

GRADUATION REQUIREMENTS

Associate of Science degrees are offered in allied health with major areas of emphasis in paramedic/emergency medical services, physical therapy assistant, and practical nursing; business with major areas of emphasis in business technology, business technology banking and business technology medical; general technology with major areas of emphasis in air conditioning and refrigeration, automotive service, applied laboratory, computer information systems, cosmetic science, collision repair, facilities management, industrial control systems, law enforcement and welding.

Technical certification is offered in air conditioning and refrigeration, automotive service technology, business technology, business technology banking, business technology medical transcription, collision repair technology, computer information systems, cosmetology, facilities maintenance, industrial control systems, law enforcement, paramedic/emergency medical services, practical nursing, and welding technology.

Proficiency certification is offered in certified nursing assistant, basic emergency medical services training and intermediate emergency medical services training.

Effective Fall 2005 new, transfer, or returning students must choose to complete requirements for graduation under the provisions of the 2005 - 2006 Arkansas Tech University - Ozark Campus catalog or any subsequent catalog provided they were enrolled at the university during the year the catalog was in effect. **The catalog a student selects to use to complete degree requirements may require departmental approval and approval of the Office of Student Services if significant curriculum changes have occurred.**

For effective use of the result of its constant reexamination of student needs as a means for improving its total educational program, the university reserves the right to make effective immediately any change in graduation requirements for students whose studies have not advanced beyond the level at which the change becomes operative.

Candidates for graduation must complete a degree audit and an application for graduation. Students completing graduation requirements at the end of the fall semester must submit to the Office of Student Services an application for graduation and complete a degree audit in consultation with their advisor on or before the end of the eighth week of the previous spring semester. Students completing graduation requirements at the end of the spring semester or either of the following summer sessions must submit an application for graduation and complete a degree audit in consultation with their advisor on or before the end of the eighth week of the previous fall semester.

Students who file an application for graduation but fail to complete all graduation requirements as planned must submit a new degree audit and new application for graduation.

A graduation fee, payable at the Office of Fiscal Affairs, is assessed when the application for graduation is approved. If the student fails to complete all graduation requirements, an additional graduation fee will be assessed for the next semester or term in which graduation is planned.

Before any transcript or diploma is issued, the student must have paid any debt owed the university.

Degree Audit and Application for Graduation

Graduation Fee

Financial Obligation

Graduation Honors

The Associate of Applied Science degree with honors will be conferred upon candidates who at graduation have earned a minimum grade point average on all courses taken at Arkansas Tech as follows: Summa Cum Laude—3.900 - 4.000, Magna Cum Laude— 3.700 - 3.899, Cum Laude—3.500 - 3.699. Graduation honors will be determined by work taken at Arkansas Tech only. **This policy is effective to new students enrolling in the first summer term, 2000, and subsequent terms. Previously enrolled students should contact the Office of the Student Services for clarification of the policy.**

Commencement Participation

Students must complete all degree requirements prior to participating in an annual commencement ceremony. Students will not participate in the commencement ceremony if all degree requirements are not completed prior to the ceremony. Students not completing all requirements will participate in the next scheduled commencement ceremony providing all degree requirements are met. Students taking courses at other institutions must have official transcripts submitted to the Registrar's Office and have completed all degree requirements prior to the commencement ceremony to be allowed to participate.

Participation in commencement is required of all candidates for degrees except in cases involving hardship. The student may officially petition the Chief Student Officer for the degree to be awarded in absentia.

Students who do not have a minimum grade point of 2.00 in the major and overall will not be eligible to participate in the commencement ceremony.

Academic regalia shall be worn by the student during the graduation ceremony. The academic regalia will consist only of the cap and gown. No decorations, writings, necklaces, braids, pins, cords, medallions or other items other than the Arkansas Tech University Honors cord and medallion shall be worn or placed on the academic regalia.

Diplomas are mailed to graduates following commencement.

The requirements for the associate of applied science degree are outlined under each program. In addition to completing the necessary hours prescribed, candidates for associate degrees must meet the following requirements:

A. Residence

1. The last 30 semester hours of work toward a degree must be done in residence.
2. No more than a total of 30 semester hours of correspondence, extension, military service, or credit by examination work may be applied as credit towards a degree.

B. Hours of Credit and Grades

1. Refer to major field of study for semester hour requirements.
2. The cumulative grade point average must not be less than 2.00 and not more than 25 percent of the semester hours may carry the "D" grade. Students must have a 2.00 grade point in their major.
3. No more than 50% of technical coursework may be transferred into a program.
4. An official record of any correspondence or transfer work completed at another institution must be on file in the Registrar's Office prior to the end of the semester or term in which graduation is planned.

To complete an additional associate degree, whether the first degree is a bachelor or associate, the following must be completed: (a) a minimum of 30 semester hours at Arkansas Tech in addition to the hours for the first degree, (b) all University catalog requirements for the major field of study, (c) applicable requirements specified under "Requirements for Associate Degrees" on page 28.

Students pursuing an associate degree must use the Arkansas Tech University - Ozark Campus catalog in effect at the time they first enroll or any subsequent Tech catalog provided they were enrolled at the University during the year the catalog was in effect. No catalog prior to 2005 - 2006 may be selected.

Requirements for Associate Degrees

Requirements for Additional Degrees

Associate of Arts General Studies

The associate of arts degree program in general studies is designed primarily for continuing education students who enroll on a part-time basis in the University's evening school. This degree offers students the background, knowledge, and academic preparation necessary to pursue career opportunities not requiring the traditional four-year degree while at the same time providing the foundation for continued study toward a bachelor's degree. To qualify for the associate of arts in general studies, the student must satisfy the associate degree requirements and complete the following curriculum:

Curriculum	Hours
General Education Courses ¹	37
Electives	25
Total	62

¹See "General Education Requirements" on page 27.

General Education Requirements

The general education curriculum is designed to provide a foundation for knowledge common to educated people and to develop the capacity for an individual to expand that knowledge over his or her lifetime. Students who have completed the general education curriculum at Arkansas Tech University will be able to:

- Communicate effectively
- Think critically
- Develop ethical perspectives
- Apply scientific and quantitative reasoning
- Demonstrate knowledge of the arts and humanities
- Understand wellness concepts

To accomplish the above goals, Arkansas Tech requires the completion of the following general education curriculum. Students should refer to the curriculum in their major area of study for specific courses either recommended or required by the academic department to fulfill the general education requirements.

English – 6 hours

(See Course Descriptions for minimum grade requirements)

Three hours from one of the following:

- ENGL 1013 Composition I
- ENGL 1043 Honors Composition I

Three additional hours from one of the following:

- ENGL 1023 Composition II
- ENGL 1053 Honors Composition II

Mathematics – 3 hours

(See Course Descriptions for minimum grade requirements)

Three hours from one of the following:

- MATH 1003 College Mathematics
- MATH 1103 Algebra for General Education
- MATH 1113 College Algebra
- Any higher level mathematics course

Science – 8 hours

Four hours of a biological science with laboratory from one of the following:

BIOL 1014 Introduction to Biological Science OR

Any higher level biology course that includes a lab (Note that BIOL 1014 is specifically designed to meet general education objectives and is highly recommended unless you meet the prerequisites for a different course specified by your major).

Four additional hours of a physical science with laboratory from one of the following:

PHSC 1013 Introduction to Physical Science AND

PHSC 1021 Physical Science Laboratory

CHEM 1114 Survey of Chemistry

CHEM 2124 General Chemistry I

GEOL 1004 Essentials of Earth Science

GEOL 1014 Physical Geology

PHYS 1114 Applied Physics

PHYS 2014 Physical Principles I

PHYS 2024 Physical Principles II

PHYS 2114 General Physics I

PHYS 2124 General Physics II

PHSC 1053 Astronomy AND PHSC 1051 Observational Astronomy Lab OR

PHSC 3053 Astronomy AND PHSC 3051 Observational Astronomy Lab

Physical Activity – 2 hours

Two hours from the following:

Physical education activity courses

Recreation (RP) coeducational activity courses

Wellness science activity courses

Theatrical dance activity

Appropriate military science courses completed through cross-enrollment agreement with UCA.

Fine Arts – 3 hours

Three hours from one of the following:

*ART 2123 Experiencing Art

MUS 2003 Introduction to Music

TH 2273 Introduction to Theatre

*ENGL 2173 Introduction to Film

*JOUR 2173 Introduction to Film

Art Majors:

Art Education Majors Take ART 2123

Fine Arts and Graphic Design majors take any of the above options except ART 2123

Music Majors:

Any of the above course options except MUS 2003

Humanities – 3 hours

Three hours from one of the following:

*ENGL 2003 Introduction to World Literature

ENGL 2013 Introduction to American Literature

PHIL 2003 Introduction to Philosophy

Social Sciences – 12 hours

Three hours from one of the following:

HIST 2003 U.S. History to 1865
HIST 2013 U.S. History from 1865
POLS 2003 American Government

Nine additional hours from the following:

*HIST 1503 World Civilization I
*HIST 1513 World Civilization II
HIST 2003 U.S. History to 1865
HIST 2013 U.S. History from 1865
POLS 2003 American Government
ECON 2003 Principles of Economics I
SOC 1003 Introductory Sociology
PSY 2003 General Psychology
*ANTH 1213 Introduction to Anthropology OR
*ANTH 2003 Cultural Anthropology
*GEOG 2013 Regional Geography of the World
AMST 2003 American Studies

*Of the above 18 hours in Fine Arts, Humanities, and Social Science, three hours must be from one of the following:

ART 2123 Experiencing Art
ENGL 2173 Introduction to Film
JOUR 2173 Introduction to Film
ENGL 2003 Introduction to World Literature
HIST 1503 World Civilization I
HIST 1513 World Civilization II
ANTH 1213 Introduction to Anthropology OR
ANTH 2003 Cultural Anthropology
GEOG 2013 Regional Geography of the World

State Minimum Core

The courses that comprise Tech's general education curriculum also constitute the University's State Minimum Core, established in accordance with Act 98 of 1989, for implementation the fall semester of 1991. Act 98 requires colleges and universities to identify "a minimum core of courses which shall apply toward the general education core curriculum requirements for baccalaureate degrees at state supported institutions of higher education and which shall be fully transferable between state institutions."