

GRADUATION REQUIREMENTS

Associate of Science degrees are offered in allied health with major areas of emphasis in paramedic/emergency medical services and practical nursing; business with major areas of emphasis in business technology, business technology banking and business technology medical ; and general technology with major areas of emphasis in air conditioning and refrigeration, automotive service, applied laboratory, computer information systems, cosmetic science, collision repair, industrial control systems and welding.

Technical certification is offered in air conditioning and refrigeration, automation maintenance technology, automotive service technology, business technology, business technology/banking, business technology/medical transcription, collision repair technology, computer information systems, cosmetology, industrial control systems, paramedic/emergency medical services, practical nursing, and welding technology.

Effective Fall 2005 new, transfer, or returning students must choose to complete requirements for graduation under the provisions of the 2005 - 2006 Arkansas Tech University - Ozark Campus catalog or any subsequent catalog provided they were enrolled at the university during the year the catalog was in effect. **The catalog a student selects to use to complete degree requirements may require departmental approval and approval of the Office of Student Services if significant curriculum changes have occurred.**

For effective use of the result of its constant reexamination of student needs as a means for improving its total educational program, the university reserves the right to make effective immediately any change in graduation requirements for students whose studies have not advanced beyond the level at which the change becomes operative.

Degree Audit and Application for Graduation

Candidates for graduation must complete a degree audit and an application for graduation. Students completing graduation requirements at the end of the fall semester must submit to the Office of Student Services an application for graduation and complete a degree audit in consultation with their advisor on or before the end of the eighth week of the previous spring semester. Students completing graduation requirements at the end of the spring semester or either of the following summer sessions must submit an application for graduation and complete a degree audit in consultation with their advisor on or before the end of the eighth week of the previous fall semester.

Graduation Fee

A graduation fee, payable at the Office of Fiscal Affairs, is assessed when the application for graduation is approved. If the student fails to complete all graduation requirements, an additional graduation fee will be assessed for the next semester or term in which graduation is planned.

Financial Obligation

Before any transcript or diploma is issued, the student must have paid any debt owed the university.

Graduation Honors

The Associate of Applied Science degree with honors will be conferred upon candidates who at graduation have earned a minimum grade point average on all courses taken at Arkansas Tech as follows: Summa Cum Laude—3.900 - 4.000, Magna Cum Laude— 3.700 - 3.899, Cum Laude—3.500 - 3.699. Graduation honors will be determined by work taken at Arkansas Tech only. **This policy is effective to new students enrolling in the first summer term, 2000, and subsequent terms. Previously enrolled students should contact the Office of the Student Services for clarification of the policy.**

Commencement Participation

Students will participate in the commencement ceremony held in summer.

Participation in commencement is required of all graduates except in cases involving hardship. The student may officially petition the Chief Student Officer for the degree or certificate to be awarded in absentia.

Students who do not have a minimum grade point of 2.00 in the major and overall will not be eligible to participate in the commencement ceremony.

Academic regalia shall be worn by the student during the graduation ceremony. The academic regalia will consist only of the cap and gown. No decorations, writings, necklaces, braids, pins, cords, medallions or other items shall be worn or placed on the academic regalia.

Diplomas and/or certificates are mailed to graduates following commencement.

Students are required to complete the following general education curriculum. Students should refer to the curriculum in order to obtain an Associate of Applied Science degree. Students should refer to the curriculum in their program of study for specific courses either recommended or required by the academic department to fulfill the 15 hours of general education requirements.

General Education Requirements

Computer and Information Science – 3 hours

COMS 1003 Introduction to Computer Based Systems

COMS 2003 Microcomputer Applications

English – 6 hours

(See course Descriptions for minimum grade requirements.)

ENGL 1013 Composition I

ENGL 1023 Composition II

Mathematics – 3 hours

(See course Descriptions for minimum grade requirements.)

Math 0903 Intermediate Algebra

Any higher level mathematics course

Social Sciences – 3 hours

Three hours from one of the following:

AMST 2003 American Studies

ANTH 1213 Introduction to Anthropology

ANTH 2003 Cultural Anthropology

ECON 2003 Principles of Economics I

GEOG 2013 Regional Geography of the World

HIST 1503 World Civilization I

HIST 1513 World Civilization II

HIST 2003 U.S. History to 1865

HIST 2013 U.S. History from 1865

POLS 2003 American Government

PSY 2003 General Psychology

SOC 1003 Introductory Sociology