

MASTER OF EDUCATION AND MASTER OF SCIENCE IN EDUCATION

The University has an interest in meeting the professional growth and advancement needs of certified teachers and professionals in the service region. The Master of Education includes majors in Instructional Improvement; Educational Leadership; Elementary Education; School Counseling and Leadership; Teaching, Learning and Leadership. In Secondary Education, with secondary education specializations in English, Instructional Technology, Mathematics, Physical Education, and Social Studies. The Master of Science in Education specializes exclusively in Gifted Education.

Students are eligible to apply for unconditional admission to the Master of Education degree program if they meet the admission requirements for Graduate College, and meet the degree requirements listed for each program.

Applicants who fail to meet all of the departmental requirements may be accepted conditionally provided the deficiencies are completed prior to the completion of twelve semester hours of graduate work.

Applicants who fail to meet the grade point requirement specified for unconditional admission may be admitted conditionally to enroll for a maximum of twelve semester hours. If a student was admitted conditionally based on grade point average, the condition will be met if upon completion of twelve semester hours a cumulative grade point average of 3.00 or better is achieved.

The academic advising process for degree students begins at the time that the student is admitted to Graduate College. When the student is admitted, the student's program director invites him/her to come in for an advising and orientation session at the student's earliest convenience. When the student meets with the program director, he/she is given an orientation, a master's degree program check-off list (outlines all major steps in completing the degree), and a degree plan outline (list of courses to be completed). This initial advising session ensures that the student is informed of all degree requirements, policies, and procedures; is familiar with the department and the program director; and is assigned to an advisor (usually the program director). Subsequently, the academic advisor and the Graduate College monitor the student's progress as they progress through the program. It remains, however, the student's responsibility to understand and satisfy all degree requirements. The graduate academic advisor is responsible for:

1. Helping the student plan a balanced program of graduate work adapted to the student's particular interests, needs, and abilities.
2. Advising and assisting the student during the completion of the requirements for the degree.
3. Assisting the student in preparing a thesis or project in educational research.
4. Ensuring that the student is aware of assistance and services provided for graduate students by the various university offices.

Students who have been granted conditional admission are eligible for admission to candidacy for the degree upon the completion of twelve hours with a 3.00 grade point average or better and completion of all deficiencies. Students who have been granted unconditional admission are eligible for admission to candidacy upon completion of twelve hours with a 3.00 grade point average or better. Students who do

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Unconditional Admission

Conditional Admission

Academic Advisors

Admission to Candidacy

not submit an "Application for Admission to Candidacy" prior to the end of the semester in which the student becomes eligible will not be allowed to register for subsequent graduate classes.

General Requirements

1. Thirty-six semester hours must be completed, 18 of which must be at the 6000 level.
2. The Graduate Record Examination (GRE) or Miller's Analogy Test (MAT) must be completed and official scores on file in the Graduate College.
3. A core requirement in professional education (at least 18 semester hours) must be completed.
4. An approved thesis, portfolio, or project in educational research must be successfully completed.
5. A cumulative grade point average of a 3.00 or better must be achieved in all graduate work attempted at Arkansas Tech University, with a maximum of 6 hours of "C" grades. A student receiving more than 6 hours of "C" grades or grades lower than "C" should refer to the section of the catalog on "Academic Probation and Suspension."
6. Twenty-seven hours of graduate work must be taken while in residence at Arkansas Tech University. Full-time residence is not required.
7. The master's degree program must be completed within six years from the time of admission to the graduate program.

Special Conditions of Graduate Credit Graduate Credit Taken Prior to Admission to Arkansas Tech University

A maximum of **nine** semester hours of graduate credit with a grade point average of "B" or better may be transferred from an accredited graduate school if deemed appropriate to the graduate program by the head of the student's major department and the Dean of Graduate College. Students must send a written request to the head of their major department to petition an acceptance of the transfer credit prior to requesting admission to candidacy to the graduate program. Graduate credit earned six years prior to the completion date of all degree requirements may not be applied toward the degree without the approval of the appropriate program director and the Dean of Graduate College. Credits earned by correspondence courses or for remedial purposes will not apply toward the graduate degree. No undergraduate course may be repeated for graduate credit.

Graduate Credit Taken After Admission to Arkansas Tech University

If after admission to graduate study, a student wishes to take a course at another institution to count toward degree requirements at Arkansas Tech University, the student must (in advance of enrollment) obtain written approval from the program director and the Dean of Graduate College.

Project in Educational Research

All candidates for a M.ED. or M.S.E. degree must complete either a project in educational research related to their major/specialization or a portfolio. Under unusual circumstances, a written comprehensive exam may be used to replace the action research project. Any request for this substitution should be made to the program director.