Action)