



Russellville, Arkansas
February 16, 2009

MEMORANDUM

TO: Faculty and Staff

FROM: David Moseley, Senior Vice President for Administration and Finance *DM*

SUBJECT: Rate of Mileage Reimbursement for Use of Privately-Owned Motor Vehicles on Official Business of the State

Mr. Richard Weiss, Director, Department of Finance and Administration has indicated that as of March 1, 2009, due to the decreased gas prices, the maximum authorized State rate of mileage reimbursement for the use of privately-owned motor vehicle on official business of the State will be decreased to forty-two (.42) per mile. Reimbursement for travel performed on or after March 1, 2009, is authorized at the new rate of forty-two (.42) cents per mile until further notice. Reimbursement for any travel before March 1, 2009, is authorized at the rate of forty-five (.45) cents per mile.

If you have questions, please call the Budget Office at telephone number 964-0821.